

**MINUTES OF THE PUBLIC BOARD MEETING OF THE MEDICINE HAT CATHOLIC
BOARD OF EDUCATION held at the Catholic Education Centre
on October 11, 2022 at 4:30 p.m.**

TRUSTEES AND OFFICERS PRESENT

Kathy Glasgo	Board Chair
Robert Risling	Vice-Chair
Bernie Kinch	Trustee
David Leahy	Trustee
Dick Mastel	Trustee
Dwayne Zarichny	Superintendent of Schools
Chuck Hellman	Deputy Superintendent
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Terri Ball	Early Childhood Coordinator
Heather Irvine	Coordinator of Early Childhood Services
Tiana Lang	Communications Officer
Chelsey Lybbert	Executive Assistant to the Superintendent (Recorder)

GUESTS

Mr. Paul Bauche, Mr. Robert Burzminski

CALL TO ORDER

Note: The meeting was chaired by Kathy Glasgo, Board Chair.

PRESENTATIONS

Note: Monsignor McCoy administrators, Mr. Bauche and Mr. Burzminski presented information about the addition of potential fees for sports teams if they make provincials. Provincial fees will be partially covered by the school with a portion covered by families.

3904 Motion. Mastel: "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education approve the addition of a Provincial Championship Fee up to \$500 per student for Monsignor McCoy High School effective for 2022-23."

Carried unanimously.

APPROVAL OF THE MINUTES OF THE PUBLIC BOARD MEETING – September 13, 2022

3905 Motion. Kinch: "THAT the Board of Trustees approve the minutes of the Public Board Meeting held on September 13, 2022 as circulated."

Carried unanimously.

APPROVAL OF AGENDA

3906 Motion. Mastel: "THAT the Agenda dated October 11, 2022 be approved as circulated."

Carried unanimously.

BOARD COMMUNICATIONS

CATHOLIC EDUCATION

School Parish Relations Committee

Note: The next meeting will be held on October 19, 2022.

Human Sexuality Education

Note: Mrs. Irvine will provide trustees with the dates/times when presentations will be occurring in the junior/senior high schools.

Marked by God Leadership Conference

Note: All administrators (except one who was on jury duty) attended this conference. It was a very good opportunity for senior administrators and administrators to spend time together. The newly hired chaplain, Mr. BJ Grove, was also able to attend. Mr. Grove has been hired as the division chaplain and will be based out of Monsignor McCoy High School. He is working closely with Mrs. Irvine as they develop his role.

BOARD WORK PLAN

Staffing Report

Note: A grade 1 teacher was hired at St. Patrick's School, as per the board's direction.

Note: Mr. Hellman and Dr. Zarichny met with St. Francis Xavier School to discuss the needs in the school. A 0.86 FTE learning assistant was hired to support the grade 1/2 classroom based on discussion with the principal.

School Council Financial Statements

Note: School Council financial statements are due from each council by October 15th. Information will be compiled for the November 2022 board meeting.

Boundary Review

Note: As per the board work plan a boundary review is to commence in October. Recommendations will be brought to the January 2023 board meeting. At this time senior administration is assessing École St. John Paul's utilization needs. Two modulars may be moved from St. Michael's School to École St. John Paul II to accommodate growing enrollment.

2022-2023 Communications Plan Approval

Note: Miss Lang presented communications plan to the board.

3907 Motion. Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2022-2023 Communications Plan."

Carried unanimously.

INFORMATION ITEMS

Strategic Priorities Update

Note: Update included in board agenda package.

Note: There will be a commissioning ceremony for new division chaplain. Mrs. Irvine will let the trustees know when plans are made for the ceremony, so they are able to attend.

Note: A division consolidation community engagement session will be held on October 25th at 6:30 p.m. at Holy Family Parish Hall.

Budget 2022-23 Update

Note: Mr. MacPherson presented information regarding the budget to the board.

Note: The division is 22.5 FTE over budget after September 29th official count date. PUF student official count date is December 1, 2022.

Note: 69 international students are currently enrolled in our division.

Communications Report

Note: Report included in the board agenda package.

Note: Dr. Zarichny noted what a good job Miss Lang has done moving into the Communications Officer role.

ACTION/DISCUSSION ITEMS

Notre Dame Academy Trip to Eastern Canada

Note: Notre Dame Academy would like to go on an Eastern Canada trip. This trip is tied to the social studies curriculum. The division field trip committee met to approve this trip.

3908 Motion. Mastel. "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Notre Dame Academy Eastern Canada trip tentatively scheduled for June 2023."

Carried unanimously.

St. Mary's School Trip to Quebec and Ontario

Note: St. Mary's would like to take their French immersion students on a trip to Quebec and Ontario. This trip is tied to the social studies curriculum.

Note: The trip dates need to be updated to reflect April 5 – 12, 2023.

3909 Motion. Leahy. "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the St. Mary's Quebec and Ontario trip tentatively scheduled for April 2023."

Carried unanimously.

COMMITTEE REPORTS

Alberta Teachers' Association (ATA) Negotiation Committee

Note: Negotiations scheduled to begin in November. Dr. Zarichny let trustees know there will be a package of information for the November committee of the whole re: bargaining.

Canadian Union of Public Employees (CUPE) Negotiation Committee

Note: Nothing to report.

Teacher Board Advisory Committee

Note: Nothing to report.

Support Staff Board Advisory Committee

Note: Met September 20th. The terms of reference were completed for the sub-committee.

CUPE Support Staff Advisory Committee

Note: Nothing to report.

Student Board Advisory Committee

Note: A meeting will be scheduled in the upcoming months.

Audit Committee

Note: Report included in board agenda package. The engagement letter has been signed with MNP.

Note: Mr. Leahy stepped out of the room and was unavailable for the vote.

3910 Motion. Risling: "Be it resolved that Board of the Medicine Hat Catholic Board of Education meet on November 29, 2022 at 3:00 p.m. to approve the financial statements."

Carried unanimously.

Division Consolidation Planning Committee

Note: Included in strategic priorities report.

Alberta School Boards' Association - Zone 6 Representative

Note: Next meeting in Lethbridge on Wednesday, October 19, 2022.

Alberta Catholic School Trustees' Association Representative

Note: 6 Key takeaways were included in the board agenda package. Ms. Glasgo will send out more information to the trustees about the ACSTA conference.

Medicine Hat Catholic Schools' Education Foundation Representative

Note: Meeting re: grant award sub-committee will be held on October 13, 2022.

Parent Association Representative

Note: Met on September 26, 2022 for the AGM (officers did not change). Discussion about the community engagement night on October 25; parents are very interested in hearing about the capital plan and expressing concerns/support. Next meeting is November 28, 2022.

Teachers' Employer Bargaining Association (TEBA) Representative

Note: Mr. Mastel was unable to attend last meeting. Next meeting will be on October 18th at 1:30 p.m.

CLOSING PRAYER

Note: The meeting closed with prayer led by Dcn. Risling.

ADJOURNMENT

Note: The regular meeting was adjourned by the Board Chair.

Note: The meeting adjourned at 5:25 PM.

Kathy Glasgo, Board Chair

Greg MacPherson, Secretary Treasurer