

**AUDITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2020
[Education Act, Sections 139, 140, 244]**

The Medicine Hat Roman Catholic Separate School Division

Legal Name of School Jurisdiction

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SCHOOL JURISDICTION MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements of The Medicine Hat Roman Catholic Separate School Division presented to Alberta Education have been prepared by school jurisdiction management which has responsibility for their preparation, integrity and objectivity. The financial statements, including notes, have been prepared in accordance with Canadian Public Sector Accounting Standards and follow format prescribed by Alberta Education.

In fulfilling its reporting responsibilities, management has maintained internal control systems and procedures designed to provide reasonable assurance that the school jurisdiction's assets are safeguarded, that transactions are executed in accordance with appropriate authorization and that accounting records may be relied upon to properly reflect the school jurisdiction's transactions. The effectiveness of the control systems is supported by the selection and training of qualified personnel, an organizational structure that provides an appropriate division of responsibility and a strong system of budgetary control.

Board of Trustees Responsibility

The ultimate responsibility for the financial statements lies with the Board of Trustees. The Board reviewed the audited financial statements with management in detail and approved the financial statements for release.

External Auditors

The Board appoints external auditors to audit the financial statements and meets with the auditors to review their findings. The external auditors were given full access to school jurisdiction records.

Declaration of Management and Board Chair

To the best of our knowledge and belief, these financial statements reflect, in all material respects, the financial position, results of operations, remeasurement gains and losses, changes in net financial assets (debt), and cash flows for the year in accordance with Canadian Public Sector Accounting Standards.

BOARD CHAIR

Mr. Richard Mastel
Name


Signature

SUPERINTENDENT

Mr. Dwayne Zarichny
Name


Signature

SECRETARY-TREASURER OR TREASURER

Greg MacPherson
Name


Signature

November 24, 2020

Board-approved Release Date

c.c. ALBERTA EDUCATION, Financial Reporting & Accountability Branch
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Independent Auditor's Report

To the Board of Trustees of
Medicine Hat Roman Catholic Separate School Division

We have audited the accompanying financial statements of Medicine Hat Roman Catholic Separate School Division which comprise the statement of financial position as at August 31, 2020 and the statements of operations, cash flows, change in net financial assets (net debt), remeasurement gains and losses, and the schedules of net assets, deferred contributions, program operations, plant operations and maintenance, cash, cash equivalents and portfolio investments, tangible capital assets, and remuneration and monetary incentives for the year then ended August 31, 2020 and a summary of significant accounting policies and other explanatory notes.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Medicine Hat Roman Catholic Separate School Division as at August 31, 2020 and the results of its operations, its cash flows, its changes in net financial assets (net debt), and its remeasurement gains and losses for the years then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The accompanying financial statements comprise unaudited schedules of fee revenue and central administration expenses.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Medicine Hat, Alberta

November 26, 2020

MNP LLP

Chartered Professional Accountants

STATEMENT OF FINANCIAL POSITION
As at August 31, 2020 (in dollars)

	2020	2019
FINANCIAL ASSETS		
Cash and cash equivalents (Schedule 5; Note 3)	\$ 4,811,881	\$ 4,260,015
Accounts receivable (net after allowances) (Note 4)	\$ 1,221,391	\$ 1,093,012
Portfolio investments		
Operating (Schedule 5)	\$ -	\$ -
Endowments (Schedules 1 & 5; Note 20)	\$ -	\$ -
Inventories for resale	\$ -	\$ -
Other financial assets (Note 6)	\$ -	\$ -
Total financial assets	\$ 6,033,272	\$ 5,353,027
LIABILITIES		
Bank indebtedness (Note 6)	\$ -	\$ -
Accounts payable and accrued liabilities (Note 7)	\$ 2,759,354	\$ 2,661,069
Unspent deferred contributions (Schedule 2)	\$ 2,822,274	\$ 1,926,008
Employee future benefits liabilities	\$ -	\$ -
Environmental liabilities	\$ -	\$ -
Other liabilities (Note 13)	\$ -	\$ -
Debt		
Supported: Debentures	\$ -	\$ -
Unsupported: Debentures	\$ -	\$ -
Mortgages and capital loans	\$ -	\$ -
Capital leases	\$ -	\$ -
Total liabilities	\$ 5,581,628	\$ 4,587,077
Net financial assets	\$ 451,644	\$ 765,950
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 6)	\$ 39,104,064	\$ 39,033,155
Inventory of supplies	\$ 20,713	\$ -
Prepaid expenses (Note 9)	\$ 634,843	\$ 541,205
Other non-financial assets (Note 10)	\$ 74,441	\$ 86,301
Total non-financial assets	\$ 39,834,061	\$ 39,660,661
Net assets before spent deferred capital contributions	\$ 40,285,705	\$ 40,426,611
Spent deferred capital contributions (Schedule 2)	\$ 38,025,487	\$ 37,728,212
Net assets	\$ 2,260,218	\$ 2,698,399
Net assets (Note 11)		
Accumulated surplus (deficit) (Schedule 1)	\$ 2,260,218	\$ 2,698,399
Accumulated remeasurement gains (losses)	\$ -	\$ -
	\$ 2,260,218	\$ 2,698,399
Contingent assets (Note 5)		
Contractual obligations (Note 12)		
Contingent liabilities (Note 13)		

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF OPERATIONS
For the Year Ended August 31, 2020 (in dollars)

	Budget 2020	Actual 2020	Actual 2019
REVENUES			
Government of Alberta	\$ 25,854,235	\$ 25,263,552	\$ 27,000,542
Federal Government and other government grants	\$ -	\$ -	\$ -
Property taxes	\$ 4,791,791	\$ 4,140,022	\$ 4,191,654
Fees (Schedule 8)	\$ 622,605	\$ 577,218	\$ 629,230
Sales of services and products	\$ 884,101	\$ 692,725	\$ 1,031,966
Investment income	\$ 55,200	\$ 51,386	\$ 76,373
Donations and other contributions	\$ 244,000	\$ 239,158	\$ 300,821
Other revenue	\$ 33,640	\$ 40,425	\$ 142,914
Total revenues	\$ 32,485,572	\$ 31,004,486	\$ 33,373,500
EXPENSES			
Instruction - ECS	\$ 3,256,513	\$ 3,754,619	\$ 3,602,361
Instruction - Grades 1 - 12	\$ 20,979,641	\$ 20,269,456	\$ 21,184,031
Plant operations and maintenance (Schedule 4)	\$ 4,509,116	\$ 4,368,603	\$ 4,665,435
Transportation	\$ 1,298,760	\$ 1,051,360	\$ 1,260,072
Board & system administration	\$ 1,678,254	\$ 1,591,728	\$ 1,672,813
External services	\$ 554,200	\$ 406,901	\$ 456,946
Total expenses	\$ 32,276,484	\$ 31,442,667	\$ 32,841,658
Annual operating surplus (deficit)	\$ 209,088	\$ (438,181)	\$ 531,843
Endowment contributions and reinvested income	\$ -	\$ -	\$ -
Annual surplus (deficit)	\$ 209,088	\$ (438,181)	\$ 531,843
Accumulated surplus (deficit) at beginning of year	\$ 2,698,399	\$ 2,698,399	\$ 2,166,557
Accumulated surplus (deficit) at end of year	\$ 2,907,487	\$ 2,260,218	\$ 2,698,399

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF CASH FLOWS
For the Year Ended August 31, 2020 (in dollars)

	2020	2019
CASH FLOWS FROM:		
A. OPERATING TRANSACTIONS		
Annual surplus (deficit)	\$ (438,181)	\$ 531,843
Add (Deduct) items not affecting cash:		
Amortization of tangible capital assets	\$ 1,676,546	\$ 1,665,916
Net (gain)/loss on disposal of tangible capital assets	\$ 16,993	\$ 60,428
Transfer of tangible capital assets (from)/to other entities	\$ -	\$ -
(Gain)/Loss on sale of portfolio investments	\$ -	\$ -
Spent deferred capital recognized as revenue	\$ (1,426,391)	\$ (1,389,733)
Deferred capital revenue write-down / adjustment	\$ 80,523	\$ -
Increase/(Decrease) in employee future benefit liabilities	\$ -	\$ -
Donations in kind	\$ -	\$ -
	\$ -	\$ -
	\$ (90,510)	\$ 868,454
(Increase)/Decrease in accounts receivable	\$ (128,379)	\$ 148,214
(Increase)/Decrease in inventories for resale	\$ -	\$ -
(Increase)/Decrease in other financial assets	\$ -	\$ -
(Increase)/Decrease in inventory of supplies	\$ (20,713)	\$ -
(Increase)/Decrease in prepaid expenses	\$ (93,636)	\$ (39,563)
(Increase)/Decrease in other non-financial assets	\$ 11,860	\$ 7,327
Increase/(Decrease) in accounts payable, accrued and other liabilities	\$ 98,285	\$ 460,824
Increase/(Decrease) in unspent deferred contributions	\$ 896,266	\$ 783,290
Increase/(Decrease) in environmental liabilities	\$ -	\$ -
Revenue from FF&E Grant Expenditures/Change in DR	\$ -	\$ (244,406)
Total cash flows from operating transactions	\$ 673,173	\$ 1,984,140
B. CAPITAL TRANSACTIONS		
Acquisition of tangible capital assets	\$ (1,844,973)	\$ (3,009,686)
Net proceeds from disposal of unsupported capital assets	\$ -	\$ 2,925
Acquisition of tangible capital assets directly funded by AB Ed/Infrastructure	\$ -	\$ 1,543,879
Total cash flows from capital transactions	\$ (1,844,973)	\$ (1,462,882)
C. INVESTING TRANSACTIONS		
Purchases of portfolio investments	\$ -	\$ -
Proceeds on sale of portfolio investments	\$ -	\$ -
Other (Describe)	\$ -	\$ -
Other (describe)	\$ -	\$ -
Total cash flows from investing transactions	\$ -	\$ -
D. FINANCING TRANSACTIONS		
Debt issuances	\$ -	\$ -
Debt repayments	\$ -	\$ -
Increase (decrease) in spent deferred capital contributions	\$ 1,723,666	\$ -
Capital lease issuances	\$ -	\$ -
Capital lease payments	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
Total cash flows from financing transactions	\$ 1,723,666	\$ -
Increase (decrease) in cash and cash equivalents	\$ 551,866	\$ 521,258
Cash and cash equivalents, at beginning of year	\$ 4,260,015	\$ 3,738,758
Cash and cash equivalents, at end of year	\$ 4,811,881	\$ 4,260,015

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended August 31, 2020 (in dollars)

	2020	2019
Annual surplus (deficit)	\$ (438,181)	\$ 531,843
Effect of changes in tangible capital assets		
Acquisition of tangible capital assets	\$ (1,844,973)	\$ (3,009,686)
Amortization of tangible capital assets	\$ 1,676,546	\$ 1,665,916
Net (gain)/loss on disposal of tangible capital assets	\$ 16,993	\$ 60,428
Net proceeds from disposal of unsupported capital assets	\$ -	\$ 18,815
Write-down carrying value of tangible capital assets	\$ -	\$ -
Transfer of tangible capital assets (from)/to other entities	\$ -	\$ -
Other changes Deferred capital revenue write-down/adjust.	\$ 80,523	\$ -
Total effect of changes in tangible capital assets	\$ (70,911)	\$ (1,264,527)
Acquisition of inventory of supplies	\$ (20,713)	\$ -
Consumption of inventory of supplies	\$ -	\$ -
(Increase)/Decrease in prepaid expenses	\$ (93,636)	\$ (39,563)
(Increase)/Decrease in other non-financial assets	\$ 11,860	\$ 7,327
Net remeasurement gains and (losses)	\$ -	\$ -
Change in spent deferred capital contributions (Schedule 2)	\$ 297,275	\$ -
Other changes	\$ -	\$ -
Increase (decrease) in net financial assets	\$ (314,306)	\$ (764,921)
Net financial assets at beginning of year	\$ 765,950	\$ 1,530,871
Net financial assets at end of year	\$ 451,644	\$ 765,950

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF REMEASUREMENT GAINS AND LOSSES

For the Year Ended August 31, 2020 (in dollars)

	2020	2019
Unrealized gains (losses) attributable to:		
Portfolio investments	\$ -	\$ -
Derivatives	\$ -	\$ -
Other	\$ -	\$ -
Amounts reclassified to the statement of operations:		
Portfolio investments	\$ -	\$ -
Derivatives	\$ -	\$ -
Other	\$ -	\$ -
Other Adjustment (Describe)	\$ -	\$ -
Net remeasurement gains (losses) for the year	\$ -	\$ -
Accumulated remeasurement gains (losses) at beginning of year	\$ -	\$ -
Accumulated remeasurement gains (losses) at end of year	\$ -	\$ -

The accompanying notes and schedules are part of these financial statements.

SCHEDULE 1

SCHEDULE OF NET ASSETS
For the Year Ended August 31, 2020 (in dollars)

	NET ASSETS	ACCUMULATED REMEASUREMENT GAINS (LOSSES)	ACCUMULATED SURPLUS (DEFICIT)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
							TOTAL OPERATING RESERVES	TOTAL CAPITAL RESERVES
Balance at August 31, 2019	\$ 2,698,399	\$ -	\$ 2,698,399	\$ 1,329,399	\$ -	\$ 477,346	\$ 839,655	\$ 52,000
Prior period adjustments:								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Balance, August 31, 2019	\$ 2,698,399	\$ -	\$ 2,698,399	\$ 1,329,399	\$ -	\$ 477,346	\$ 839,655	\$ 52,000
Operating surplus (deficit)	\$ (438,181)		\$ (438,181)			\$ (438,181)		
Board funded tangible capital asset additions				\$ 40,785		\$ (40,785)	\$ -	\$ -
Disposal of unsupported tangible capital assets or board funded portion of supported	\$ -		\$ -	\$ (16,994)		\$ 16,994		\$ -
Write-down of unsupported tangible capital assets or board funded portion of supported	\$ -		\$ -	\$ -		\$ -		\$ -
Net remeasurement gains (losses) for the year	\$ -	\$ -						
Endowment expenses & disbursements	\$ -		\$ -		\$ -	\$ -		
Endowment contributions	\$ -		\$ -		\$ -	\$ -		
Reinvested endowment income	\$ -		\$ -		\$ -	\$ -		
Direct credits to accumulated surplus (Describe)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization of tangible capital assets	\$ -			\$ (1,676,546)		\$ 1,676,546		
Capital revenue recognized	\$ -			\$ 1,426,391		\$ (1,426,391)		
Debt principal repayments (unsupported)	\$ -			\$ -		\$ -		
Additional capital debt or capital leases	\$ -			\$ -		\$ -		
Net transfers to operating reserves	\$ -					\$ (183,835)	\$ 183,835	
Net transfers from operating reserves	\$ -					\$ 132,835	\$ (132,835)	
Net transfers to capital reserves	\$ -					\$ (6,500)		\$ 6,500
Net transfers from capital reserves	\$ -					\$ -		\$ -
Other Changes	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Changes	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance at August 31, 2020	\$ 2,260,218	\$ -	\$ 2,260,218	\$ 1,103,035	\$ -	\$ 208,029	\$ 890,655	\$ 58,500

SCHEDULE 1

SCHEDULE OF NET ASSETS
For the Year Ended August 31, 2020 (in dollars)

	INTERNALLY RESTRICTED RESERVES BY PROGRAM									
	School & Instruction Related		Operations & Maintenance		Board & System Administration		Transportation		External Services	
	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves
Balance at August 31, 2019	\$ 782,239	\$ 52,000	\$ 57,416	\$ -	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -
Prior period adjustments:										
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Balance, August 31, 2019	\$ 782,239	\$ 52,000	\$ 57,416	\$ -	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -
Operating surplus (deficit)										
Board funded tangible capital asset additions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disposal of unsupported tangible capital assets or board funded portion of supported		\$ -		\$ -		\$ -		\$ -		\$ -
Write-down of unsupported tangible capital assets or board funded portion of supported		\$ -		\$ -		\$ -		\$ -		\$ -
Net remeasurement gains (losses) for the year										
Endowment expenses & disbursements										
Endowment contributions										
Reinvested endowment income										
Direct credits to accumulated surplus (Describe)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization of tangible capital assets										
Capital revenue recognized										
Debt principal repayments (unsupported)										
Additional capital debt or capital leases										
Net transfers to operating reserves	\$ 171,470		\$ 12,365		\$ -		\$ -		\$ -	
Net transfers from operating reserves	\$ (132,835)		\$ -		\$ -		\$ -		\$ -	
Net transfers to capital reserves		\$ 6,500		\$ -		\$ -		\$ -		\$ -
Net transfers from capital reserves		\$ -		\$ -		\$ -		\$ -		\$ -
Other Changes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Changes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance at August 31, 2020	\$ 820,874	\$ 58,500	\$ 69,781	\$ -	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -

SCHEDULE OF DEFERRED CONTRIBUTIONS
(EXTERNALLY RESTRICTED CONTRIBUTIONS ONLY)
For the Year Ended August 31, 2020 (in dollars)

	Alberta Education					Other GoA Ministries					Other Sources				Total
	IMR	CMR	Safe Return to Class	Others	Total Education	Alberta Infrastructure	Children's Services	Health	Other GOA Ministries	Total Other GoA Ministries	Gov't of Canada	Donations and grants from others	Other	Total other sources	
Deferred Operating Contributions (DOC)															
Balance at Aug 31, 2019	\$ 759,567	\$ -		\$ -	\$ 759,567	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,547	\$ 108,547	\$ 868,114
Prior period adjustments - please explain:	\$ -	\$ -		\$ 97,522	\$ 97,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (97,522)	\$ (97,522)	\$ -
Adjusted ending balance Aug. 31, 2019	\$ 759,567	\$ -		\$ 97,522	\$ 857,089	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,025	\$ 11,025	\$ 868,114
Received during the year (excluding investment income)	\$ 942,898	\$ -	\$ -	\$ -	\$ 942,898	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,712	\$ 30,712	\$ 973,610
Transfer (to) grant/donation revenue (excluding investment income)	\$ (171,652)	\$ -	\$ -	\$ (64,983)	\$ (236,635)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,425)	\$ (1,425)	\$ (238,060)
Investment earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Received during the year	\$ 2,497	\$ -	\$ -	\$ -	\$ 2,497	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,497
Transferred to investment income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred (to) from UDCC	\$ (863,679)	\$ -	\$ -	\$ -	\$ (863,679)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (863,679)
Transferred directly (to) SDCC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred (to) from others - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DOC closing balance at Aug 31, 2020	\$ 669,631	\$ -	\$ -	\$ 32,539	\$ 702,170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,312	\$ 40,312	\$ 742,482
Unspent Deferred Capital Contributions (UDCC)															
Balance at Aug 31, 2019	\$ 541,651	\$ -		\$ 292,790	\$ 834,441	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 223,453	\$ -	\$ 223,453	\$ 1,057,894
Prior period adjustments - please explain:	\$ -	\$ -		\$ (292,790)	\$ (292,790)	\$ 292,790	\$ -	\$ -	\$ -	\$ 292,790	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted ending balance Aug. 31, 2019	\$ 541,651	\$ -		\$ -	\$ 541,651	\$ 292,790	\$ -	\$ -	\$ -	\$ 292,790	\$ -	\$ 223,453	\$ -	\$ 223,453	\$ 1,057,894
Received during the year (excluding investment income)	\$ -	\$ 1,750,000	\$ -	\$ -	\$ 1,750,000	\$ 114,976	\$ -	\$ -	\$ -	\$ 114,976	\$ -	\$ 13,000	\$ -	\$ 13,000	\$ 1,877,976
UDCC Receivable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 157,413	\$ -	\$ -	\$ -	\$ 157,413	\$ -	\$ -	\$ -	\$ -	\$ 157,413
Transfer (to) grant/donation revenue (excluding investment income)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (76,744)	\$ -	\$ -	\$ -	\$ (76,744)	\$ -	\$ -	\$ -	\$ -	\$ (76,744)
Investment earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Received during the year	\$ 2,372	\$ 1,391	\$ -	\$ -	\$ 3,763	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,763
Transferred to investment income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proceeds on disposition of supported capital/ Insurance proceeds (and related interest)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred from (to) DOC	\$ 863,679	\$ -	\$ -	\$ -	\$ 863,679	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 863,679
Transferred from (to) SDCC	\$ (585,652)	\$ (880,203)	\$ -	\$ -	\$ (1,465,855)	\$ (338,334)	\$ -	\$ -	\$ -	\$ (338,334)	\$ -	\$ -	\$ -	\$ -	\$ (1,804,189)
Transferred (to) from others - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UDCC closing balance at Aug 31, 2020	\$ 822,050	\$ 871,188	\$ -	\$ -	\$ 1,693,238	\$ 150,101	\$ -	\$ -	\$ -	\$ 150,101	\$ -	\$ 236,453	\$ -	\$ 236,453	\$ 2,079,792
Total Unspent Deferred Contributions at Aug 31, 2020	\$ 1,491,681	\$ 871,188	\$ -	\$ 32,539	\$ 2,395,408	\$ 150,101	\$ -	\$ -	\$ -	\$ 150,101	\$ -	\$ 236,453	\$ 40,312	\$ 276,765	\$ 2,822,274
Spent Deferred Capital Contributions (SDCC)															
Balance at Aug 31, 2019	\$ 4,391,172	\$ -		\$ 31,015,168	\$ 35,406,340	\$ 2,321,872	\$ -	\$ -	\$ -	\$ 2,321,872	\$ -	\$ -	\$ -	\$ -	\$ 37,728,212
Prior period adjustments - please explain:	\$ -	\$ -		\$ (31,015,168)	\$ (31,015,168)	\$ 31,015,168	\$ -	\$ -	\$ -	\$ 31,015,168	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted ending balance Aug. 31, 2019	\$ 4,391,172	\$ -		\$ -	\$ 4,391,172	\$ 33,337,040	\$ -	\$ -	\$ -	\$ 33,337,040	\$ -	\$ -	\$ -	\$ -	\$ 37,728,212
Donated tangible capital assets				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Alberta Infrastructure managed projects				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred from DOC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred from UDCC	\$ 585,652	\$ 880,203	\$ -	\$ -	\$ 1,465,855	\$ 338,334	\$ -	\$ -	\$ -	\$ 338,334	\$ -	\$ -	\$ -	\$ -	\$ 1,804,189
Amounts recognized as revenue (Amortization of SDCC)	\$ (194,681)	\$ -	\$ -	\$ -	\$ (194,681)	\$ (1,231,710)	\$ -	\$ -	\$ -	\$ (1,231,710)	\$ -	\$ -	\$ -	\$ -	\$ (1,426,391)
Disposal of supported capital assets	\$ (80,523)	\$ -	\$ -	\$ -	\$ (80,523)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (80,523)
Transferred (to) from others - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SDCC closing balance at Aug 31, 2020	\$ 4,701,620	\$ 880,203	\$ -	\$ -	\$ 5,581,823	\$ 32,443,664	\$ -	\$ -	\$ -	\$ 32,443,664	\$ -	\$ -	\$ -	\$ -	\$ 38,025,487

**SCHEDULE OF PROGRAM OPERATIONS
for the Year Ended August 31, 2020 (in dollars)**

REVENUES	2020							2019
	Instruction		Plant Operations and Maintenance	Transportation	Board & System Administration	External Services	TOTAL	TOTAL
	ECS	Grades 1 - 12						
(1) Alberta Education	\$ 3,822,401	\$ 14,626,535	\$ 2,437,742	\$ 1,032,687	\$ 1,560,098	\$ -	\$ 23,479,463	\$ 26,530,426
(2) Alberta Infrastructure	\$ -	\$ -	\$ 1,503,135	\$ -	\$ -	\$ -	\$ 1,503,135	\$ 59,535
(3) Other - Government of Alberta	\$ -	\$ 265,735	\$ -	\$ -	\$ -	\$ -	\$ 265,735	\$ 283,975
(4) Federal Government and First Nations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(5) Other Alberta school authorities	\$ -	\$ 10,536	\$ 4,683	\$ -	\$ -	\$ -	\$ 15,219	\$ 126,606
(6) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Property taxes	\$ -	\$ 4,140,022	\$ -	\$ -	\$ -	\$ -	\$ 4,140,022	\$ 4,191,654
(9) Fees	\$ 50	\$ 577,168	\$ -	\$ -	\$ -	\$ -	\$ 577,218	\$ 629,230
(10) Sales of services and products	\$ -	\$ 210,964	\$ 2,074	\$ -	\$ -	\$ 479,687	\$ 692,725	\$ 1,031,966
(11) Investment income	\$ -	\$ 19,756	\$ -	\$ -	\$ 31,630	\$ -	\$ 51,386	\$ 76,373
(12) Gifts and donations	\$ -	\$ 106,194	\$ -	\$ -	\$ -	\$ -	\$ 106,194	\$ 163,646
(13) Rental of facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,970	\$ 26,970	\$ 26,121
(14) Fundraising	\$ -	\$ 132,964	\$ -	\$ -	\$ -	\$ -	\$ 132,964	\$ 137,175
(15) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(16) Other revenue	\$ -	\$ 12,814	\$ 641	\$ -	\$ -	\$ -	\$ 13,455	\$ 116,793
(17) TOTAL REVENUES	\$ 3,822,451	\$ 20,102,688	\$ 3,948,275	\$ 1,032,687	\$ 1,591,728	\$ 506,657	\$ 31,004,486	\$ 33,373,500
EXPENSES								
(18) Certificated salaries	\$ 962,708	\$ 11,782,530			\$ 322,463	\$ 435	\$ 13,068,136	\$ 13,616,554
(19) Certificated benefits	\$ 108,652	\$ 2,733,065			\$ 61,596	\$ -	\$ 2,903,313	\$ 3,018,300
(20) Non-certificated salaries and wages	\$ 1,739,352	\$ 2,979,891	\$ 1,142,899	\$ 14,138	\$ 711,485	\$ 280,630	\$ 6,868,395	\$ 6,615,603
(21) Non-certificated benefits	\$ 326,247	\$ 672,377	\$ 270,922	\$ 2,743	\$ 161,667	\$ 75,547	\$ 1,509,503	\$ 1,486,988
(22) SUB - TOTAL	\$ 3,136,959	\$ 18,167,863	\$ 1,413,821	\$ 16,881	\$ 1,257,211	\$ 356,612	\$ 24,349,347	\$ 24,737,445
(23) Services, contracts and supplies	\$ 617,660	\$ 2,061,372	\$ 1,304,716	\$ 1,034,479	\$ 331,048	\$ 50,289	\$ 5,399,564	\$ 6,377,589
(24) Amortization of supported tangible capital assets	\$ -	\$ -	\$ 1,426,391	\$ -	\$ -	\$ -	\$ 1,426,391	\$ 1,389,733
(25) Amortization of unsupported tangible capital assets	\$ -	\$ 40,221	\$ 206,682	\$ -	\$ 3,252	\$ -	\$ 250,155	\$ 276,183
(26) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(27) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ 217	\$ -	\$ 217	\$ -
(28) Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280
(29) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ 16,993	\$ -	\$ -	\$ -	\$ 16,993	\$ 60,428
(30) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31) TOTAL EXPENSES	\$ 3,754,619	\$ 20,269,456	\$ 4,368,603	\$ 1,051,360	\$ 1,591,728	\$ 406,901	\$ 31,442,667	\$ 32,841,658
(32) OPERATING SURPLUS (DEFICIT)	\$ 67,832	\$ (166,768)	\$ (420,328)	\$ (18,673)	\$ -	\$ 99,756	\$ (438,181)	\$ 531,843

SCHEDULE OF PLANT OPERATIONS AND MAINTENANCE
for the Year Ended August 31, 2020 (in dollars)

EXPENSES	Custodial	Maintenance	Utilities and Telecomm.	Expensed IMR/CMR, Modular Unit Relocations & Lease Payments	Facility Planning & Operations Administration	Unsupported Amortization & Other Expenses	Supported Capital & Debt Services	2020 TOTAL Operations and Maintenance	2019 TOTAL Operations and Maintenance
Non-certificated salaries and wages	\$ 791,197	\$ 275,019	\$ -	\$ 38,135	\$ 38,548			\$ 1,142,899	\$ 1,164,291
Non-certificated benefits	\$ 198,559	\$ 64,815	\$ -	\$ 4,984	\$ 2,564			\$ 270,922	\$ 283,606
Sub-total Remuneration	\$ 989,756	\$ 339,834	\$ -	\$ 43,119	\$ 41,112			\$ 1,413,821	\$ 1,447,897
Supplies and services	\$ 66,254	\$ 382,749	\$ 39,761	\$ 128,533	\$ 3,796			\$ 621,093	\$ 708,702
Electricity			\$ 278,258					\$ 278,258	\$ 667,080
Natural gas/heating fuel			\$ 121,552					\$ 121,552	\$ -
Sewer and water			\$ 129,382					\$ 129,382	\$ -
Telecommunications			\$ 3,297					\$ 3,297	\$ 3,064
Insurance					\$ 191,920			\$ 191,920	\$ 155,821
ASAP maintenance & renewal payments							\$ -	\$ -	\$ -
Amortization of tangible capital assets									
Supported							\$ 1,426,391	\$ 1,426,391	\$ 1,389,733
Unsupported						\$ 206,682		\$ 206,682	\$ 232,710
Total Amortization						\$ 206,682	\$ 1,426,391	\$ 1,633,073	\$ 1,622,443
Interest on capital debt									
Supported							\$ -	\$ -	\$ -
Unsupported						\$ -		\$ -	\$ -
Lease payments for facilities				\$ -				\$ -	\$ -
Other interest charges						\$ -		\$ -	\$ -
Losses on disposal of capital assets						\$ 16,993		\$ 16,993	\$ 60,428
TOTAL EXPENSES	\$ 1,056,010	\$ 722,583	\$ 572,250	\$ 171,652	\$ 236,828	\$ 223,675	\$ 1,426,391	\$ 4,409,389	\$ 4,665,435

SQUARE METRES									
School buildings								35,285.5	\$ 38,846
Non school buildings								3,787.3	\$ 1,593

Note:

Custodial: All expenses related to activities undertaken to keep the school environment and maintenance shops clean and safe.

Maintenance: All expenses associated with the repair, replacement, enhancement and minor construction of buildings, grounds and equipment components. This includes regular and preventative maintenance undertaken to ensure components reach or exceed their life cycle and the repair of broken components. Maintenance expenses exclude operational costs related to expensed IMR & Modular Unit relocations, as they are reported on separately.

Utilities & Telecommunications: All expenses related to electricity, natural gas and other heating fuels, sewer and water and all forms of telecommunications.

Expensed IMR & Modular Unit Relocation & Lease Pmts: All operational expenses associated with non-capitalized Infrastructure Maintenance Renewal projects, modular unit (portable) relocation, and payments on leased facilities.

Facility Planning & Operations Administration: All expenses related to the administration of operations and maintenance including (but not limited to) contract administration, clerical functions, negotiations, supervision of employees & contractors, school facility planning & project 'administration', administration of joint-use agreements, and all expenses related to ensuring compliance with health and safety standards, codes and government regulations.

Unsupported Amortization & Other Expenses: All expenses related to unsupported capital assets amortization and interest on unsupported capital debt.

Supported Capital & Debt Services: All expenses related to supported capital assets amortization and interest on supported capital debt.

**SCHEDULE OF CASH, CASH EQUIVALENTS, AND PORTFOLIO INVESTMENTS
for the Year Ended August 31, 2020 (in dollars)**

Cash & Cash Equivalents

	2020			2019
	Average Effective (Market) Yield	Cost	Amortized Cost	Amortized Cost
Cash	1%	\$ 4,811,879	\$ 4,811,879	4,260,016
Cash equivalents				
Government of Canada, direct and guaranteed	0.00%	-	-	-
Provincial, direct and guaranteed	0.00%	-	-	-
Corporate	0.00%	-	-	-
Other, including GIC's	0.00%	-	-	-
Total cash and cash equivalents		\$ 4,811,879	\$ 4,811,879	\$ 4,260,016

See Note 3 for additional detail.

Out of Balance Out of Balance

Portfolio Investments

	2020			2019	
	Average Effective (Market) Yield	Cost	Fair Value	Balance	Balance
Interest-bearing securities					
Deposits and short-term securities	0.00%	\$ -	\$ -	\$ -	\$ -
Bonds and mortgages	0.00%	-	-	-	-
	0.00%	-	-	-	-
Equities					
Canadian equities	0.00%	\$ -	\$ -	\$ -	\$ -
Global developed equities	0.00%	-	-	-	-
Emerging markets equities	0.00%	-	-	-	-
Private equities	0.00%	-	-	-	-
Pooled investment funds	0.00%	-	-	-	-
Total fixed income securities	0.00%	-	-	-	-
Other					
Other (Specify)	0.00%	\$ -	\$ -	\$ -	\$ -
Other (Specify)	0.00%	-	-	-	-
Other (Specify)	0.00%	-	-	-	-
Other (Specify)	0.00%	-	-	-	-
Total equities	0.00%	-	-	-	-
Total portfolio investments	0.00%	\$ -	\$ -	\$ -	\$ -

See Note 5 for additional detail.

Portfolio investments

Operating

Cost
Unrealized gains and losses

Endowments

Cost
Unrealized gains and losses
Deferred revenue

Total portfolio investments

	2020	2019
Cost	\$ -	\$ -
Unrealized gains and losses	-	-
	-	-
	-	-
Cost	\$ -	\$ -
Unrealized gains and losses	-	-
Deferred revenue	-	-
	-	-
	-	-
Total portfolio investments	\$ -	\$ -

The following represents the maturity structure for portfolio investments based on principal amount:

	2020	2019
Under 1 year	0.0%	0.0%
1 to 5 years	0.0%	0.0%
6 to 10 years	0.0%	0.0%
11 to 20 years	0.0%	0.0%
Over 20 years	0.0%	0.0%
	0.0%	0.0%

**SCHEDULE OF TANGIBLE CAPITAL ASSETS
For the Year Ended August 31, 2020 (in dollars)**

Tangible Capital Assets	2020						2019
	Land	Work In Progress*	Buildings**	Equipment	Vehicles	Computer Hardware & Software	Total
Estimated useful life			25-40 Years	3-10 Years	5-10 Years	3-10 Years	
Historical cost							
Beginning of year	\$ 225,905	\$ 840,051	\$ 54,227,473	\$ 2,157,252	\$ 88,761	\$ 1,450,975	\$ 58,990,416
Prior period adjustments	-	-	-	-	-	-	-
Additions	-	1,638,048	108,946	-	-	97,979	1,844,973
Transfers in (out)	-	(1,201,693)	1,201,693	-	-	-	-
Less disposals including write-offs	-	-	(102,251)	(81,031)	-	(58,787)	(242,069)
Historical cost, August 31, 2020	\$ 225,905	\$ 1,276,406	\$ 55,435,861	\$ 2,076,221	\$ 88,761	\$ 1,490,167	\$ 60,593,320
Accumulated amortization							
Beginning of year	\$ -	\$ -	\$ 17,203,155	\$ 1,550,728	\$ 88,761	\$ 1,114,618	\$ 19,957,262
Prior period adjustments	-	-	-	-	-	-	-
Amortization	-	-	1,405,522	122,854	-	148,170	1,676,546
Other additions	-	-	-	-	-	-	-
Transfers in (out)	-	-	-	-	-	-	-
Less disposals including write-offs	-	-	(21,728)	(64,127)	-	(58,696)	(144,551)
Accumulated amortization, August 31, 2020	\$ -	\$ -	\$ 18,586,949	\$ 1,609,455	\$ 88,761	\$ 1,204,092	\$ 21,489,257
Net Book Value at August 31, 2020	\$ 225,905	\$ 1,276,406	\$ 36,848,912	\$ 466,766	\$ (0)	\$ 286,075	\$ 39,104,064
Net Book Value at August 31, 2019	\$ 225,905	\$ 840,051	\$ 37,024,318	\$ 606,524	\$ (0)	\$ 336,357	\$ 39,033,155

	2020	2019
Total cost of assets under capital lease	\$ -	\$ -
Total amortization of assets under capital lease	\$ -	\$ -

During the year, tangible capital assets were acquired with an aggregate cost of \$1,844,973 (2019 - \$3,009,684) of which nil (2019 - \$260,300) were directly funded by Alberta Education and \$114,977 (2019 - \$1,283,580) directly funded by Alberta Infrastructure.

* Work in Progress includes \$1,104,212 in building relating to IMR and CMR projects and \$163,444 to a modular. \$8,750 in computer software relates to a program that was not yet operational at August 31, 2020.

The school division will report this school with its tangible capital assets when the school is complete and controlled by the Division.

SCHEDULE 7

School Jurisdiction Code: 4501

**SCHEDULE OF REMUNERATION AND MONETARY INCENTIVES
For the Year Ended August 31, 2020 (in dollars)**

Board Members:	FTE	Remuneration	Benefits	Allowances	Performance Bonuses	ERIP's / Other Paid	Other Accrued Unpaid Benefits (1)	Expenses
Mastel, Richard (Chair)	1.00	\$27,801	\$3,496	\$960			\$0	\$3,841
Glasgo, Kathy	1.00	\$21,296	\$1,834	\$780			\$0	\$2,759
Grad, Peter	1.00	\$21,596	\$1,587	\$130			\$0	\$3,183
Leahy, David	1.00	\$20,696	\$3,077	\$0			\$0	\$0
Risling, Robert	1.00	\$21,196	\$3,143	\$780			\$0	\$2,539
		\$0	\$0	\$0			\$0	\$0
		\$0	\$0	\$0			\$0	\$0
		\$0	\$0	\$0			\$0	\$0
		\$0	\$0	\$0			\$0	\$0
		\$0	\$0	\$0			\$0	\$0
		\$0	\$0	\$0			\$0	\$0
		\$0	\$0	\$0			\$0	\$0
Subtotal	5.00	\$112,585	\$13,137	\$2,650			\$0	\$12,322
Zarichny, Dwayne (Superintendent)	1.00	\$166,792	\$59,867	\$3,960	\$0	\$0	\$18,650	\$11,628
MacPherson, Greg (Secretary-Treasurer)	1.00	\$160,000	\$48,272	\$3,360	\$0	\$0	\$27,692	\$6,168
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Certificated		\$12,841,376	\$2,843,446	\$37,888	\$0	\$0	\$41,318	
School based	129.20							
Non-School based	5.00							
Non-certificated		\$6,464,986	\$1,448,094	\$34,429	\$0	\$0	\$103,132	
Instructional	133.21							
Plant Operations & Maintenance	20.69							
Transportation	0.40							
Other								
TOTALS	295.50	\$19,745,739	\$4,412,816	\$82,287	\$0	\$0	\$190,792	\$30,118

(1) Other Accrued Unpaid Benefits Include: Vacation accrual balances

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED AUGUST 31, 2020

1. AUTHORITY AND PURPOSE

PS 1000, PS1100

The Medicine Hat Catholic Board of Education (“the Jurisdiction”) delivers education programs under the authority of the *Education Act*, 2012 Chapter E-0.3 The Jurisdiction is exempt from income taxes under the Income Tax Act.

The jurisdiction receives funding for instruction and support under Education Grants Regulation (AR 120/2008). The regulation allows for the setting of conditions and use of grant monies. The School Jurisdiction is limited on certain funding allocations and administration expenses.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the CICA Canadian public sector of accounting standards (PSAS). The financial statements have, in management’s opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policies summarized below:

a) Reporting Entity and Method of Consolidation

PS 1300.17-.27

Medicine Hat Catholic Schools’ Education Foundation was established in 1996 under the Societies Act of Alberta to promote lifelong learning. The Foundation is not a controlled entity and has not been consolidated with the School Division’s financial statements.

b) Basis of Financial Reporting

Valuation of Financial Assets and Liabilities

The jurisdiction’s financial assets and liabilities are generally measured as follows:

<u>Financial Statement Concept</u>	<u>Measurement</u>
Cash and cash equivalents	Cost
Accounts receivable	Lower of cost or net recoverable value
Accounts payable and accrued liabilities	Cost

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

b) Basis of Financial Reporting

Financial Assets

Financial assets are assets that could be used to discharge existing liabilities or finance future operations and are not for consumption in the normal course of operations.

Financial assets are the school jurisdiction's financial claims on external organizations and individuals, and inventories for resale at the year end.

Cash and Cash Equivalents

PS 1201.104-.105

Cash and cash equivalents include cash and investments that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These short-term investments have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

Accounts Receivable

Accounts receivable are recognized at the lower of cost or net recoverable value. A valuation allowance is recognized when recovery is uncertain.

Other Financial Assets

Other financial assets are valued at the lower of cost or expected net realizable value.

Liabilities

Liabilities are present obligations of the school jurisdiction to external organizations and individuals arising from past transactions or events occurring before the year end, the settlement of which is expected to result in the future sacrifice of economic benefits. They are recognized when there is an appropriate basis of measurement and management can reasonably estimate the amounts.

Accounts payable and accrued liabilities

Accounts payable and accrued liabilities include unearned revenue collected from external organizations and individuals for which goods and services have yet to be provided.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED AUGUST 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Deferred Contributions

PS 3100, 3410.16, .17, .19, .25

Deferred revenue includes contributions received for operations which have stipulations that meet the definition of a liability per *Public Sector Accounting Standard (PSAS) PS 3200*. These contributions are recognized by the School District once it has met all eligibility criteria to receive the contributions. When stipulations are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability.

Deferred revenue also includes contributions for capital expenditures, unexpended and expended. Unspent Deferred Capital Contributions (UDCC) represent externally restricted supported capital funds provided for a specific capital purpose received or receivable by the jurisdiction, but the related expenditure has not been made at year-end. These contributions must also have stipulations that meet the definition of a liability per *PS 3200* when expended.

Spent Deferred Capital Contributions (SDCC) represent externally restricted supported capital funds that have been expended but have yet to be amortized over the useful life of the related capital asset. Amortization over the useful life of the related capital asset is due to certain stipulations related to the contributions that require that the school jurisdiction to use the asset in a prescribed manner over the life of the associated asset.

Asset Retirement Obligations

HB 3110.21, PS 3380

Asset retirement obligations represent legal obligations associated with the retirement of a tangible long-lived asset that result from its acquisition, construction, development or normal operation. The jurisdiction has a legal obligation to remove hazardous material located under the site of the central office building and school buildings upon their disposal.

The fair market value of the asset retirement obligation is estimated using the discounted future cash outflows expected with regard to the obligation. Subsequent to initial measurement, the asset retirement obligation is adjusted at the end of each year to reflect the passage of time and changes in the estimated future cash flows underlying the obligation. A liability, however, has not been recognized because information is not available at this time regarding potential hazardous material, nor any potential settlement dates.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Non-Financial Assets

Non-Financial Assets are acquired, constructed, or developed assets that do not normally provide resources to discharge existing liabilities, but instead:

- (a) Are normally employed to deliver government services;
- (b) May be consumed in the normal course of operations; and
- (c) Are not for sale in the normal course of operations.

Tangible Capital Assets

PS 3150

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the asset. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value at the date of donation, except in circumstances where fair value cannot be reasonably determined, when they are then recognized at nominal value. Transfers of tangible capital assets from related parties are recorded at original cost less accumulated amortization.
- Construction-in-progress is recorded as a transfer to the applicable asset class at substantial completion.
- Buildings include site and leasehold improvements as well as assets under capital lease.
- Sites and buildings are written down to residual value when conditions indicate they no longer contribute to the ability of the jurisdiction to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. For supported assets, the write-downs are accounted for as reductions to Expended Deferred Capital Revenue.
- Buildings that are demolished or destroyed are written-off.
- Tangible capital assets with costs in excess of \$5,000 are capitalized.
- Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the jurisdiction are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs, e.g. insurance, maintenance costs etc. The discount rate used to determine the present value of the lease payments is the lower of the jurisdictions' rate for incremental borrowing or the interest rate implicit in the lease.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED AUGUST 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

- Tangible capital assets are amortized over their estimated useful lives on a straight-line basis, at the following rates:

Buildings	20 to 40 years
Equipment	3 to 10 years
Vehicles	5 to 10 years
Site Improvements	20 years
Computer Equipment	3 to 10 years

Inventories of supplies

Inventories of supplies are valued at the lower of cost and replacement cost. Cost is determined on a first-in, first-out basis.

Prepaid expenses

Prepaid expenses are recognized at cost and amortized based on the terms of the agreement or using a methodology that reflects use of the resource.

Other Assets

PS 3210

Intangible assets, assets acquired by right, works of art, historical treasures, collections, certain land, and construction-in-progress managed by Alberta Infrastructure are not recognized in these financial statements.

Operating and Capital Reserves

PSG-4

Certain amounts are internally or externally restricted for future operating or capital purposes. Transfers to and from reserves are recorded when approved by the Board of Trustees. Capital reserves are restricted to capital purposes and may only be used for operating purposes with approval by the Minister of Education. Reserves are disclosed in the Schedule of Changes in Accumulated Surplus.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Revenue Recognition

PS 3410.08, .16, .17, .19, 3510

Revenues are recorded on an accrual basis. Instruction and support allocations are recognized in the year to which they relate. Fees for services related to courses and programs are recognized as revenue when such courses and programs are delivered.

Volunteers contribute a considerable number of hours per year to schools to ensure that certain programs are delivered, such as kindergarten, lunch services and the raising of school generated funds. Contributed services are not recognized in the financial statements.

Eligibility criteria are criteria that the jurisdiction has to meet in order to receive certain contributions. *Stipulations* describe what the jurisdiction must perform in order to keep the contributions. Contributions without eligibility criteria or stipulations are recognized as revenue when the contributions are authorized by the transferring government or entity. Contributions with eligibility criteria but without stipulations are recognized as revenue when the contributions are authorized by the transferring government or entity and all eligibility criteria have been met.

Contributions with stipulations are recognized as revenue in the period that the stipulations are met, except to the extent that the contributions give rise to an obligation that meets the definition of a liability in accordance with *PS 3200*. Such liabilities are recorded as deferred revenue.

Expenses

PS 1201.85 - .88

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

Allocation of Costs

- Actual salaries of personnel assigned to two or more programs are allocated based on the time spent in each program.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Program Reporting

PS 2700.04, .07, .26

The Division's operations have been segmented as follows:

- **ECS Instruction:** The provision of Early Childhood Services education instructional services that fall under the basic public education mandate.
- **Grade 1 – 12 Instruction:** The provision of grades 1-12 instructional services that fall under the basic public education mandate.
- **Plant Operations and Maintenance:** The operation and maintenance of all school buildings and maintenance shop facilities.
- **Transportation:** The provision of regular and special education bus services (to and from school), whether contracted or board operated, including transportation facility expenses.
- **Board & System Administration:** The provision of board governance and system-based/central office administration.
- **External Services:** All projects, activities and services offered outside the public education mandate for ECS children and students in grades 1-12. Services offered beyond the mandate for public education are to be self-supporting, and Alberta Education funding may not be utilized to support these programs.

The allocation of revenues and expenses are reported by program, source and object on the Schedule of Program Operations. Respective instruction expenses include the cost of certificated teachers, non-certificated teaching assistants as well as a proportionate share of supplies and services, school administration and instruction support, and System Instructional Support.

Trusts Under Administration

PS 1300.40, .46

The jurisdiction has property that has been transferred or assigned to it to be administered or directed by a trust agreement or statute. The jurisdiction holds title to the property for the benefit of the beneficiary.

Trusts under administration have been excluded from the financial reporting of the jurisdiction. Trust balances can be found in Note 14.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Financial Instruments

PS 3450

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The jurisdiction recognized a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, debt and other liabilities. Unless otherwise noted, it is management's opinion that the jurisdiction is not exposed to significant credit and liquidity risks, or market risk, which includes currency, interest rate and other price risks.

All other financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of items in the cost or amortized cost upon initial recognition. The gain or loss arising from derecognition of a financial instrument is recognized in the Statement of Operations. Impairment losses such as write-downs or write-offs are reported in the Statement of Operations.

Measurement Uncertainty

PS 2130

Measurement uncertainty exists when there is a variance between the recognized or disclosed amount and another reasonably possible amount. The preparation of financial statements for a period involves the use of estimates and approximations, which have been made using careful judgment. Actual results could differ from those estimates. Significant areas requiring the use of management estimates relate to the potential impairment of assets and rates for amortization.

Change in Accounting Policy

The division has prospectively adopted the following standards from September 1, 2018: PS 3430 Restructuring Transactions. This prospective adoption of policies has not resulted in any impact to the financial statements.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED AUGUST 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Future Accounting Changes

The Public Sector Accounting Board has issued the following accounting standards:

- **PS 3280 Asset Retirement Obligations (effective September 1, 2022)**
Effective April 1, 2022, this standard provides guidance on how to account for and report liabilities for retirement of tangible capital assets.
- **PS 3400 Revenue (effective September 1, 2023)**
This standard provides guidance on how to account for and report on revenue, and specifically, it addresses revenue arising from exchange transactions and unilateral transactions.

Management is currently assessing the impact of these standards on the financial statements.

3. CASH AND CASH EQUIVALENTS

	2020			2019
	Average Effective (Market) Yield	Cost	Amortized Cost	Amortized Cost
Cash	1.45%	\$ 4,811,881	\$ 4,811,881	\$ 4,260,016
Total cash and cash equivalents		<u>\$ 4,811,881</u>	<u>\$ 4,811,881</u>	<u>\$ 4,260,016</u>

4. ACCOUNTS RECEIVABLE

	2020			2019
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Alberta Education - Grants	\$ -	\$ -	\$ -	\$ 38,963
Other Alberta school jurisdictions	-	-	-	8,563
Alberta Health Services	38,357	-	38,357	24,401
Government of Alberta Ministry (Labour)	-	-	-	3,906
Government of Alberta Ministry (Children Services)	-	-	-	100
Government of Alberta Ministry (Infrastructure)	157,413	-	157,413	-
Government of Alberta Ministries	-	-	-	-
Federal government	85,462	-	85,462	93,036
Municipalities	824,736	-	824,736	809,223
Foundations	-	-	-	7,125
Other	115,423	-	115,423	107,695
Total	<u>\$ 1,221,391</u>	<u>\$ -</u>	<u>\$ 1,221,391</u>	<u>\$ 1,093,012</u>

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

5. CONTINGENT ASSETS

In 2019, a court order was issued granting the division recovery of assets with an estimated value of \$999,000. This amount has not been recognized in the financial statements.

6. BANK INDEBTEDNESS

The Jurisdiction has negotiated access to a line of credit in the amount of \$1,156,000 (2019 - \$1,156,000), that bears interest at bank prime rate less 0.25%. Prime rate was 2.45% at August 31, 2020 (3.95% - 2019). This line of credit is secured by a borrowing bylaw and a security agreement, covering all revenue of the jurisdiction. There was no balance outstanding on the line of credit at August 31, 2020, or at August 31, 2019.

7. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2020	2019
Alberta Education	\$ 922,786	\$ 779,344
Other Alberta school jurisdictions	80,863	-
Post-secondary institutions	-	11,125
Federal government	-	286,675
Accrued vacation pay liability	190,792	175,569
Other salaries & benefit costs	12,070	12,826
Other trade payables and accrued liabilities	1,240,482	1,147,470
Unearned Revenue	-	-
Alberta Education	20,713	-
Other fee revenue not collected at school level	165,988	166,235
Other unearned revenue over \$5,000*	125,585	81,825
Other unearned revenue from arms-length parties	75	-
Total	<u>\$ 2,759,354</u>	<u>\$ 2,661,069</u>

* International fees collected for the upcoming school year.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED AUGUST 31, 2020

8. BENEFIT PLANS

PS 3250

Pension costs included in these statements comprise the cost of employer contributions for current service of employees during the year.

The current and past service costs of the Alberta Teachers Retirement Fund are met by contributions by active members and the Government of Alberta. Under the terms of the Teachers' Pension Plan Act, the division does not make pension contributions for certificated staff. The Government portion of the current service contribution to the Alberta Teachers Retirement Fund on behalf of the jurisdiction is included in both revenues and expenses. For the school year ended August 31, 2020, the amount contributed by the Government was \$1,434,016 (2019 - \$1,477,061). At August 31, 2019, the Alberta Teachers Retirement Fund reported a surplus of \$3,448,098,000 (2018, a surplus of \$2,697,272,000).

The jurisdiction participates in a multi-employer pension plan, the Local Authorities Pension Plan. The school jurisdiction is not responsible for future funding of the plan deficit other than through contribution increases. The expense for this pension plan is equivalent to the annual contributions of \$244,877 for the year ended August 31, 2020 (2019 - \$249,002). At December 31, 2019, the Local Authorities Pension Plan reported an actuarial surplus of \$7,913,261,000 (2018 surplus of \$3,469,347,000).

The division provides non-contributory defined benefit supplementary retirement benefits to its executives.

The jurisdiction participates in the multi-employer supplementary integrated pension plan (SiPP) for members of senior administration. The plan provides a supplement to the LAPP or ATRF pension plan to a full 2% of pensionable earnings multiplied by pensionable service, limited by the *Income Tax Act*. The annual expenditure for this pension plan is equivalent to the annual contributions of \$30,384 (2019 - \$23,057).

The school division does not have sufficient plan information on the LAPP/SiPP to follow the standards of defined benefit accounting, and therefore follows the standards for defined contribution accounting. Accordingly, pension expense recognized for the LAPP/SiPP is comprised of employer contributions to the plan that are required for its employees during the year, which are calculated based on actuarially pre-determined amounts that are expected to provide the plan's future benefits.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

9. PREPAID EXPENSES

Prepaid expenses consist of the following:

	2020	2019
Prepaid insurance	\$ 32,440	\$ 28,636
Prepaid contracted services	\$ 15,712	\$ 6,134
Prepaid data processing	\$ 83,081	\$ 84,585
Prepaid dues & fees	\$ 14,129	\$ 12,595
Prepaid textbooks, library books, and library media	\$ 46,805	\$ 39,870
Prepaid new furniture, equipment & supplies	\$ 127,201	\$ 82,990
Prepaid health spending account credits	\$ 226,549	\$ 210,849
Prepaid professional development, travel & subsistence	\$ 2,459	\$ 19,347
Prepaid software	\$ 75,570	\$ 54,205
Other	10,897	1,994
Total	\$ 634,843	\$ 541,205

10. OTHER NON-FINANCIAL ASSETS

	2020	2019
Urban Schools Insurance Consortium Equity	\$ 74,441	\$ 86,301

11. ACCUMULATED SURPLUS

Detailed information related to accumulated surplus is available on the Schedule of Changes in Accumulated Surplus. Accumulated surplus may be summarized as follows:

	2020	2019
Unrestricted surplus	\$ 208,021	\$ 477,345
Operating reserves	890,658	839,655
Accumulated surplus (deficit) from operations	1,098,679	1,317,000
Investment in tangible capital assets	1,103,035	1,329,399
Capital reserves	58,500	52,000
Accumulated surplus (deficit)	\$ 2,260,214	\$ 2,698,399

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

11. ACCUMULATED SURPLUS (*continued*)

Accumulated surplus (deficit) from operations (ASO) include funds of \$577,453 (2019: \$620,263) that are raised at school level and are not available to spend at board level. The school jurisdiction's adjusted surplus (deficit) from operations is calculated as follows:

	2020	2019
Accumulated surplus (deficit) from operations	\$ 1,098,679	\$ 1,317,001
Deduct: School generated funds included in accumulated surplus (Note 16)	<u>577,453</u>	<u>620,263</u>
Adjusted accumulated surplus (deficit) from operations ⁽²⁾	<u>\$ 521,226</u>	<u>\$ 696,738</u>

(1) Accumulated surplus (deficit) represents funding available for use by the school jurisdiction after deducting funds committed for use by the schools.

12. CONTRACTUAL OBLIGATIONS

	2020	2019
Building projects ⁽¹⁾	\$ 2,354,063	\$ 251,000
Service providers ⁽³⁾	97,156	99,511
Transportation	1,113,720	1,132,780
Total	\$ 3,564,939	\$ 1,483,291

(1) Building projects: The jurisdiction is committed to capital expenditures of \$251,000 (2019: \$251,000) for the modernization of Monsignor McCoy High School and \$2,103,063 (2019: nil) for the facility improvement project for all buildings.

(2) Service providers: As at August 31, 2020, the jurisdiction has \$97,156 (2019 - \$99,511) in commitments relating to service and grant contracts. Nil (2019 - \$38,430) of these are paid to other school jurisdictions.

(3) Transportation: As at August 31, 2020, the jurisdiction has \$1,113,720 (2019 - \$1,132,780) in commitments relating to a transportation contract.

Estimated payment requirements for each of the next five years and thereafter are as follows:

	Building Projects	Service Providers	Transportation
2020-2021	\$ 2,354,063	\$ 97,156	\$ 1,113,720

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

13. CONTINGENT LIABILITIES

- a) The jurisdiction is a member of The Urban Schools Insurance Consortium (USIC). Under the terms of its membership, the jurisdiction could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. The jurisdiction's share of the pool as at August 31, 2020 is \$74,441 (2019 - \$86,301). The extent of any potential liability cannot be reasonably estimated.
- b) The jurisdiction is contingently liable for corporate credit cards issued with a combined authorized credit limit of \$698,260 (2019 - \$762,500). The amount charged against this limit at August 31, 2020 is \$10,929 (2019 - \$30,401). These credit cards bear interest at 2.5% on balances past due if not paid within 60 days, and are unsecured. None of these contingent liabilities involve related parties.

14. TRUSTS UNDER ADMINISTRATION

These balances represent assets that are held in trust by the jurisdiction. They are not recorded in the statements of the jurisdiction.

	2020	2019
Scholarship trusts	14,941	14,647

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED AUGUST 31, 2020

15. SCHOOL GENERATED FUNDS

	2020	2019
School Generated Funds, Beginning of Year	\$ 620,263	\$ 683,703
Gross Receipts:		
Fees	275,474	356,896
Fundraising	132,964	137,175
Gifts and donations	62,718	101,643
Grants to schools	-	-
Other sales and services	364,331	626,919
Total gross receipts	835,487	1,222,633
Total Related Expenses and Uses of Funds	844,753	1,198,767
Total Direct Costs Including Cost of Goods Sold to Raise Funds	30,240	87,306
School Generated Funds, End of Year	<u>\$ 580,757</u>	<u>\$ 620,263</u>
Balance included in Deferred Contributions*	\$ 3,304	\$ -
Balance included in Accounts Payable**	\$ -	\$ -
Balance included in Accumulated Surplus (Operating Reserves)***	\$ 577,453	\$ 620,263

16. RELATED PARTY TRANSACTIONS

Related parties are those entities consolidated or accounted for on a modified equity basis in the Government of Alberta Consolidated Financial Statements. Related parties also include key management personnel in the division and their close family members.

All entities that are consolidated in the accounts of the Government of Alberta are considered related parties of school jurisdictions. These include government departments, health authorities, post-secondary institutions and other school jurisdictions in Alberta. All transactions are recorded at the exchange amount.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

16. RELATED PARTY TRANSACTIONS *(continued)*

The division and its employees paid or collected certain taxes and amounts set by regulation or local policy. These amounts were incurred in the normal course of business, reflect charges applicable to all users and have been excluded from this schedule.

	Balances		Transactions	
	Financial Assets (at cost or net realizable value)	Liabilities (at amortized cost)	Revenues	Expenses
Government of Alberta (GOA):				
Alberta Education				
Accounts receivable / Accounts payable	\$ 20,713	\$ 922,786		
Prepaid expenses / Deferred operating revenue	-	942,898		
Unexpended deferred capital contributions		1,693,239		
Expended deferred capital revenue		5,581,821	194,682	
Grant revenue & expenses			26,185,469	
ATRF payments made on behalf of district			1,434,016	
Other revenues & expenses			-	-
Other Alberta school jurisdictions	-	80,863	15,220	55,984
Transfer of schools to / from other school jurisdictions			1	
Alberta Health Services	38,357	-	265,735	-
Post-secondary institutions	-	23,113	-	7,706
Alberta Infrastructure	-	-	-	-
Alberta Infrastructure	157,413	-	-	-
Unexpended deferred capital contributions		150,104		
Spent deferred capital contributions		32,443,663	1,231,710	
Other:				
ATB Financial	-	6,260	42,709	-
Alberta Local Authorities Pension Plan	-	39,582	-	244,877
TOTAL 2019/2020	<u>\$ 216,483</u>	<u>\$ 41,884,329</u>	<u>\$ 29,369,542</u>	<u>\$ 308,567</u>
TOTAL 2018/2019	<u>\$ 75,933</u>	<u>\$ 40,237,335</u>	<u>\$ 32,578,065</u>	<u>\$ 432,498</u>

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED AUGUST 31, 2020

17. RELATED PARTY TRANSACTIONS *(continued)*

	2020	2019
Revenues		
Grants	\$ 29,322,150	\$ 32,437,084
Rental	4,683	85,369
Interest	42,709	55,611
	<u>\$ 29,369,542</u>	<u>\$ 32,578,064</u>
Expenses		
Rental	\$ 7,156	\$ 5,604
Program/Learning Services Support	\$ 15,000	\$ 23,345
System/Operating Support	40,984	153,998
Other	245,427	249,551
	<u>\$ 308,567</u>	<u>\$ 432,498</u>

18. ECONOMIC DEPENDENCE ON A RELATED PARTY

The jurisdiction's primary source of income is from the Alberta Government. The jurisdiction's ability to continue viable operations is dependent on this funding.

19. BUDGET AMOUNTS

The budget was prepared by the jurisdiction and approved by the Board of Trustees on June 25, 2019.

20. COMPARATIVE FIGURES

The comparative figures have been reclassified where necessary to conform to the 2018/19 presentation.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2020

21. FINANCIAL INSTRUMENTS

The jurisdiction as part of its operations carries a number of financial instruments. It is management's opinion that the jurisdiction is not exposed to significant interest, currency or credit risks arising from these financial instruments except as otherwise disclosed.

Risk management policy

The jurisdiction, as part of operations, has established avoidance of undue concentrations of risk as risk management objectives. In seeking to meet these objectives, the jurisdiction follows a risk management policy approved by its Board of Trustees.

Credit concentration

Financial instruments that potentially subject the jurisdiction to concentrations of credit risk consist of accounts receivable. Credit risks exist due to 73% of accounts receivable being from three funders (2019 – two funders represented 70%). As the receivables are expected to be collected within the upcoming year, carrying value approximates fair value. However, the jurisdiction believes that there is minimal risk associated with the collection of these amounts.

Fair value disclosure

The carrying amounts of cash, accounts receivable and accounts payable and accruals approximates their fair values, due to the short-term nature of these instruments.

SCHEDULE 8

UNAUDITED SCHEDULE OF FEES
For the Year Ended August 31, 2020 (in dollars)

	Actual Fees Collected 2018/2019	Budgeted Fee Revenue 2019/2020	(A) Actual Fees Collected 2019/2020	(B) Unspent September 1, 2019*	(C) Funds Raised to Defray Fees 2019/2020	(D) Expenditures 2019/2020	(A) + (B) + (C) - (D) Unspent Balance at August 31, 2020*
Transportation Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Basic Instruction Fees							
Basic instruction supplies	\$2,240	\$0	\$80	\$0	\$0	\$101,846	\$0
Fees to Enhance Basic Instruction							
Technology user fees	\$66,873	\$0	\$5	\$0	\$0	\$0	\$5
Alternative program fees	\$221,343	\$219,351	\$247,080	\$46,808	\$0	\$219,740	\$74,148
Fees for optional courses	\$34,470	\$69,740	\$56,822	\$0	\$394	\$91,843	\$0
Activity fees	\$49,638	\$77,197	\$63,302	\$0	\$900	\$64,574	\$0
Early childhood services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other fees to enhance education	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-Curricular fees							
Extracurricular fees	\$279,880	\$120,027	\$111,943	\$0	\$50,374	\$231,072	\$0
Non-curricular travel	\$16,677	\$112,800	\$77,170	\$0	\$12,040	\$91,239	\$0
Lunch supervision and noon hour activity fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-curricular goods and services	\$24,688	\$23,490	\$20,816	\$0	\$1,001	\$50,660	\$0
Other Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL FEES	\$695,809	\$622,605	\$577,218	\$46,808	\$64,709	\$850,974	\$74,153

*Unspent balances cannot be less than \$0

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products", "Fundraising", or "Other revenue" (rather than fee revenue):	Actual 2020	Actual 2019
Cafeteria sales, hot lunch, milk programs	\$75,450	\$103,132
Special events, graduation, tickets	\$35,811	\$75,322
International and out of province student revenue	\$89,296	\$0
Sales or rentals of other supplies/services (clothing, agendas, yearbooks)	\$34,230	\$28,469
Adult education revenue	\$0	\$0
Preschool	\$254,022	\$363,864
Child care & before and after school care	\$225,665	\$313,215
Lost item replacement fee	\$3,035	\$3,907
Non-Curriculum Based After School Courses	\$0	\$700
	\$0	\$0
	\$0	\$0
TOTAL	\$717,509	\$888,609

SCHEDULE 9

UNAUDITED SCHEDULE OF CENTRAL ADMINISTRATION EXPENSES
For the Year Ended August 31, 2020 (in dollars)

EXPENSES	Allocated to Board & System Administration			
	Salaries & Benefits	Supplies & Services	Other	TOTAL
Office of the superintendent	\$ 451,959	\$ 20,599	\$ -	\$ 472,558
Educational administration (excluding superintendent)	\$ 24,762	\$ 40,328	\$ -	\$ 65,090
Business administration	\$ 654,768	\$ 216,395	\$ -	\$ 871,163
Board governance (Board of Trustees)	\$ 125,723	\$ 53,942	\$ -	\$ 179,665
Information technology	\$ -	\$ -	\$ -	\$ -
Human resources	\$ -	\$ -	\$ -	\$ -
Central purchasing, communications, marketing	\$ -	\$ -	\$ -	\$ -
Payroll	\$ -	\$ -	\$ -	\$ -
Administration - insurance			\$ -	\$ -
Administration - amortization			\$ 3,252	\$ 3,252
Administration - other (admin building, interest)			\$ -	\$ -
				\$ -
				\$ -
				\$ -
TOTAL EXPENSES	\$ 1,257,212	\$ 331,264	\$ 3,252	\$ 1,591,728