

**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC
BOARD OF EDUCATION held at the Catholic Education Centre
On April 8, 2025 at 2:45 p.m.**

TRUSTEES AND OFFICERS PRESENT

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| Kathy Glasgo | Board Chair | |
| Robert Risling | Vice-Chair | ABSENT |
| Bernie Kinch | Trustee | |
| David Leahy | Trustee | |
| Dick Mastel | Trustee | |
| Dwayne Zarichny | Superintendent of Schools | |
| Nick Gale | Deputy Superintendent | |
| Greg MacPherson | Secretary Treasurer | |
| Hugh Lehr | Associate Superintendent Learning Services | |
| Heather Irvine | Religious Education Coordinator | |
| Derrian Hallas | Communications Coordinator | |
| Chelsey Lybbert | Executive Assistant to the Superintendent (Recorder) | |

GUESTS

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| Colin Desnoyers | Director of Curriculum |
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CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

OPENING PRAYER

Note: Mrs. Irvine led the opening prayer.

LAND ACKNOWLEDGEMENT

Note: Dr. Zarichny read the land acknowledgement.

PRESENTATIONS

Mr. Desnoyers, Director of Curriculum, presented to the Board regarding his work on curriculum in the division this past year.

APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – March 11, 2025

4148 Motion. Mastel: “THAT the Board of Trustees approve the minutes of the Public Board Meeting held on March 11, 2025 as circulated.”

Carried unanimously.

APPROVAL OF AGENDA

4149 Motion. Leahy: “THAT the agenda dated April 8, 2025 be approved as circulated.”

Carried unanimously.

BOARD COMMUNICATIONS

None

CATHOLIC EDUCATION

School Parish Relations Committee

Note: The next meeting will be held May 29th.

Religious Education Coordinator

Note: Report included in board agenda package.

BOARD WORK PLAN

Early Retirement Incentive Plan (ERIP) Applications

Note: Mr. Gale presented five ERIP applications. Three of the applications met the criteria in the collective agreement and two did not meet the criteria. All five were presented as the Board can extend ERIP to any teaching staff if they so choose.

4150 Motion. Leahy: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the ERIP application for employee #10385.”

Defeated 1-3 (In favour: Kinch
Opposed: Glasgo, Leahy,
Mastel)

4151 Motion. Mastel: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the ERIP application for employee #10412.”

Defeated 2-2 (In favour: Kinch, Glasgo
Opposed: Leahy, Mastel)

4152 Motion. Leahy: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the ERIP application for employee #10343.”

Defeated 1-3 (In favour: Kinch
Opposed: Glasgo, Leahy,
Mastel)

4153 Motion. Mastel: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the ERIP application for employee #10262.”

Defeated unanimously.

4154 Motion. Mastel: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the ERIP application for employee #10337.”

Defeated 1-3 (In favour: Kinch
Opposed: Glasgo, Leahy,
Mastel)

2024-25 Second Quarter Financial Update

Note: Mr. MacPherson presented the 2024-25 second quarter financial update.

4155 Motion. Kinch: “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education accept and approve the 2024-25 Second Quarter Financial Update as presented.”

Carried unanimously.

INFORMATION ITEMS

Strategic Priorities Update

- Note: Report included in board agenda package.
- Note: The tender closed for Holy Trinity Academy closed on April 3rd; four companies bid on the project.

Administrative Procedure 250 – Guidance and Counselling

- Note: Mr. Lehr advised the board that AP 250 - Guidance and Counselling has been updated.

AP 547 Community Use of Schools - Modernization

- Note: Mr. MacPherson advised the board that AP 547 – Community Use of School has been modernized.

Communications Report

- Note: Report included in board agenda package.
- Note: Mrs. Hallas outlined a new feature within the social media analytics which breaks down statistics for all schools.

ACTION/DISCUSSION ITEMS

Holy Trinity Academy Groundbreaking Ceremony

- Note: The division is planning for the blessing and sod turning for Holy Trinity Academy to be held on May 29th which is World Catholic Education day.

Monsignor McCoy High School Field Trip Request

- Note: Dr. Zarichny presented the Monsignor McCoy High School senior girls basketball trip for approval. The trip was approved by field trip committee on March 31st. There will be an opportunity to cancel the trip if travel to the United States is not recommended.
- 4156 Motion. Leahy: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Monsignor McCoy High School Girls Senior Basketball International Trip to Arizona on or about December 26, 2025 – December 31, 2025. Approval is subject to:
- Submitting the final itinerary.
 - Submitting all required forms to the Superintendent at least 90 days prior to the trip.
 - Submitting a plan if a student is denied access to the flight or entry to the country.
 - Transportation details finalized and approved.
 - Meet any other requirement of the School Division insurance provider.
 - And, it is noted the Board has the right to cancel the trip at any time.”

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers’ Association (ATA) Negotiation Committee

- Note: Nothing to report.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Nothing to report.

Teacher Board Advisory Committee

Note: Report included in board agenda package.

Support Staff Board Advisory Committee

Note: Nothing to report.

CUPE Support Staff Advisory Committee

Note: Nothing to report.

Student Board Advisory Committee

Note: Nothing to report.

Audit Committee

Note: Nothing to report.

Holy Trinity Academy Update

Note: Nothing to report.

Alberta School Boards' Association - Zone 6 Representative

Note: The next meeting will be held the week of April 14th.

Alberta Catholic School Trustees' Association Representative

Note: The next meeting will be held in May.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: The Education Foundation raffle concludes on April 10th. The winner will receive over \$2300.00 (and the Education Foundation will receive over \$2300.00). This year's sales exceeded the 2024 raffle sales.

Parent Association Representative

Note: Report included in board agenda package.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: Nothing to report.

CLOSING PRAYER

Note: The meeting closed with a prayer from St. Louis School.

ADJOURNMENT

Note: The meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 4:06 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer