

# Medicine Hat Catholic Board of Education



## Competition #473

### **Journeyman Electrician 1.00 FTE with Facilities and Operations 8 hours/day weekdays (7:00a.m. – 4:00p.m.), 40 hours/week at the Catholic Education Centre**

**Start Date:** When suitable candidate is found

**Closing Date for Applications:** January 27, 2023 at noon

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Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2900 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

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**Description:** The ideal candidate should possess a combination of education and experience to support the Catholic Education Centre team.

**The successful candidate must:**

- Work with the Facilities and Operations Supervisor to repair, install and maintain electrical systems, including but not limited to: interior and exterior lighting and power circuits, motors, control equipment, bell clock and alarm systems, power equipment and tools, heating, ventilating and air conditioning equipment and systems.
- Must have exceptional organizational and time management skills and be capable of working in a fast-paced, multi-task, team-oriented environment
- Possess excellent interpersonal skills with an ability to communicate with community members, school staff, students, parents and central office personnel
- Other duties as assigned

**Qualifications and Skills:**

- Minimum red seal journeyman electrician certificate required, master electrician certification preferred
- ABSA 5<sup>th</sup> Class Power Engineer or equivalent preferred
- Building management systems experience desired
- Additional training or education an asset (i.e. fire alarm, security, HVAC, WHMIS, first aid, or other electrical control systems)
- Hold and maintain a valid class 5 Alberta driver's license
- Satisfactory driver's abstract
- Knowledge of operating HVAC systems would be an asset
- Competent in the use of technology (Google and Microsoft Suite)

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the Division, will undertake to follow, both in and out of your employment with the Division, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

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**For more information, or to request a job description, please contact: Mr. Francis MacQuarrie, Facilities and Operations Supervisor at (403) 502-8358.**

Reply with Cover Letter, Resume, and [Custodial / Maintenance Application Form](#), along with current pastoral reference (if available) to [resumes@mhcbe.ab.ca](mailto:resumes@mhcbe.ab.ca). Please reference the Competition # on the cover letter. A [Police Information Check](#) including Vulnerable Sector Search and [Alberta Children's Services Intervention Record Check](#) will be required upon commencement of employment.

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