

Medicine Hat Catholic Board of Education



Competition #414 Out of School Care: Direct Childcare Worker – Hours vary based on programming needs (07:30-9:00 a.m. and 15:00-17:30) at St. Louis School

Start Date: October 1, 2021

End Date: June 28, 2022

Closing Date for Applications: Open until suitable candidate is found

Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2700 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

St. Louis School has a student population of approximately 130 students
(Grades K-6, including ELP: Early Learning Program)

Description: The ideal candidate should possess a combination of education and experience that would serve to enhance the school, staff and students at St. Louis School.

The successful candidate must:

- Provide before and after school supervision for students in Kindergarten to Grade 6
- Be highly motivated, patient, and positive when interacting with staff, students, and parents
- Support the Program Coordinator as needed to implement safe, creative, and age-appropriate activities
- Perform general tidying/cleaning duties

Qualifications and Skills:

- Certified as a Child Care Assistant, Worker or Supervisor preferred – or the ability to maintain certification within the first 6 months of commencement
- Desire for candidate to possess Level 2 certification
- Valid First Aid certificate preferred
- Competent in the use of technology (Power School, Interactive Boards, Google and Microsoft Suite)

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the Division, will undertake to follow, both in and out of your employment with the Division, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

For more information, please contact: Mr. Ron Blackmer, Principal at (403) 527-7411.

Reply with Cover Letter, Resume, and [Support Staff Application Form](#), along with current pastoral reference (if available) to resumes@mhcbce.ab.ca. Please reference the Competition # on the cover letter. A [Criminal Records Check](#) and [Alberta Child Services Intervention Record Check](#) will be required upon commencement of employment.

Visit us at [Medicine Hat Catholic Board of Education](#)
Great Schools – Fantastic Staff – Exceptional Student Programming

We thank all those that apply. Only those selected for an interview will be contacted.