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**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC
BOARD OF EDUCATION held at the Catholic Education Centre
on October 8, 2024 at 3:00 p.m.**

TRUSTEES AND OFFICERS PRESENT

Kathy Glasgo	Board Chair	
Robert Risling	Vice-Chair	
Bernie Kinch	Trustee	
David Leahy	Trustee	<i>Virtual</i>
Dick Mastel	Trustee	
Dwayne Zarichny	Superintendent of Schools	
Nick Gale	Deputy Superintendent	
Greg MacPherson	Secretary Treasurer	
Hugh Lehr	Associate Superintendent Learning Services	
Heather Irvine	Religious Education Coordinator	
Derrian Hallas	Communications Coordinator	
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)	

GUESTS

Wyatt Koch, Teacher – St. Mary’s School

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

PRESENTATIONS

Note: Mr. Wyatt Koch, Teacher at St. Mary’s gave a presentation on the Chrome Essentials course that was offered as a 2024 summer school option for students entering grade 10 at Monsignor McCoy High School.

APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – September 10, 2024

4099 Motion. Kinch: “THAT the Board of Trustees approve the minutes of the Public Board Meeting held on September 10, 2024 as circulated.”

Carried unanimously.

APPROVAL OF AGENDA

4100 Motion. Risling: “THAT the agenda dated October 8, 2024 be approved as circulated.”

Carried unanimously.

BOARD COMMUNICATIONS

CATHOLIC EDUCATION

School Parish Relations Committee

Note: The next meeting will be held on October 16th at St. Patrick’s Church.

Faith Plan and Theme Update

Note: Report included in board agenda package.

Note: Dcn. Risling asked about faith formation for staff and if any sessions have taken place this year. The first session is scheduled for October 30th. The division pays for subs when teachers attend these faith sessions.

BOARD WORK PLAN

Staffing Update

Note: Mr. Gale reported that the division has not had to add any certificated teaching staff then what was originally staffed for the 2024-2025 school year. There have been learning assistants added in various hotspots around the division to help provide support in larger classrooms.

Boundary Review

Note: Mr. MacPherson reported that as per the board work plan the annual boundary review commences in October. Administration will assess the boundary situation and bring recommendations to the board at the January public meeting.

School Councils Financial Statements

Note: Mr. MacPherson reported that as per the board work plan and policy 17 all school councils must have their 2023-2024 reporting submitted by October 15th. Miss Ellingson is still collecting information from the remaining schools that have not submitted to date. The information will be provided to trustees at the November public meeting.

Communications Plan

Note: Mrs. Hallas highlighted the 2024-2025 communications plan that includes all dates that will be recognized by the division. The plan will continue to be updated and linked as more resources are added.

INFORMATION ITEMS

Strategic Priorities Update

Note: Report included in board agenda package.

Election Ward Bylaw

Note: School Board Elections will be held on October 20, 2025. If the board would like the current system to change (currently one ward for our division) then the bylaw would need to be amended by December 31, 2024. After discussion the board agreed that the current structure works well and there is no need to change.

Communications Report

Note: Report included in board agenda package. Highlighted events were National Day for Truth and Reconciliation and acknowledgement of division learning assistants and custodians.

ACTION/DISCUSSION ITEMS

Superintendent Contract

Note: Mr. Kinch asked that the board go in camera for this board agenda item.

4101 Motion. Kinch: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education move In-Camera.” 3:13 p.m.

Carried unanimously.

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4102 Motion. Mastel: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education move out of In-Camera." 3:33 p.m.

Carried unanimously.

4103 Motion. Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education table the proposed motion *'to reappoint Dr. Dwayne Zarichny as the Superintendent of Schools for a term of five years: August 1, 2025 – July 31, 2030'* until the November 12 public board meeting."

Carried unanimously.

Monsignor McCoy High School Field Trip

Note: The field trip committee met on September 30th to approve the New York City trip and bring forth to the board.

4104 Motion. Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Monsignor McCoy High School international trip to New York City on or about April 6, 2026 – April 10, 2026. Approval is subject to:

- Submitting the final itinerary.
- Submitting all required forms to the Superintendent at least 90 days prior to the trip.
- Submitting a plan if a student is denied access to the flight or entry to the country.
- Transportation details finalized and approved.
- Meet any other requirement of the School Division insurance provider.
- And, it is noted the Board has the right to cancel the trip at any time."

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee

Note: Report included in board agenda package.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Report included in board agenda package.

Teacher Board Advisory Committee

Note: The first meeting of the year will be held on November 20th.

Support Staff Board Advisory Committee

Note: A meeting will be scheduled before the end of October.

CUPE Support Staff Advisory Committee

Note: Report included in board agenda package.

Student Board Advisory Committee

Note: Nothing to report.

Audit Committee

- Note: Report included in board agenda package.
- 4105 Motion. Risling: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education have a public meeting on Tuesday, November 26, 2024 at 2:45 p.m. in the Catholic Education Centre to approve the 2023-24 audited financial statements.”

Holy Trinity Academy Update

- Note: Dr. Zarichny reported that an open house will be held on October 16th from 5:00 p.m. – 8:00 p.m. at St. Francis Xavier School. Renderings of the new school will be shown as well as a virtual tour.

Alberta School Boards' Association - Zone 6 Representative

- Note: Nothing to report.

Alberta Catholic School Trustees' Association Representative

- Note: Report included in board agenda package.

Medicine Hat Catholic Schools' Education Foundation Representative

- Note: Mr. Kinch reported that there would be a meeting for the Education Foundation Grant Award Sub Committee on October 9th.
- Note: A steak night and silent auction fundraiser will be held on October 22nd in replacement of the golf tournament. Tickets are \$30.00 each.

Parent Association Representative

- Note: The minutes from the September 23rd meeting will be shared in the November board package.

Teachers' Employer Bargaining Association (TEBA) Representative

- Note: Mr. Mastel gave an update regarding TEBA.

CLOSING PRAYER

- Note: The meeting closed with prayer.

ADJOURNMENT

- Note: The meeting was adjourned by the Board Chair.
- Note: The meeting adjourned at 4:04 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer