

Medicine Hat Catholic Board of Education



Competition #368

0.5 FTE Temporary Custodian II

(Monday to Friday – day shift – Part-time – 20 hours per week)

Monsignor McCoy High School

(Hours to be determined – not required to work PD days or during school vacation closures)

Start Date: December 1, 2020

End Date: February 26, 2021 (dependent on AHS School Entry Phase)

Closing date for applications: November 27, 2020 @ 12:00 noon

Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2600 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with Family, Church and Community.

The ideal candidate should possess the following abilities/training/skills:

- Ability to perform minor repairs and maintenance
- Ability to lift weight up to 50 lbs
- Physical ability to perform all aspects of the job
- Clean facilities and contents using a variety of equipment, chemical products and cleaning apparatus
- Ability to communicate effectively with co-workers and teachers
- Work with minimum supervision
- Willingness to work afternoon or late evening shifts
- Basic computer knowledge (e-mail and internet)
- Caretaker or Custodial experience preferred
- Knowledge of WHMIS
- Valid Class 5 Driver's License
- High School Diploma

A combination of education and experience will be considered.

If the position(s) end prior to February 26, 2021, two weeks' notice will be provided.

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the Division, will undertake to follow, both in and out of your employment with the Division, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

Employment conditions: The remuneration will be as per the CUPE collective agreement. **The successful candidates will be required to provide a criminal and/or child welfare check prior to start date.**

For more information, please contact Mr. Francis MacQuarrie, Facilities and Operations Supervisor at (403) 502-8358.

Completed applications must include a *current resume, cover letter indicating Competition # and District application form.*

Please forward to: Human Resources
Medicine Hat Catholic Board of Education
1251 - 1st Avenue SW, Medicine Hat, Alberta T1A 8B4
Fax: (403) 529-0917
E-mail: resumes@mhcbe.ab.ca

Support Staff Applicant: Forms can be picked up at the board office or found online under Human Resources – How to Apply at www.mhcbe.ab.ca.

**We thank all those that apply. Only those selected for an interview will be contacted.
Great Schools – Fantastic Staff – Exceptional Programming**