

Medicine Hat Catholic Board of Education



Competition #417 Fixed Learning Assistant (PUF Based) 0.34 FTE 3 hours/day, 12 hours/week (9:00-12:00 Monday-Thursday) at St. Francis Xavier School

Start Date: When suitable candidate is found

End Date: June 24, 2022

Closing Date for Applications: Open until suitable candidate is found

Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2700 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

St. Francis Xavier School has a student population of approximately 130 students
(Grades K-6, including ELP: Early Learning Program)

Description: The ideal candidate should possess a combination of education and experience that would serve to enhance the school, staff and students at St. Francis Xavier School.

The successful candidate must:

- Assist students with social/emotional regulation and enhanced learning needs
- Foster peer relationship building, social interactions, and encourage language development
- Work with a multi-disciplinary team (Speech, Occupational Therapy and Physical Therapy) to assist with student's needs and learning
- Form part of a collaborative teaching team that supports students by reinforcing practices taught in the classroom and therapy sessions under the direction of the Early Learning Support Teacher
- Must have good organizational skills and be capable of working in a fast-paced, multi-task, team-oriented environment
- Possess excellent interpersonal skills with an ability to communicate with school staff, students, and parents

Qualifications and Skills:

- Certificate or diploma in Early Learning and Child Care, or a combination of education/experience preferred
- SIVA (Supporting Individuals through Valued Attachments) training an asset
- Competent in the use of technology (Power School, Interactive Boards, Google and Microsoft Suite)

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the Division, will undertake to follow, both in and out of your employment with the Division, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

For more information, please contact: Mrs. Terri Ball, Coordinator of Early Childhood Services at (403) 502-8354.

Reply with Cover Letter, Resume, and [Support Staff Application Form](#), along with current pastoral reference (if available) to resumes@mhcbce.ab.ca. Please reference the Competition # on the cover letter. A [Criminal Records Check](#) and [Alberta Child Services Intervention Record Check](#) will be required upon commencement of employment.

Visit us at [Medicine Hat Catholic Board of Education](#)
Great Schools – Fantastic Staff – Exceptional Student Programming

We thank all those that apply. Only those selected for an interview will be contacted.