



# Medicine Hat Catholic Board of Education

## Days Worked by Hourly Support Staff

2023-24 School Year

**\*\*PLEASE NOTE\*\*** Hours worked in addition to those listed below (including PD days not noted below), will need to be submitted to Human Resources as a comment in the ADS system.

If it shows you are required to work a PD day, you are expected and will be paid for the time you would typically work on that scheduled day, unless your supervisor has authorized something different.

### COSMETOLOGY ASSISTANT

### LEARNING ASSISTANTS

### LIBRARY TECHNICIANS

### NUTRITION PROGRAM

### RESOURCE & RESILIENCY WORKER

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Start August 25, 2023 – June 27, 2024

**Elementary/Middle/High Schools:** 182 instructional days + 4 PD days = 186 days

PD Days: August 25<sup>th</sup>, August 29<sup>th</sup>, November 6<sup>th</sup>, March 15<sup>th</sup>

*\*\*Note: January 26<sup>th</sup>, 2024, is an instructional day for high school and January 31<sup>st</sup> is an instructional day for elementary/middle schools\*\**

### EARLY LEARNING EDUCATORS

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Start August 25, 2023 – June 27, 2024

**Elementary/Middle/High Schools:** 182 instructional days + 9 PD days = 191 days

PD Days: August 25<sup>th</sup>, August 29<sup>th</sup>, September 22<sup>nd</sup>, October 6<sup>th</sup>, November 6<sup>th</sup>, December 22<sup>nd</sup>, January 26<sup>th</sup>, March 15<sup>th</sup>, May 17<sup>th</sup>

### CHAPLAIN

### SCHOOL LIAISON COUNSELLOR (Elementary, Middle and High School)

### SCHOOL PSYCHOLOGIST

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Start August 25, 2023 – June 28, 2024

**Elementary/Middle/High Schools:** 182 instr. days + 14 PD + 4 add'n days = 200 days \*

PD Days: All PD days on the 'School Year Calendar' (including 2 days from the Feb and Nov break)

\*Position is based on 200 days; therefore, the 4 additional days required are at a mutually agreed upon time with Associated Superintendent of Learning Services.

### WELLNESS FACILITATORS (Elementary, Middle and High School)

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Start August 25, 2023 – June 28, 2024

**Elementary/Middle/High Schools:** 182 instr. days + 14 PD = 196 days \*

PD Days: All PD days on the 'School Year Calendar'

\*Additional hours may be required in July and August. These hours will be preapproved by your supervisor and submitted to Payroll through a timesheet.