

# Medicine Hat Catholic Board of Education



## Competition #339 District Administration Positions Probationary Vice-Principal (1.0 FTE)

(Internal Posting - 2 positions available)

### St. Patrick's School & Mother Teresa School

Start Date: August 25<sup>th</sup>, 2020 (2020-2021 School Year)

Closing Date for Applications: Friday, May 22<sup>nd</sup>, 2020 @ 12:00 pm

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Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2600 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

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**Description:** The ideal candidate should possess a combination of education and experience that would serve to enhance the school, staff and students of Mother Teresa School or St. Patrick's School.

**The successful candidate will demonstrate:**

- A firm commitment to Catholic Education, values and traditions
- An active faith life, and a commitment to further faith development
- Successful classroom teaching experience
- Evidence of highly effective leadership, human relations and communication skills
- Evidence of professional development in the area of leadership
- Expertise and Experience in Elementary School Education and/or Administration;
- Strong commitment to competency based learning

**Qualifications and Skills:**

- A Master's Degree in Educational Administration or individuals currently enrolled in a Master's Program would be preferred.
- Proficient in Educational Technology Skills

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the Division, will undertake to follow, both in and out of your employment with the Division, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

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Please reply with Cover Letter, Resume and an Administration Application Form, along with three reference contacts from persons in a position that have observed the leadership skills of the applicant. Applications should include an up to date pastoral reference (applications without a pastoral reference will not be considered). Application forms are available online at [www.mhcbe.ab.ca](http://www.mhcbe.ab.ca) under Human Resources / How to Apply / To Apply for Administration Positions.

Medicine Hat Catholic Board of Education actively recruit individuals who are motivated and able to demonstrate through their own faith journey; a commitment to nurturing faith in our schools.

**Please email application packages to [Chuck.hellman@mhcbe.ab.ca](mailto:Chuck.hellman@mhcbe.ab.ca)**

**For more information, please contact: Mr. Chuck Hellman, Deputy Superintendent/Human Resources at (403) 502.8352.**

[www.mhcbe.ab.ca](http://www.mhcbe.ab.ca)

Medicine Hat Catholic Board of Education  
1251 - 1<sup>st</sup> Avenue SW, Medicine Hat, Alberta T1A 8B4

**Great Schools – Fantastic Staff – Exceptional Student Programming**

**We thank all those that apply. Only those selected for an interview will be contacted.**