

**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC
BOARD OF EDUCATION held at the Catholic Education Centre
on November 12, 2024 at 2:45 p.m.**

TRUSTEES AND OFFICERS PRESENT

Kathy Glasgo	Board Chair
Robert Risling	Vice-Chair
Bernie Kinch	Trustee
David Leahy	Trustee
Dick Mastel	Trustee
Dwayne Zarichny	Superintendent of Schools
Nick Gale	Deputy Superintendent
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Heather Irvine	Religious Education Coordinator
Derrian Hallas	Communications Coordinator
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

OPENING PRAYER

Note: Dcn. Risling led the opening prayer.

LAND ACKNOWLEDGEMENT

Note: Dr. Zarichny read the land acknowledgement.

PRESENTATIONS

None

**APPROVAL OF THE MINUTES OF THE ORGANIZATIONAL BOARD MEETING –
October 8, 2024**

4106 Motion. Kinch: “THAT the Board of Trustees approve the minutes of the
Organizational Board Meeting held on October 8, 2024 as circulated.”

Carried unanimously.

**APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – October 8,
2024**

4107 Motion. Leahy: “THAT the Board of Trustees approve the minutes of the
Public Board Meeting held on October 8, 2024 as circulated.”

Carried unanimously.

APPROVAL OF AGENDA

4108 Motion. Mastel: “THAT the agenda dated November 12, 2024 be
approved as circulated.”

Carried unanimously.

BOARD COMMUNICATIONS

None

CATHOLIC EDUCATION

School Parish Relations Committee

Note: Report included in board agenda package.

GrACE Summit

Note: Report included in board agenda package.

Note: Chair Glasgo shared that she was happy that two members of the public from Medicine Hat attended the GrACE Summit and are very interested in working with our division on GrACE locally.

BOARD WORK PLAN

Assurance Measures

Note: Mr. Gale gave a presentation on the assurance measures for 2023-2024. Overall, the results were very positive. In areas of decline the division is still ranked very high and usually above the provincial average.

Note: Mr. Leahy expressed concern with the declining diploma exam results of Monsignor McCoy High School over the past three years. He asked to hear from senior administration about a plan moving forward to increase the results. Senior administration will meet with Monsignor McCoy and have more information to share at the next board meeting.

Note: Mr. Leahy requested that the standards of excellence data and French immersion data be shared with the trustees. Mr. Gale will create a spreadsheet with all requested information that he will share with the board.

ACSTA Facilities Covenant

Note: ACSTA Facilities Covenant is an annual item on the board work plan. Information was included in the board package.

2024-25 Trustee Honorarium

Note: Each year trustees are notified in November about their yearly honorarium. Detailed information was included in the board package.

School Councils Financial Statements

Note: All school councils/societies submitted their financials, minutes and activities for 2023-2024. A summary sheet was included in the board agenda package. Detailed information was provided to the trustees in a google drive.

INFORMATION ITEMS

Strategic Priorities Update

Note: Report included in board agenda package.

Note: Dr. Zarichny highlighted information on the fourth priority: Holy Trinity Academy. Detailed information about the school was included in the November update.

Health and Wellness Day

Note: Mr. Gale presented information about the 4th Annual Health and Wellness Day which will be held on Friday, November 15th. All staff will be attending Medicine Hat College in the morning to listen to keynote speaker, Cadmus Delorme. Representatives from a large number of local associations as well as division substitute teachers have been invited to attend the session as well.
In the afternoon staff will return to their schools to participate in a site-based health and wellness activity.

2025-26 Modular Classroom Request

Note: Two modulares have been requested for the 2025-2026 school year: one each at École St. John Paul II and St. Patrick's School. If these modulares are approved they will be installed for the fall of 2025.

Communications Report

Note: Report included in board agenda package.

ACTION/DISCUSSION ITEMS

Superintendent Contract

4109 Motion. Kinch: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education move In-Camera." 3:43 p.m.

Carried unanimously.

4110 Motion. Mastel: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education move out of In-Camera." 3:56 p.m.

Carried unanimously.

4111 Motion. Leahy: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education reappoint Dr. Dwayne Zarichny as the Superintendent of Schools for a term of five years: August 1, 2025 – July 31, 2030."

Carried unanimously.

2024-25 Notre Dame Academy Budget Adjustment

Note: Notre Dame Academy requested to use funds from their accumulated operating surplus for the modernization of their fitness centre.

4112 Motion. Kinch "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the increase in the Notre Dame Academy budget by \$57,500 from the Sports Academy accumulated operating surplus."

Carried unanimously.

2024-25 Monsignor McCoy/St. Joseph's Budget Adjustment

Note: Monsignor McCoy High School requested to use funds from their accumulated operating surplus for resources in St. Joseph's Education Centre.

-2024-

- 4113 Motion. Risling: “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the increase in the 2024-25 St. Joseph’s Educational Centre budget by \$12,000 from the St. Joseph’s Educational Centre accumulated operating surplus.”

Carried unanimously.

- Note: Monsignor McCoy High School requested to use funds from their accumulated operating surplus for new furniture, software, and tickets.

- 4114 Motion. Risling: “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the increase in the 2024-25 Monsignor McCoy budget by \$11,900 from the Monsignor McCoy accumulated operating surplus.”

Carried unanimously.

2024-25 Mother Teresa School Budget Adjustment

- Note: Mother Teresa School requested to use funds from their accumulated operating surplus for gym equipment and sensory/OT tools for early learning.

- 4115 Motion. Mastel: “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the increase in the 2024-25 Mother Teresa School budget by \$13,500 from the Mother Teresa School accumulated operating surplus.”

Carried unanimously.

2024-25 St. Patrick’s Out-of-School Care Fee Schedule Amendment

- Note: St. Patrick’s School would like to revise their OSC fee schedule and move from a drop-in fee model to a commitment block model.

- Note: Trustees expressed concern about the change in price for families in such a short turnaround time. They requested more information on the number of parents who would be impacted by this change.

- 4116 Motion. Leahy: “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education table the proposed motion ‘approve the change in the 2024-25 St. Patrick’s School Out-of-School Care fees as presented’ and ask senior administration to find out how many families will be negatively impacted by the change in the new OSC Fee Schedule presented by St. Patrick’s School.”

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers’ Association (ATA) Negotiation Committee

- Note: Report included in board agenda package.

Canadian Union of Public Employees (CUPE) Negotiation Committee

- Note: Report included in board agenda package.

- Note: The division commenced bargaining October 3rd and will continue January 15th and 16th.

Teacher Board Advisory Committee

Note: The first meeting of the year is on November 20th.

Support Staff Board Advisory Committee

Note: The last meeting was on October 29th. Elections were held for committee members.

Note: Dcn. Risling reported that support staff gave positive feedback about the new automatic dispatch system for learning assistants.

CUPE Support Staff Advisory Committee

Note: Report included in board agenda package.

Student Board Advisory Committee

Note: The next meeting is on December 4th at Monsignor McCoy High School.

Audit Committee

Note: Report included in board agenda package.

Note: The next meeting is on November 21st at 10:30 a.m.

Holy Trinity Academy Update

Note: Please see “strategic priority update” for information.

Alberta School Boards' Association - Zone 6 Representative

Note: Report included in board agenda package.

Alberta Catholic School Trustees' Association Representative

Note: Chair Glasgo gave an update regarding a zoom meeting she attended on November 8th regarding Bill 27. The ACSTA is concerned about language within the Bill. ACSTA will be meeting with the Minister of Education on November 21st to discuss their concerns.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: Mr. Kinch updated the board on the 1st annual steak night supper. It was a great success and raised as much money as previous golf tournaments did. A special thank you to Mackenzie Ellingson for all her work coordinating the event!

Parent Association Representative

Note: Report included in board agenda package.

Note: The next meeting will be on November 25th at CEC.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: The annual general meeting is on Tuesday, November 19th.

CLOSING PRAYER

Note: The meeting closed with prayer.

ADJOURNMENT

Note: The meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 4:21 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer