

**AUDITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2019**
[Education Act (formerly School Act), Sections 139, 140, 244]

The Medicine Hat Catholic Board of Education

Legal Name of School Jurisdiction

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SCHOOL JURISDICTION MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements of The Medicine Hat Catholic Board of Education presented to Alberta Education have been prepared by school jurisdiction management which has responsibility for their preparation, integrity and objectivity. The financial statements, including notes, have been prepared in accordance with Canadian Public Sector Accounting Standards and follow format prescribed by Alberta Education.

In fulfilling its reporting responsibilities, management has maintained internal control systems and procedures designed to provide reasonable assurance that the school jurisdiction's assets are safeguarded, that transactions are executed in accordance with appropriate authorization and that accounting records may be relied upon to properly reflect the school jurisdiction's transactions. The effectiveness of the control systems is supported by the selection and training of qualified personnel, an organizational structure that provides an appropriate division of responsibility and a strong system of budgetary control.

Board of Trustees Responsibility

The ultimate responsibility for the financial statements lies with the Board of Trustees. The Board reviewed the audited financial statements with management in detail and approved the financial statements for release.

External Auditors

The Board appoints external auditors to audit the financial statements and meets with the auditors to review their findings. The external auditors were given full access to school jurisdiction records.

Declaration of Management and Board Chair

To the best of our knowledge and belief, these financial statements reflect, in all material respects, the financial position, results of operations, remeasurement gains and losses, changes in net financial assets (debt), and cash flows for the year in accordance with Canadian Public Sector Accounting Standards.

BOARD CHAIR

Robert Risling for Dick Mastel
Name


Signature

SUPERINTENDENT

Dwayne Zarichny
Name


Signature

SECRETARY-TREASURER OR TREASURER

Greg MacPherson
Name


Signature

November 25, 2019

Board-approved Release Date

c.c. ALBERTA EDUCATION, Financial Reporting & Accountability Branch
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TABLE OF CONTENTS

	Page
INDEPENDENT AUDITOR'S REPORT	3
STATEMENT OF FINANCIAL POSITION	5
STATEMENT OF OPERATIONS	6
STATEMENT OF CASH FLOWS	7
STATEMENT OF CHANGE IN NET DEBT	8
STATEMENT OF REMEASUREMENT GAINS AND LOSSES	9
SCHEDULE 1: SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS	10
SCHEDULE 2: SCHEDULE OF DEFERRED CONTRIBUTIONS	12
SCHEDULE 3: SCHEDULE OF PROGRAM OPERATIONS	13
SCHEDULE 4: SCHEDULE OF PLANT OPERATIONS AND MAINTENANCE	14
SCHEDULE 5: SCHEDULE OF CASH, CASH EQUIVALENTS, AND PORTFOLIO INVESTMENTS	15
SCHEDULE 6: SCHEDULE OF TANGIBLE CAPITAL ASSETS	16
SCHEDULE 7: SCHEDULE OF REMUNERATION AND MONETARY INCENTIVES	17
NOTES TO THE FINANCIAL STATEMENTS	18
SCHEDULE 8: UNAUDITED SCHEDULE OF FEES	36
SCHEDULE 9: UNAUDITED SCHEDULE OF DIFFERENTIAL FUNDING	37
SCHEDULE 10: UNAUDITED SCHEDULE OF CENTRAL ADMINISTRATION EXPENSES	38
SCHEDULE 11: UNAUDITED SCHEDULE OF NUTRITION PROGRAM EXPENDITURES	39

Independent Auditor's Report

To the Board of Medicine Hat Catholic Board of Education:

Opinion

We have audited the financial statements of Medicine Hat Catholic Board of Education (the "Organization"), which comprise the statement of financial position as at August 31, 2019, and the statements of operations including supplementary schedules 1-7, remeasurement gains and losses, changes in net debt and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at August 31, 2019, and the results of its operations, its remeasurement gains and losses, changes in net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The accompanying financial statements comprise unaudited schedules of fee revenue, differential funding, central administration expenses, and nutrition program expenditures.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Medicine Hat, Alberta

November 25, 2019

MNP LLP

Chartered Professional Accountants

STATEMENT OF FINANCIAL POSITION
As at August 31, 2019 (in dollars)

		2019	2018
FINANCIAL ASSETS			
Cash and cash equivalents	(Schedule 5; Note 3)	\$ 4,260,016	\$ 3,738,758
Accounts receivable (net after allowances)	(Note 4)	\$ 1,093,012	\$ 1,241,226
Portfolio investments			
Operating	(Schedule 5; Note 5)	\$ -	\$ -
Endowments	(Schedules 1 & 5)	\$ -	
Inventories for resale		\$ -	\$ -
Other financial assets	(Note 6)	\$ -	\$ -
Total financial assets		\$ 5,353,028	\$ 4,979,984
LIABILITIES			
Bank indebtedness	(Note 6)	\$ -	\$ -
Accounts payable and accrued liabilities	(Note 7)	\$ 2,661,069	\$ 2,200,245
Deferred contributions	(Note 8)	\$ 39,654,221	\$ 38,977,085
Employee future benefits liabilities	(Note 12)	\$ -	\$ -
Liability for contaminated sites	(Note 13)	\$ -	\$ -
Other liabilities	(Note 14)	\$ -	\$ -
Debt			
Supported: Debentures	(Note 15)	\$ -	\$ -
Unsupported: Debentures	(Note 15)	\$ -	\$ -
Mortgages and capital loans	(Note 15)	\$ -	\$ -
Capital leases	(Note 16)	\$ -	\$ -
Total liabilities		\$ 42,315,290	\$ 41,177,330
Net debt		\$ (36,962,262)	\$ (36,197,346)
NON-FINANCIAL ASSETS			
Tangible capital assets	(Schedule 6)	\$ 39,033,155	\$ 37,768,633
Inventory of supplies		\$ -	\$ -
Prepaid expenses	(Note 10)	\$ 541,205	\$ 501,642
Other non-financial assets	(Note 11)	\$ 86,301	\$ 93,628
Total non-financial assets		\$ 39,660,661	\$ 38,363,903
Accumulated surplus	(Schedule 1; Note 12)	\$ 2,698,399	\$ 2,166,557
Accumulating surplus / (deficit) is comprised of:			
Accumulated operating surplus (deficit)		\$ 2,698,399	\$ 2,166,557
Accumulated remeasurement gains (losses)		\$ -	\$ -
		\$ 2,698,399	\$ 2,166,557
Contingent assets	(Note 5)		
Contractual obligations	(Note 11)		
Contingent liabilities	(Note 12)		

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF OPERATIONS
For the Year Ended August 31, 2019 (in dollars)

	Budget 2019	Actual 2019	Actual 2018
REVENUES			
Government of Alberta	\$ 26,441,527	\$ 27,000,542	\$ 25,865,483
Federal Government and First Nations	\$ -	\$ -	\$ -
Out of province authorities	\$ -	\$ -	\$ -
Alberta municipalities-special tax levies	\$ -	\$ -	\$ -
Property taxes	\$ 4,404,533	\$ 4,191,654	\$ 4,791,791
Fees (Schedule 8)	\$ 470,412	\$ 629,230	\$ 612,667
Other sales and services	\$ 832,332	\$ 1,031,966	\$ 886,082
Investment income	\$ 35,000	\$ 76,373	\$ 77,340
Gifts and donations	\$ 120,933	\$ 163,646	\$ 128,462
Rental of facilities	\$ 17,640	\$ 26,121	\$ 21,573
Fundraising	\$ 112,719	\$ 137,175	\$ 236,002
Gains on disposal of capital assets	\$ -	\$ -	\$ -
Other revenue	\$ 13,000	\$ 116,793	\$ 18,695
Total revenues	\$ 32,448,096	\$ 33,373,500	\$ 32,638,095
EXPENSES			
Instruction - ECS	\$ 3,513,461	\$ 3,602,361	\$ 3,320,908
Instruction - Grades 1 - 12	\$ 21,273,427	\$ 21,184,031	\$ 21,979,901
Plant operations and maintenance (Schedule 4)	\$ 4,589,190	\$ 4,665,435	\$ 4,391,402
Transportation	\$ 1,233,229	\$ 1,260,072	\$ 1,193,294
Board & system administration	\$ 1,702,728	\$ 1,672,813	\$ 1,674,790
External services	\$ 411,636	\$ 456,946	\$ 559,124
Total expenses	\$ 32,723,671	\$ 32,841,658	\$ 33,119,418
Operating surplus (deficit)	\$ (275,575)	\$ 531,843	\$ (481,323)
Accumulated operating surplus (deficit) at beginning of year		\$ 2,166,557	\$ 2,647,880
Accumulated operating surplus (deficit) at end of year	\$ (275,575)	\$ 2,698,399	\$ 2,166,557

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF CASH FLOWS
For the Year Ended August 31, 2019 (in dollars)

	2019	2018
CASH FLOWS FROM:		
A. OPERATING TRANSACTIONS		
Operating surplus (deficit)	\$ 531,843	\$ (481,323)
Add (Deduct) items not affecting cash:		
Amortization of tangible capital assets	\$ 1,665,916	\$ 1,328,038
Net (gain)/loss on disposal of tangible capital assets	\$ 60,428	\$ 12,768
Transfer of tangible capital assets (from)/to other entities	\$ -	\$ -
(Gain)/Loss on sale of portfolio investments	\$ -	\$ -
Expended deferred capital revenue recognition	\$ (1,389,733)	\$ (982,963)
Deferred capital revenue write-down / adjustment	\$ -	\$ 249,224
Donations in kind	\$ -	\$ -
	\$ 868,454	\$ 125,744
(Increase)/Decrease in accounts receivable	\$ 148,214	\$ (405,090)
(Increase)/Decrease in inventories for resale	\$ -	
(Increase)/Decrease in other financial assets	\$ -	\$ -
(Increase)/Decrease in inventory of supplies	\$ -	
(Increase)/Decrease in prepaid expenses	\$ (39,563)	\$ (25,900)
(Increase)/Decrease in other non-financial assets	\$ 7,327	\$ (617)
Increase/(Decrease) in accounts payable, accrued and other liabilities	\$ 460,824	\$ 230,232
Increase/(Decrease) in deferred revenue (excluding EDCC)	\$ 783,290	\$ 1,057,786
	\$ -	\$ -
Revenue from FF&E Grant Expenditures/Change in DR	\$ (244,406)	\$ -
Total cash flows from operating transactions	\$ 1,984,140	\$ 982,155
B. CAPITAL TRANSACTIONS		
Acquisition of tangible capital assets	\$ (3,009,686)	\$ (1,444,466)
Net proceeds from disposal of unsupported capital assets	\$ 2,926	\$ -
Acquisition of tangible capital assets directly funded by AB Ed/Infrastructure	\$ 1,543,879	\$ -
Total cash flows from capital transactions	\$ (1,462,881)	\$ (1,444,466)
C. INVESTING TRANSACTIONS		
Purchases of portfolio investments	\$ -	\$ -
Proceeds on sale of portfolio investments	\$ -	\$ -
Other (Describe)	\$ -	\$ -
Other (describe)	\$ -	\$ -
Total cash flows from investing transactions	\$ -	\$ -
D. FINANCING TRANSACTIONS		
Debt issuances	\$ -	\$ -
Debt repayments	\$ -	\$ -
Other factors affecting debt (describe)	\$ -	\$ -
Capital lease issuances	\$ -	\$ -
Capital lease payments	\$ -	\$ -
Other (describe)	\$ -	\$ -
Other (describe)	\$ -	\$ -
Total cash flows from financing transactions	\$ -	\$ -
Increase (decrease) in cash and cash equivalents	\$ 521,259	\$ (462,311)
Cash and cash equivalents, at beginning of year	\$ 3,738,758	\$ 4,201,069
Cash and cash equivalents, at end of year	\$ 4,260,016	\$ 3,738,758

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF CHANGE IN NET DEBT
For the Year Ended August 31, 2019 (in dollars)

	2019	2018
Operating surplus (deficit)	\$ 531,843	\$ (481,323)
Effect of changes in tangible capital assets		
Acquisition of tangible capital assets	\$ (3,009,686)	\$ (6,644,508)
Amortization of tangible capital assets	\$ 1,665,916	\$ 1,328,038
Net (gain)/loss on disposal of tangible capital assets	\$ 60,432	\$ 12,768
Net proceeds from disposal of unsupported capital assets	\$ 18,816	\$ -
Write-down carrying value of tangible capital assets	\$ -	\$ -
Transfer of tangible capital assets (from)/to other entities	\$ -	\$ -
Other changes	\$ -	\$ -
Total effect of changes in tangible capital assets	\$ (1,264,522)	\$ (5,303,702)
Acquisition of inventory of supplies	\$ -	\$ -
Consumption of inventory of supplies	\$ -	\$ -
(Increase)/Decrease in prepaid expenses	\$ (39,563)	\$ (25,900)
(Increase)/Decrease in other non-financial assets	\$ 7,327	\$ (617)
Net remeasurement gains and (losses)	\$ -	\$ -
Other changes	\$ -	\$ -
Decrease (increase) in net debt	\$ (764,916)	\$ (5,811,542)
Net debt at beginning of year	\$ (36,197,346)	\$ (30,385,804)
Net debt at end of year	\$ (36,962,262)	\$ (36,197,346)

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF REMEASUREMENT GAINS AND LOSSES

For the Year Ended August 31, 2019 (in dollars)

	2019	2018
Unrealized gains (losses) attributable to:		
<u>Portfolio investments</u>	\$ -	\$ -
<u>Derivatives</u>	\$ -	\$ -
<u>Other</u>	\$ -	\$ -
Amounts reclassified to the statement of operations:		
<u>Portfolio investments</u>	\$ -	\$ -
<u>Derivatives</u>	\$ -	\$ -
<u>Other</u>	\$ -	\$ -
<u>Other Adjustment (Describe)</u>	\$ -	\$ -
<u>Net remeasurement gains (losses) for the year</u>	\$ -	\$ -
Accumulated remeasurement gains (losses) at beginning of year	\$ -	\$ -
Accumulated remeasurement gains (losses) at end of year	\$ -	\$ -

The accompanying notes and schedules are part of these financial statements.

SCHEDULE 1

SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
for the Year Ended August 31, 2019 (in dollars)

	ACCUMULATED SURPLUS	ACCUMULATED REMEASUREMENT GAINS (LOSSES)	ACCUMULATED OPERATING SURPLUS	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
							TOTAL OPERATING RESERVES	TOTAL CAPITAL RESERVES
Balance at August 31, 2018	\$ 2,166,557	\$ -	\$ 2,166,557	\$ 1,625,466	\$ -	\$ (393,543)	\$ 889,134	\$ 45,500
Prior period adjustments:								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Balance, August 31, 2018	\$ 2,166,557	\$ -	\$ 2,166,557	\$ 1,625,466	\$ -	\$ (393,543)	\$ 889,134	\$ 45,500
Operating surplus (deficit)	\$ 531,843		\$ 531,843			\$ 531,843		
Board funded tangible capital asset additions				\$ 59,362		\$ (59,362)	\$ -	\$ -
Disposal of unsupported tangible capital assets or board funded portion of supported	\$ -		\$ -	\$ (79,246)		\$ 79,246		\$ -
Write-down of unsupported tangible capital assets or board funded portion of supported	\$ -		\$ -	\$ -		\$ -		\$ -
Net remeasurement gains (losses) for the year	\$ -	\$ -						
Endowment expenses & disbursements	\$ -		\$ -		\$ -	\$ -		
Endowment contributions	\$ -		\$ -		\$ -	\$ -		
Reinvested endowment income	\$ -		\$ -		\$ -	\$ -		
Direct credits to accumulated surplus (Describe)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization of tangible capital assets	\$ -			\$ (1,665,916)		\$ 1,665,916		
Capital revenue recognized	\$ -			\$ 1,389,733		\$ (1,389,733)		
Debt principal repayments (unsupported)	\$ -			\$ -		\$ -		
Additional capital debt or capital leases	\$ -			\$ -		\$ -		
Net transfers to operating reserves	\$ -					\$ (160,284)	\$ 160,284	
Net transfers from operating reserves	\$ -					\$ 209,763	\$ (209,763)	
Net transfers to capital reserves	\$ -					\$ (6,500)		\$ 6,500
Net transfers from capital reserves	\$ -					\$ -		\$ -
Other Changes	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Changes	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance at August 31, 2019	\$ 2,698,399	\$ -	\$ 2,698,399	\$ 1,329,399	\$ -	\$ 477,346	\$ 839,655	\$ 52,000

SCHEDULE 1

**SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
for the Year Ended August 31, 2019 (in dollars)**

	INTERNALLY RESTRICTED RESERVES BY PROGRAM										
	School & Instruction Related		Operations & Maintenance		Board & System Administration		Transportation		External Services		
	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	
Balance at August 31, 2018	\$ 831,718	\$ 45,500	\$ 57,416	\$ -	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior period adjustments:											
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Balance, August 31, 2018	\$ 831,718	\$ 45,500	\$ 57,416	\$ -	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating surplus (deficit)											
Board funded tangible capital asset additions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disposal of unsupported tangible capital assets or board funded portion of supported		\$ -		\$ -		\$ -		\$ -		\$ -	
Write-down of unsupported tangible capital assets or board funded portion of supported		\$ -		\$ -		\$ -		\$ -		\$ -	
Net remeasurement gains (losses) for the year											
Endowment expenses & disbursements											
Endowment contributions											
Reinvested endowment income											
Direct credits to accumulated surplus (Describe)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization of tangible capital assets											
Capital revenue recognized											
Debt principal repayments (unsupported)											
Additional capital debt or capital leases											
Net transfers to operating reserves	\$ 160,284		\$ -		\$ -		\$ -		\$ -		
Net transfers from operating reserves	\$ (209,763)		\$ -		\$ -		\$ -		\$ -		
Net transfers to capital reserves		\$ 6,500		\$ -		\$ -		\$ -		\$ -	
Net transfers from capital reserves		\$ -		\$ -		\$ -		\$ -		\$ -	
Other Changes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Changes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance at August 31, 2019	\$ 782,239	\$ 52,000	\$ 57,416	\$ -	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SCHEDULE 2

**SCHEDULE OF DEFERRED CONTRIBUTIONS
(EXTERNALLY RESTRICTED CONTRIBUTIONS ONLY)
for the Year Ended August 31, 2019 (in dollars)**

Deferred Contributions (DC)	Other GoA Ministries excluding Infrastructure						Total Other GoA Ministries	Gov't of Canada	Donations and grants from others	Other	Total other sources
	Alberta Education	Alberta Infrastructure	Description 1	Description 2	Description 3						
Balance at Aug 31, 2018	\$ 1,361,243	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 228,081	\$ 228,081	
Prior period adjustments - please explain:	-	-	-	-	-	-	-	-	-	-	
Adjusted ending balance Aug. 31, 2018	\$ 1,361,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 228,081	\$ 228,081	
Received during the year (excluding investment income)	857,239	-	-	-	-	-	-	-	70,281	70,281	
transfer (to) grant/donation revenue (excluding investment income)	(121,538)	-	-	-	-	-	-	-	(189,815)	189,815	
Investment earnings	-	-	-	-	-	-	-	-	-	-	
Received during the year	3,707	-	-	-	-	-	-	-	-	-	
Transferred to investment income	-	-	-	-	-	-	-	-	-	-	
Transferred (to) from UDCC	(90,694)	-	-	-	-	-	-	-	-	-	
Transferred directly (to) EDCC	(1,250,390)	-	-	-	-	-	-	-	-	-	
Transferred (to) from others - please explain:	-	-	-	-	-	-	-	-	-	-	
DC Closing balance at Aug 31, 2019	\$ 759,567	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,547	\$ 108,547	

Unspent Deferred Capital Contributions (UDCC)

Balance at Aug 31, 2018	\$ 1,010,684	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209,453	\$ -	\$ 209,453
Prior period adjustments - please explain:	-	-	-	-	-	-	-	-	-	-
Adjusted ending balance Aug. 31, 2018	\$ 1,010,684	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209,453	\$ -	\$ 209,453
Received during the year (excluding investment income)	390,600	-	-	-	-	-	-	14,000	-	14,000.00
UDCC Receivable	-	-	-	-	-	-	-	-	-	-
transfer (to) grant/donation revenue (excluding investment income)	(244,406)	-	-	-	-	-	-	-	-	-
Investment earnings	-	-	-	-	-	-	-	-	-	-
Received during the year	3,223	-	-	-	-	-	-	-	-	-
Transferred to investment income	-	-	-	-	-	-	-	-	-	-
Proceeds on disposition of supported capital/ Insurance proceeds (and related interest)	-	-	-	-	-	-	-	-	-	-
Transferred from (to) DC	\$ 90,694	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred from (to) EDCC	(416,354)	-	-	-	-	-	-	-	-	-
Transferred (to) from others- please explain:	-	-	-	-	-	-	-	-	-	-
UDCC Closing balance at Aug 31, 2019	\$ 834,441	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 223,453	\$ -	\$ 223,453

Expended Deferred Capital Contributions (EDCC)

Balance at Aug 31, 2018	\$ 35,069,794	\$ 1,097,828	\$ -	\$ -	\$ -	\$ 1,097,828	\$ -	\$ -	\$ -	\$ -
Prior period adjustments - please explain:	-	-	-	-	-	-	-	-	-	-
Adjusted ending balance Aug. 31, 2018	\$ 35,069,794	\$ 1,097,828	\$ -	\$ -	\$ -	\$ 1,097,828	\$ -	\$ -	\$ -	\$ -
Donated tangible capital assets	-	-	-	-	-	-	-	-	-	-
Alberta Infrastructure managed projects	-	1,283,579	-	-	-	1,283,579	-	-	-	-
Transferred from DC	1,250,390	-	-	-	-	-	-	-	-	-
Transferred from UDCC	416,354	-	-	-	-	-	-	-	-	-
Amounts recognized as revenue (Amortization of EDCC)	(1,330,198)	(59,535)	-	-	-	59,535	-	-	-	-
Disposal of supported capital assets	-	-	-	-	-	-	-	-	-	-
Transferred (to) from others - please explain:	-	-	-	-	-	-	-	-	-	-
EDCC Closing balance at Aug 31, 2019	\$ 35,406,340	\$ 2,321,872	\$ -	\$ -	\$ -	\$ 2,321,872	\$ -	\$ -	\$ -	\$ -

**SCHEDULE OF PROGRAM OPERATIONS
for the Year Ended August 31, 2019 (in dollars)**

REVENUES	2019							2018
	Instruction		Plant Operations and Maintenance	Transportation	Board & System Administration	External Services	TOTAL	TOTAL
	ECS	Grades 1 - 12						
(1) Alberta Education	\$ 4,026,077	\$ 15,949,599	\$ 3,817,715	\$ 1,210,228	\$ 1,526,807	\$ -	\$ 26,530,426	\$ 25,393,843
(2) Alberta Infrastructure	\$ -	\$ -	\$ 59,535	\$ -	\$ -	\$ -	\$ 59,535	\$ 2,597
(3) Other - Government of Alberta	\$ -	\$ 281,304	\$ 2,671	\$ -	\$ -	\$ -	\$ 283,975	\$ 289,353
(4) Federal Government and First Nations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(5) Other Alberta school authorities	\$ -	\$ 41,237	\$ 85,369	\$ -	\$ -	\$ -	\$ 126,606	\$ 179,690
(6) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Property taxes	\$ -	\$ 4,191,654	\$ -	\$ -	\$ -	\$ -	\$ 4,191,654	\$ 4,791,791
(9) Fees	\$ -	\$ 629,230	\$ -	\$ -	\$ -	\$ -	\$ 629,230	\$ 612,667
(10) Other sales and services	\$ 2,008	\$ 351,212	\$ 1,666	\$ -	\$ -	\$ 677,080	\$ 1,031,966	\$ 886,082
(11) Investment income	\$ -	\$ 30,367	\$ -	\$ -	\$ 46,006	\$ -	\$ 76,373	\$ 77,340
(12) Gifts and donations	\$ -	\$ 163,646	\$ -	\$ -	\$ -	\$ -	\$ 163,646	\$ 128,462
(13) Rental of facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,121	\$ 26,121	\$ 21,573
(14) Fundraising	\$ -	\$ 137,175	\$ -	\$ -	\$ -	\$ -	\$ 137,175	\$ 236,002
(15) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(16) Other revenue	\$ -	\$ 15,554	\$ 1,239	\$ -	\$ 100,000	\$ -	\$ 116,793	\$ 18,695
(17) TOTAL REVENUES	\$ 4,028,085	\$ 21,790,978	\$ 3,968,195	\$ 1,210,228	\$ 1,672,813	\$ 703,201	\$ 33,373,500	\$ 32,638,095
EXPENSES								
(18) Certificated salaries	\$ 946,738	\$ 12,339,791			\$ 330,025	\$ -	\$ 13,616,554	\$ 14,063,046
(19) Certificated benefits	\$ 109,519	\$ 2,866,324			\$ 42,457	\$ -	\$ 3,018,300	\$ 3,147,645
(20) Non-certificated salaries and wages	\$ 1,572,944	\$ 2,842,597	\$ 1,164,291	\$ 16,340	\$ 756,251	\$ 263,180	\$ 6,615,603	\$ 6,485,037
(21) Non-certificated benefits	\$ 288,229	\$ 657,308	\$ 283,605	\$ 4,440	\$ 165,031	\$ 88,375	\$ 1,486,988	\$ 1,500,769
(22) SUB - TOTAL	\$ 2,917,430	\$ 18,706,020	\$ 1,447,896	\$ 20,780	\$ 1,293,764	\$ 351,555	\$ 24,737,445	\$ 25,196,497
(23) Services, contracts and supplies	\$ 684,931	\$ 2,437,790	\$ 1,534,668	\$ 1,239,292	\$ 375,517	\$ 105,391	\$ 6,377,589	\$ 6,581,760
(24) Amortization of supported tangible capital assets	\$ -	\$ -	\$ 1,389,733	\$ -	\$ -	\$ -	\$ 1,389,733	\$ 982,963
(25) Amortization of unsupported tangible capital assets	\$ -	\$ 40,221	\$ 232,710	\$ -	\$ 3,252	\$ -	\$ 276,183	\$ 345,075
(26) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(27) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(28) Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ 280	\$ -	\$ 280	\$ 355
(29) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ 60,428	\$ -	\$ -	\$ -	\$ 60,428	\$ 12,768
(30) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31) TOTAL EXPENSES	\$ 3,602,361	\$ 21,184,031	\$ 4,665,435	\$ 1,260,072	\$ 1,672,813	\$ 456,946	\$ 32,841,658	\$ 33,119,418
(32) OPERATING SURPLUS (DEFICIT)	\$ 425,725	\$ 606,947	\$ (697,240)	\$ (49,844)	\$ -	\$ 246,255	\$ 531,843	\$ (481,323)

**SCHEDULE OF PLANT OPERATIONS AND MAINTENANCE
for the Year Ended August 31, 2019 (in dollars)**

EXPENSES	Custodial	Maintenance	Utilities and Telecomm.	Expensed IMR, Modular Unit Relocations & Lease Payments	Facility Planning & Operations Administration	Unsupported Amortization & Other Expenses	Supported Capital & Debt Services	2019 TOTAL Operations and Maintenance	2018 TOTAL Operations and Maintenance
Uncertificated salaries and wages	\$ 819,880	\$ 278,291	\$ -	\$ 42,912	\$ 23,208			\$ 1,164,291	\$ 1,147,542
Uncertificated benefits	\$ 209,306	\$ 67,170	\$ -	\$ 5,637	\$ 1,493			\$ 283,606	\$ 302,903
Sub-total Remuneration	\$ 1,029,186	\$ 345,461	\$ -	\$ 48,549	\$ 24,701			\$ 1,447,897	\$ 1,450,445
Supplies and services	\$ 77,631	\$ 555,027	\$ -	\$ 72,989	\$ 3,055			\$ 708,702	\$ 861,332
Electricity			\$ 667,080					\$ 667,080	\$ 280,795
Natural gas/heating fuel			\$ -					\$ -	\$ 154,572
Sewer and water			\$ -					\$ -	\$ 179,727
Telecommunications			\$ 3,064					\$ 3,064	\$ 2,880
Insurance					\$ 155,821			\$ 155,821	\$ 135,953
ASAP maintenance & renewal payments							\$ -	\$ -	\$ -
Amortization of tangible capital assets									
Supported							\$ 1,389,733	\$ 1,389,733	\$ 982,963
Unsupported						\$ 232,710		\$ 232,710	\$ 329,967
Total Amortization						\$ 232,710	\$ 1,389,733	\$ 1,622,443	\$ 1,312,930
Interest on capital debt									
Supported							\$ -	\$ -	\$ -
Unsupported						\$ -		\$ -	\$ -
Lease payments for facilities				\$ -				\$ -	\$ -
Other interest charges						\$ -		\$ -	\$ -
Losses on disposal of capital assets						\$ 60,428		\$ 60,428	\$ 12,768
TOTAL EXPENSES	\$ 1,106,817	\$ 900,488	\$ 670,144	\$ 121,538	\$ 183,577	\$ 293,138	\$ 1,389,733	\$ 4,665,435	\$ 4,391,402

SQUARE METRES		
School buildings		38,845.8
Non school buildings		1,592.6

Note:

Custodial: All expenses related to activities undertaken to keep the school environment and maintenance shops clean and safe.

Maintenance: All expenses associated with the repair, replacement, enhancement and minor construction of buildings, grounds and equipment components. This includes regular and preventative maintenance undertaken to ensure components reach or exceed their life cycle and the repair of broken components. Maintenance expenses exclude operational costs related to expensed IMR & Modular Unit relocations, as they are reported on separately.

Utilities & Telecommunications: All expenses related to electricity, natural gas and other heating fuels, sewer and water and all forms of telecommunications.

Expensed IMR & Modular Unit Relocation & Lease Pmts: All operational expenses associated with non-capitalized Infrastructure Maintenance Renewal projects, modular unit (portable) relocation, and payments on leased facilities.

Facility Planning & Operations Administration: All expenses related to the administration of operations and maintenance including (but not limited to) contract administration, clerical functions, negotiations, supervision of employees & contractors, school facility planning & project 'administration', administration of joint-use agreements, and all expenses related to ensuring compliance with health and safety standards, codes and government regulations.

Unsupported Amortization & Other Expenses: All expenses related to unsupported capital assets amortization and interest on unsupported capital debt.

Supported Capital & Debt Services: All expenses related to supported capital assets amortization and interest on supported capital debt.

**SCHEDULE OF CASH, CASH EQUIVALENTS, AND PORTFOLIO INVESTMENTS
for the Year Ended August 31, 2019 (in dollars)**

Cash & Cash Equivalents

	2019			2018
	Average Effective (Market) Yield	Cost	Amortized Cost	Amortized Cost
Cash	2%	\$ 4,260,016	\$ 4,260,016	\$ 3,738,758
Cash equivalents				
Government of Canada, direct and guaranteed	0.00%	-	-	-
Provincial, direct and guaranteed	0.00%	-	-	-
Corporate	0.00%	-	-	-
Other, including GIC's	0.00%	-	-	-
Total cash and cash equivalents	0.00%	\$ 4,260,016	\$ 4,260,016	\$ 3,738,758

See Note 3 for additional detail.

Portfolio Investments

	2019			2018	
	Average Effective (Market) Yield	Cost	Fair Value	Balance	Balance
Interest-bearing securities					
Deposits and short-term securities	0.00%	\$ -	\$ -	\$ -	\$ -
Bonds and mortgages	0.00%	-	-	-	-
	0.00%	-	-	-	-
Equities					
Canadian equities	0.00%	\$ -	\$ -	\$ -	\$ -
Global developed equities	0.00%	-	-	-	-
Emerging markets equities	0.00%	-	-	-	-
Private equities	0.00%	-	-	-	-
Pooled investment funds	0.00%	-	-	-	-
Total fixed income securities	0.00%	-	-	-	-
Other					
Other (Specify)	0.00%	\$ -	\$ -	\$ -	\$ -
Other (Specify)	0.00%	-	-	-	-
Other (Specify)	0.00%	-	-	-	-
Other (Specify)	0.00%	-	-	-	-
Total equities	0.00%	-	-	-	-
Total portfolio investments	0.00%	\$ -	\$ -	\$ -	\$ -

See Note 5 for additional detail.

Portfolio investments

Operating

Cost
Unrealized gains and losses

Endowments

Cost
Unrealized gains and losses
Deferred revenue

Total portfolio investments

	2019	2018
Operating		
Cost	\$ -	\$ -
Unrealized gains and losses	-	-
Endowments		
Cost	\$ -	\$ -
Unrealized gains and losses	-	-
Deferred revenue	-	-
Total portfolio investments	\$ -	\$ -

The following represents the maturity structure for portfolio investments based on principal amount:

	2019	2018
Under 1 year	0.0%	0.0%
1 to 5 years	0.0%	0.0%
6 to 10 years	0.0%	0.0%
11 to 20 years	0.0%	0.0%
Over 20 years	0.0%	0.0%
	0.0%	0.0%

SCHEDULE 6

School Jurisdiction Code: 4501

**SCHEDULE OF TANGIBLE CAPITAL ASSETS
for the Year Ended August 31, 2019 (in dollars)**

Tangible Capital Assets	2019						2018
	Land	Work In Progress*	Buildings**	Equipment	Vehicles	Computer Hardware & Software	Total
Estimated useful life			25-50 Years	5-10 Years	5-10 Years	3-5 Years	
Historical cost							
Beginning of year	\$ 225,905	\$ 356,780	\$ 51,946,932	\$ 2,307,835	\$ 88,761	\$ 1,782,173	\$ 56,708,385
Prior period adjustments	-	-	-	-	-	-	-
Additions	-	1,219,933	1,543,879	245,872	-	-	3,009,684
Transfers in (out)	-	(736,662)	736,662	-	-	-	-
Less disposals including write-offs	-	-	-	(396,455)	-	(331,198)	(727,653)
Historical cost, August 31, 2019	\$ 225,905	\$ 840,051	\$ 54,227,473	\$ 2,157,252	\$ 88,761	\$ 1,450,975	\$ 58,990,416
Accumulated amortization							
Beginning of year	\$ -	\$ -	\$ 15,829,841	\$ 1,805,627	\$ 88,761	\$ 1,215,524	\$ 18,939,753
Prior period adjustments	-	-	-	-	-	-	-
Amortization	-	-	1,373,314	124,220	-	168,382	1,665,916
Other additions	-	-	-	-	-	-	-
Transfers in (out)	-	-	-	-	-	-	-
Less disposals including write-offs	-	-	-	(379,119)	-	(269,288)	(648,407)
Accumulated amortization, August 31, 2019	\$ -	\$ -	\$ 17,203,155	\$ 1,550,728	\$ 88,761	\$ 1,114,618	\$ 19,957,262
Net Book Value at August 31, 2019	\$ 225,905	\$ 840,051	\$ 37,024,318	\$ 606,524	\$ (0)	\$ 336,357	\$ 39,033,155
Net Book Value at August 31, 2018	\$ 225,905	\$ 356,780	\$ 36,117,091	\$ 502,208	\$ (0)	\$ 566,649	\$ 37,768,633

	2019	2018
Total cost of assets under capital lease	\$ -	\$ -
Total amortization of assets under capital lease	\$ -	\$ -

During the year, tangible capital assets were acquired with an aggregate cost of \$3,009,684 (\$2018 - \$6,644,508) of which \$260,300 (2018 - \$4,102,214) were directly funded by Alberta Education and \$1,283,579 (2018 - \$1,097,828) directly funded by Alberta Infrastructure.

SCHEDULE 7

School Jurisdiction Code: 4501

**SCHEDULE OF REMUNERATION AND MONETARY INCENTIVES
for the Year Ended August 31, 2019 (in dollars)**

Board Members:	FTE	Remuneration	Benefits	Allowances	Performance Bonuses	ERIP's / Other Paid	Other Accrued Unpaid Benefits (1)	Expenses
Mastel, Richard (Chair)	1.00	\$28,263	\$3,356	\$960			\$0	\$8,263
Glasgo, Kathy	1.00	\$20,457	\$1,665	\$780			\$0	\$3,434
Grad, Peter	1.00	\$21,357	\$2,505	\$780			\$0	\$6,142
Leahy, David	1.00	\$19,957	\$2,914	\$0			\$0	\$0
Risling, Robert	1.00	\$20,257	\$2,969	\$780			\$0	\$1,651
	-	\$0	\$0	\$0			\$0	\$0
	-	\$0	\$0	\$0			\$0	\$0
	-	\$0	\$0	\$0			\$0	\$0
	-	\$0	\$0	\$0			\$0	\$0
	-	\$0	\$0	\$0			\$0	\$0
	-	\$0	\$0	\$0			\$0	\$0
	-	\$0	\$0	\$0			\$0	\$0
Subtotal	5.00	\$110,291	\$13,409	\$3,300			\$0	\$19,490
Colistro, Joe (Superintendent to July 31, 2019)	0.92	\$159,500	\$38,890	\$6,380	\$0	\$0	\$0	\$10,480
Zarichny, Dwayne (Superintendent August 1, 2019)	0.08	\$13,750	\$4,534	\$6,960	\$0	\$0	\$19,038	\$1,128
MacPherson, Greg (Secretary-Treasurer)	1.00	\$160,000	\$39,705	\$3,360	\$0	\$0	\$25,231	\$7,231
Certificated		\$13,387,583	\$2,926,088	\$43,394	\$0	\$0	\$36,683	
School based	134.47							
Non-School based	3.00							
Non-certificated		\$6,225,464	\$1,433,874	\$44,883	\$0	\$0	\$94,617	
Instructional	127.45							
Plant Operations & Maintenance	20.13							
Transportation	0.30							
Other	7.35							
TOTALS	299.70	\$20,056,588	\$4,456,500	\$108,277	\$0	\$0	\$175,569	\$38,329

(1) Other Accrued Unpaid Benefits Include: vacation accrual balances.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

1. AUTHORITY AND PURPOSE

PS 1000, PS1100

The Medicine Hat Catholic Board of Education (“the Jurisdiction”) delivers education programs under the authority of the *Education Act*, 2012 Chapter E-0.3 The Jurisdiction is exempt from income taxes under the Income Tax Act.

The jurisdiction receives funding for instruction and support under Education Grants Regulation (AR 120/2008). The regulation allows for the setting of conditions and use of grant monies. The School Jurisdiction is limited on certain funding allocations and administration expenses.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the CICA Canadian public sector of accounting standards (PSAS). The financial statements have, in management’s opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policies summarized below:

a) Reporting Entity and Method of Consolidation

PS 1300.17-.27

Medicine Hat Catholic Schools’ Education Foundation was established in 1996 under the Societies Act of Alberta to promote lifelong learning. The Foundation is not a controlled entity and has not been consolidated with the School Division’s financial statements.

b) Basis of Financial Reporting

Valuation of Financial Assets and Liabilities

The jurisdiction’s financial assets and liabilities are generally measured as follows:

<u>Financial Statement Concept</u>	<u>Measurement</u>
Cash and cash equivalents	Cost
Accounts receivable	Lower of cost or net recoverable value
Accounts payable and accrued liabilities	Cost

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

b) Basis of Financial Reporting

Financial Assets

Financial assets are assets that could be used to discharge existing liabilities or finance future operations and are not for consumption in the normal course of operations.

Financial assets are the school jurisdiction's financial claims on external organizations and individuals, and inventories for resale at the year end.

Cash and Cash Equivalents

PS 1201.104-.105

Cash and cash equivalents include cash and investments that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These short-term investments have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

Accounts Receivable

Accounts receivable are recognized at the lower of cost or net recoverable value. A valuation allowance is recognized when recovery is uncertain.

Liabilities

Liabilities are present obligations of the school jurisdiction to external organizations and individuals arising from past transactions or events occurring before the year end, the settlement of which is expected to result in the future sacrifice of economic benefits. They are recognized when there is an appropriate basis of measurement and management can reasonably estimate the amounts.

Accounts payable and accrued liabilities

Accounts payable and accrued liabilities include unearned revenue collected from external organizations and individuals for which goods and services have yet to be provided.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Deferred Contributions

PS 3100, 3410.16, .17, .19, .25

Deferred revenue includes contributions received for operations which have stipulations that meet the definition of a liability per *Public Sector Accounting Standard (PSAS) PS 3200*. These contributions are recognized by the School District once it has met all eligibility criteria to receive the contributions. When stipulations are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability.

Deferred revenue also includes contributions for capital expenditures, unexpended and expended. Unexpended Deferred Capital Revenue (UDCR) represent externally restricted supported capital funds provided for a specific capital purpose received or receivable by the jurisdiction, but the related expenditure has not been made at year-end. These contributions must also have stipulations that meet the definition of a liability per *PS 3200* when expended.

Expended Deferred Capital Revenue (EDCR) represent externally restricted supported capital funds that have been expended but have yet to be amortized over the useful life of the related capital asset. Amortization over the useful life of the related capital asset is due to certain stipulations related to the contributions that require that the school jurisdiction to use the asset in a prescribed manner over the life of the associated asset.

Asset Retirement Obligations

HB 3110.21, PS 3380

Asset retirement obligations represent legal obligations associated with the retirement of a tangible long-lived asset that result from its acquisition, construction, development or normal operation. The jurisdiction has a legal obligation to remove hazardous material located under the site of the central office building and school buildings upon their disposal.

The fair market value of the asset retirement obligation is estimated using the discounted future cash outflows expected with regard to the obligation. Subsequent to initial measurement, the asset retirement obligation is adjusted at the end of each year to reflect the passage of time and changes in the estimated future cash flows underlying the obligation. A liability, however, has not been recognized because information is not available at this time regarding potential hazardous material, nor any potential settlement dates.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Non-Financial Assets

Non-Financial Assets are acquired, constructed, or developed assets that do not normally provide resources to discharge existing liabilities, but instead:

- (a) Are normally employed to deliver government services;
- (b) May be consumed in the normal course of operations; and
- (c) Are not for sale in the normal course of operations.

Tangible Capital Assets

PS 3150

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the asset. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value at the date of donation, except in circumstances where fair value cannot be reasonably determined, when they are then recognized at nominal value. Transfers of tangible capital assets from related parties are recorded at original cost less accumulated amortization.
- Construction-in-progress is recorded as a transfer to the applicable asset class at substantial completion.
- Buildings include site and leasehold improvements as well as assets under capital lease.
- Sites and buildings are written down to residual value when conditions indicate they no longer contribute to the ability of the jurisdiction to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. For supported assets, the write-downs are accounted for as reductions to Expended Deferred Capital Revenue.
- Buildings that are demolished or destroyed are written-off.
- Tangible capital assets with costs in excess of \$5,000 are capitalized.
- Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the jurisdiction are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs, e.g. insurance, maintenance costs etc. The discount rate used to determine the present value of the lease payments is the lower of the jurisdictions' rate for incremental borrowing or the interest rate implicit in the lease.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

- Tangible capital assets are amortized over their estimated useful lives on a straight-line basis, at the following rates:

Buildings	20 to 40 years
Equipment	3 to 10 years
Vehicles	5 to 10 years
Site Improvements	20 years
Computer Equipment	3 to 10 years

Prepaid expenses

Prepaid expenses are recognized at cost and amortized based on the terms of the agreement or using a methodology that reflects use of the resource.

Other Assets

PS 3210

Intangible assets, assets acquired by right, works of art, historical treasures, collections, certain land, and construction-in-progress managed by Alberta Infrastructure are not recognized in these financial statements.

Operating and Capital Reserves

PSG-4

Certain amounts are internally or externally restricted for future operating or capital purposes. Transfers to and from reserves are recorded when approved by the Board of Trustees. Capital reserves are restricted to capital purposes and may only be used for operating purposes with approval by the Minister of Education. Reserves are disclosed in the Schedule of Changes in Accumulated Surplus.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Revenue Recognition

PS 3410.08, .16, .17, .19, 3510

Revenues are recorded on an accrual basis. Instruction and support allocations are recognized in the year to which they relate. Fees for services related to courses and programs are recognized as revenue when such courses and programs are delivered.

Volunteers contribute a considerable number of hours per year to schools to ensure that certain programs are delivered, such as kindergarten, lunch services and the raising of school generated funds. Contributed services are not recognized in the financial statements.

Eligibility criteria are criteria that the jurisdiction has to meet in order to receive certain contributions. *Stipulations* describe what the jurisdiction must perform in order to keep the contributions. Contributions without eligibility criteria or stipulations are recognized as revenue when the contributions are authorized by the transferring government or entity. Contributions with eligibility criteria but without stipulations are recognized as revenue when the contributions are authorized by the transferring government or entity and all eligibility criteria have been met.

Contributions with stipulations are recognized as revenue in the period that the stipulations are met, except to the extent that the contributions give rise to an obligation that meets the definition of a liability in accordance with *PS 3200*. Such liabilities are recorded as deferred revenue.

Expenses

PS 1201.85 - .88

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

Allocation of Costs

- Actual salaries of personnel assigned to two or more programs are allocated based on the time spent in each program.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Program Reporting

PS 2700.04, .07, .26

The Division's operations have been segmented as follows:

- **ECS Instruction:** The provision of Early Childhood Services education instructional services that fall under the basic public education mandate.
- **Grade 1 – 12 Instruction:** The provision of grades 1-12 instructional services that fall under the basic public education mandate.
- **Plant Operations and Maintenance:** The operation and maintenance of all school buildings and maintenance shop facilities.
- **Transportation:** The provision of regular and special education bus services (to and from school), whether contracted or board operated, including transportation facility expenses.
- **Board & System Administration:** The provision of board governance and system-based/central office administration.
- **External Services:** All projects, activities and services offered outside the public education mandate for ECS children and students in grades 1-12. Services offered beyond the mandate for public education are to be self-supporting, and Alberta Education funding may not be utilized to support these programs.

The allocation of revenues and expenses are reported by program, source and object on the Schedule of Program Operations. Respective instruction expenses include the cost of certificated teachers, non-certificated teaching assistants as well as a proportionate share of supplies and services, school administration and instruction support, and System Instructional Support.

Trusts Under Administration

PS 1300.40, .46

The jurisdiction has property that has been transferred or assigned to it to be administered or directed by a trust agreement or statute. The jurisdiction holds title to the property for the benefit of the beneficiary.

Trusts under administration have been excluded from the financial reporting of the jurisdiction. Trust balances can be found in Note 15.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Financial Instruments

PS 3450

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The jurisdiction recognized a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, debt and other liabilities. Unless otherwise noted, it is management's opinion that the jurisdiction is not exposed to significant credit and liquidity risks, or market risk, which includes currency, interest rate and other price risks.

All other financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of items in the cost or amortized cost upon initial recognition. The gain or loss arising from derecognition of a financial instrument is recognized in the Statement of Operations. Impairment losses such as write-downs or write-offs are reported in the Statement of Operations.

Measurement Uncertainty

PS 2130

Measurement uncertainty exists when there is a variance between the recognized or disclosed amount and another reasonably possible amount. The preparation of financial statements for a period involves the use of estimates and approximations, which have been made using careful judgment. Actual results could differ from those estimates. Significant areas requiring the use of management estimates relate to the potential impairment of assets and rates for amortization.

Change in Accounting Policy

The division has prospectively adopted the following standards from September 1, 2018: PS 3430 Restructuring Transactions. This prospective adoption of policies has not resulted in any impact to the financial statements.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Future Accounting Changes

The Public Sector Accounting Board has issued the following accounting standards:

- **PS 3280 Asset Retirement Obligations (effective September 1, 2021)**
Effective April 1, 2021, this standard provides guidance on how to account for and report liabilities for retirement of tangible capital assets.
- **PS 3400 Revenue (effective September 1, 2022)**
This standard provides guidance on how to account for and report on revenue, and specifically, it addresses revenue arising from exchange transactions and unilateral transactions.

Management is currently assessing the impact of these standards on the financial statements.

3. CASH AND CASH EQUIVALENTS

	2019			2018
	Average Effective (Market) Yield	Cost	Amortized Cost	Amortized Cost
Cash	2.20%	\$ 4,260,016	\$ 4,260,016	\$ 3,738,758
Total cash and cash equivalents		<u>\$ 4,260,016</u>	<u>\$ 4,260,016</u>	<u>\$ 3,738,758</u>

4. ACCOUNTS RECEIVABLE

	2019			2018
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Alberta Education - Grants	\$ 38,963	\$ -	\$ 38,963	\$ 37,000
Alberta Education - Capital	-	-	-	25,000
Alberta Education - International Education	-	-	-	553
Alberta Education - Reimburse sub costs	-	-	-	3,013
Other Alberta school jurisdictions	8,563	-	8,563	11,070
Alberta Health Services	24,401	-	24,401	3,567
Government of Alberta Ministry (Labour)	3,906	-	3,906	7,613
Government of Alberta Ministry (Children	100	-	100	-
Federal government	93,036	-	93,036	112,056
Municipalities	809,223	-	809,223	973,180
Foundations	7,125	-	7,125	4,328
Other	107,695	-	107,695	63,847
Total	<u>\$ 1,093,012</u>	<u>\$ -</u>	<u>\$ 1,093,012</u>	<u>\$ 1,241,226</u>

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

5. CONTINGENT ASSETS

In 2019, a court order was issued granting the division recovery of assets with an estimated value of \$999,000. This amount has not been recognized in the financial statements.

6. BANK INDEBTEDNESS

The Jurisdiction has negotiated access to a line of credit in the amount of \$1,156,000 (2018 - \$1,156,000), that bears interest at bank prime rate less 0.25%. Prime rate was 3.95% at August 31, 2019 (3.70% - 2018). This line of credit is secured by a borrowing bylaw and a security agreement, covering all revenue of the jurisdiction. There was no balance outstanding on the line of credit at August 31, 2019, or at August 31, 2018.

7. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2019	2018
Alberta Education	\$ 779,344	\$ 694,785
Other Alberta school jurisdictions	-	18,584
Post-secondary institutions	11,125	1,523
Federal government	286,675	271,740
Accrued vacation pay liability	175,569	153,808
Other salaries & benefit costs	12,826	242,332
Other trade payables and accrued liabilities	1,147,470	817,473
Other fee revenue not collected at school level	166,235	-
Other unearned revenue over \$5,000* (International Fees Collected for 2019-20)	81,825	-
Total	\$ 2,661,069	\$ 2,200,245

8. DEFERRED CONTRIBUTIONS

SOURCE AND GRANT OR FUND TYPE	DEFERRED CONTRIBUTIONS as at Aug. 31, 2018	ADD: 2018/2019 Restricted Funds Received/ Receivable	DEDUCT: 2018/2019 Restricted Funds Expended (Paid / Payable)	DEFERRED CONTRIBUTIONS as at Aug. 31, 2019
Unexpended deferred operating contributions				
Alberta Education:				
Dual Credit Program Funding	\$ -	\$ 50,000	\$ -	\$ 50,000
Nutrition Program	44,532	-	(7,425)	37,107
Infrastructure Maintenance Renewal	1,361,243	860,944	(1,462,624)	759,563
Classroom Improvement Fund	-	10,416	-	10,416
Other Deferred Contributions:				
School Generated Funds	5,086	-	(5,086)	-
Fees	115,683	-	(115,683)	-
Donations	-	7,250	-	7,250
Other Funding	3,515	2,619	(2,353)	3,781
Other Sales & Services	59,270	-	(59,270)	-
Total unexpended deferred operating contributions	\$ 1,589,329	\$ 931,229	\$ (1,652,441)	\$ 868,117
Unexpended deferred capital contributions (Schedule 2)	1,220,136	1,495,523	(1,657,765)	1,057,894
Expended deferred capital contributions (Schedule 2)	36,167,620	2,950,324	(1,389,734)	37,728,210
Total	\$ 38,977,085	\$ 5,377,076	\$ (4,699,940)	\$ 39,654,221

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

9. BENEFIT PLANS

PS 3250

Pension costs included in these statements comprise the cost of employer contributions for current service of employees during the year.

The current and past service costs of the Alberta Teachers Retirement Fund are met by contributions by active members and the Government of Alberta. Under the terms of the Teachers' Pension Plan Act, the division does not make pension contributions for certificated staff. The Government portion of the current service contribution to the Alberta Teachers Retirement Fund on behalf of the jurisdiction is included in both revenues and expenses. For the school year ended August 31, 2019, the amount contributed by the Government was \$1,477,061 (2018 - \$1,590,024). At August 31, 2018, the Alberta Teachers Retirement Fund reported a surplus of \$2,697,272,000 (2017, a surplus of \$1,904,968,000).

The jurisdiction participates in a multi-employer pension plan, the Local Authorities Pension Plan. The school jurisdiction is not responsible for future funding of the plan deficit other than through contribution increases. The expense for this pension plan is equivalent to the annual contributions of \$249,002 for the year ended August 31, 2019 (2018 - \$264,938). At December 31, 2018, the Local Authorities Pension Plan reported an actuarial surplus of \$3,469,347,000 (2017 surplus of \$4,835,515,000).

The division provides non-contributory defined benefit supplementary retirement benefits to its executives.

The jurisdiction participates in the multi-employer supplementary integrated pension plan (SiPP) for members of senior administration. The plan provides a supplement to the LAPP or ATRF pension plan to a full 2% of pensionable earnings multiplied by pensionable service, limited by the *Income Tax Act*. The annual expenditure for this pension plan is equivalent to the annual contributions of \$23,057 (2018 - \$17,470).

The school division does not have sufficient plan information on the LAPP/SiPP to follow the standards of defined benefit accounting, and therefore follows the standards for defined contribution accounting. Accordingly, pension expense recognized for the LAPP/SiPP is comprised of employer contributions to the plan that are required for its employees during the year, which are calculated based on actuarially pre-determined amounts that are expected to provide the plan's future benefits.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

10. PREPAID EXPENSES

Prepaid expenses consist of the following:

	2019	2018
Prepaid insurance	\$ 28,636	\$ 26,701
Prepaid contracted services	\$ 6,134	\$ 5,554
Prepaid data processing	\$ 84,585	\$ -
Prepaid dues & fees	\$ 12,595	\$ 12,698
Prepaid textbooks, library books, and library media	\$ 39,870	\$ 58,068
Prepaid new furniture, equipment & supplies	\$ 82,990	\$ 121,731
Prepaid health spending account credits	\$ 210,849	\$ 197,405
Prepaid professional development, travel & subsistence	\$ 19,347	\$ 4,096
Prepaid software	\$ 54,205	\$ 67,603
Other	1,994	7,786
Total	\$ 541,205	\$ 501,642

11. OTHER NON-FINANCIAL ASSETS

	2019	2018
Urban Schools Insurance Consortium Equity	\$ 86,301	\$ 93,628

12. ACCUMULATED SURPLUS

Detailed information related to accumulated surplus is available on the Schedule of Changes in Accumulated Surplus. Accumulated surplus may be summarized as follows:

	2019	2018
Unrestricted surplus	\$ 477,345	\$ (393,543)
Operating reserves	839,655	889,134
Accumulated surplus (deficit) from operations	1,317,000	495,591
Investment in tangible capital assets	1,329,399	1,625,466
Capital reserves	52,000	45,500
Accumulated surplus (deficit)	\$ 2,698,399	\$ 2,166,557

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

12. ACCUMULATED SURPLUS (*continued*)

Accumulated surplus (deficit) from operations (ASO) include funds of \$620,263 (2018: \$683,703) that are raised at school level and are not available to spend at board level. The school jurisdiction's adjusted surplus (deficit) from operations is calculated as follows:

	2019	2018
Accumulated surplus (deficit) from operations	\$ 1,317,001	\$ 495,591
Deduct: School generated funds included in accumulated surplus (Note 16)	620,263	683,703
Adjusted accumulated surplus (deficit) from operations ⁽²⁾	\$ 696,738	\$ (188,112)

(1) Accumulated surplus (deficit) represents funding available for use by the school jurisdiction after deducting funds committed for use by the schools.

13. CONTRACTUAL OBLIGATIONS

	2019	2018
Building projects ⁽¹⁾	\$ 251,000	\$ 251,000
Service providers ⁽²⁾	99,511	98,116
Transportation ⁽³⁾	1,132,780	1,064,274
Total	\$ 1,483,291	\$ 1,413,390

(1) Building projects: The jurisdiction is committed to capital expenditures of \$251,000 (2018: \$251,000) for the modernization of Monsignor McCoy High School.

(2) Service providers: As at August 31, 2019, the jurisdiction has \$99,511 (2018 - \$98,116) in commitments relating to service and grant contracts. \$38,430 (2018 - \$37,310) of these are paid to other school jurisdictions.

(3) Transportation: As at August 31, 2019, the jurisdiction has \$1,132,780 (2018 - \$1,064,274) in commitments relating to a transportation contract.

Estimated payment requirements for each of the next five years and thereafter are as follows:

	Building Projects	Service Providers	Transportation
2019-2020	\$ 251,000	\$ 98,116	\$ 1,064,274

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

14. CONTINGENT LIABILITIES

- a) The jurisdiction is a member of The Urban Schools Insurance Consortium (USIC). Under the terms of its membership, the jurisdiction could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. The jurisdiction's share of the pool as at August 31, 2019 is \$86,301 (2018 - \$93,628). The extent of any potential liability cannot be reasonably estimated.
- b) The jurisdiction is contingently liable for corporate credit cards issued with a combined authorized credit limit of \$762,500 (2018 - \$752,500). The amount charged against this limit at August 31, 2019 is \$30,401 (2018 - \$15,150). These credit cards bear interest at 2.5% on balances past due if not paid within 60 days, and are unsecured. None of these contingent liabilities involve related parties.

15. TRUSTS UNDER ADMINISTRATION

These balances represent assets that are held in trust by the jurisdiction. They are not recorded in the statements of the jurisdiction.

	2019	2018
Scholarship trusts	14,647	14,271

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

16. SCHOOL GENERATED FUNDS

	2019	2018
School Generated Funds, Beginning of Year	\$ 683,703	\$ 740,777
Gross Receipts:		
Fees	356,896	363,992
Fundraising	137,175	235,764
Gifts and donations	101,643	74,807
Grants to schools	-	-
Other sales and services	626,919	572,870
Total gross receipts	1,222,633	1,247,433
Total Related Expenses and Uses of Funds	1,198,767	1,270,583
Total Direct Costs Including Cost of Goods Sold to Raise Funds	87,306	28,838
School Generated Funds, End of Year	<u>\$ 620,263</u>	<u>\$ 688,789</u>
Balance included in Deferred Revenue*	\$ -	\$ 5,086
Balance included in Accounts Payable**	\$ -	\$ -
Balance included in Accumulated Surplus (Operating Reserves)***	\$ 620,263	\$ 683,703

17. RELATED PARTY TRANSACTIONS

Related parties are those entities consolidated or accounted for on a modified equity basis in the Government of Alberta Consolidated Financial Statements. Related parties also include key management personnel in the division and their close family members.

All entities that are consolidated in the accounts of the Government of Alberta are considered related parties of school jurisdictions. These include government departments, health authorities, post-secondary institutions and other school jurisdictions in Alberta. All transactions are recorded at the exchange amount.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

17. RELATED PARTY TRANSACTIONS *(continued)*

	Balances		Transactions	
	Financial Assets (at cost or net realizable value)	Liabilities (at amortized cost)	Revenues	Expenses
Government of Alberta (GOA):				
Alberta Education				
Accounts receivable / Accounts payable	\$ 38,963	\$ 760,709		
Prepaid expenses / Deferred operating revenue	-	857,088		
Unexpended deferred capital revenue		834,442		
Expended deferred capital revenue		35,408,936	1,330,198	
Grant revenue & expenses			29,245,079	
ATRF payments made on behalf of district			1,477,061	
Other Alberta school jurisdictions	8,563	-	126,606	177,343
Alberta Health Services	24,401	-	281,304	-
Post-secondary institutions	-	11,125	-	6,154
Alberta Infrastructure	-	-	-	-
Alberta Infrastructure			59,535	
Unexpended deferred capital revenue		-		
Expended deferred capital revenue		2,319,276		
Alberta Labour & Immigration	3,906	-	2,671	-
Alberta Children's Services	100	-	-	-
Other:				
ATB Financial		6,928	55,611	
Alberta Local Authorities Pension Plan	-	38,832	-	249,002
TOTAL 2018/2019	\$ 75,933	\$40,237,335	\$32,578,065	\$ 432,498
TOTAL 2017/2018	\$ 87,815	\$39,292,250	\$31,940,534	\$ 479,090

The division and its employees paid or collected certain taxes and amounts set by regulation or local policy. These amounts were incurred in the normal course of business, reflect charges applicable to all users and have been excluded from this schedule.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

17. RELATED PARTY TRANSACTIONS *(continued)*

	2019	2018
Revenues		
Grants	\$ 32,437,084	\$ 31,729,394
Rental	85,369	\$ 157,470
Interest	55,611	53,670
	<u>\$32,578,065</u>	<u>\$31,940,534</u>
Expenses		
Rental	\$ 5,604	\$ 3,771
Program/Learning Services Support	23,345	24,293
System/Operating Support	153,998	186,087
Other	249,551	264,938
	<u>\$ 432,498</u>	<u>\$ 479,090</u>

18. ECONOMIC DEPENDENCE ON A RELATED PARTY

The jurisdiction's primary source of income is from the Alberta Government. The jurisdiction's ability to continue viable operations is dependent on this funding.

19. BUDGET AMOUNTS

The budget was prepared by the jurisdiction and approved by the Board of Trustees on May 29, 2018.

20. COMPARATIVE FIGURES

The comparative figures have been reclassified where necessary to conform to the 2017/18 presentation.

THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31, 2019

21. FINANCIAL INSTRUMENTS

The jurisdiction as part of its operations carries a number of financial instruments. It is management's opinion that the jurisdiction is not exposed to significant interest, currency or credit risks arising from these financial instruments except as otherwise disclosed.

Risk management policy

The jurisdiction, as part of operations, has established avoidance of undue concentrations of risk as risk management objectives. In seeking to meet these objectives, the jurisdiction follows a risk management policy approved by its Board of Trustees.

Credit concentration

Financial instruments that potentially subject the jurisdiction to concentrations of credit risk consist of accounts receivable. Credit risks exist due to 70% of accounts receivable being from two funders (2018 – three funders represented 78%). As the receivables are expected to be collected within the upcoming year, carrying value approximates fair value. However, the jurisdiction believes that there is minimal risk associated with the collection of these amounts.

Fair value disclosure

The carrying amounts of cash, accounts receivable and accounts payable and accruals approximates their fair values, due to the short-term nature of these instruments.

SCHEDULE 8

UNAUDITED SCHEDULE OF FEES
for the Year Ending August 31, 2019 (in dollars)

	Actual Fees Collected 2017/2018	Budgeted Fee Revenue 2018/2019	(A) Actual Fees Collected 2018/2019	(B) Unexpended September 1, 2018*	(C) Funds Raised to Defray Fees 2018/2019	(D) Expenditures 2018/2019	(A) + (B) + (C) - (D) Unexpended Balance at August 31, 2019*
Transportation Fees	\$6,545	\$5,000	\$0	\$0	\$0	\$0	\$0
Basic Instruction Fees							
Basic instruction supplies	\$4,630	\$0	\$2,240	\$0	\$0	\$113,014	\$0
Fees to Enhance Basic Instruction							
Technology user fees	\$541	\$0	\$294	\$0	\$0	\$66,873	\$0
Alternative program fees	\$196,077	\$200,475	\$221,343	\$9,385	\$0	\$183,920	\$46,808
Fees for optional courses	\$49,343	\$45,548	\$34,470	\$0	\$0	\$117,801	\$0
Activity fees	\$42,544	\$60,047	\$49,638	\$0	\$14,271	\$75,477	\$0
Early childhood services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other fees to enhance education	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-Curricular fees							
Extracurricular fees	\$189,611	\$130,360	\$279,880	\$0	\$107,412	\$404,265	\$0
Non-curricular travel	\$106,967	\$2,000	\$16,677	\$0	\$7,113	\$31,587	\$0
Lunch supervision and noon hour activity fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-curricular goods and services	\$16,409	\$26,982	\$24,688	\$0	\$0	\$53,996	\$0
Other Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL FEES	\$612,667	\$470,412	\$629,230	\$9,385	\$128,796	\$1,046,933	\$46,808

*Unexpended balances cannot be less than \$0

Please disclose amounts paid by parents of students that are recorded as "Other sales and services", "Fundraising", or "Other revenue" (rather than fee revenue):	Actual 2019	Actual 2018
Cafeteria sales, hot lunch, milk programs	\$103,132	\$97,915
Special events, graduation, tickets	\$75,322	\$78,183
International and out of province student revenue	\$0	\$19,050
Sales or rentals of other supplies/services (clothing, agendas, yearbooks)	\$28,469	\$41,804
Adult education revenue	\$0	\$0
Preschool	\$363,864	\$319,531
Child care & before and after school care	\$313,215	\$264,176
Lost item replacement fee	\$3,907	\$1,468
Non-Curriculum Based After School Courses	\$700	\$700
TOTAL	\$888,609	\$822,827

UNAUDITED SCHEDULE OF DIFFERENTIAL FUNDING for the Year Ended August 31, 2019 (in dollars)					
	PROGRAM AREA				
	First Nations, Metis & Inuit (FNMI)	ECS Program Unit Funding (PUF)	English as a Second Language (ESL)	Inclusive Education	Small Schools by Necessity (Revenue only)
Funded Students in Program	87	190	97		
Federally Funded Students					
REVENUES					
Alberta Education allocated funding	\$ 101,317	\$ 2,765,148	\$ 116,043	\$ 1,446,387	\$ 435,209
Other funding allocated by the board to the program	\$ -	\$ 2,008	\$ -	\$ 806,435	\$ -
TOTAL REVENUES	\$ 101,317	\$ 2,767,156	\$ 116,043	\$ 2,252,822	\$ 435,209
EXPENSES (Not allocated from BASE, Transportation, or other funding)					
Instructional certificated salaries & benefits	\$ 41,433	\$ 181,961	\$ 62,148	\$ 619,501	
Instructional non-certificated salaries & benefits	\$ -	\$ 1,554,944	\$ -	\$ 1,672,093	
SUB TOTAL	\$ 41,433	\$ 1,736,905	\$ 62,148	\$ 2,291,594	
Supplies, contracts and services	\$ 4,888	\$ 958,455	\$ -	\$ 78,990	
Program planning, monitoring & evaluation	\$ -	\$ -	\$ -	\$ -	
Facilities (required specifically for program area)	\$ -	\$ -	\$ -	\$ -	
Administration (administrative salaries & services)	\$ -	\$ 26,640	\$ -	\$ 13,412	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
TOTAL EXPENSES	\$ 46,321	\$ 2,722,000	\$ 62,148	\$ 2,383,996	
NET FUNDING SURPLUS (SHORTFALL)	\$ 54,996	\$ 45,156	\$ 53,895	\$ (131,174)	

SCHEDULE 10

UNAUDITED SCHEDULE OF CENTRAL ADMINISTRATION EXPENSES for the Year Ended August 31, 2019 (in dollars)								
EXPENSES	Allocated to Board & System Administration				Allocated to Other Programs			TOTAL
	Salaries & Benefits	Supplies & Services	Other	TOTAL	Salaries & Benefits	Supplies & Services	Other	
Office of the superintendent	\$ 478,915	\$ 42,697	\$ -	\$ 521,612	\$ -	\$ -	\$ -	\$ 521,612
Educational administration (excluding superintendent)	\$ 41,867	\$ 59,467	\$ -	\$ 101,334	\$ -	\$ -	\$ -	\$ 101,334
Business administration	\$ 649,282	\$ 212,092	\$ -	\$ 861,374	\$ -	\$ -	\$ -	\$ 861,374
Board governance (Board of Trustees)	\$ 123,699	\$ 61,542	\$ -	\$ 185,241	\$ -	\$ -	\$ -	\$ 185,241
Information technology	\$ -	\$ -	\$ -	\$ -	\$ 291,208	\$ 309,098	\$ -	\$ 600,306
Human resources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Central purchasing, communications, marketing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration - insurance			\$ -	\$ -			\$ -	\$ -
Administration - amortization			\$ 3,252	\$ 3,252			\$ -	\$ 3,252
Administration - other (admin building, interest)			\$ -	\$ -			\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 1,293,763	\$ 375,798	\$ 3,252	\$ 1,672,813	\$ 291,208	\$ 309,098	\$ -	\$ 2,273,119

		School Jurisdiction Code: 4501	
SCHEDULE 11		Average Estimated # of Students Served Per Meal: 422.00	
UNAUDITED SCHEDULE OF NUTRITION PROGRAM EXPENDITURES			
for the Year Ending August 31, 2019			
		Budget 2019	2019
REVENUES			
Alberta Education - current		\$ 166,000	\$ 166,000
Alberta Education - prior year		\$ 45,791	\$ 44,532
Other Funding		\$ -	\$ -
TOTAL REVENUES		\$ 211,791	\$ 210,532
EXPENSES			
Salaries & Benefits			
Nutrition Coordinator & 3 Nutrition Workers		\$ 87,847	\$ 83,915
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal: Salaries & Benefits		\$ 87,847	\$ 83,915
Food Supplies	Breakfast: \$1/meal x 220 students x 140; Lunch: \$1.50/meal x 30	\$ 96,050	\$ 50,751
Small Kitchenware			
Measuring cups & measuring spoons		\$ -	\$ -
Plates, bowls & cups		\$ 2,006	\$ 10,342
Utensils		\$ -	\$ -
Other (Chafing dishes, Ninga blenders)		\$ 300	\$ 1,040
Other (please describe)		\$ -	\$ -
Subtotal: Small Kitchenware		\$ 2,306	\$ 11,382
Non-Capitalized Assets			
Microwave		\$ -	\$ -
Refrigerator		\$ -	\$ -
Toaster		\$ -	\$ -
Stove		\$ -	\$ 1,422
Tables		\$ -	\$ -
Dishwasher		\$ -	\$ -
Carts to move food		\$ -	\$ -
Garden tower		\$ -	\$ -
Salad bar		\$ -	\$ -
Other(Dish Storage Bins)		\$ 200	\$ -
Subtotal: Non-capitalized Assets		\$ 200	\$ 1,422
Training (e.g. food safety training, food prep courses, workshops, training materials)		\$ 300	\$ -
Contracted Services (please describe)			
Cypress College: Breakfast (\$0.80 x 220 x 38); Lunch: (\$2.00 x 300 x 27)		\$ 22,888	\$ 23,826
Food Delivery		\$ 400	\$ -
		\$ -	\$ -
Subtotal: Contracted Services		\$ 23,288	\$ 23,826
Other Expenses			
Kitchen aprons		\$ -	\$ -
Family / Nutritional education nights		\$ -	\$ -
Cleaning and sanitation supplies		\$ -	\$ -
Gas Allowance		\$ 1,800	\$ 1,890
Repairs to Dishwasher		\$ -	\$ 239
Subtotal: Other Expenses		\$ 1,800	\$ 2,129
TOTAL EXPENSES		\$ 211,791	\$ 173,425
ANNUAL SURPLUS/DEFICIT		\$ -	\$ 37,107