

Medicine Hat Catholic Board of Education

"Showing the Face of Christ to All"



Internal Job Posting

Competition #314

1.0 FTE Temporary Custodian II
(40 Hours per week – Monday to Friday)

Notre Dame Academy
(3:00 pm to 7:00 pm; 7:30 pm – 11:30 pm)

Start Date: January 2, 2020

End Date: March 31, 2020

Closing date for applications: December 11, 2019 at 12:00 pm

Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2600 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

The ideal candidate should possess the following abilities/training/skills:

- Physical ability to perform all aspects of the job
- Clean facilities and contents using a variety of equipment, chemical products and cleaning apparatus
- Ability to communicate effectively with school staff and students
- Work with minimum supervision
- Basic computer knowledge (e-mail and internet)
- Must have Caretaker or Custodial experience
- Knowledge of WHMIS
- Valid Class 5 Driver's License
- High School Diploma

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the District, will undertake to follow, both in and out of your employment with the District, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

Employment conditions: The remuneration will be as per the [CUPE](#) collective agreement. The successful candidate will be required to provide a criminal and child welfare check.

For more information, please contact Mr. Francis MacQuarrie, Facilities and Operations Supervisor at (403) 502-8358.

Completed applications must include a current resume, cover letter and Competition #. District application form.

Please forward to:

Human Resources
Medicine Hat Catholic Board of Education
1251 - 1st Avenue SW, Medicine Hat, Alberta T1A 8B4
Fax: (403) 529-0917
E-mail: resumes@mhcb.e.ab.ca

Support Staff Applicant: Forms can be picked up at the board office or found online under Human Resources at www.mhcb.e.ab.ca

We thank all those that apply. Only those selected for an interview will be contacted.
Great Schools – Fantastic Staff – Exceptional Programming