

Medicine Hat Catholic Board of Education



Competition #476 **Fixed School Liaison Counsellor 1.00 FTE** **7 hours/day weekdays, 35 hours/week** **at St. Patrick's School and Notre Dame Academy**

Start Date: February 27, 2023

End Date June 30, 2023

Closing Date for Applications: February 17, 2023 at noon

Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2900 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

Description: The ideal candidate should possess a combination of education and experience to support the staff and students of the Medicine Hat Catholic Board of Education. This position reports to the Associate Superintendent of Learning Services.

The successful candidate must:

- Supports and collaborates with students, school personnel, and parents to determine student needs within the school and to identify programs that may fit within the curriculum, as well as pro-active school-wide initiatives to promote student personal and social development
- Provides personal counseling to students who are experiencing difficulties in school based concerns, emotional concerns, family concerns, etc.
- Advocates for students and families to access referrals to other agencies, community resources, and services
- Works within the classroom with teachers to provide a lens through which social and emotional needs are met
- Provides crisis management which includes responding to tragic events, performing crisis counseling, administering suicide risk assessments, and participating in threat/risk assessments
- Must have good organizational skills and be capable of working in a fast-paced, multi-task, team-orientated environment

Qualifications and Skills:

- Bachelor or Master's Degree in Social Work, Psychology, or Psychiatric Nursing or other related degree
- Competent in the use of technology (Google and Microsoft Suite)

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the Division, will undertake to follow, both in and out of your employment with the Division, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

For more information, please contact: Mr. Hugh Lehr, Associate Superintendent Learning Services at (403) 502-8361.

Reply with Cover Letter, Resume, and [Support Staff Application Form](#), along with current pastoral reference (if available) to resumes@mhcbce.ab.ca. Please reference the Competition # on the cover letter. A [Police Information Check](#) including Vulnerable Sector Search and [Alberta Children's Services Intervention Record Check](#) will be required upon commencement of employment.

Visit us at [Medicine Hat Catholic Board of Education](#)
Great Schools – Fantastic Staff – Exceptional Student Programming

We thank all those that apply. Only those selected for an interview will be contacted.