

MEDICINE HAT CATHOLIC BOARD OF EDUCATION

2020/2021 BUDGET



1251 - 1 Ave SW
Medicine Hat, Alberta T1A 8B4
403.527.2292
@MHCatholic



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MEDICINE HAT CATHOLIC BOARD OF EDUCATION

BOARD OF TRUSTEES

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Mr. Chuck Hellman, Deputy Superintendent

Mr. Greg MacPherson, Secretary Treasurer

Mr. Hugh Lehr, Associate Superintendent

INSTRUCTIONAL TEACHER SUPPORT

Mrs. Sandra Richard, Religious Education Coordinator

Mrs. Terri Ball, Coordinator of Early Childhood Services

BOARD APPROVAL RESOLUTION

May 27, 2020

Be it resolved that the Board of Trustees for The Medicine Hat Catholic Board of Education approve the 2020-21 Budget as presented.

FOUNDATION STATEMENTS

In partnership with family, Church, and community, we provide Catholic Education of the highest quality to our students.

Our Vision

A Gospel-centered community committed to:

- *Learning Excellence*
- *Christian service*
- *Living Christ*

Our Motto

Showing the face of Christ to all.

Our Values

We believe that Catholic Education is a ministry that is at the heart of the Church. In our ministry we value and celebrate:

- *Teaching and living our Catholic faith*
- *Our Catholic traditions*
- *Our ability to offer a full range of educational programs for all students*
- *The uniqueness of each child (That each child is special)*

Our Principles of Practice

In our ministry we are called, always and everywhere, to:

- *Model Christ*
- *Prayer*
- *Service*
- *Strive for Excellence*
- *Build Community*

Our Schools work together for the benefit of the Division

PROFILE

Medicine Hat Catholic Board of Education is a publicly funded school district with approximately 2620 students and children in nine schools. Medicine Hat is located in Southeastern Alberta and is known as a community of choice. Also known as the sunniest city in Canada, Medicine Hat offers a low cost of living, many amenities and is an ideal place to raise a family. Our School District ensures the integrity and enhancement of Catholic Education. We are a faith-based community that strives to inspire and prepare our students to pray, to learn, to work, to live fully and serve God in one another. Our schools are immersed in faith, offering Liturgies, Masses, and many Celebrations throughout the school year including "Faith Development Days" that enrich the lives of students, our parents and our staff.

Our Division offers quality Catholic education with a focus on Academic Achievement and Success for all Students. We serve the communities of Medicine Hat, Redcliff, Dunmore and surrounding areas.

Our schools operate as Professional Learning Communities through School Success Teams that promote Effective Schools in Safe and Caring environments. We offer strong core Academic Programming, diverse and inclusive Fine Arts programming, French Immersion, Comprehensive Co-curricular Programming and Academy Programming in Fine Arts and Sports.

Demographics

- Enrolment 2692 students and children Pre-K to Grade - 12 (Budgeted 2020-21);
- 134.2 Full Time Equivalent Certified Teachers (Budgeted 2020-21);
- 149.9 Full Time Equivalent Support Staff (Budgeted 2020-21)
- 9 Schools
 - 4 Elementary Schools K – 6
 - 1 Elementary School K – 5
 - 1 French Immersion dual track Elementary School K – 6
 - 1 Middle School 7 – 9 Fine Arts Academy/English & French Immersion Dual Track
 - 1 Middle School 6 – 9 Sports Academy
 - 1 High School 10 – 12 English & French Immersion Dual Track
- 110 of our students are English as a Second Language (ESL) learners (2019-20)
- 82 FNMI student population (2019-20)

GENERAL COMMENTS

The 2020-21 Budget has been developed within the guidelines of the *Funding Manual for School Authorities* provided by Alberta Education. The *Funding Manual* provides school boards with the flexibility to spend on student needs and local priorities. The funding framework also requires that the school board is accountable for how funds are spent and to ensure outcomes are achieved with continuous improvement over time. The *Funding Manual* funds boards not only on a per student basis, but on specific profiles. In addition, the District's *Three-year Education Plan* and Strategic Priorities were used to prioritize spending. Alberta Education's Budget Guide was used for specific reporting requirements.

The *Combined Annual Education Results Report (AERR)* and *Three-year Education Plan* for 2019-2022 may be found at: <https://www.mhcbce.ab.ca/download/223054>

BUDGET PROCESS

Each year the Business Services team, in conjunction with senior administration, prepares a draft budget outlining projected revenues and expenditures. The draft budget is based on the priorities of the division as set out in the *Three Year Education Plan* and the Board's Strategic Priorities. The Board of Trustees have opportunities at various times to provide input into the budget and develop assumptions both during board meetings. It is then the task of senior administration to produce a budget that is presented to the Board of Trustees for approval.

This is the 2020-21 Budget of the Board based on the 2019-20 Fall Budget Update approved in the fall of 2019 and adjusted for known information coming from enrolments, staffing and prior year carry-forwards amounts along with adjustments needed for emergent needs and changing conditions.

STRATEGIC PRIORITIES

The Medicine Hat Catholic Board of Education is committed to creating a culture of continuous improvement through the implementation of division strategic priorities. Planning and reporting processes at the school level are essential for focusing efforts to improve the quality of education provided to students. Each year schools complete an annual plan. School plans focus on the strategic priorities of the division and align with the Provincial Annual Education Results Report.

In the spring of 2019, Medicine Hat Catholic Board of Education held a series of Strategic Planning sessions. The Strategic Planning sessions provided an opportunity for stakeholders to review the vision, mission, values, and to articulate the strategic priorities for the Division.

Representatives from stakeholder groups included trustees, senior administration, central office staff, and school based administration, teachers and parents.

Based on the responses, the stakeholder groups brainstormed possible themes. The information collected was used to develop Division Strategic Priorities. The Strategic Priorities are the focus for the MHCBE 3 year plan (2019-2022) and for School Based Annual Plans for the 2019-2020 school year.

The Strategic Priorities have been re-approved by the Board of Trustees for the Medicine Hat Catholic Board of Education for 2020-21.

Each priority includes strategies for implementation at the division and school level and provides outcomes for what success looks like. This year schools will be presenting their education plan to all stakeholder groups, including trustees, staff and parents. Working together, in partnership, the priorities will become achievable.

The Medicine Hat Board of Trustees is committed to strategic planning as a systematic process for developing a long term vision that engages stakeholders in meeting the needs of all students who attend the Medicine Hat Catholic School Division.

These strategic priorities were used by management in conjunction with the three-year plan to assist in funding decisions. A summary of the AERR and the three-year plan is on page 11.

Accountability Pillar Results (page 10) continue to indicate strong results. The Accountability Pillar ensures all school jurisdictions are measuring success in the same way. Our division has done exceptionally well and we have a lot to celebrate. Medicine Hat Catholic Schools continue to excel on the Alberta Education accountability pillars.

Medicine Hat Catholic Board of Education continues to provide excellent Catholic education in partnership with Family, Church & Community. We are continuing to work together in partnership to find ways to support and sustain our programs throughout the Division. We continue to be innovative in striving to become more effective and efficient. Supporting student with needs in an inclusive education model will continue to be a District goal in order to achieve success for all students.

The Medicine Hat Board of Trustees is committed to strategic planning as a systematic process for developing a long term vision that engages stakeholders in meeting the needs of all students who attend the Medicine Hat Catholic School District.

STRATEGIC PRIORITIES

2020-2021

1

Celebrating our Catholic identity through the Marks of a Catholic School

2

Providing a continuum of support for the mental health and well-being of parents, students, and staff in a welcoming, caring, respectful and safe learning environment

3

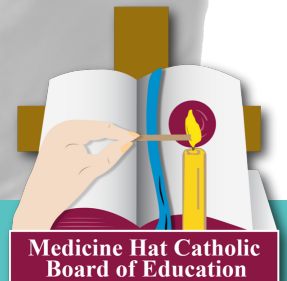
Developing teachers with the necessary skills to teach future ready learners

4

The effective use of technology to support learning

5

To foster meaningful parental involvement and stakeholder engagement



These Priorities will form the basis of the upcoming Annual Education Report & School Education Plans.

Combined 2019 Accountability Pillar Overall Summary

Combined 2019 Accountability Pillar Overall Summary

| Measure Category | Measure | Medicine Hat Roman Catholic Se | | | Alberta | | | Measure Evaluation | | |
|---|--|--------------------------------|------------------|---------------------|----------------|------------------|---------------------|--------------------|-------------|------------|
| | | Current Result | Prev Year Result | Prev 3 Year Average | Current Result | Prev Year Result | Prev 3 Year Average | Achievement | Improvement | Overall |
| Safe and Caring Schools | Safe and Caring | 89.0 | 90.7 | 90.1 | 89.0 | 89.0 | 89.3 | Very High | Maintained | Excellent |
| Student Learning Opportunities | Program of Studies | 82.3 | 81.7 | 80.0 | 82.2 | 81.8 | 81.9 | Very High | Improved | Excellent |
| | Education Quality | 92.3 | 93.1 | 92.0 | 90.2 | 90.0 | 90.1 | Very High | Maintained | Excellent |
| | Drop Out Rate | 0.9 | 0.8 | 1.0 | 2.6 | 2.3 | 2.9 | Very High | Maintained | Excellent |
| | High School Completion Rate (3 yr) | 83.2 | 87.1 | 87.0 | 79.1 | 78.0 | 77.5 | Very High | Maintained | Excellent |
| Student Learning Achievement (Grades K-9) | PAT: Acceptable | 83.3 | 82.9 | 83.8 | 73.8 | 73.6 | 73.6 | High | Maintained | Good |
| | PAT: Excellence | 18.7 | 18.8 | 19.2 | 20.6 | 19.9 | 19.6 | Intermediate | Maintained | Acceptable |
| Student Learning Achievement (Grades 10-12) | Diploma: Acceptable | 83.1 | 87.8 | 84.9 | 83.6 | 83.7 | 83.1 | Intermediate | Maintained | Acceptable |
| | Diploma: Excellence | 20.8 | 26.9 | 23.3 | 24.0 | 24.2 | 22.5 | High | Maintained | Good |
| | Diploma Exam Participation Rate (4+ Exams) | 52.7 | 61.6 | 58.4 | 56.3 | 55.7 | 55.1 | Intermediate | Declined | Issue |
| | Rutherford Scholarship Eligibility Rate | 68.1 | 68.9 | 68.9 | 64.8 | 63.4 | 62.2 | Intermediate | Maintained | Acceptable |
| | Transition Rate (6 yr) | 74.0 | 73.4 | 68.4 | 59.0 | 58.7 | 58.7 | Very High | Improved | Excellent |
| Preparation for Lifelong Learning, World of Work, Citizenship | Work Preparation | 84.4 | 86.5 | 85.4 | 83.0 | 82.4 | 82.6 | High | Maintained | Good |
| | Citizenship | 84.3 | 85.9 | 85.1 | 82.9 | 83.0 | 83.5 | Very High | Maintained | Excellent |
| Parental Involvement | Parental Involvement | 83.8 | 80.4 | 81.5 | 81.3 | 81.2 | 81.1 | Very High | Maintained | Excellent |
| Continuous Improvement | School Improvement | 84.3 | 85.5 | 84.9 | 81.0 | 80.3 | 81.0 | Very High | Maintained | Excellent |

Notes:

1. Data values have been suppressed where the number of respondents/students is fewer than 6. Suppression is marked with an asterisk (*).
2. Overall evaluations can only be calculated if both improvement and achievement evaluations are available.
3. Results for the ACOL measures are available in the detailed report: see "ACOL Measures" in the Table of Contents.
4. Student participation in the survey was impacted between 2014 and 2017 due to the number of students responding through the OurSCHOOL/TTFM (Tell Them From Me) survey tool.
5. Aggregated PAT results are based upon a weighted average of percent meeting standards (Acceptable, Excellence). The weights are the number of students enrolled in each course. Courses included: English Language Arts (Grades 6, 9, 9 KAE); Français (6e et 9e année); French Language Arts (6e et 9e année); Mathematics (Grades 6, 9, 9 KAE); Science (Grades 6, 9, 9 KAE); and Social Studies (Grades 6, 9, 9 KAE).
6. Participation in Provincial Achievement Tests was impacted by the fires in May to June 2016 and May to June 2019. Caution should be used when interpreting trends over time for the province and those school authorities affected by these events.
7. Aggregated Diploma results are a weighted average of percent meeting standards (Acceptable, Excellence) on Diploma Examinations. The weights are the number of students writing the Diploma Examination for each course. Courses included: English Language Arts 30-1; English Language Arts 30-2; French Language Arts 30-1; Français 30-1; Mathematics 30-1; Mathematics 30-2; Chemistry 30; Physics 30; Biology 30; Science 30; Social Studies 30-1; and Social Studies 30-2.
8. Caution should be used when interpreting evaluations and results over time for Mathematics 30-1/30-2, as equating was not in place until the 2016/17 school year. Alberta Education does not comment on province wide trends until it has five years of equated examination data.
9. Participation in Diploma Examinations was impacted by the fires in May to June 2016 and May to June 2019. Caution should be used when interpreting trends over time for the province and those school authorities affected by these events.
10. Weighting of school-awarded marks in diploma courses increased from 50% to 70% in the 2015/16 school year. Caution should be used when interpreting trends over time.
11. 2016 results for the 3-year High School Completion and Diploma Examination Participation Rates have been adjusted to reflect the correction of the Grade 10 cohort.

Medicine Hat Catholic Board of Education
2020-21 Budget
Analysis

The 2020-21 Budget for Medicine Hat Catholic Board of Education was prepared for the Board of Trustees to meet their governance responsibilities in Policy 2 – Role of the Board section 9.3 “Approve annually the Division’s budget for submission to Alberta Education by the due date” and to meet the requirements under the *Education Act*.

Board assumptions (page 27), except where noted and school developed projected enrollment were used to develop this budget. With regards to the budget methodology, the budget was prepared under Public Sector Accounting Standards (‘PSAS’) to allow for greater comparability to the year-end financial reporting.

The 2020-21 Budget is the first using the new funding model release in the Spring of 2020. The funding model significant changed how schools are funded with the major changes being moving from funded actual enrollment to a Weighted Moving Average and redefining how programs are defined and funded particularly PUF. The comparability of the funding for 2020-21 to previous years is not possible with the breadth of changes.

As part of the changes with the funding there have also been significant changes to how Divisions may use the reserve funds. The amount of reserve spending available to school boards has been restricted by the Minister and Treasury Board. Any board that exceeds the amount of reserve spending authorized by the Minister in June 2020 will have the amount of excess spending removed from their future available reserves. For example, if a board asks for \$500,000 in reserve spending and spends \$750,000, this \$250,000 overage will be deducted from future reserve spending. In this example a board would have their reserves reduced by \$750,000 plus \$250,000 for a total of \$1 million. The Ministry’s suggestion to boards has been to ask for some reserve spending in case the Division, for whatever reason, exceeds their budgeted spending and needs to use their reserve.

Summary (Page 23)

The 2020-21 Budget originally contained a surplus of \$217,000 with usable reserves of \$397,000. Given the directions from the ministry above, the division has set contingency spending of \$614,000 resulting in a deficit of \$397,000. The only purpose for this was to ensure the Division would not be punished for reserve use in the event spending was higher than budgeted for. If this spending is not needed it will not be accessed.

Senior Administration went through the budget in detail looking for efficiencies and looked at the rational for spending. Changes were incorporated into the budget.

This analysis examines the differences from the 2019-20 Fall Budget Update approved in November 2019.

Enrollment (page 24)

Enrollment is expected to increase by 55 FTE or 2.28%. As Divisions are funded on a weighted moving average these effect of these enrollments changes will not be seen until the 2021-22 budget.

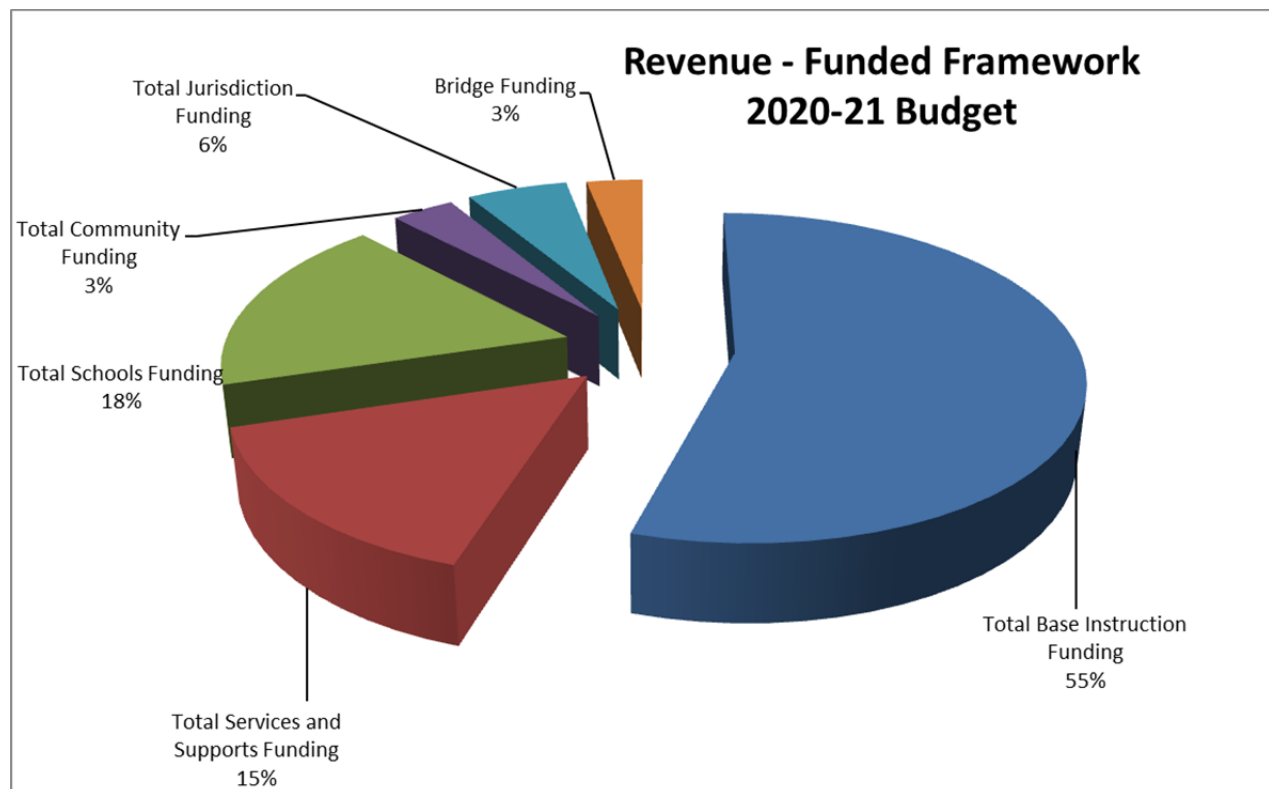
Revenues (Pages 25-28)

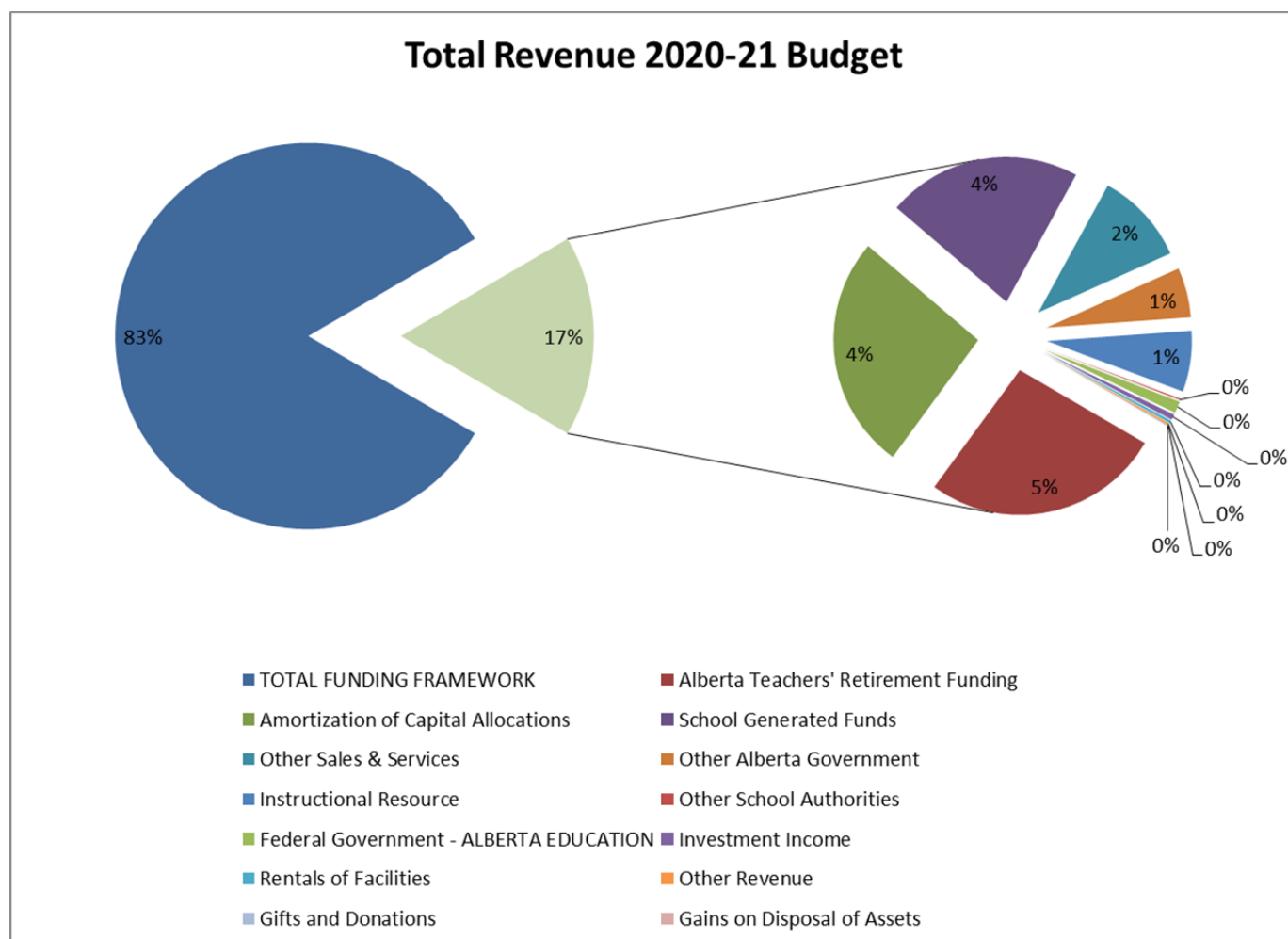
Overall revenues have increased \$1.4 million or 4.5%. The majority of this increase is directly related to Bridge Funding of \$866,000 and IMR of \$507,000. The Bridge Funding is a transition funding and will be decreased over two years to help fund provincial enrollment growth. The IMR increase results from the accounting treatment for the capitalization of IMR in 2019-20 compared to the recognition of all the IMR for 2020-21 assuming it will be fully expensed. Once the 2020-21 IMR plan is approved in the Fall of 2020 the IMR revenue will be adjusted.

International Education activity is also expected to increase \$85,000 compared to the prior year based on more placements.

Preschool fees are forecasted to be \$57,000 higher than in 2019-20 based on estimated utilization. With the changes to PUF, children previously eligible may not be and the provision of service for the other half of the day will be funded through parents.

School Generated Funds remain at the 2019-20 activity levels and will be finalized in the fall when in-school activity returns and plans on activities are known.





Expenditures (page 29 - 31)

Overall expenditures have increased \$1.14 million from 2019-20. Of this increase \$614,000 is a result of the contingency spending as outlined above. A further \$507,000 is a result of increased IMR spending.

Religious Education (page 32)

Net savings of \$8,000 mainly through savings on the grade 7 implementation of the religious curriculum and savings on Faith Day.

Instructional Pool (page 35-36)

This budget centre accumulates the common or shared instruction expenses as opposed to splitting to schools. There is an overall decrease of \$164,000 to the budget centre. The major changes include:

- i. \$95,000 from the movement of International Education to External Services

- i. Cancellation of digital sites as a central purchase resources \$13,000
- ii. Cancellation of Youth Career Development partnership based on utilization - \$15,000
- iii. Science Fair donation \$1000 saved
- iv. Hour Zero operational savings \$12,000 transferred to POM
- v. Amortization expense savings from full amortization \$15,000
- vi. Registration printing savings from digitization \$3000
- vii. Other assorted savings about \$10,000

Instructional Staffing (page 33-34)

This budget centre accumulates the school based staffing for teachers, secretaries and certain other support staff. The overall budget has increased \$900,000 to \$16.3 million. Of this increase \$614,000 is from the placement of the contingency spending as previously outlined.

There is an overall increase in certificated staffing of 2.51 FTE or \$245,000 on salary and benefits.

The certificated teacher average salary is down 3.74% to \$90,331 from \$93,844. This is from the savings on retirements.

No ERIP is factored into the budget.

Uncertificated salaries increased approximately \$41,000 which includes the salary adjustments for staff. Also included are former admin staff dedicated to School Finance (SGF) costing \$26,000.

School Budgets (SBDM) (page 37-38)

Overall decrease of \$116,000:

- i. Included librarian salary increases 4.2% \$7,000
- ii. Elimination of transition AP grant of \$10,000 to high school
- iii. Reduction of transition advanced acting grant of \$12,000 to \$6,000. Remained to be eliminated next year.
- iv. \$5000 increase for higher budgeted enrollment
- v. Elimination of bussing costs for certain schools for church attendance when they walk.
- vi. Reduction of the per student allocation to schools and the school fee replacement of 15%
- vii. Added a small school allocation for St. Louis and St. Francis to address economies of scale challenges.
- viii. Reduced the librarian allocation to 6 hours per day from 7 to reflect the actual hours worked.

School Generated Funds (page 39)

Reduced by 282,000 for the before and After School Care which has been reclassified as an external service.

Nutrition Program (page 40)

Reduced by \$16,000 to reflect the actual funds received.

Technology (page 41)

Overall decrease of \$63,000 realized by

- Savings in the ever-greening budget of \$34,000 for extension of the chrome book replacement timelines.
- Staffing costs up \$10,000 for grip increase and actual costs.
- Software licensing increase \$6,000 for the digitization project and other cost increases
- Savings of \$44,000 on the digitization project being completed with no further implementation costs required.

Learning Services (page 31)

Overall increase of \$713,000. Former PUF-K now included into Learning Services budget

1. Revenue increased \$431,000 from government grants, however, PUF lost \$929,000 and students transferred to learning services. Division topped up \$288,000 from base amounts to support needs of the program.
2. All the money identified as Services and Supports Funding was allocated to in PUF and Learning Services
3. Certificated savings \$42,000
4. Uncertificated costs up \$410,000
5. Services, Contracts and Supplies up \$345,000

Communities Coming Together (CCT) (page 31)

No change to budget.

Program Unit Funding – PUF (page 31)

- PUF funding reduced \$929,000 and redefined to pre-K children only
- Restrictions on PUF enveloping lifted so there are opportunities to examine how much money actually is needed here.
- Reduction in Uncertificated \$342,000
- Reduction in Supplies, Services and contracts \$339,000
- Elimination of transfer of \$248,000 to preschool to support full day programming for eligible PUF children.

Early Education (page 31)

Includes our early education program. Overall the budget has increased \$33,000 earmarked for certificated staffing.

Plant Operations and Maintenance (POM) (page 42)

- Increased \$43,000 based on the envelop funding
- Salary savings mainly from transfer of custodian to administration
- Increased Custodial Supplies \$7000 for pandemic response
- Insurance increase \$10,000 estimated
- Transfer of Baragar software from Admin
- Transfer of utilities to Admin - \$6400
- Hour Zero costs \$12,000 from Instructional Pool

Capital Expenditures (page 43)

Recognizing IMR as being fully expensed. The IMR plan for 2020-21 will be approved the Fall of 2020 and the split between expensed and capitalized activity will occur then. No impact to the bottom line would occur.

Transportation (page 44)

- Contract with Southland needs to be negotiated – assumed 5% or \$55,000
- Does not provide for GPS, Swipe cards nor cameras
- Transportation in a deficit of \$133,000
- May need consideration for Bus Fees

The implementation of GPS and Cameras on the buses continue to be deferred.

Board and System Administration (page 45)

- Administration cut \$84,000 or 5.07%
- Transferred in an admin fee from international education and preschools - \$25,000
- Staffing down \$76,000
- Transfer of portion of instruction FTE to instruction
- Transfer of expenses to programs more suited for the expense - \$13,000
- Reduction of travel \$18,000 – behavior will need to adjust as well.
- Photocopying and supplies – transfer to the user department - \$6000
- Custodian, Insurance and Utility – new costs for Administration full cost \$20,000

External Services (page 46-48)

Adjustments made to match reporting requirements. Includes International Education, Preschool and Before and After School Programming.

| <u>International Education</u> | <u>2020-21</u> | <u>2019-20</u> |
|--------------------------------|----------------|----------------|
| Revenue | 159,975 | 75,450 |
| Expenditures | 156,833 | 98,549 |
| Surplus/(Deficit) | 3,142 | (23,099) |

The major change is the increase to 9 students participating.

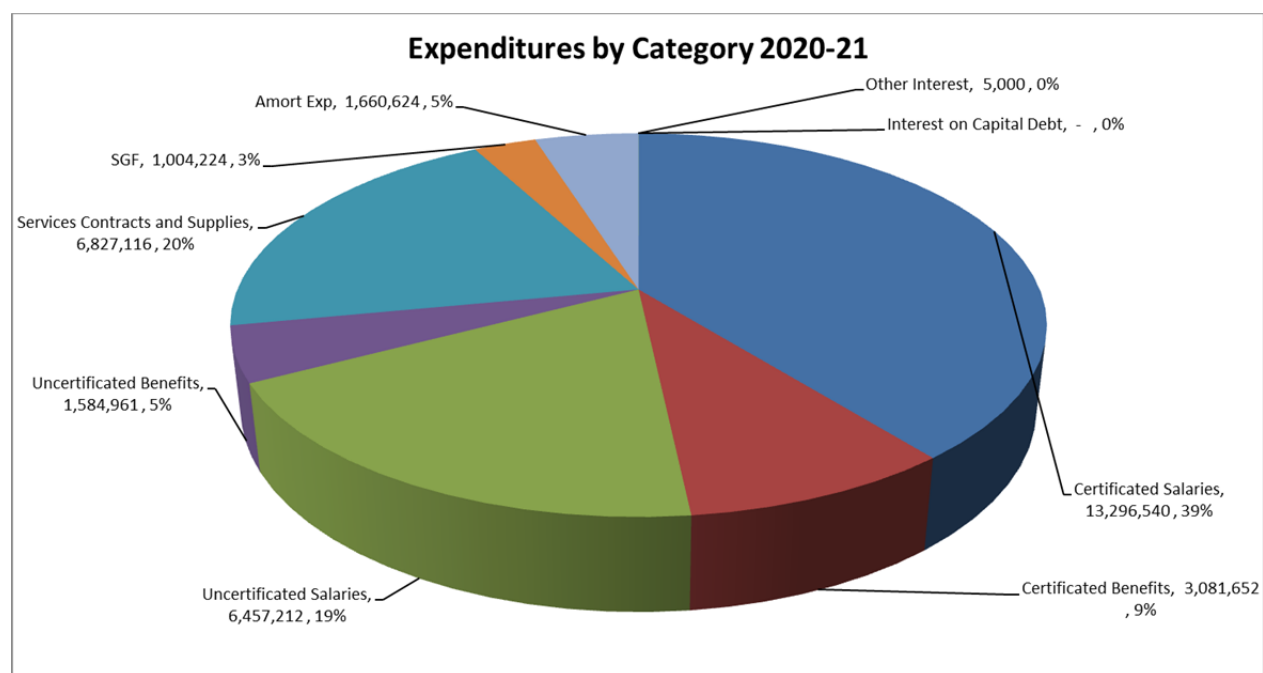
| <u>Preschool</u> | <u>2020-21</u> | <u>2019-20</u> |
|-------------------|----------------|----------------|
| Revenue | 417,560 | 608,820 |
| Expenditures | 352,531 | 484,905 |
| Surplus/(Deficit) | 65,029 | 123,915 |

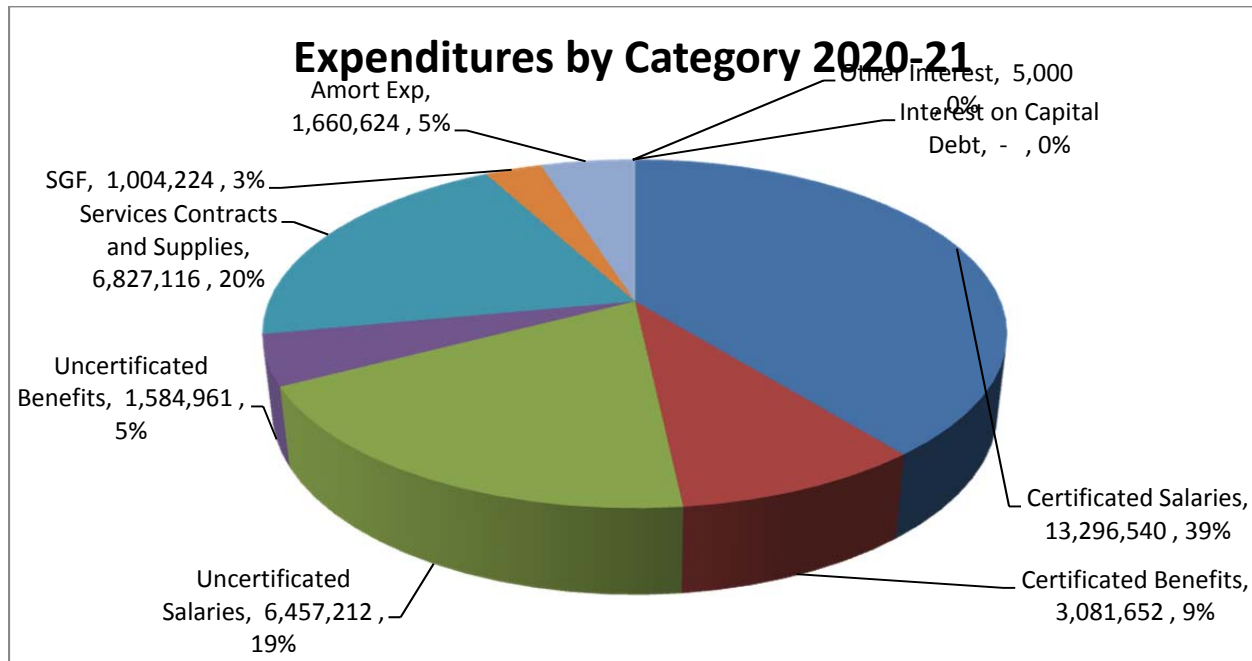
There has been a major change to the program where in previous years there was \$248,000 of funding transferred from PUF to support certain eligible children in Division preschools for the other portion of the school day. With the adjustment to PUF funding and with Kindergarten students not being funded under PUF this transfer is not sustainable. Parents may opt to pay for the service.

The surplus reflects the administrative portion of the program transferred to administration (\$20,000) as well as a contribution to the division of 5% or \$20,000. In previous years this was 12%.

| <u>Before and After School</u> | <u>2020-21</u> | <u>2019-20</u> |
|--------------------------------|----------------|----------------|
| Revenue | 313,251 | 313,215 |
| Expenditures | 281,848 | 281,908 |
| Surplus/(Deficit) | 31,403 | 31,307 |

Budget will be clarified when in-school programming resumes.





Net Assets (Reserve) (page 23)

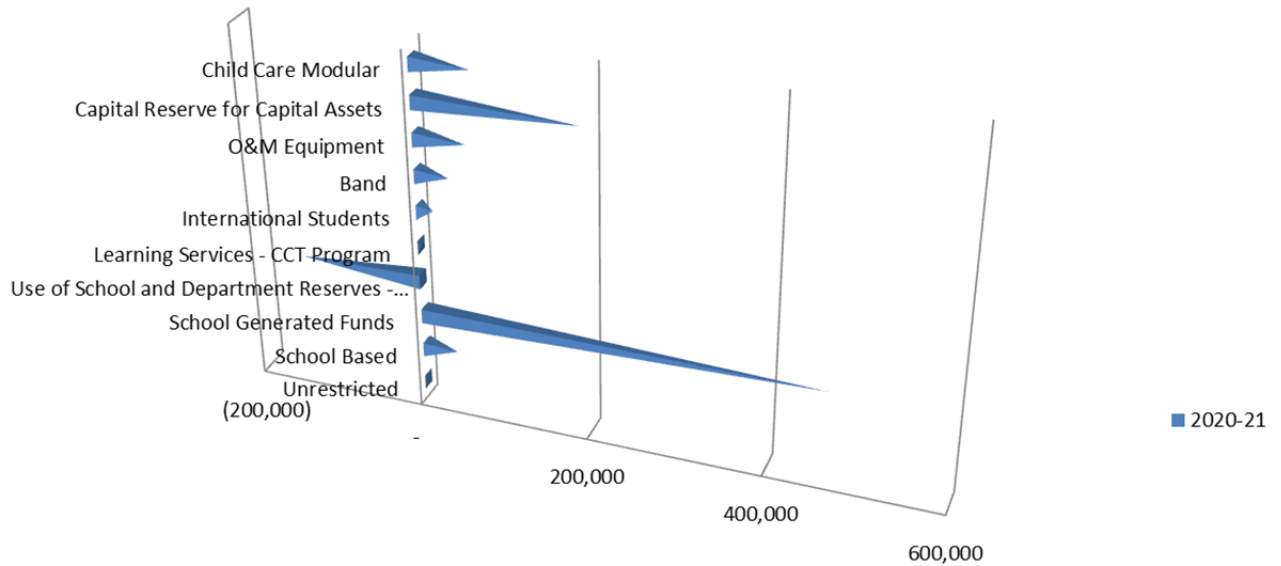
The overall net assets are decreasing \$209,687. The unrestricted reserve would be at \$0. Restricted reserves would be \$463,000, including SGF. The capital reserve would be at \$251,000.

As described earlier, the 2020-21 Budget originally contained a surplus of \$217,000 with usable reserves of \$397,000. Given the directions from the ministry above, the Division has set contingency spending of \$614,000 resulting in a deficit of \$397,000. The only purpose for this was to ensure the Division would not be punished for reserve use in the event spending was higher than budgeted for. If this spending is not needed it will not be accessed and the overall reserves would be \$614,000 higher.

The capital reserve has increased by transferring the unsupported amortization from Investment in capital assets. The division has significant infrastructure requirements coming in the future. With the technology committee in place possibly coming up with an infrastructure plan, needed replacements for the SMARTBoard fleet, ongoing ever-greening needs, having a capital reserve in place to fund this on an ongoing basis is required.

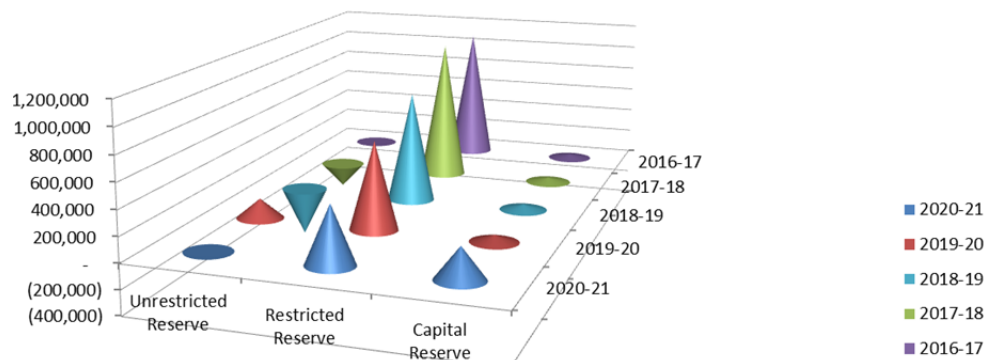
Further, the government in the past has clawed back funds from the restricted and unrestricted reserves. The Capital reserve was left protected which may be prudent to leave needed capital funds in that reserve.

Net Assets - August 31, 2021



| | Unrestricted | School Based | School Generated Funds | Use of School and Department Reserves - Contingency | Learning Services - CCT Program | International Students | Band | O&M Equipment | Capital Reserve for Capital Assets | Child Care Modular |
|-----------|--------------|--------------|------------------------|---|---------------------------------|------------------------|--------|---------------|------------------------------------|--------------------|
| ■ 2020-21 | 732 | 37,774 | 462,015 | (147,140) | 1,076 | 15,922 | 36,028 | 57,416 | 186,697 | 65,000 |

Net Assets



| | Unrestricted Reserve | Restricted Reserve | Capital Reserve |
|---------|----------------------|--------------------|-----------------|
| 2020-21 | 732 | 463,091 | 251,697 |
| 2019-20 | 160,086 | 706,621 | 58,500 |
| 2018-19 | (393,540) | 889,134 | 45,500 |
| 2017-18 | (200,179) | 1,144,448 | 39,000 |
| 2016-17 | (40,183) | 1,095,463 | 32,500 |

Board Approved Assumptions (page 21)



The Board approved assumptions were generally met. Assumptions which were not met or not fully met include:

1. The budget shall have a surplus to have the unrestricted reserve have a \$200,000 balance for August 31, 2021;
 - a. This was met with the exception of the governments directions on the use of reserves.
2. Transportation: Deferred Cameras and GPS project to be established in 2020-21 if possible;
 - a. This was deferred to a later period.

**Medicine Hat Catholic Board of Education
2020-21 Budget
Board Draft Assumptions – January 14, 2020**

The existing three-year education plan priorities will be used to develop the budget.

At this point, the assumptions would include:

-  1. The budget shall have a surplus to have the unrestricted reserve have a \$200,000 balance for August 31, 2021;
-  2. Use of conservative school developed enrollments based on registrations for determining enrollment;
-  3. International Education will continue with an increased enrollment to be determined.
-  4. Include only the financial impact from the ratified 2018-20 ATA collective agreement except for those required under legislation;
-  5. Include only financial impact of the CUPE collective agreement except for those required under legislation;
-  6. Assume the previously approved increase to staff covered under the support staff handbooks will be met including that that required under legislation;
-  7. No budget increases to schools and departments except those based on enrolment adjustments or documented need;
-  8. The former St. Louis School remains closed except for those expenses needed for preservation;
-  9. Certificated staffing to attempt to meet required class-sizes on a district average within the grade division;
-  10. Certificated Staffing and Support Staff under the Support Staff handbook may be reduced to achieve the required balance;
-  11. Assessment of Learning Services to determine if efficiencies can be realized;
-  12. Nutrition Program – assume continued at existing level;
-  13. Senior Administration to assess potential spending savings through an analysis of spending and needs of schools and departments;
-  14. Transportation: Deferred Cameras and GPS project to be established in 2020-21 if possible;
-  15. Southland contract to be renegotiated;
-  16. All other existing programming continues.

**Medicine Hat Catholic Board of Education
2020-21 Budget Summary**

2020-21 BUDGET

| Revenue | 2019-20 Fall | | | | | |
|--|----------------------|--------------------|----------------------|--------------------|---------------------|----------------|
| | 2020-21 Budget | Percent of Revenue | Budget Update | Percent of Revenue | Variance | Percent Change |
| Base Funding | \$ - | 0.0% | \$ 17,364,837 | 54.1% | \$ (17,364,837) | -100.0% |
| Differential Funding | \$ - | 0.0% | \$ 8,813,307 | 27.5% | \$ (8,813,307) | -100.0% |
| Provincial Support Funding | \$ - | 0.0% | \$ 222,677 | 0.7% | \$ (222,677) | -100.0% |
| Targeted Funding | \$ - | 0.0% | \$ 1,750,601 | 5.5% | \$ (1,750,601) | -100.0% |
| Base Instruction Funding | \$ 15,272,336 | | | | \$ 15,272,336 | |
| Services and Supports Funding | \$ 4,328,186 | | | | \$ 4,328,186 | |
| Schools Funding | \$ 4,900,621 | | | | \$ 4,900,621 | |
| Community Funding | \$ 971,104 | | | | \$ 971,104 | |
| Jursdictions Funding | \$ 1,554,383 | | | | \$ 1,554,383 | |
| Bridge Funding | \$ 866,117 | | | | \$ 866,117 | |
| Other Alberta Education Funding | \$ 1,501,179 | | | | \$ 1,501,179 | |
| Federal French Immersion | \$ 74,000 | 0.2% | \$ 74,000 | 0.2% | \$ - | 0.0% |
| Other Alberta Government | \$ 312,604 | 0.9% | \$ 312,604 | 1.0% | \$ - | 0.0% |
| Instructional Resource Fees | \$ 739,599 | 2.2% | \$ 739,599 | 2.3% | \$ - | 0.0% |
| Other Sales and Services | \$ 1,138,134 | 3.4% | \$ 996,669 | 3.1% | \$ 141,465 | 14.2% |
| Investment Income | \$ 63,062 | 0.2% | \$ 63,062 | 0.2% | \$ - | 0.0% |
| Gifts and Donations | \$ 97,108 | 0.3% | \$ 103,108 | 0.3% | \$ (6,000) | -5.8% |
| Fundraising | \$ 188,945 | 0.6% | \$ 188,945 | 0.6% | \$ - | 0.0% |
| Rentals of Facilities | \$ 17,640 | 0.1% | \$ 20,640 | 0.1% | \$ (3,000) | -14.5% |
| Other School Authorities | \$ 9,000 | 0.0% | \$ - | 0.0% | \$ 9,000 | 0.0% |
| Amortization of Capital Assets - Supported | \$ 1,473,927 | 4.4% | \$ 1,418,850 | 4.4% | \$ 55,077 | 3.9% |
| Other Revenue | \$ 13,000 | 0.0% | \$ 13,000 | 0.0% | \$ - | 0.0% |
| Total Revenue | \$ 33,520,945 | 12.3% | \$ 32,081,898 | 100.0% | \$ 1,439,047 | 4.5% |

| Expenses | 2019-20 Fall | | | | | |
|---|----------------------|------------------------|----------------------|------------------------|---------------------|----------------|
| | 2020-21 Budget | Percent of Expenditure | Budget Update | Percent of Expenditure | Variance | Percent Change |
| Administration | \$ 1,579,986 | 4.7% | \$ 1,664,009 | 5.1% | \$ (84,023) | -5.0% |
| Instructional Pool | \$ 170,841 | 0.5% | \$ 335,486 | 1.0% | \$ (164,644) | -49.1% |
| Religious Education | \$ 259,901 | 0.8% | \$ 267,817 | 0.8% | \$ (7,916) | -3.0% |
| Instructional Staff Pool - Cert | \$ 15,293,824 | 45.1% | \$ 14,435,248 | 44.0% | \$ 858,576 | 5.9% |
| Instructional Staff Pool - Uncert | \$ 1,034,681 | 3.1% | \$ 993,681 | 3.0% | \$ 40,999 | 4.1% |
| School Based Budgets | \$ 1,154,258 | 3.4% | \$ 1,270,595 | 3.9% | \$ (116,336) | -9.2% |
| School Generated Funds | \$ 1,004,224 | 3.0% | \$ 1,004,225 | 3.1% | \$ (1) | 0.0% |
| Nutrition Program | \$ 150,000 | 0.4% | \$ 166,000 | 0.5% | \$ (16,000) | -9.6% |
| Student Services | \$ 5,248,182 | 15.5% | \$ 5,667,773 | 17.3% | \$ (419,590) | -7.4% |
| Technology Support | \$ 657,609 | 1.9% | \$ 720,125 | 2.2% | \$ (62,515) | -8.7% |
| Plant Operations & Maintenance | \$ 2,633,628 | 7.8% | \$ 2,590,434 | 7.9% | \$ 43,195 | 1.7% |
| Capital Expenditures and Financing | \$ 2,557,713 | 7.5% | \$ 2,057,313 | 6.3% | \$ 500,400 | 24.3% |
| External Services - International Education | \$ 161,558 | 0.5% | \$ - | 0.0% | \$ 161,558 | #DIV/0! |
| External Services - Pre-School | \$ 352,531 | 1.0% | \$ - | 0.0% | \$ 352,531 | #DIV/0! |
| External Services - Out-of-School Program | \$ 281,848 | 0.8% | \$ 281,848 | 0.9% | \$ - | |
| Transportation | \$ 1,376,594 | 4.1% | \$ 1,320,407 | 4.0% | \$ 56,187 | 4.3% |
| TOTAL ALLOCATIONS | \$ 33,917,379 | 100.0% | \$ 32,774,961 | 3.5% | \$ 1,142,418 | 3.5% |
| Annual Surplus (Deficit) | \$ (396,434) | | \$ (693,063) | | \$ (296,629) | |

Medicine Hat Catholic Board of Education
Summery of Net Assets and Reserve Budget
2020-21 Budget Summary

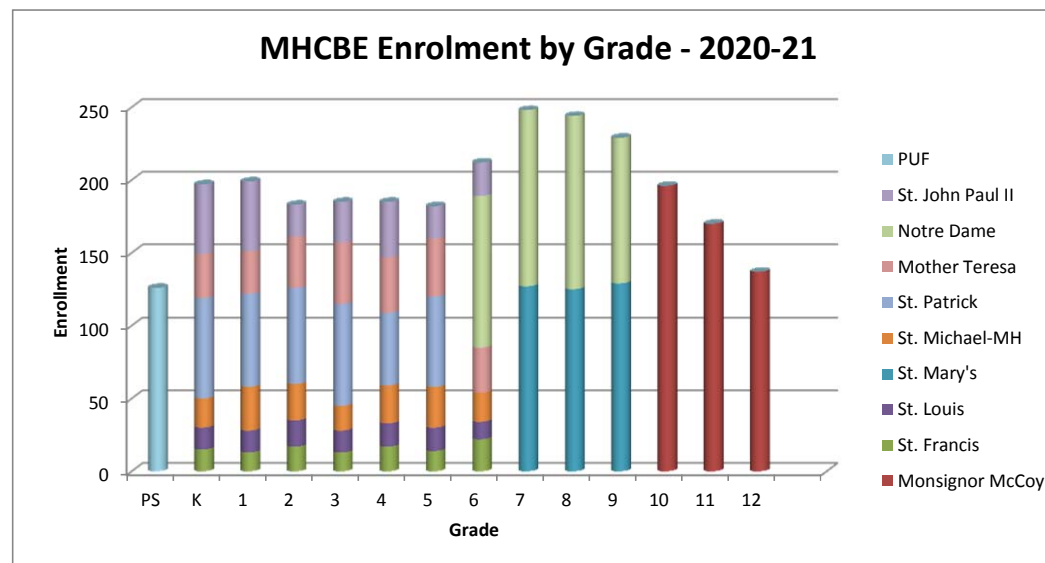
| | | 2020-21 | | | | |
|--|--|-------------------------------|--------------|---------------|-------------------------------|----------------------|
| | | 2020-21 Opening Balance | Transfers In | Transfers Out | 2020-21 Closing Balance | Change in Balance |
| Unrestricted Net Assets | | | | | | |
| Unrestricted | | 160,086 | | | 682 | (159,404) |
| | 2020-21 Revenue over Expenses | (396,434) | | 396,434 | | |
| | Unsupported Amortization from Investment in Capital Assets | 186,697 | 186,697 | | | |
| | Transfer Portion of Amortization to Capital Assets | (186,697) | | 186,697 | | |
| | Transfer to Capital Reserve - Child Care Modular Capital Reserve | (6,500) | | 6,500 | | |
| | School Generated Fund Balances | 94,807 | 94,807 | | | |
| | Learning Services CCT Program | - | | - | | |
| | International Student Surplus - Restricted | 1,583 | 1,583 | - | | |
| | Use of School and Department Reserves - Contingency | 147,140 | 147,140 | | | |
| | School and Department use of Restricted Reserve | - | - | | | |
| Restricted Reserves | | | | | | |
| Working Capital (5-days = \$656,463) | | - | - | - | - | |
| Department Reserves | | | | | | |
| | School Based | 37,774 | - | - | 37,774 | |
| | Use of School and Department Reserves - Contingency | - | | 147,140 | (147,140) | |
| | Learning Services - CCT Program | 1,076 | - | | 1,076 | |
| | School Generated Funds | 556,822 | | 94,807 | 462,015 | |
| | International Student Program | 17,505 | - | 1,583 | 15,922 | |
| | Band | 36,028 | | - | 36,028 | |
| | O&M Equipment | 57,416 | | - | 57,416 | |
| Total Operating Reserves | | 706,621 | - | 243,530 | 463,091 | (243,530) |
| Total Accumulated Operating Surplus | | 866,707 | 430,227 | 833,160 | 463,773 | (402,934) |
| Capital Reserves | | | | | | |
| | Child Care Modular | 58,500 | 6,500 | | 65,000 | 6,500 |
| | Amortization from Capital Assets | - | 186,697 | - | 186,697 | 186,697 |
| Total Net Assets (Not invested in Capital Assets) | | 925,207 | 623,424 | 833,160 | 715,470 | (209,737) |
| Accumulated Surplus from Operations net of SGF | | 309,885 | | | 1,758 | |

Medicine Hat Catholic Board of Education
Budget
2020-21 Budget
Enrollments

Enrolment as of: May 19, 2020

| School | Grade | | | | | | | | | | | | | 2020/21 | ECS | PUF and MM Preschool | FTE | FTE 19/20 | Variance | %age change |
|-----------------------|------------|------------|------------|------------|-------------|------------|------------|------------|------------|------------|------------|-------------|----------|-------------|------------|-------------------------|----------------|----------------|-------------|----------------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Visiting | Total | 2020/21 | 2020/21 | 2020/21 | Budget | | |
| Monsignor McCoy | | | | | | | | | | 196 | 170 | 137 | 0 | 503 | | | 503.0 | 483.0 | 20.0 | 4.1% |
| St. Francis | 13 | 17 | 13 | 17 | 14 | 22 | | | | | | | | 96 | 15 | | 103.5 | 98.5 | 5.0 | 5.1% |
| St. Louis | 15 | 18 | 15 | 16 | 16 | 12 | | | | | | | | 92 | 15 | | 99.5 | 91.5 | 8.0 | 8.7% |
| St. Mary's | | | | | | | 127 | 125 | 129 | | | | | 381 | | | 381.0 | 380.0 | 1.0 | 0.3% |
| St. John Paul II | 48 | 22 | 28 | 38 | 22 | 23 | | | | | | | | 181 | 48 | | 205.0 | 182.5 | 22.5 | 12.3% |
| St. Michael-MH | 30 | 25 | 17 | 26 | 28 | 20 | | | | | | | | 146 | 20 | | 156.0 | 150.5 | 5.5 | 3.7% |
| St. Patrick | 64 | 66 | 70 | 50 | 62 | | | | | | | | | 312 | 69 | | 346.5 | 351.0 | (4.5) | -1.3% |
| Mother Teresa | 29 | 35 | 42 | 38 | 40 | 31 | | | | | | | | 215 | 30 | | 230.0 | 235.5 | (5.5) | -2.3% |
| Notre Dame | | | | | | 104 | 121 | 119 | 100 | | | | | 444 | | | 444.0 | 449.0 | (5.0) | -1.1% |
| PUF | | | | | | | | | | | | | | 0 | | 125.9 | 63.0 | 55.0 | 8.0 | 14.5% |
| TOTALS | 199 | 183 | 185 | 185 | 182 | 212 | 248 | 244 | 229 | 196 | 170 | 137 | 0 | 2370 | 197 | 125.9 | 2,531.5 | 2,476.5 | 55.0 | 2.2% |
| 2019-20 Budget | 184 | 175 | 174 | 177 | 201 | 221 | 243 | 235 | 236 | 168 | 133 | 182 | 0 | 2329 | 185 | 110 | 2,476.5 | | | |
| Budget Change | 15 | 8 | 11 | 8 | (19) | (9) | 5 | 9 | (7) | 28 | 37 | (45) | - | 41 | 12 | 16 | 55 | | | |

| | |
|------------------|----------------|
| Grade 1-9 | 1,867.0 |
| Grade 10-12 | 503.0 |
| Sub-Total | 2,370.0 |
| ECS FTE | 161.5 |
| TOTAL FTE | 2,531.5 |



2020-21 SCHOOL YEAR JURISDICTION FUNDING PROFILE

Medicine Hat Catholic Board of Education

| | 2020-21 Budget | 2019-20 Fall Budget Update | Variance |
|-----------------------------------|----------------|----------------------------|-------------|
| Funded Enrolment for Grades 1-9 | 1,867.0 | 1,846.0 | 21.0 |
| Funded Enrolment for Grades 10-12 | 503.0 | 483.0 | 20.0 |
| Funded Enrolment for Kindergarten | 98.5 | 92.5 | 6.0 |
| Funded Enrolment for Pre-School | 63.0 | 55.0 | 8.0 |
| Total Enrolment | 2,531.5 | 2,476.5 | 54.9 |
| Change in Enrolment | 54.9 | | 54.9 |
| Percent Change | | | |
| Enrollment 1-3 | 567.0 | 533.0 | (34.0) |
| ECS Enrollment | 322.9 | 295.0 | (27.9) |

| FUNDING FRAMEWORK | RATE | CEU per FTE | ENROL | 2020-21 Budget | 2019-20 Fall Budget Update | Variance |
|--|------|-------------|-------|----------------|----------------------------|--------------|
| BASE FUNDING | | | | | | |
| Base Instruction (Grades 1-9) | \$ - | | 1,867 | \$ - | \$ 12,330,892 | (12,330,892) |
| Class Size Funding (Grades 1-3) | \$ - | | 567 | \$ - | \$ - | 0 |
| ECS Base Instruction | \$ - | | 197 | \$ - | \$ 617,882 | (617,882) |
| Pre-School Base Instruction (PUF Eligible) | \$ - | | 126 | \$ - | \$ 367,389 | (367,389) |
| Class Size Funding (ECS) | \$ - | | 323 | \$ - | \$ - | 0 |
| CEU Tier 1 (Grades 10-12) | \$ - | 30.92 | 503 | \$ - | \$ 2,850,154 | (2,850,154) |
| CEU Tier 2 | \$ - | 0.43 | 503 | \$ - | \$ 39,697 | (39,697) |
| CEU Tier 3 | \$ - | 3.11 | 503 | \$ - | \$ 286,657 | (286,657) |
| CEU Tier 4 | \$ - | 5.22 | 503 | \$ - | \$ 288,655 | (288,655) |
| CEU ADLC Tier 1 | \$ - | 1.70 | 503 | \$ - | \$ 68,943 | (68,943) |
| CEU ADLC Tier 2 | \$ - | 0.02 | 503 | \$ - | \$ 840 | (840) |
| CEU ADLC Tier 3 | \$ - | - | 503 | \$ - | \$ - | 0 |
| CEU portion from online partners | | | | \$ - | \$ 11,000 | (11,000) |
| Dual Credit | | | | \$ - | \$ - | 0 |
| One Time Transition | \$ - | 2,531.45 | | \$ - | \$ 502,730 | (502,730) |
| Prior Year Funding Recovery | | | | \$ - | \$ - | 0 |
| Total Base Funding | | | | \$ - | \$ 17,364,837 | (17,364,837) |

| | | | | | | |
|--|------|--|-------|------|--------------|-------------|
| ADDITIONAL FUNDING-FOR DIFFERENTIAL FACTORS | | | | | | |
| ECS Program Unit (PUF) | \$ - | | 137 | \$ - | \$ 2,563,834 | (2,563,834) |
| ESL & Franciscation | \$ - | | 123 | \$ - | \$ 144,906 | (144,906) |
| First Nations Metis & Inuit Education | \$ - | | 81 | \$ - | \$ 95,426 | (95,426) |
| Francophone Language Program | | | | \$ - | \$ 13,315 | (13,315) |
| Plant Operation & Maintenance | | | | \$ - | \$ 2,266,090 | (2,266,090) |
| Small Board Administration | | | 2,531 | \$ - | \$ 246,475 | (246,475) |
| Small Schools by Necessity | | | | \$ - | \$ 384,900 | (384,900) |
| Socio-Economic Status | \$ - | | | \$ - | \$ 246,242 | (246,242) |
| Inclusive Education | | | | \$ - | \$ 1,406,000 | (1,406,000) |
| Equity of Opportunity | \$ - | | 2,531 | \$ - | \$ 250,127 | (250,127) |
| Narrowing Teachers' Salary Gap | | | | \$ - | \$ 6,490 | (6,490) |
| Transportation | | | | \$ - | \$ 1,189,501 | (1,189,501) |
| Total Funding for Differential Factors | | | | \$ - | \$ 8,813,307 | (8,813,307) |

| | | | | | | |
|--|------|--|--|------|--------------|-----------|
| OTHER PROVINCIAL SUPPORT FUNDING | | | | | | |
| Reduction in Administration Spending | \$ - | | | \$ - | \$ (191,795) | 191,795 |
| Decrease of LAPP Employer Contributions | | | | 0 | (18,197) | 18,197 |
| Funding to Support TEBA negotiated mandated Vision Plan | | | | 0 | 0 | 0 |
| Funding to Support TEBA negotiated mandated Administration Allowances | | | | 0 | 0 | 0 |
| IMR from Deferred Revenue | \$ - | | | \$ - | \$ 432,669 | (432,669) |
| Total Other Provincial Support Funding | | | | \$ - | \$ 222,677 | (222,677) |

| | | | | | | |
|---|------|--|--|------|--------------|-------------|
| ADDITIONAL TARGETED FUNDING FOR PROVINCIAL INITIATIVES | | | | | | |
| ATFR Contributions | \$ - | | | \$ - | \$ 1,478,185 | (1,478,185) |

| | | | | | |
|--|----|---|----|-----------|-------------|
| Nutrition Program | \$ | - | \$ | 166,000 | (166,000) |
| School Fees | \$ | - | \$ | - | 0 |
| Classroom Improvement Fund | \$ | - | \$ | 10,416 | (10,416) |
| SuperNet Funding | \$ | - | \$ | 96,000 | (96,000) |
| Total Additional Targeted Funding | \$ | - | \$ | 1,750,601 | (1,750,601) |

Base Instruction Funding

| | | | | | |
|---------------------------------------|----|------------|--------|----|------------|
| Grade ECS | \$ | 3,032.00 | 315.5 | \$ | 956,323 |
| Grades 1-9 | \$ | 6,064.00 | 1832 | \$ | 11,112,886 |
| Grade 10-12 (Years 1-3) | \$ | 6,670.40 | 469.48 | \$ | 3,130,419 |
| Grade 10-12 (Year 4) | \$ | 3,335.20 | 20.72 | \$ | 69,706 |
| Grade 10-12 (Year 5 & above) | \$ | 1,667.60 | 1.83 | \$ | 3,002 |
| Grade 10-12 (online FT >=30 credits) | \$ | 6,670.40 | 0 | \$ | - |
| Grade 10-12 (online PT <30 credits) | \$ | 1,000.00 | 0 | \$ | - |
| Summer School (per completed credit) | \$ | 143.00 | 0 | \$ | - |
| Rural Small Schools | \$ | - | - | \$ | - |
| Home Education | \$ | - | - | \$ | - |
| Outreach Programs | \$ | - | - | \$ | - |
| Distance Education | \$ | - | - | \$ | - |
| Total Base Instruction Funding | \$ | 15,272,336 | | \$ | - |

Services and Supports Funding

| | | | | | |
|--|----|-----------|--|----|---|
| Specialized Learning Supports | \$ | 2,374,072 | | | |
| First Nations, Metis and Inuit Education | \$ | 136,314 | | | |
| English as a Second Language | \$ | 113,760 | | | |
| Francisation | \$ | - | | | |
| Refugee Student | \$ | 69,300 | | | |
| Institutional Programs | \$ | - | | | |
| ECS Pre-K Program Unit Funding | \$ | 1,634,740 | | | |
| Total Services and Supports Funding | \$ | 4,328,186 | | \$ | - |

Schools Funding

| | | | | | |
|------------------------------------|----|-----------|--|----|---|
| Operations and Maintenance Grant | \$ | 2,620,714 | | | |
| SuperNet | \$ | 96,000 | | | |
| Transportation | \$ | 1,243,345 | | | |
| Infrastructure Maintenance Renewal | \$ | 940,562 | | | |
| Total Schools Funding | \$ | 4,900,621 | | \$ | - |

Community Funding

| | | | | | |
|--------------------------------|----|---------|--|----|---|
| Socio-Economic Status | \$ | 479,284 | | | |
| Geographic | \$ | 341,820 | | | |
| Fort McMurray Allowance | \$ | - | | | |
| School Nutrition Program | \$ | 150,000 | | | |
| Francophone Equivalency | \$ | - | | | |
| Total Community Funding | \$ | 971,104 | | \$ | - |

Jurisdiction Funding

| | | | | | |
|-----------------------------------|----|-----------|--|----|---|
| System Administration | \$ | 1,554,383 | | | |
| Total Jurisdiction Funding | \$ | 1,554,383 | | \$ | - |

Bridge Funding

| | | | | | |
|--|----|---------|--|--|--|
| | \$ | 866,117 | | | |
|--|----|---------|--|--|--|

| | | | | | |
|--------------------------------|----|------------|----|------------|-----------|
| TOTAL FUNDING FRAMEWORK | \$ | 27,892,747 | \$ | 28,151,421 | (258,674) |
|--------------------------------|----|------------|----|------------|-----------|

| | | | | | |
|--|----|-----------|--|----|---|
| Alberta Teachers' Retirement Funding | \$ | 1,501,179 | | | |
| Other | \$ | - | | | |
| Other Alberta Education Funding | \$ | 1,501,179 | | \$ | - |

| | | | | | | |
|---|----|------------|----|------------|----|-----------|
| TOTAL ALBERTA GOVERNMENT FUNDING | \$ | 29,393,926 | \$ | 28,151,421 | \$ | 1,242,505 |
|---|----|------------|----|------------|----|-----------|

2020-21 SCHOOL YEAR JURISDICTION FUNDING

Medicine Hat Catholic Board of Education

| | | 2020-21 Budget | 2019-20 Fall Budget Update | Variance |
|---|--------------|----------------|----------------------------|--------------|
| ALBERTA EDUCATION FUNDING | | \$ 29,393,926 | \$ 28,151,421 | \$ 1,242,505 |
| OTHER REVENUE | | | | |
| Federal Government - ALBERTA EDUCATION | \$ 74,000 | | | |
| Federal French Immersion Expansion Grant | | \$ 74,000 | \$ 74,000 | - |
| Other Alberta Government | \$ 312,604 | | | |
| French Partnership Lead Teacher | | \$ 10,300 | \$ 10,300 | - |
| French Monitor | | \$ 21,000 | \$ 21,000 | - |
| Regional Collaborative Service Delivery | | \$ - | \$ - | - |
| Communities Coming Together | | \$ 281,304 | \$ 281,304 | - |
| Instructional Resource | \$ 382,871 | | | |
| School Fees | | \$ 58,640 | \$ 58,640 | - |
| Academy Fees | | \$ 312,131 | \$ 312,131 | - |
| Band Fees | | \$ 12,100 | \$ 12,100 | - |
| Other Sales & Services | \$ 581,345 | | | |
| Pre-School Fees (External Services) | | \$ 417,560 | \$ 360,620 | 56,940 |
| Chief Gord Earl | | \$ 600 | \$ 600 | - |
| Zirka Ukrainian Dance Ensemble | | \$ 645 | \$ 645 | - |
| Gershaw Scholarship | | \$ 780 | \$ 780 | - |
| International Students | | \$ 159,975 | \$ 75,450 | 84,525 |
| Parking Plugs | | \$ 1,785 | \$ 1,785 | - |
| Investment Income | \$ 35,000 | | | |
| Interest on Investments | | \$ 35,000 | \$ 35,000 | - |
| Gifts and Donations | \$ 5,000 | | | |
| Gifts & Donations - Education Foundation Chaplin | | \$ 5,000 | \$ 10,000 | (5,000) |
| School Donations | | \$ - | \$ 1,000 | (1,000) |
| Rentals of Facilities | \$ 17,640 | | | |
| Lease Child Care Modular (External Services) | | \$ 17,640 | \$ 17,640 | - |
| Federal Election | | \$ - | \$ 3,000 | (3,000) |
| Other School Authorities | \$ 9,000 | | | |
| CEU portion from online partners | | \$ 9,000 | | |
| Lease POM GOA - CAPE | | \$ - | \$ - | - |
| School Generated Funds | \$ 1,222,632 | | | |
| Fees | | \$ 356,728 | \$ 356,728 | - |
| Donations | | \$ 92,108 | \$ 92,108 | - |
| Fundraising | | \$ 188,945 | \$ 188,945 | - |
| Interest | | \$ 28,062 | \$ 28,062 | - |
| Before and After School (External Services - OSS) | | \$ 313,215 | \$ 313,215 | - |
| Other Sales and Services (OSS) | | \$ 243,574 | \$ 243,574 | - |

2020-21 SCHOOL YEAR JURISDICTION FUNDING
Medicine Hat Catholic Board of Education

| | | 2020-21 Budget | 2019-20 Fall Budget Update | Variance |
|--|--------------|----------------|-------------------------------|--------------|
| Gains on Disposal of Assets | \$ - | | | |
| Gains on Disposal of Assets | | \$ - | \$ - | - |
| Amortization of Capital Allocations | \$ 1,473,927 | | | |
| Amortization of Capital Allocations - Supported Infrastructure | | \$ 59,535 | \$ 59,535 | - |
| Amortization of Capital Allocations - Supported Education | | \$ 1,414,392 | \$ 1,359,315 | 55,077 |
| Other Revenue | \$ 13,000 | | | |
| Insurance Claim | | \$ - | \$ - | - |
| Credit Card Reimbursement | | \$ 13,000 | \$ 13,000 | - |
| Total Other Revenue | | \$ 4,127,019 | \$ 3,930,477 | \$ 187,542 |
| Total Division Revenue | | \$ 33,520,945 | \$ 32,081,898 | \$ 1,430,047 |
| | | \$ - | | |

**Medicine Hat Catholic Board of Education
Budget Summary
Budget Allocation by Programs
2020-21**

| 2020-21 Budget | | | | | | | | |
|---------------------------------|--------------------|------------------|------------------|-------------------------|--------------------------|----------------------|-------------------|-------------|
| Category | Instruction | POM | TSPN | Board and System | External Services | Capital (POM) | Total | %age |
| Certificated Salaries | 12,960,040 | - | - | 336,500 | - | - | 13,296,540 | 39% |
| Certificated Benefits | 3,037,868 | - | - | 43,785 | - | - | 3,081,652 | 9% |
| Uncertificated Salaries | 4,078,047 | 1,134,721 | 13,677 | 660,705 | 570,062 | - | 6,457,212 | 19% |
| Uncertificated Benefits | 1,037,068 | 296,084 | 4,559 | 161,307 | 85,943 | - | 1,584,961 | 5% |
| Services Contracts and Supplies | 2,816,054 | 1,202,823 | 1,358,357 | 369,437 | 139,932 | 940,562 | 6,827,166 | 20% |
| SGF | 1,004,224 | - | - | - | - | - | 1,004,224 | 3% |
| Amort Exp | 40,221 | - | - | 3,252 | - | 1,617,151 | 1,660,624 | 5% |
| Interest on Capital Debt | - | - | - | - | - | - | - | 0% |
| Other Interest | - | - | - | 5,000 | - | - | 5,000 | 0% |
| Total Expenditures | 24,973,521 | 2,633,628 | 1,376,594 | 1,579,986 | 795,936 | 2,557,713 | 33,917,379 | 100% |
| Percentage of Total | 73.6% | 7.8% | 4.1% | 4.7% | 2.3% | 7.5% | 100.0% | |

| 2019-20 Fall Budget Update | | | | | | | | |
|-----------------------------------|--------------------|------------------|------------------|-------------------------|--------------------------|------------------|-------------------|-------------|
| Category | Instruction | POM | TSPN | Board and System | External Services | Capital | Total | %age |
| Certificated Salaries | 12,777,621 | - | - | 315,250 | - | - | 13,092,872 | 40% |
| Certificated Benefits | 3,010,065 | - | - | 42,079 | - | - | 3,052,143 | 9% |
| Uncertificated Salaries | 4,444,014 | 1,145,004 | 14,779 | 738,693 | - | - | 6,342,490 | 19% |
| Uncertificated Benefits | 1,101,590 | 298,994 | 4,926 | 174,214 | - | - | 1,579,724 | 5% |
| Services Contracts and Supplies | 2,479,962 | 1,146,436 | 1,300,702 | 388,774 | - | 432,669 | 5,748,543 | 18% |
| SGF | 1,286,073 | - | - | - | - | - | 1,286,073 | 4% |
| Amort Exp | 43,473 | - | - | - | - | 1,624,644 | 1,668,117 | 5% |
| Interest on Capital Debt | - | - | - | - | - | - | - | 0% |
| Other Interest | - | - | - | 5,000 | - | - | 5,000 | 0% |
| Total Expenditures | 25,142,798 | 2,590,434 | 1,320,407 | 1,664,009 | - | 2,057,313 | 32,774,961 | 100% |
| Percentage of Total | 76.7% | 7.9% | 4.0% | 5.1% | - | 6.3% | 100.0% | 0 |

| Variance | | | | | | | | |
|---------------------------------|--------------------|---------------|---------------|-------------------------|--------------------------|----------------|------------------|-------------|
| Category | Instruction | POM | TSPN | Board and System | External Services | Capital | Total | %age |
| Certificated Salaries | 182,419 | - | - | 21,250 | - | - | 203,669 | 18% |
| Certificated Benefits | 27,803 | - | - | 1,706 | - | - | 29,509 | 3% |
| Uncertificated Salaries | (365,967) | (10,284) | (1,101) | (77,987) | 570,062 | - | 114,722 | 10% |
| Uncertificated Benefits | (64,522) | (2,909) | (367) | (12,907) | 85,943 | - | 5,238 | 0% |
| Services Contracts and Supplies | 336,092 | 56,388 | 57,655 | (19,337) | 139,932 | 507,893 | 1,078,623 | 94% |
| SGF | (281,849) | - | - | - | - | - | (281,849) | -25% |
| Amort Exp | (3,252) | - | - | 3,252 | - | (7,493) | (7,493) | -1% |
| Interest on Capital Debt | - | - | - | - | - | - | - | 0% |
| Other Interest | - | - | - | - | - | - | - | 0% |
| Total Expenditures | (169,277) | 43,195 | 56,187 | (84,023) | 795,936 | 500,400 | 1,142,417 | 100% |
| Percent change | -0.7% | 1.7% | 4.3% | -5.0% | #DIV/0! | 24.3% | 3.5% | |

**Medicine Hat Catholic Board of Education
Budget Summary
Budget Allocation by Program - Instruction
2020-21**

2020-21 Budget

| Category | Instructional Pool | Instructional Staffing | REC | SBDM | SGF | Nutrition | Technology | Student Services | Total | %age |
|---------------------------------|-------------------------------|-----------------------------------|----------------|------------------|------------------|------------------|-------------------|-----------------------------|-------------------|-------------|
| Certificated Salaries | 12,420 | 11,777,685 | 164,247 | 128,036 | - | - | - | 877,652 | 12,960,040 | 52% |
| Certificated Benefits | 253 | 2,902,139 | 20,300 | 15,825 | - | - | - | 99,350 | 3,037,868 | 12% |
| Uncertificated Salaries | - | 758,533 | 10,360 | 166,445 | - | 37,130 | 241,292 | 2,864,287 | 4,078,047 | 16% |
| Uncertificated Benefits | - | 276,148 | 3,453 | 55,482 | - | 3,712 | 58,508 | 639,764 | 1,037,068 | 4% |
| Services Contracts and Supplies | 158,168 | 614,000 | 61,540 | 748,250 | - | 109,158 | 357,810 | 767,129 | 2,816,054 | 11% |
| SGF | - | - | - | - | 1,004,224 | - | - | - | 1,004,224 | 4% |
| Amort Exp | - | - | - | 40,221 | - | - | - | - | 40,221 | 0% |
| Interest on Capital Debt | - | - | - | - | - | - | - | - | - | 0% |
| Other Interest | - | - | - | - | - | - | - | - | - | 0% |
| Total | 170,841 | 16,328,505 | 259,901 | 1,154,258 | 1,004,224 | 150,000 | 657,609 | 5,248,182 | 24,973,521 | 100% |
| Percentage of Total | 0.7% | 65.4% | 1.0% | 4.6% | 4.0% | 0.6% | 2.6% | 21.0% | 100.0% | |

2019-20 Fall Budget Update

| Category | Instructional Pool | Instructional Staffing | REC | SBDM | SGF | Nutrition | Technology | Student Services | Total | %age |
|---------------------------------|-------------------------------|-----------------------------------|----------------|------------------|------------------|------------------|-------------------|-----------------------------|-------------------|-------------|
| Certificated Salaries | 20,916 | 11,563,676 | 162,945 | 127,073 | - | - | - | 903,012 | 12,777,621 | 51% |
| Certificated Benefits | 427 | 2,871,572 | 20,139 | 15,706 | - | - | - | 102,221 | 3,010,065 | 12% |
| Uncertificated Salaries | 49,884 | 729,228 | 9,970 | 189,039 | - | 37,130 | 240,290 | 3,188,474 | 4,444,014 | 18% |
| Uncertificated Benefits | 6,165 | 264,454 | 3,323 | 63,013 | - | 3,712 | 49,383 | 711,539 | 1,101,590 | 4% |
| Services Contracts and Supplies | 258,094 | - | 71,440 | 832,291 | - | 125,158 | 430,453 | 762,527 | 2,479,962 | 10% |
| SGF | - | - | - | - | 1,286,073 | - | - | - | 1,286,073 | 5% |
| Amort Exp | - | - | - | 43,473 | - | - | - | - | 43,473 | 0% |
| Interest on Capital Debt | - | - | - | - | - | - | - | - | - | 0% |
| Other Interest | - | - | - | - | - | - | - | - | - | 0% |
| Total | 335,486 | 15,428,930 | 267,817 | 1,270,595 | 1,286,073 | 166,000 | 720,125 | 5,667,773 | 25,142,798 | 100% |
| Percentage of Total | 1.3% | 61.4% | 1.1% | 5.1% | 5.1% | 0.7% | 2.9% | 22.5% | 100.0% | |

Variance

| Category | Instructional Pool | Instructional Staffing | REC | SBDM | SGF | Nutrition | Technology | Student Services | Total | %age |
|---------------------------------|-------------------------------|-----------------------------------|----------------|------------------|------------------|------------------|-------------------|-----------------------------|------------------|-------------|
| Certificated Salaries | (8,496) | 214,009 | 1,302 | 963 | - | - | - | (25,360) | 182,419 | -108% |
| Certificated Benefits | (173) | 30,567 | 161 | 119 | - | - | - | (2,871) | 27,803 | -16% |
| Uncertificated Salaries | (49,884) | 29,305 | 390 | (22,595) | - | - | 1,002 | (324,187) | (365,967) | 216% |
| Uncertificated Benefits | (6,165) | 11,694 | 130 | (7,532) | - | - | 9,125 | (71,775) | (64,522) | 38% |
| Services Contracts and Supplies | (99,926) | 614,000 | (9,900) | (84,041) | - | (16,000) | (72,643) | 4,602 | 336,092 | -199% |
| SGF | - | - | - | - | (281,849) | - | - | - | (281,849) | 167% |
| Amort Exp | - | - | - | (3,252) | - | - | - | - | (3,252) | 2% |
| Interest on Capital Debt | - | - | - | - | - | - | - | - | - | 0% |
| Other Interest | - | - | - | - | - | - | - | - | - | 0% |
| Total | (164,644) | 899,575 | (7,916) | (116,337) | (281,849) | (16,000) | (62,515) | (419,590) | (169,277) | 100% |
| Percent change | -49.1% | 5.8% | -3.0% | -9.2% | -21.9% | -9.6% | -8.7% | -7.4% | -0.7% | |

**Medicine Hat Catholic Board of Education
Budget Summary
Budget Allocation by Program - Learning Services
2020-21**

| 2020-21 Budget | | | | | | | |
|---------------------------------|--------------------------|----------------|------------------|-----------------|------------------|------------------|-------------|
| Category | Learning Services | CCT | PUF | Early Ed | Preschool | Total | %age |
| Certificated Salaries | 449,239 | - | 120,014 | 308,399 | - | 877,652 | 17% |
| Certificated Benefits | 50,854 | - | 13,586 | 34,911 | - | 99,350 | 2% |
| Uncertificated Salaries | 1,676,418 | 196,194 | 991,675 | - | - | 2,864,287 | 55% |
| Uncertificated Benefits | 371,159 | 49,049 | 219,557 | - | - | 639,764 | 12% |
| Services Contracts and Supplies | 411,329 | 36,061 | 289,908 | 29,831 | - | 767,129 | 15% |
| SGF | - | - | - | - | - | - | 0% |
| Amort Exp | - | - | - | - | - | - | 0% |
| Interest on Capital Debt | - | - | - | - | - | - | 0% |
| Other Interest | - | - | - | - | - | - | 0% |
| Total Expenditures | 2,958,998 | 281,304 | 1,634,740 | 373,141 | - | 5,248,182 | 100% |
| Percentage of Total | 56.4% | 5.4% | 31.1% | 7.1% | 0.0% | 100.0% | |

| 2019-20 Fall Budget Update | | | | | | | |
|-----------------------------------|--------------------------|----------------|------------------|-----------------|------------------|------------------|-------------|
| Category | Learning Services | CCT | PUF | Early Ed | Preschool | Total | %age |
| Certificated Salaries | 488,005 | - | 120,014 | 294,992 | - | 999,916 | 18% |
| Certificated Benefits | 55,242 | - | 13,586 | 33,393 | - | 109,991 | 2% |
| Uncertificated Salaries | 1,340,173 | 196,194 | 1,271,921 | - | 380,185 | 3,064,319 | 55% |
| Uncertificated Benefits | 296,714 | 49,049 | 281,603 | - | 84,173 | 684,160 | 12% |
| Services Contracts and Supplies | 65,363 | 36,061 | 628,510 | 12,046 | 20,547 | 701,001 | 13% |
| SGF | - | - | - | - | - | - | 0% |
| Amort Exp | - | - | - | - | - | - | 0% |
| Interest on Capital Debt | - | - | - | - | - | - | 0% |
| Other Interest | - | - | - | - | - | - | 0% |
| Total Expenditures | 2,245,498 | 281,304 | 2,315,634 | 340,432 | 484,905 | 5,559,387 | 100% |
| Percentage of Total | 40.4% | 5.1% | 41.7% | 6.1% | | 100.0% | |

| Variance | | | | | | | |
|---------------------------------|--------------------------|-------------|------------------|-----------------|------------------|---------------|-------------|
| Category | Learning Services | CCT | PUF | Early Ed | Preschool | Total | %age |
| Certificated Salaries | (38,766) | - | - | 13,407 | - | (25,360) | -39% |
| Certificated Benefits | (4,388) | - | - | 1,518 | - | (2,871) | -4% |
| Uncertificated Salaries | 336,245 | - | (280,246) | - | (380,185) | 55,999 | 86% |
| Uncertificated Benefits | 74,445 | - | (62,046) | - | (84,173) | 12,398 | 19% |
| Services Contracts and Supplies | 345,965 | - | (338,602) | 17,785 | (20,547) | 25,149 | 39% |
| SGF | - | - | - | - | - | - | 0% |
| Amort Exp | - | - | - | - | - | - | 0% |
| Interest on Capital Debt | - | - | - | - | - | - | 0% |
| Other Interest | - | - | - | - | - | - | 0% |
| Total Expenditures | 713,500 | - | (680,894) | 32,709 | (484,905) | 65,315 | 100% |
| Percent change | 31.8% | 0.0% | -29.4% | 9.6% | -100.0% | 1.2% | |

Medicine Hat Catholic Board of Education **Religion Education Coordinator Budget** **2020-21 Budget**

| | 2020-21 Budget | 2019-20 Fall Budget Update | Variance |
|---|---------------------------|---------------------------------------|-----------------|
| Grade Level Meetings | 2,500 | 2,500 | - |
| Religion Reps 5 meetings 5 prep sessions (Subs) | 5,000 | 5,000 | - |
| Meeting Expenses | 1,000 | 1,000 | - |
| School Resources | 5,000 | 5,000 | - |
| ACSTA/CCSSA Curr Development Hire | 600 | 1,000 | (400) |
| Faith Formation Day - speakers, rental etc. | - | 5,500 | (5,500) |
| Conference Subsidies (SPICE) | 3,000 | 3,000 | - |
| Meetings - Travel | 6,000 | 6,000 | - |
| Music Licencing/digital site (CCLI and Licensing) | 3,000 | 3,000 | - |
| Library and media | 3,000 | 3,000 | - |
| Admin Assistant (0.20 FTE) | 13,814 | 13,293 | 521 |
| Certificated Staffing | 177,047 | 175,584 | 1,463 |
| <u>Miscellaneous</u> | | | |
| New Textbooks grade 7 implementation | 31,000 | 35,000 | (4,000) |
| Chaplain Supplies | 5,000 | 5,000 | - |
| Telephone | 840 | 840 | - |
| Car Allowance | 2,400 | 2,400 | - |
| Photocopying/Laminating 10000 Colour copies | 700 | 700 | - |
| Total Religious Education Coordinator | 259,901 | 266,965 | (7,064) |

**Medicine Hat Catholic Board of Education
Instructional Staff Pool FTE and Budget
2020-21 Budget**

| School | # of FTE Students | ISP | ISP | ISP | Direct | Direct | Direct | Direct | ISP | Direct | Total Staff 2020-21 | 2019-20 Fall Budget | Variance |
|-----------------------|-------------------|---------------|-----------------|-----------|---------------|-----------------|---------------|---------------|-----------------|---------------|---------------------|---------------------|-------------|
| | | K | Regular Staff | 3rd Party | REC | Severe | Early Ed | PUF | CIF | SBDM | | | |
| Monsignor McCoy | 503.0 | - | 22.8710 | - | | 0.5250 | | | - | - | 23.3960 | 23.4900 | (0.09) |
| Mother Teresa | 230.0 | 1.0000 | 11.0000 | | | - | | | - | - | 12.0000 | 11.3000 | 0.70 |
| Notre Dame | 444.0 | - | 21.5000 | | | 0.4000 | | | - | 0.5000 | 22.4000 | 22.4000 | - |
| St. Francis | 103.5 | 0.5000 | 5.0000 | | | - | | | | | 5.5000 | 5.5000 | - |
| St. Louis | 99.5 | 0.5000 | 5.2500 | | | - | | | | | 5.7500 | 5.7500 | - |
| St. Mary | 381.0 | - | 18.5000 | - | | 0.5000 | | | - | - | 19.0000 | 18.3000 | 0.70 |
| SMMH | 156.0 | 0.5000 | 7.5000 | | | - | | | - | | 8.0000 | 8.9000 | (0.90) |
| St. Patrick | 346.5 | 1.5000 | 16.5000 | | | - | | | - | | 18.0000 | 17.0000 | 1.00 |
| St. John Paul II | 205.0 | 1.0000 | 9.7000 | | | - | | | - | | 10.7000 | 10.0000 | 0.70 |
| ESL | | | | | | 0.6000 | | | | | 0.6000 | 0.6000 | - |
| Early Education | 63.0 | - | - | | | | 3.0000 | | | | 3.0000 | 2.6000 | 0.40 |
| PUF | | | | | | | | 1.0000 | | | 1.0000 | 1.0000 | - |
| FNMI | | | | | | 0.4000 | | | | | 0.4000 | 0.4000 | - |
| Inclusion Specialist | | | | | | 0.8000 | 0.2000 | | | | 1.0000 | 1.0000 | - |
| CIF | | | | | | | | | - | | - | - | - |
| Unallocated | | - | - | | | | | | | | - | - | - |
| Rel. Ed | | | | - | 1.5000 | | | | | | 1.5000 | 1.5000 | - |
| Total | 2,531.5 | 5.0000 | 117.8210 | - | 1.5000 | 3.2250 | 3.2000 | 1.0000 | - | 0.5000 | 132.2460 | 129.7400 | 2.51 |
| 2019-20 Budget | 2,476.5 | - | 116.6050 | - | 1.5000 | 3.6250 | 3.0000 | 1.0000 | 3.5100 | 0.5000 | 129.7400 | | |
| Variance | | 5.0000 | 1.2160 | - | - | (0.4000) | 0.2000 | - | (3.5100) | - | 2.5060 | | |

| | No. of Staff | Rate | COST | Less:SUBS | Allowances | Allow Ben Cost | TOTAL | | |
|--|--------------|----------|------------|-----------|------------|----------------|---------------|---------------|------------|
| Certificated Staff | 122.82 | 103,616 | 12,726,224 | 104,861 | 312,500 | 34,375 | 12,968,238 | 13,103,005 | (134,766) |
| ATRF | | | | | | | 1,501,179 | 1,499,827 | 1,352 |
| add: Division PD initiative | | | | | | | 5,000 | 5,000 | - |
| add: WCB Premiums | | | | | | | - | - | - |
| add: COVID-19 Response - Substitutes | | | | | | | 150,000 | - | 150,000 |
| add: Superintendent Approved Subs, BYOD, Etc | | | | | | | 18,000 | 18,000 | - |
| add: Administrator Lieu Days | | | | | | | 4,968 | 4,968 | - |
| add: Acting Administration Allowances | | | | | | | 11,250 | 11,250 | - |
| add: Contingency - Supplies | | | | | | | 217,000 | - | 217,000 |
| add: Contingency - Use of Reserves | | | | | | | 397,000 | - | 397,000 |
| add SBDM benefits | 0.50 | \$ 3,060 | | | | | 1,530 | 1,550 | (20) |
| add SS benefits | 6.43 | \$ 3,060 | | | | | 19,658 | 20,539 | (881) |
| | | | - | | | | \$ 15,293,824 | \$ 14,664,139 | \$ 629,685 |

Medicine Hat Catholic Board of Education
Calculation of Certificated Teacher Salary
2020-21 Budget

Certificated Teacher Salary Increase

0.00%

| Budgeted Teacher Distribution as of September 30, 2019 (FTE) | | | | | |
|--|-------|-------|-------|-------|--------|
| | | CAT 4 | CAT 5 | CAT 6 | TOTAL |
| E X P E R I E N C E | 0 | 1.00 | - | - | 1.00 |
| | 1 | 5.15 | 3.00 | - | 8.15 |
| | 2 | 2.00 | - | - | 2.00 |
| | 3 | - | - | - | - |
| | 4 | - | 1.00 | 1.00 | 2.00 |
| | 5 | 2.00 | 1.00 | - | 3.00 |
| | 6 | 1.00 | 0.80 | 1.00 | 2.80 |
| | 7 | 1.40 | - | 1.00 | 2.40 |
| | 8 | 2.00 | 0.86 | - | 2.86 |
| | 9 | 4.00 | 1.50 | 2.00 | 7.50 |
| | 10 | 34.11 | 27.54 | 35.79 | 97.44 |
| | 11 | - | - | - | - |
| | TOTAL | 52.66 | 35.70 | 40.79 | 129.15 |

| Budgeted Teacher Distribution as of September 30, 2020 (FTE) | | | | | |
|--|-------|-------|-------|-------|--------|
| | | CAT 4 | CAT 5 | CAT 6 | TOTAL |
| E X P E R I E N C E | 0 | - | 9.00 | - | 9.00 |
| | 1 | 3.80 | 3.37 | - | 7.17 |
| | 2 | 5.00 | 2.50 | - | 7.50 |
| | 3 | 2.00 | 1.50 | 1.83 | 5.33 |
| | 4 | - | - | - | - |
| | 5 | 1.00 | 1.00 | 1.00 | 3.00 |
| | 6 | 2.00 | - | - | 2.00 |
| | 7 | 1.00 | 0.80 | 1.00 | 2.80 |
| | 8 | 1.70 | - | 1.00 | 2.70 |
| | 9 | 2.00 | 0.70 | - | 2.70 |
| | 10 | 35.19 | 27.50 | 27.36 | 90.05 |
| | TOTAL | 53.69 | 46.37 | 32.19 | 132.25 |

| Teacher Salary Grid as of September 1, 2019 (\$) | | | | | |
|--|----|--------|--------|---------|--|
| | | CAT 4 | CAT 5 | CAT 6 | |
| E X P E R I E N C E | 0 | 61,452 | 65,129 | 68,529 | |
| | 1 | 65,062 | 68,738 | 72,134 | |
| | 2 | 68,667 | 72,344 | 75,743 | |
| | 3 | 72,273 | 75,949 | 79,350 | |
| | 4 | 75,882 | 79,559 | 82,956 | |
| | 5 | 79,488 | 83,165 | 86,564 | |
| | 6 | 83,095 | 86,772 | 90,169 | |
| | 7 | 86,702 | 90,378 | 93,777 | |
| | 8 | 90,308 | 93,984 | 97,382 | |
| | 9 | 93,917 | 97,591 | 100,990 | |
| | 10 | 93,917 | 97,591 | 100,990 | |

| Teacher Salary Grid as of September 1, 2019 (\$) | | | | | |
|--|----|--------|--------|---------|--|
| | | CAT 4 | CAT 5 | CAT 6 | |
| E X P E R I E N C E | 0 | 61,452 | 65,129 | 68,529 | |
| | 1 | 65,062 | 68,738 | 72,134 | |
| | 2 | 68,667 | 72,344 | 75,743 | |
| | 3 | 72,273 | 75,949 | 79,350 | |
| | 4 | 75,882 | 79,559 | 82,956 | |
| | 5 | 79,488 | 83,165 | 86,564 | |
| | 6 | 83,095 | 86,772 | 90,169 | |
| | 7 | 86,702 | 90,378 | 93,777 | |
| | 8 | 90,308 | 93,984 | 97,382 | |
| | 9 | 93,917 | 97,591 | 100,990 | |
| | 10 | 93,917 | 97,591 | 100,990 | |

| Teacher Salary Grid as of September 1, 2019 (\$) | | | | | |
|--|---------------|------------|------------|-----------|------------|
| | | CAT 4 | CAT 5 | CAT 6 | TOTAL |
| E X P E R I E N C E | Feb Increment | | | | 19,833 |
| | Masters Inc | | | | 6,500 |
| | 0 | 61,452 | - | - | 61,452 |
| | 1 | 335,069 | 206,214 | - | 541,283 |
| | 2 | 137,334 | - | - | 137,334 |
| | 3 | - | - | - | - |
| | 4 | - | 79,559 | 82,956 | 162,515 |
| | 5 | 158,976 | 83,165 | - | 242,141 |
| | 6 | 83,095 | 69,418 | 90,169 | 242,682 |
| | 7 | 121,383 | - | 93,777 | 215,160 |
| | 8 | 180,616 | 80,826 | - | 261,442 |
| | 9 | 375,668.00 | 146,386.50 | 201,980 | 724,035 |
| | 10 | 3,203,509 | 2,687,656 | 3,614,432 | 9,505,597 |
| | TOTAL | 4,657,102 | 3,353,224 | 4,083,314 | 12,119,974 |

| Teacher Salary Grid as of September 1, 2020(\$) | | | | | |
|---|-------------|-----------|-----------|-----------|------------|
| | | CAT 4 | CAT 5 | CAT 6 | TOTAL |
| E X P E R I E N C E | Feb Inc. | | | | 19,833 |
| | Masters Inc | | | | 6,500 |
| | 0 | - | 586,161 | - | 586,161 |
| | 1 | 247,236 | 231,647 | - | 478,883 |
| | 2 | 343,335 | 180,860 | - | 524,195 |
| | 3 | 144,546 | 113,924 | 145,211 | 403,680 |
| | 4 | - | - | - | - |
| | 5 | 79,488 | 83,165 | 86,564 | 249,217 |
| | 6 | 166,190 | - | - | 166,190 |
| | 7 | 86,702 | 72,302 | 93,777 | 252,781 |
| | 8 | 153,524 | - | 97,382 | 250,906 |
| | 9 | 187,834 | 68,314 | - | 256,148 |
| | 10 | 3,304,704 | 2,683,753 | 2,763,086 | 8,751,543 |
| | TOTAL | 4,713,559 | 4,020,125 | 3,186,020 | 11,946,037 |

2019-20 Budgeted Average Teacher Cost 93,844

2020-21 Actual Average Teacher Cost 90,331
Increase over PY -3.74%

| | | | |
|---------------------------------------|-----|----------------|---------------|
| Benefits | 11% | 10,623 | |
| Teacher PD | | 500 | |
| Mat Leaves | | 542 | |
| Mat Leave Benefits | | 231 | |
| ERIP | | - | |
| Sub costs <3 (Schools/Depts) | | 890 | |
| Sub costs >3 | | 937 | 13,723 |
| Total Salary 2019-20 | | 107,568 | 13,723 |
| Total Salary 2019-20 Full Cost | | 119,181 | |

| | | | |
|---------------------------------------|--------|-------------------|--|
| Benefits | 11.32% | 10,225 | |
| Teacher PD | | 500 | |
| Mat Leaves | | 529 | |
| Mat Leave Benefits | | 225 | |
| ERIP | | - | |
| Sub costs <3 (Schools/Depts) | | 890 | |
| Sub costs >3 | | 915 | |
| Total Salary 2020-21 | | 103,616 | |
| Total Salary 2020-21 Full Cost | | \$ 114,967 | |

Medicine Hat Catholic Board of Education

Instructional Pool Budget

2020-21 Budget

| | | 2019-20 Fall | |
|---|----------------|---------------|-------------|
| | 2020-21 Budget | Budget Update | Variance |
| Monsignor McCoy Staff Work experience Payments Salary | 12,500 | 12,500 | \$ - |
| PLC Facilitators | - | 3,235 | \$ (3,235) |
| Teacher Mentorship | - | 6,000 | \$ (6,000) |
| | | | \$ - |
| French Monitor - Salary | 17,480 | 17,480 | \$ - |
| French Monitor - Benefits | 1,520 | 1,520 | \$ - |
| French Monitor - Supplies/Travel | 2,000 | 2,000 | \$ - |
| | | | \$ - |
| | | | \$ - |
| <u>International Student Program - Moved to External Services</u> | | | \$ - |
| Home Placements | - | 15,000 | \$ (15,000) |
| International Education Supervisor | - | 56,049 | \$ (56,049) |
| International Education Supplies | - | 10,000 | \$ (10,000) |
| International Education Travel | - | 15,000 | \$ (15,000) |
| Insurance | - | 1,230 | \$ (1,230) |
| Supplies | - | 1,270 | \$ (1,270) |
| | | | \$ - |
| <u>Monsignor McCoy Staff Work Experience Mileage</u> | 1,800 | 1,800 | \$ - |
| | | | \$ - |
| <u>Insurance - Parent Groups</u> | 7,200 | 7,200 | \$ - |
| | | | \$ - |
| <u>Division Staff Recognition</u> | 3,500 | - | \$ 3,500 |
| | | | \$ - |
| | | | \$ - |
| <u>Dues and Fees</u> | | | \$ - |
| Centralized Cyberschool Payments | 10,000 | 10,000 | \$ - |
| Digital Sites - IRC plus ACF | - | 13,125 | \$ (13,125) |
| Alberta School Council Association | 585 | 585 | \$ - |
| Digital Site - ACF | 2,400 | - | \$ 2,400 |
| Entandem | 2,600 | 2,600 | \$ - |
| | | | \$ - |
| | | | \$ - |
| <u>Contracted Services</u> | | | \$ - |
| School Resource Officer | 61,081 | 61,081 | \$ - |
| Grant Advance Software | - | 1,000 | \$ (1,000) |
| Youth Career Development | - | 15,000 | \$ (15,000) |
| Division Fine Arts | 2,000 | 2,000 | \$ - |
| | | | \$ - |
| | | | \$ - |
| <u>Scholarships and Awards</u> | | | \$ - |
| School Art Awards | 250 | 250 | \$ - |
| Chief Gord Earl Scholarship | 600 | 600 | \$ - |
| Zirka Ukrainain Dance Ensemble | 645 | 645 | \$ - |
| Gershaw | 780 | 780 | \$ - |

| | | | | |
|--|-------------------|-------------------|-----------|------------------|
| AHS/STC Reunion | 300 | 300 | \$ | - |
| Spiritual Leadership | 500 | 500 | \$ | - |
| Religious Ed Scholarships | - | - | \$ | - |
| | | | \$ | - |
| Science Fair | - | 1,000 | \$ | (1,000) |
| | | | \$ | - |
| <u>Moving and Choosing Lead Teacher Subs</u> | 1,000 | 1,000 | \$ | - |
| <u>Professional Development Budget</u> | 10,000 | 10,000 | \$ | - |
| | | | \$ | - |
| | | | \$ | - |
| <u>Hour Zero</u> | | | \$ | - |
| Hour-Zero Annual Fee - Software | - | 5,700 | \$ | (5,700) |
| Hour-Zero Supplies | - | 6,000 | \$ | (6,000) |
| Hour-Zero Amortization Expense 3-year expire end 2019-20 | - | 15,250 | \$ | (15,250) |
| | | | \$ | - |
| | | | \$ | - |
| <u>Software</u> | | | \$ | - |
| KevSoft Fee | 14,000 | 14,000 | \$ | - |
| KevSoft (SGF Program) Training | - | 1,785 | \$ | (1,785) |
| Grant Advance | - | 900 | \$ | (900) |
| | | | \$ | - |
| <u>Registration Printing - Supplies</u> | - | 3,000 | \$ | (3,000) |
| | | | \$ | - |
| | | | \$ | - |
| <u>Band Central Pool</u> | 12,100 | 12,100 | \$ | - |
| | | | \$ | - |
| | | | \$ | - |
| <u>Advertising - Recruitment</u> | 6,000 | 6,000 | \$ | - |
| Total Instruction Pool | \$ 170,841 | \$ 335,486 | \$ | (164,644) |

**Medicine Hat Catholic Board of Education
School Based Allocation Budget
2020-21 Budget**

School Allocations

| | Number | Rate | 2020-21 Budget | 2019-20 Budget | Variance |
|--|---------------|-------------|---------------------------|---------------------------|---------------------|
| Certificated Substitute | 117.82 | 890.00 | \$ 104,861 | \$ 103,778 | \$ 1,082 |
| Learning Assistant - 0.75 | 4 | 38,566 | \$ 115,698 | \$ 131,404 | \$ (15,706) |
| Learning Assistant - half (.5) | 4 | 23,606 | \$ 94,425 | \$ 107,243 | \$ (12,818) |
| Learning Assistant - Quarter | 1 | 11,803 | \$ 11,803 | \$ 13,405 | \$ (1,602) |
| ECS Supplies (95) | 197 | 40.375 | \$ 7,954 | \$ 8,788 | \$ (834) |
| Grade 1-5 Supplies (190) | 934 | 80.75 | \$ 75,421 | \$ 86,545 | \$ (11,125) |
| Grade 6-8 Supplies (208) | 704 | 86.7 | \$ 61,037 | \$ 71,298 | \$ (10,261) |
| Grade 9-12 Supplies (227) | 732 | 105.4 | \$ 77,153 | \$ 89,156 | \$ (12,003) |
| Special Needs Allocations (in the SS Budget) | | | \$ 13,100 | \$ 16,400 | \$ (3,300) |
| Transfer of PUF School Based Allocation | | | \$ 6,000 | \$ 6,000 | \$ - |
| M. McCoy Advanced Acting Zero out in 2021-22 | | | \$ 6,000 | \$ 12,000 | \$ (6,000) |
| M. McCoy Work Experience - Admin Fees | | | \$ 1,325 | \$ 1,325 | \$ - |
| Advanced Placement - Ongoing from Instruction Pool | | | \$ - | \$ 10,000 | \$ (10,000) |
| Small School Allocation | | | \$ 5,000 | \$ - | \$ 5,000 |
| Church Trip Funding | | | \$ 6,511 | \$ 10,598 | \$ (4,087) |
| School/Academy Fees | | | \$ 58,640 | \$ 58,640 | \$ - |
| School Fee Replacement | | | \$ 197,200 | \$ 232,000 | \$ (34,800) |
| Academy Fees | | | \$ 312,131 | \$ 312,131 | \$ - |
| Adjustment | | | \$ - | \$ (47,612) | \$ 47,612 |
| Donations | | | | \$ 1,000 | \$ (1,000) |
| Surplus Transferred | | | \$ - | \$ 46,495 | \$ (46,495) |
| TOTAL | | | \$ 1,154,258 | \$ 1,270,595 | \$ (116,336) |

School Based Allocation Budget Fiscal Year 2019-20

School Allocations

| | Monsignor McCoy | Mother Teresa | Notre Dame Academy | St. Francis Xavier | St. Louis | St. Mary | St. Michael | St. Patrick | St. John Paul II Playground | St. John Paul | 2020-21 Budget | 2019-20 Budget | Variance |
|--|--------------------|------------------|-----------------------|-----------------------|---------------|----------------|---------------|---------------|--------------------------------|------------------|-------------------|-------------------|------------------|
| Certificated Substitute | 20,355 | 9,790 | 19,135 | 4,450 | 4,673 | 16,465 | 6,675 | 14,685 | | 8,633 | 104,861 | 103,778 | 1,082 |
| Learning Assistant - 0.75 | 28,924 | | 28,924 | | | 28,924 | | 28,924 | | | 115,698 | 131,404 | (15,706) |
| Learning Assistant - half (.5) | | 23,606 | | 23,606 | | | 23,606 | | | 23,606 | 94,425 | 107,243 | (12,818) |
| Learning Assistant - Quarter | | | | | 11,803 | | | | | | 11,803 | 13,405 | (1,602) |
| ECS Supplies (100 to 95) | | 1,211 | | 606 | 606 | | 808 | 2,786 | | 1,938 | 7,954 | 8,788 | (834) |
| Grade 1-5 Supplies (200 to 190) | | 14,858 | | 5,976 | 6,460 | | 10,175 | 25,194 | | 12,759 | 75,421 | 86,545 | (11,125) |
| Grade 6-8 Supplies (218 to 208) | | 2,688 | 29,825 | 1,907 | 1,040 | 21,848 | 1,734 | | | 1,994 | 61,037 | 71,298 | (10,261) |
| Grade 9-12 Supplies (237 to 227) | 53,016 | | 10,540 | | | 13,597 | - | | | | 77,153 | 89,156 | (12,003) |
| Special Needs Allocations (in the SS Budget) | 4,900 | 1,100 | 800 | 1,100 | 1,100 | 800 | 1,100 | 1,100 | | 1,100 | 13,100 | 16,400 | (3,300) |
| Transfer of PUF School Based Allocation | | 1,000 | | 500 | 1,000 | | 1,000 | 2,000 | | 500 | 6,000 | 6,000 | - |
| Advanced Acting | 6,000 | | | | | | | | | | 6,000 | 12,000 | (6,000) |
| Work Experience Admin Fees | 1,325 | | | | | | | | | | 1,325 | 1,325 | - |
| Small School Allocation | | | | | 4,000 | | 1,000 | | | | 5,000 | - | 5,000 |
| Church Trip Funding | - | 1,358 | - | 652 | 423 | 1,432 | 912 | 1,734 | | - | 6,511 | 10,598 | (4,088) |
| Advanced Placement - Ongoing from Instruction Pool | | | | | | | | | | | - | 10,000 | (10,000) |
| School Fees | 22,640 | | 30,000 | | | 6,000 | | | | | 58,640 | 58,640 | - |
| School Fee Replacement | 44,748 | 16,713 | 48,368 | 6,221 | 2,817 | 44,338 | 10,066 | 18,054 | | 5,875 | 197,200 | 232,000 | (34,800) |
| Academy Fees | - | | 273,600 | 11,000 | | 27,531 | | | | | 312,131 | 312,131 | - |
| Adjustment | - | | - | | - | | - | - | | - | - | (47,612) | 47,612 |
| Donations | | | | | | - | | | | | - | 1,000 | (1,000) |
| Prior Year Surplus | - | - | - | - | - | - | - | - | | - | - | 46,495 | (46,495) |
| Foreign Tuition | - | | | | | | | | | | - | - | - |
| TOTAL | 181,909 | 72,324 | 441,193 | 56,018 | 33,922 | 160,935 | 57,075 | 94,478 | - | 56,405 | 1,154,258 | 1,270,595 | (116,337) |
| 2019-20 | 198,711 | 82,188 | 456,176 | 61,704 | 32,664 | 217,688 | 62,466 | 100,632 | | 58,365 | 1,270,595 | | |
| Year over year Change | (16,802) | (9,864) | (14,984) | (5,686) | 1,257 | (56,753) | (5,391) | (6,155) | - | (1,960) | (116,337) | 0.36 | |

School Restricted Reserve

| | | | | | | | | | | | | |
|------------------------------------|----------|--------|---------|--------|-------|--------|---------|---------|----------|---------|--------|--|
| September 1, 2019 | (21,149) | 20,487 | (6,179) | 15,885 | (423) | 96,957 | (1,026) | (6,323) | (10,448) | (3,512) | 84,269 | |
| Use of Reserve | - | - | - | - | - | - | - | - | - | - | - | |
| Forecasted Closing August 31, 2020 | (21,149) | 20,487 | (6,179) | 15,885 | (423) | 96,957 | (1,026) | (6,323) | (10,448) | (3,512) | 84,269 | |

| | | | | | | | | | | | | |
|---|----------|--------|---------|--------|--------|---------|---------|----------|---|--------|-----------|--|
| School Generated Fund September 1, 2019 | 260,456 | 71,727 | 50,940 | 35,899 | 7,147 | 46,104 | 37,995 | 93,569 | | 16,426 | 620,262 | |
| Budgetd SGF Revenue (estimate) | 210,257 | 76,935 | 357,246 | 72,058 | 11,293 | 192,760 | 136,819 | 90,595 | - | 74,671 | 1,222,633 | |
| Budgetd SGF Expenditures (estimate) | 256,642 | 75,942 | 330,444 | 65,706 | 8,050 | 186,798 | 119,841 | 172,294 | - | 70,355 | 1,286,073 | |
| Projected SGF August 31, 2020 | 214,071 | 72,720 | 77,742 | 42,250 | 10,390 | 52,065 | 54,973 | 11,870 | - | 20,742 | 556,822 | |
| Change in year | (46,386) | 993 | 26,802 | 6,351 | 3,243 | 5,961 | 16,978 | (81,699) | - | 4,316 | (63,440) | |

Medicine Hat Catholic Board of Education

School Generated Funds

2020-21 Budget

| | 2020-21 Budget | 2019-20 Budget | Variance |
|---|-------------------|-------------------|-----------|
| <u>Revenue</u> | | | |
| Fees | 356,728 | 356,728 | - |
| Donations | 92,108 | 92,108 | - |
| Fundraising | 188,945 | 188,945 | - |
| Interest | 28,062 | 28,062 | - |
| Before and After School (External Services) | - | 313,215 | (313,215) |
| Other Sales and Services (OSS) | 243,574 | 243,574 | - |
| Total SGF Revenue | 909,417 | 1,222,632 | (313,215) |
| <u>Expenditures</u> | | | |
| Use of SGF | 903,024 | 903,024 | - |
| Before and After School | - | 281,849 | (281,849) |
| Cost to Raise Funds | 101,200 | 101,200 | - |
| Total SGF Expenditure | 1,004,224 | 1,286,073 | (281,849) |
| Residual from SGF | (94,807) | (63,441) | (31,366) |

**Medicine Hat Catholic Board of Education
Nutrition Program
2020-21 Budget**

| | | <u>2020-21</u> | <u>2019-20</u> | |
|---------------------------------------|--------------|----------------|----------------|-----------------|
| | | <u>Budget</u> | <u>Budget</u> | Variance |
| <u>Revenue</u> | | | | |
| Government Grant | | \$ 150,000 | \$ 166,000 | |
| Total Revenue | | <u>150,000</u> | <u>166,000</u> | <u>(16,000)</u> |
| <u>Expenditures</u> | | | | |
| Staffing | | | | |
| Uncertificated Salaries | \$ 37,130 | | | |
| Uncertificated Benefits | <u>3,712</u> | | | |
| Total Staffing | | <u>40,842</u> | 40,842 | - |
| Services, Contracts and Supplies | | | | |
| Car Allowance | 941 | | | |
| Travel and Subsistence | 2,100 | | | |
| Supplies - Non-consumables | 100,360 | | | |
| New Furniture and Equipment | <u>5,757</u> | | | |
| Total Services Contracts and Supplies | | <u>109,158</u> | <u>125,158</u> | <u>(16,000)</u> |
| Total Expenditures | | <u>150,000</u> | <u>166,000</u> | <u>(16,000)</u> |
| Surplus/(Deficit) | | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

**Medicine Hat Catholic Board of Education
Technology Budget
2019-20**

Ever-Greening

| | 2020-21 Budget | 2019-20 Budget | Variance |
|--|-----------------------|-----------------------|-----------------|
| Workstations¹ | 36,000 | 70,000 | -34,000 |
| Projectors and Smartboards² | 0 | 0 | 0 |
| School based Infrastructure³ | 0 | 0 | 0 |
| Data Centre Infrastructure | 0 | 0 | 0 |
| | 0 | 0 | 0 |
| Software Licensing⁴ | 139,723 | 115,723 | 24,000 |
| Evergreening Totals | 175,723 | 185,723 | -10,000 |

Operating Costs

| | 2020-21 Budget | 2019-20 Budget | Variance |
|---|-----------------------|-----------------------|-----------------|
| Salary & Benefits | 299,643 | 289,672 | 9,971 |
| Contract | 0 | 0 | 0 |
| Car Allowances | 8,400 | 8,400 | 0 |
| Internet Allowance | 1,800 | 1,800 | 0 |
| Professional Development | 0 | 0 | 0 |
| Travel | 15,000 | 15,000 | 0 |
| Telephone | 2,880 | 2,880 | 0 |
| Internet Fees⁵ | 28,164 | 28,164 | 0 |
| SuperNet Fees⁶ | 96,000 | 96,000 | 0 |
| Digitization Project | 0 | 44,522 | -44,522 |
| Digitization Project - Annual Software Costs | 0 | 17,964 | -17,964 |
| Online Registration Project | 0 | 0 | 0 |
| Hardware Maintenance⁷ | 30,000 | 30,000 | 0 |
| Operating Costs Totals | 481,886 | 534,402 | -52,515 |

| | | | |
|---------------|----------------|----------------|----------------|
| Totals | 657,609 | 720,125 | -62,515 |
|---------------|----------------|----------------|----------------|

Medicine Hat Catholic Board of Education
Plant Operations & Maintenance
2020-21 Budget

| Projected Revenue | 2020-21 Budget | 2019-20 Budget | Variance |
|--------------------------|---------------------------|---------------------------|-------------------|
| Grant Alberta Education | \$ 2,620,714 | \$ 2,266,090 | \$ 354,624 |
| CAPE O&M | \$ - | \$ - | \$ - |
| Other Income | \$ 1,785 | \$ 1,785 | \$ - |
| Crayon Academy | \$ 11,129 | \$ 11,129 | \$ - |
| | \$ 2,633,628 | \$ 2,279,004 | \$ 354,624 |

| Projected Expenditures | 2020-21 Budget | 2019-20 Budget | Variance |
|-----------------------------------|---------------------------|---------------------------|--------------------|
| Salaries & Benefits | \$ 1,437,704 | \$ 1,450,897 | \$ (13,193) |
| MANPOWER | \$ 1,437,704 | \$ 1,450,897 | \$ (13,193) |
| Contracted Services | \$ 10,500 | \$ 10,500 | \$ - |
| Inspections | \$ 23,000 | \$ 23,000 | \$ - |
| Grounds Contract | \$ 111,557 | \$ 111,557 | \$ - |
| Playground and Grounds Maint. | \$ 20,000 | \$ 16,000 | \$ 4,000 |
| Telephone | \$ 2,880 | \$ 2,880 | \$ - |
| Travel & Subsistence | \$ 2,500 | \$ 2,500 | \$ - |
| Repairs & Maintenance | \$ 100,000 | \$ 90,000 | \$ 10,000 |
| Vehicle Expense | \$ 10,300 | \$ 10,300 | \$ - |
| Rental-Equipment | \$ 1,500 | \$ 1,500 | \$ - |
| Dues & Fees | \$ 1,000 | \$ 1,000 | \$ - |
| Licenses & Permits | \$ 500 | \$ 500 | \$ - |
| Supplies | \$ 5,000 | \$ 5,000 | \$ - |
| Custodian Supplies | \$ 68,000 | \$ 58,000 | \$ 10,000 |
| Board Projects (Utility Review) | \$ 10,000 | \$ 5,000 | \$ 5,000 |
| Contingency | \$ 39,671 | \$ - | \$ 39,671 |
| New Furniture & Equipment | \$ 15,000 | \$ 5,000 | \$ 10,000 |
| OPERATIONS | \$ 421,408 | \$ 342,737 | \$ 78,671 |
| Insurance | \$ 215,250 | \$ 205,000 | \$ 10,250 |
| Barager | \$ 10,100 | \$ - | \$ 10,100 |
| Utilities and JC Payments | \$ 530,000 | \$ 580,000 | \$ (50,000) |
| less: Administration Utilities | \$ (5,533) | \$ - | \$ (5,533) |
| Taxes/Improvements | \$ 4,000 | \$ 4,000 | \$ - |
| OHS SD-76 Contract | \$ - | \$ - | \$ - |
| OHS and Hour Zero Supplies and | \$ 15,000 | \$ 7,800 | \$ 7,200 |
| Hour-Zero Annual Fee - Software | \$ 5,700 | \$ - | \$ 5,700 |
| CAPE School (utilities, R&M, etc) | \$ - | \$ - | \$ - |
| FIXED | \$ 774,517 | \$ 796,800 | \$ (22,283) |
| TOTAL POM | \$ 2,633,628 | \$ 2,590,434 | \$ 43,195 |
| Net | \$ (0) | \$ (311,430) | \$ 311,429 |

0%

**Plant Operations & Maintenance
Capital Expenditures and Financing
2020-21 Budget**

| Projected Revenue | 2020-21 Budget | 2019-20 Budget | Variance |
|-------------------------------------|---------------------------|---------------------------|-------------------|
| IMR | \$ 940,562 | \$ 432,669 | \$ 507,893 |
| Amort - Supported by Education | \$ 1,414,392 | \$ 1,359,315 | \$ 55,077 |
| Amort - Supported by Infrastructure | \$ 59,535 | \$ 59,535 | |
| Amort - Unsupported | \$ 143,224 | \$ 205,794 | \$ (62,570) |
| Amort - School - charged to school | \$ 43,473 | \$ 43,473 | \$ - |
| IMR Carry-forward | \$ - | \$ - | \$ - |
| | \$ 2,601,186 | \$ 2,100,786 | \$ 500,400 |

| Projected Expenditures | 2020-21 Budget | 2019-20 Budget | Variance |
|-------------------------------------|---------------------------|---------------------------|-------------------|
| IMR (ESTIMATE) | \$ 940,562 | \$ 432,669 | \$ 507,893 |
| IMR Capitalized (ESTIMATE) | \$ - | \$ - | \$ - |
| Amortization Expense - Division | \$ 1,617,151 | \$ 1,624,644 | \$ (7,493) |
| Photocopier Expense - offset | \$ - | \$ - | \$ - |
| Monsignor McCoy Board Contributions | \$ - | \$ - | \$ - |
| CAPITAL | \$ 2,557,713 | \$ 2,057,313 | \$ 500,400 |
| Net | \$ 43,473 | \$ 43,473 | \$ - |

Amortization Expense - School/Admin \$ 43,473

Medicine Hat Catholic Board of Education

Transportation Budget

2020-21 Budget

| Revenue | Students | Rate | 2020-21 Budget | 2019-20 Budget | Variance |
|---|----------|-----------|---------------------|---------------------|------------------|
| Rural Transportation | | | \$ 284,641 | \$ 271,087 | \$ 13,554 |
| Urban Transportation | 2476.5 | \$ 313.00 | \$ 754,113 | \$ 718,203 | \$ 35,910 |
| Adjustment | | | \$ (5,631) | | |
| Bus Pass | | | \$ - | \$ - | \$ - |
| Regular Transportation | | | \$ 1,033,124 | \$ 989,290 | \$ 49,465 |
| Urban Special Needs | | | \$ 99,196 | \$ 94,472 | \$ 4,724 |
| Rural Special Trans | | | \$ 21,256 | \$ 20,244 | \$ 1,012 |
| ECS Transportation-Disabilities Transported | | | \$ 20,454 | \$ 19,480 | \$ 974 |
| ECS Transportation-Disabilities - Parent Provided | | | \$ 59,951 | \$ 57,096 | \$ 2,855 |
| Family Oriented | | | \$ 9,365 | \$ 8,919 | \$ 446 |
| Special Needs Transportation | | | \$ 210,222 | \$ 200,211 | \$ 10,011 |
| Total Revenue | | | \$ 1,243,345 | \$ 1,189,501 | \$ 59,475 |
| | | | \$ 0 | | |
| Transportation Expense | | | | | |
| <i>Regular Transportation</i> | | | | | |
| Regular Bussing | | | \$ 1,150,807 | \$ 1,096,006 | \$ 54,800 |
| Fuel Escalation | | | \$ 20,000 | \$ 20,000 | \$ - |
| Salary and Benefits | 0.30 | FTE | \$ 18,237 | \$ 19,705 | \$ (1,468) |
| Southridge Bus | | | \$ - | \$ - | \$ - |
| STAA Membership | | | \$ 600 | \$ 600 | \$ - |
| Early Dismissal | | | \$ - | \$ - | \$ - |
| GPS and Camera - Placeholder for 2019-20 \$30000 | | | \$ - | \$ - | \$ - |
| Software | | | \$ 8,000 | \$ 8,000 | \$ - |
| Parent Provided As needed | | | \$ - | \$ - | \$ - |
| Total Regular Transportation Expense | | | \$ 1,197,643 | \$ 1,144,311 | \$ 53,332 |
| <i>Special Needs Transportation</i> | | | | | |
| Special Needs District Transportation | | | \$ 80,000 | \$ 80,000 | \$ - |
| Special Needs Parent Provided Transportation | | | \$ 59,951 | \$ 57,096 | \$ 2,855 |
| PUF Transportation | | | \$ 35,000 | \$ 35,000 | \$ - |
| FOPS Expenses | | | \$ 4,000 | \$ 4,000 | \$ - |
| Total Special Needs Transportation | | | \$ 178,951 | \$ 176,096 | \$ 2,855 |
| Total Transportation Expense | | | \$ 1,376,594 | \$ 1,320,407 | \$ 56,187 |
| Net Envelope Surplus(deficit) | | | \$ (133,249) | \$ (130,906) | \$ 3,288 |
| Regular Transportation Surplus/(Deficit) | | | \$ (164,520) | \$ (155,021) | \$ (3,867) |
| Special Needs Transportation Surplus/(Deficit) | | | \$ 31,271 | \$ 24,115 | \$ 7,156 |

Medicine Hat Catholic Board of Education
Administration Budget
2020-21 Budget

| | |
|--------------------------------------|---------------------|
| Preschool Administration | \$ 20,878 |
| BAS Administration Allocation | \$ - |
| Credit Card Reimbursement | \$ 6,500 |
| Investment Income | \$ 17,500 |
| International Education Allocation | \$ 4,725 |
| Grant | \$ 1,554,383 |
| Net Administration Allocation | \$ 1,603,986 |

| Expenses | 2019-20 Fall | | |
|---------------------------------------|---------------------|---------------------|--------------------|
| | 2020-21 Budget | Budget Update | Variance |
| Salary/Benefits/Honorarium | \$ 1,202,298 | \$ 1,270,236 | \$ (67,938) |
| Car Allowance | \$ 9,000 | \$ 9,756 | \$ (756) |
| Audit Fees | \$ 16,591 | \$ 16,591 | \$ - |
| <u>Data Processing</u> | | | |
| SRB | \$ 88,000 | \$ 85,000 | \$ 3,000 |
| MyBudgetFile | \$ 6,000 | \$ 5,286 | \$ 714 |
| Baragar Moved to POM | \$ - | \$ 10,089 | \$ (10,089) |
| Legal Fees | \$ 20,000 | \$ 20,000 | \$ - |
| Public Relations | \$ 7,000 | \$ 7,000 | \$ - |
| Division Staff Recognition Move to IF | \$ - | \$ 3,500 | \$ (3,500) |
| Contracted Services - General | \$ 15,000 | \$ 25,000 | \$ (10,000) |
| Postage | \$ 5,200 | \$ 5,200 | \$ - |
| Telephone | \$ 14,500 | \$ 14,500 | \$ - |
| Meeting Expenses - General | \$ 4,000 | \$ 4,000 | \$ - |
| <u>Travel & Subsistence</u> | | | |
| Trustee Mastel | \$ 6,000 | \$ 6,700 | \$ (700) |
| Trustee Risling | \$ 5,000 | \$ 10,600 | \$ (5,600) |
| Trustee Glasgo | \$ 5,000 | \$ 7,000 | \$ (2,000) |
| Trustee Grad | \$ 5,000 | \$ 6,000 | \$ (1,000) |
| Trustee Leahy | \$ - | \$ - | \$ - |
| Superintendent | \$ 7,000 | \$ 9,000 | \$ (2,000) |
| Secretary Treasurer | \$ 7,000 | \$ 9,000 | \$ (2,000) |
| Deputy Superintendent - HR | \$ 6,000 | \$ 8,000 | \$ (2,000) |
| Business Services | \$ 5,000 | \$ 7,000 | \$ (2,000) |
| Communications | \$ 2,000 | \$ 3,000 | \$ (1,000) |
| Support Staff | \$ 1,500 | \$ 1,500 | \$ - |
| <u>Professional Development</u> | | | |
| Superintendent - Contracted | \$ 3,000 | \$ 3,000 | \$ - |
| Secretary Treasurer - Contracted | \$ 3,000 | \$ 3,000 | \$ - |
| Deputy Superintendent - Contracted | \$ 3,000 | \$ 3,000 | \$ - |
| Business Services - Contracted | \$ 2,500 | \$ 2,500 | \$ - |
| Photocopiers | \$ 11,000 | \$ 15,000 | \$ (4,000) |
| Amortization | \$ 3,252 | \$ 3,252 | \$ - |
| <u>Dues & Fees</u> | | | |
| ACSTA | \$ 15,418 | \$ 15,418 | \$ - |
| ASBA | \$ 23,662 | \$ 23,662 | \$ - |
| ASBA Zone 6 | \$ 3,800 | \$ 3,800 | \$ - |
| Alberta School Council Assn | \$ - | \$ - | \$ - |
| Superintendent (CASS, CASS6 and CCSA) | \$ 2,200 | \$ 2,200 | \$ - |
| Secretary Treasurer (ASBOA and CPA) | \$ 2,186 | \$ 2,186 | \$ - |
| Associate Superintendent - HR | \$ 2,150 | \$ 2,150 | \$ - |
| Bus Svcs (ASBOA/CPA/Payroll/ COO) | \$ 2,574 | \$ 2,574 | \$ - |
| Advertising | \$ 18,000 | \$ 18,000 | \$ - |
| Software | \$ 100 | \$ 100 | \$ - |
| Supplies | \$ 10,000 | \$ 12,000 | \$ (2,000) |
| New Furniture & Eq | \$ 3,000 | \$ 2,210 | \$ 790 |
| Donations (Foundation Services) | \$ - | \$ - | \$ - |
| Repairs and Maintenance | \$ 500 | \$ 500 | \$ - |
| Books and Materials | \$ 500 | \$ 500 | \$ - |
| Contingency | \$ 10,662 | \$ - | \$ 10,662 |
| Custodian Allocation | \$ 9,033 | \$ - | \$ 9,033 |
| Insurance Allocation | \$ 2,827 | \$ - | \$ 2,827 |
| Utility Allocation | \$ 5,533 | \$ - | \$ 5,533 |
| Bank Charges | \$ 5,000 | \$ 5,000 | \$ - |
| Total | \$ 1,579,986 | \$ 1,664,009 | \$ (84,023) |
| | (24,000) | | -5.05% |

Before and After School Budget
Medicine Hat Catholic Board of Education
2020-21

| | 2020-21 Budget | 2019-20 Budget | Variance |
|---|---------------------------|---------------------------|------------------|
| Revenue | | | |
| Before and After School (External Services - OSS) | 313,215 | 313,215 | - |
| Expenditures | | | |
| Salaries | 240,228 | - | 240,228 |
| Benefits | 21,620 | - | 21,620 |
| Supplies | 20,000 | - | 20,000 |
| | <u>281,848</u> | <u>-</u> | <u>281,848</u> |
| Surplus/(Deficit) | <u>31,367</u> | <u>313,215</u> | <u>(281,848)</u> |

**International Education Budget
Medicine Hat Catholic Board of Education
2020-21**

| | | | 2020-21 |
|--|---|---------|---|
| | # | Rate | Budget |
| <u>Revenue</u> | | | |
| Students (Full-Time) | 9 | | |
| Application Fee | | \$ 200 | \$ 1,800 |
| Tuition Fee | | 10,500 | 94,500 |
| Homestay Fee | | 7,500 | 67,500 |
| Homestay application fee | | 250 | 2,250 |
| Medical Insurance fee | | 500 | 4,500 |
| Program support fee | | 200 | 1,800 |
| Travel Fee | | 200 | 1,800 |
| Agent Commission (15% of Tuition) | | (1,575) | (14,175) |
| Total Revenue | | 17,775 | 159,975 |
| <u>Expenditures</u> | | | |
| Salary (No change to PY rates) | | | 50,495 |
| Substitutes | | | 600 |
| Total Salaries | | | 51,095 |
| Benefits (No change to PY rates) | | | 5,788 |
| Total Benefits | | | 5,788 |
| Travel | 3 | 4,000 | 12,000 |
| Fees (Workshops) | 3 | 2,000 | 6,000 |
| Supplies | | | 250 |
| Telephone | | | 4,800 |
| Homestay | 9 | 7,500 | 67,500 |
| Insurance | 9 | 500 | 4,500 |
| Parent Travel Fee | 9 | 200 | 1,800 |
| Bank Fees | | | 100 |
| Trips/Snacks/Lunches/BBQ | | | 3,000 |
| Administration Allocation 5% of Tuition | | | 4,725 |
| Other | | | - |
| Total Services Contracts and Supplies | | | 104,675 |
| Total Expenditures | | | \$ 161,558 |
| Surplus/(Deficit) | | | <u><u>\$ (1,583)</u></u> -1.0% of Revenue |

| | |
|---|------------------|
| Estimated Restricted Reserve September 1, 2020 | \$ 14,964 |
| Estimated Restricted Reserve August 31, 2021 | \$ 13,382 |

| PreSchool Budget | | | | | | |
|---|-----------------------------|-------------|-----------------------|-----------------------|-----------------------|------------------|
| | <u>Projected Student #s</u> | <u>Rate</u> | <u>Category Total</u> | <u>2020-21 Budget</u> | <u>2019-20 Budget</u> | <u>Variance</u> |
| EARLY ED.ENVELOPED FUNDS REVENUE | | | | | | |
| Community Preschool (half days)X\$73 per half day X 10 months | 572.00 | \$ 730.00 | 417,560 | 417,560 | 360,620 | 56,940 |
| Less: Subsidy offered to Parent Paid ELP fees (enter as a '-') (\$ x 10 | 25 | | | (11,947) | (20,000) | 8,053 |
| Admin Fee - Preschool Fees 5% | | | | (20,878) | (18,031) | (2,847) |
| School Supplies | | | | (6,000) | (6,000) | - |
| PreSchool Administrator Allowance | | | | (1,716) | (1,716) | - |
| Reduction for Health Spending Account | 7.22 | \$ 500.00 | | (3,610) | (5,110) | 1,500 |
| Reduction for Transfer to Division | | 5.00% | | (20,878) | (73,058) | 52,180 |
| Carry-forward of PY Surplus | | | | - | - | - |
| PUF monies transferred for preschool fees | | | | - | 248,200 | (248,200) |
| TOTAL Early Ed Revenue | | | | 352,531 | 484,905 | (132,374) |
| EARLY ED.ENVELOPED FUNDS EXPENDITURES | | | | | | |
| | | | | | | - |
| | | | | | | - |
| PUF Admin Assistant | 0.22 | 58,229 | | 12,810 | 12,810 | - |
| Educators - Community Preschool | 7.00 | 41,140 | 214,941 | 287,977 | 267,407 | 20,570 |
| Preschool Assistants | - | 38,827 | (73,036) | - | 132,962 | (132,962) |
| OT Assistant | - | 38,827 | 20570.00 | - | - | - |
| Speech Language Assistant | - | 40,459 | (52,466.00) | - | - | - |
| Lunch Supervision | 0.60 | 38,827 | | 23,296 | 37,989 | (14,693) |
| Subs for ELP Educators | | | | 5,000 | 5,000 | - |
| WCB Premiums | | | | 2,530 | 2,530 | - |
| Health Spending Account | 7.82 | 500 | | 5,660 | 5,660 | - |
| | | | | | | - |
| KILP | | | | - | - | - |
| Mileage | 0 | 10 | | - | - | - |
| Telephone | 10 | 280 | | - | - | - |
| Just Right Room | | | | - | 946 | (946) |
| ELP Educator PD - Travel and Subsistence | | | | - | - | - |
| ELP Educator PD - Registration | | | | - | - | - |
| Community Preschool Supplies and Snack | | | | 15,000 | 19,601 | (4,601) |
| Community Preschool License Renewals | 0 | 200 | 0.00 | - | - | - |
| Contingency | | | | 257 | - | 257 |
| TOTAL Early Ed Expenditures | | | | 352,531 | 484,905 | (132,375) |
| | | | | 0 | (0) | |



MEDICINE HAT CATHOLIC SCHOOLS

"Showing the Face of Christ to all"

