

Medicine Hat Catholic Board of Education



Competition #451

Out of School Care: Direct Childcare Worker of Non-Operational/Professional Development Days Child Care – Hours and school vary based on programming needs set by the 2022-2023 [school calendar](#) *Shifts will be set based on worker's availability

Start Date: September 1, 2022

End Date: June 30, 2023

Closing Date for Applications: Open until suitable candidate is found

The Medicine Hat Catholic Board of Education is thrilled to offer a new program to convenience our MHCBE families for children Kindergarten to Grade 6 during the school year. This position requires providing safe childcare for 23 non-operational/professional development days based on the 2022-2023 school year calendar.

The Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2700 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

Description: The ideal candidate should possess a combination of education and experience that would serve to enhance participating families, staff and schools

The successful candidate must:

- Implement developmentally appropriate child care programming based on licensing requirements
- Provide child care for students in Kindergarten to Grade 6 on non-operational/professional development days
- Be highly motivated, patient, and positive when interacting with staff, students, and parents
- Support the Program Coordinator as needed to implement safe, creative, and age-appropriate activities
- Perform general tidying/cleaning duties

Qualifications and Skills:

- Certified as a Child Care Assistant, Worker or Supervisor preferred – or the ability to obtain certification within the first 6 months of commencement
- Valid First Aid certificate preferred

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the Division, will undertake to follow, both in and out of your employment with the Division, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

Reply with Cover Letter, Resume, and [Support Staff Application Form](#), along with current pastoral reference (if available) to resumes@mhcbe.ab.ca. Please reference the Competition # on the cover letter. A [Police Information Check](#) including Vulnerable Sector Search and [Alberta Children's Services Intervention Record Check](#) will be required upon commencement of employment.

Visit us at [Medicine Hat Catholic Board of Education](#)
Great Schools – Fantastic Staff – Exceptional Student Programming

We thank all those that apply. Only those selected for an interview will be contacted.