

**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC
BOARD OF EDUCATION held at the Catholic Education Centre
On May 13, 2025 at 2:45 p.m.**

TRUSTEES AND OFFICERS PRESENT

Kathy Glasgo	Board Chair	
Robert Risling	Vice-Chair	
Bernie Kinch	Trustee	
David Leahy	Trustee	ABSENT
Dick Mastel	Trustee	ABSENT
Dwayne Zarichny	Superintendent of Schools	
Nick Gale	Deputy Superintendent	
Greg MacPherson	Secretary Treasurer	
Hugh Lehr	Associate Superintendent Learning Services	ABSENT
Heather Irvine	Religious Education Coordinator	
Derrian Hallas	Communications Coordinator	
Chelsey Lybbert	Executive Assistant to the Superintendent (<i>Recorder</i>)	

GUESTS

BJ Grove	Division Chaplain
Leilani Leighton	Edwin Parr Nominee
Brad van Middelkoop	Principal, St. Mary's School
Alexa Batsel	Vice-Principal, St. Mary's School

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

CONSECRATION

Note: Dcn. Risling led the consecration of the division to Mary.

LAND ACKNOWLEDGEMENT

Note: Dr. Zarichny read the land acknowledgement.

PRESENTATIONS (3:30 PM)

Edwin Parr

Note: Miss Leilani Leighton was recognized as the Edwin Parr nominee for MHCBE for the 2024-2025 school year. This award is for an outstanding first year teacher. Mr. Brad van Middelkoop, Principal and Mrs. Alexa Batsel, Vice-Principal of St. Mary's spoke about why they nominated Miss Leighton for this award and why she is so deserving.

Note: The Edwin Parr Banquet for Zone 6 will be held in Taber on May 21st.

APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – April 8, 2025

4157 Motion. Kinch: "THAT the Board of Trustees approve the minutes of the Public Board Meeting held on April 8, 2025 as circulated."

Carried unanimously.

APPROVAL OF AGENDA

4158 Motion. Kinch: "THAT the agenda dated May 13, 2025 be approved as circulated."

Carried unanimously.

BOARD COMMUNICATIONS

Note: Dcn. Risling presented the Catholic education symposium executive summary “Teachers as Missionary Disciples: Forming Witnesses for Catholic Schools” to the board.

CATHOLIC EDUCATION

School Parish Relations Committee

Note: The next meeting will be held May 29th.

Religious Education Coordinator

Note: Report included in board agenda package.

BOARD WORK PLAN

Staffing Update

Note: Report included in board agenda package. Mr. Gale reported that there are currently 2 teaching positions posted, and 9 more positions will be advertised (multiple maternity positions).

Note: Human resources onboarded 17 new teaching subs this month.

Note: Chair Glasgo asked Mr. Gale about ensuring the division is hiring Catholic teachers. He responded that Catholicity is a very high priority during the interview and hiring process.

Note: Deacon Robert inquired about the number of alumni the division hires. Mr. Gale responded that he would look into those numbers and report back to the board.

Locally Developed Courses

Note: Mr. Gale presented the locally developed courses that Monsignor McCoy High School is looking to renew. They currently have/are offering the courses but the end date is at the end of the 2024-2025 school year. They would like all of the attached courses renewed for the 2025-2026 school year.

4159 Motion. Risling: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education authorize Monsignor McCoy High School to offer the locally developed courses set out in Schedule A.”

Carried unanimously.

January Diploma Results

Note: Mr. Gale presented the Monsignor McCoy January Diploma results. This presentation showed the comparison of the Monsignor McCoy results in acceptable standard and standard of excellence compared to the province.

Note: The trustees were pleased with the results and commended Monsignor McCoy staff on their excellent work.

2025-26 Budget Approval

Note: Mr. MacPherson requested that the board set up a regular meeting to approve the 2025-2026 budget.

- 4160 Motion. Kinch: “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education hold a regular meeting of the board on Thursday, May 29, 2025 at 2:00 p.m. in the Catholic Education Centre Board Room.”

Carried unanimously.

INFORMATION ITEMS

Strategic Priorities Update

- Note: Report included in board agenda package.
- Note: Dr. Zarichny asked trustees if they would like to keep Holy Trinity Academy as a strategic priority in the upcoming 4-year plan as the project is now going ahead. Trustees let Dr. Zarichny know they would like to keep the HTA priority (for fundraising).

Holy Trinity Academy Ground Blessing/Sod Turning

- Note: The ground blessing/sod turning will be held on May 29th at 10:30 a.m. at St. Francis Xavier School.

Playground Equipment

- Note: A section of the St. Francis Xavier playground was moved over to St. Louis School over the easter break. The school is very pleased with their new equipment.
A division in Saskatchewan is interested in purchasing the remaining playground equipment from St. Francis Xavier.

Communications Report

- Note: Report included in board agenda package.

ACTION/DISCUSSION ITEMS

2025-26 Out of School Care (OSC) Fees – St. Michael’s School

- Note: Mr. MacPherson presented an amendment to out of school care fees for St. Michael’s School.

- 4161 Motion. Risling: “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the increase in Out of School Care fee for St. Michael’s School from \$8.00 to \$10.00.”

Carried unanimously.

2025-26 Fees – Monsignor McCoy School

- Note: Mr. MacPherson presented an amendment to school fees for Monsignor McCoy High School.

- 4162 Motion. Kinch: “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the revised fee schedule for 2025-26.”

Carried unanimously.

2024-25 and 2025-26 NDA Face-to-Face Retreat Fee

- Note: Mr. MacPherson presented an amendment to school fees for Notre Dame Academy.

4163 Motion. Kinch: "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the \$4.00/student Face-to-Face fee for Notre Dame Academy."

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee

Note: Nothing to report.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Negotiations with CUPE were held on May 12th. Information will be presented to the board regarding a new contract at the budget meeting.

Teacher Board Advisory Committee

Note: Nothing to report.

Support Staff Board Advisory Committee

Note: Nothing to report.

CUPE Support Staff Advisory Committee

Note: Nothing to report.

Student Board Advisory Committee

Note: Nothing to report.

Audit Committee

Note: Nothing to report.

Holy Trinity Academy Update

Note: Alberta Infrastructure requested a budget increase to the Holy Trinity Academy project which was approved. Tender should be awarded by May 14th.

Alberta School Boards' Association - Zone 6 Representative

Note: Nothing to report.

Alberta Catholic School Trustees' Association Representative

Note: Nothing to report.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: The next meeting will be held on May 20th.

Parent Association Representative

Note: Nothing to report.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: Nothing to report.

CLOSING PRAYER

Note: The meeting closed with a prayer from St. Michael’s School.

ADJOURNMENT

Note: The meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 4:03 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer