

**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC  
BOARD OF EDUCATION held at the Catholic Education Centre  
on November 26, 2024 at 2:45 p.m.**

**TRUSTEES AND OFFICERS PRESENT**

Kathy Glasgo	Board Chair	
Robert Risling	Vice-Chair	
Bernie Kinch	Trustee	
David Leahy	Trustee	ABSENT
Dick Mastel	Trustee	
Dwayne Zarichny	Superintendent of Schools	
Nick Gale	Deputy Superintendent	
Greg MacPherson	Secretary Treasurer	
Hugh Lehr	Associate Superintendent Learning Services	
Heather Irvine	Religious Education Coordinator	
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)	

<b>GUESTS</b>	Amanda McCrie, Assistant Secretary Treasurer
	Dwayne Unreiner, Principal – St. Patrick’s School
	Rochelle Hall, OSC Bookkeeper – St. Patrick’s School
	Tammy Potter, OSC Coordinator – St. Patrick’s School

**CALL TO ORDER**

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

**OPENING PRAYER**

Note: The opening prayer was led by Dcn. Risling.

**LAND ACKNOWLEDGEMENT**

Note: Dr. Zarichny read the land acknowledgement.

**APPROVAL OF AGENDA**

4117 Motion. Risling: “THAT the Agenda dated November 26, 2024 be approved as circulated.”

Carried unanimously.

**AUDITED FINANCIAL STATEMENTS**

**Audit Committee Report**

Note: Amanda McCrie, Assistant Secretary Treasurer, presented the Audited Financial Statements.

4118 Motion. Mastel: “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2023-2024 audited financial statements and notes to the financial statement along with the transfers to reserves as presented.”

Carried unanimously.

**ANNUAL EDUCATION RESULTS REPORT**

Note: Dr. Zarichny presented the Annual Education Results Report 2023-2024 to the Board.

4119 Motion. Risling. “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2023-2024 Annual Education Results Report as presented.”

Carried unanimously.

PRESENTATIONS

2024-25 St. Patrick’s Out-of-School Care Fee Schedule Adjustment

- Note:

Mr. Dwayne Unreiner, Principal St. Patrick’s School, along with Mrs. Potter and Ms. Hall presented to the Board about the proposed change in Out-of-School Care fees at St. Patrick’s School.
- Note:

The majority of families will be saving on fees with the change. The new format follows what other MHCBE elementaries schools are doing and will be ready to implement on January 6<sup>th</sup>.
- 4120

Motion. Risling. “Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the increase in the 2024-25 St. Patrick’s School Out-of-School Care fees as presented.”

Carried unanimously.

CLOSING PRAYER

- Note:

The meeting closed with prayer led by Dcn. Risling.

ADJOURNMENT

- Note:

The regular meeting was adjourned by the Board Chair.
- Note:

The meeting adjourned at 3:59 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer