

MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held at Catholic School Board Office, 1251 – 1st Avenue S.W., Medicine Hat, Alberta on December 10, 2019 at 3:15 p.m.

TRUSTEES AND OFFICERS PRESENT

Dick Mastel	Trustee, Board Chair	
Robert Risling	Trustee, Vice-Chair	
Kathy Glasgo	Trustee	
Peter Grad	Trustee	
David Leahy	Trustee	
Dwayne Zarichny	Superintendent of Schools	
Chuck Hellman	Associate Superintendent Human Resources	
Greg MacPherson	Secretary Treasurer	
Hugh Lehr	Associate Superintendent Learning Services	
Sandra Richard	Religious Education Coordinator	ABSENT
Terri Ball	Coordinator of Early Childhood Services	
Derrian Hallas	Communications Officer	
Stephanie Akehurst	Administrative Assistant – Business Services (Recording Secretary)	

OPENING PRAYER

Note: The meeting was opened with prayer led by Robert Risling.

Note: The meeting was chaired by Mr. Dick Mastel, Board Chair.

APPROVAL OF THE MINUTES OF REGULAR BOARD MEETING – November 12, 2019

3566 Motion. David Leahy: "THAT the Minutes of the Regular Meeting held November 12,2019 be approved as circulated".

Carried unanimously.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING – November 25, 2019

3567 Motion. Robert Risling: "THAT the Minutes of the Special Board Meeting held on November 25, 2019 be approved as circulated".

Carried unanimously.

APPROVAL OF THE ACTION AGENDA

3568 Motion. Kathy Glasgo: "THAT the Action Agenda dated December 10, 2019 be approved as circulated."

Carried unanimously.

APPROVAL OF THE NON-ACTION AGENDA

3569 Motion. Kathy Glasgo: "THAT the Non-Action Agenda dated December 10, 2019 be approved as circulated".

Carried unanimously.

BOARD COMMUNICATIONS:

Note: Thank you card from Sister Vicky and Sister Clem.

Note: Delivery of chocolates to all division schools. These will be divided between all Trustees for delivery within the next week.

CATHOLIC EDUCATION

RELIGIOUS EDUCATION REPORT – presented by Sandra Richard

Note:

- Mission Mexico
- Week of Prayer for Christian Unity
- Bishop Visit
- ACSTA – Current Covenant

PARISH COMMUNITY RELATIONS COMMITTEE REPORT – presented by Robert Risling

Note: Nothing to report.

DECEMBER BOARD WORK PLAN ITEMS

Note: Trustee and Superintendent Evaluation on December 12, 2019.

CORPORATE COMMUNICATIONS REPORT – presented by Derrian Hallas

Note:

- Merry Christmas from Medicine Hat Catholic Schools
- Online Student Registration
- Excellence in Catholic Education Award
- Stakeholder Communication – RE: Budget Update
- IDPD at Cole St. John Paul II
- Monsignor McCoy Volleyball
- School Nutrition Program

SUPERINTENDENT OF SCHOOLS REPORT – presented by Dwayne Zarichny

Note:

- Policy and Administrative Procedures Review
- Three Year Education Plan

3570 Motion. David Leahy: “THAT the Board of Trustees for The Medicine Hat Catholic Board of Education approve the Three Year Education Plan as presented.”

Carried Unanimously.

- Emails 6:6
- School Plans – Sharing Sessions

ASSOCIATE SUPERINTENDENT OF HUMAN RESOURCES REPORT – presented by Chuck Hellman

Note: Nothing to report.

SECRETARY TREASURER REPORT – presented by Greg MacPherson

Note:

- 2019 – 2020 First Quarter Financial Update
- Trustee Request – IMR Information for the Minister
- Trustee Request – Vendor Management
- 2019 – 2020 School Generated Fund ('SGF') Details

ASSOCIATE SUPERINTENDENT OF LEARNING SERVICES REPORT – presented by Hugh Lehr

Note:

- Updated Administrative Procedure on Severe Allergies

COORDINATOR OF EARLY LEARNING REPORT – presented by Terri Ball

Note:

- ELP & Kindergarten PD Day
- Regional Collaborative Service Delivery Collaborative Services 0-6 Project

COMMITTEE REPORTS

Medicine Hat Catholic Schools' Education Foundation – Dick Mastel

Note: Discussion regarding upcoming Golf Tournament meeting starting in January. As well, the AGM for the Foundation will be on January 21, 2019 at 7:00 p.m.

Representative to ACSTA – Dick Mastel

Note: See board report. Next upcoming ACSTA meeting to take place on Either January 28, 2020 or February 11, 2020.

Representative Teacher Board Advisory Committee – Kathy Glasgo

Note: Nothing to report

Representative to ASBA Zone 6 – Peter Grad

Note: See board report. Next upcoming meeting on December 18, 2019. Officers were all re-elected to reflect the previous year.

Representative to Support Staff Board Advisory Committee – Robert Risling

Note: Nothing to report

Representative to Parent Associate – Kathy Glasgo

Note: Chelsey Lybbert has stepped down from director of the Parent Association. Gen Carolan has been voted into this role.

Representative to Salary Negotiations – ATA – Peter Grad

Note: Nothing to report.

Representative to Salary Negotiations – CUPE – Dick Mastel

Note: Thank you to Greg and Chuck for all their work with the CUPE salary negotiations.

Representative to CUPE Staff Board Advisory – David Leahy

Note: Next meeting in January 2020.

Representative to Student Board Advisory Committee – Dick Mastel

Note: Nothing to report.

Represented to Sister of Charity of St. Louis Arts and Athletics Performance Centre (Adhoc) Committee – David Leahy

Note: See board report.

CLOSING PRAYER

Note: The meeting closed with prayer led by Robert Risling.

ADJOURNMENT

Note: The regular meeting was called adjourned by the Board Chair.

Note: The meeting adjourned at 4:52PM.

Dick Mastel, Board Chair

Greg MacPherson, Secretary Treasurer