

MEDICINE HAT CATHOLIC BOARD OF EDUCATION – BOARD WORK PLAN 2019 - 2020

SEPTEMBER 2019	OCTOBER 2019	NOVEMBER 2019	DECEMBER 2019	JANUARY 2020	FEBRUARY 2020	MARCH 2020	APRIL 2020	MAY 2020	JUNE 2020	JULY 2020	AUG 2020
<p>Policy 2 – Approve the Board Annual Work Plan BOARD MOTION APPROVE</p> <p>ASBA Friends of Education, Honorary Life Member, Long Service Award, Premier’s Award, President’s Award <u>Sept 2019</u></p> <p>Faith Formation Day All Division Staff-PD and Employee Recognition Program -New & Long Service- August 30, 2019</p> <p>SPORTS Academy Reviews for Enrollment (Academy Programs)</p> <p>Planning for MLA MEETINGS (TBA – Jan 2020)</p> <p>Stakeholder Engagement and Budget Survey Planning</p> <p>Bishop’s Dinner Friday, Oct 11, 2019 Lethbridge, AB</p> <p>School Education Plan Presentations</p>	<p>Policy 17 – By October 15 school councils provide Financial Statements</p> <p>Begin Boundary Review (defined for February student registration)</p> <p>Board Organizational Meeting Oct. 8, 2019</p> <p>Fall Board & DLT RETREAT October 11, 2019 Board Room at CEC</p> <p>Class Size Survey Report to the Board</p> <p>Staffing Report to the Board</p> <p>*Annually approve a Communications Strategy</p> <p>*Annually develop a yearly plan for Board development including increased knowledge of the Board’s role, processes and issues to further the implementation of the Three Year Plan. (October 11, 2019 during Board Retreat)</p> <p>Form the GRACE Group</p> <p>*Annually develop a yearly plan for advocacy. MLA’s.</p>	<p><i>*Annual Education Results Report/Three Year Education Plan (combined report) due to AB ED by Nov 30 including Accountability Pillar Results Report</i> ↓ <i>*Audited Financial Statement due to AB ED by Nov 30</i> ↓ <i>*Fall Budget Revision due to AB ED by Nov 30</i> ↓ Board Meeting – Approval *AERR, *Audited Financial Statement & *Fall Budget November 25, 2019</p> <p>Infrastructure Maintenance Renewal (IMR) Project Approval BOARD MOTION APPROVE</p> <p>Alberta Catholic School Trustees’ Association (ACSTA) Annual General Meeting (AGM) November 15-17, 2019</p> <p>Alberta School Boards’ Association (ASBA) Annual General Meeting (AGM) November 17 – 19, 2019</p> <p><u>Policy 7</u> – Board informed of Trustee Honorarium</p> <p>Achievement Exam Review</p> <p>ACSTA Facilities and Covenant Review</p> <p>FINE ARTS Academy Review</p> <p>Final Class Size Survey Report to the Board – as included in AERR</p>	<p>Quarterly Finance Report information only, no Board Motion</p> <p><u>Policy 7</u> - Annual Board Self-Evaluation & Superintendent Evaluation BOARD MOTION APPROVE</p> <p>Board Policy Review</p> <p><u>AP 505</u> – Begin review of School Fees for approval by March 31</p> <p>Workplace Survey-Implementation of Recommendations</p> <p><u>AP305</u> – Review Boundaries and Attendance areas for approval by March 31</p>	<p><u>AP500</u> BUDGET Review *Approve budget assumptions at the outset of the budget process. The Secretary-Treasurer will prepare a draft budget based on the priorities set out in the 3 Year Education Plan.</p> <p>Board Policy Review</p> <p><u>AP 505</u> – Begin review of School Fees for approval by March 31</p> <p>Workplace Survey-Implementation of Recommendations</p> <p><u>AP305</u> – Review Boundaries and Attendance areas for approval by March 31</p>	<p>Board Reviews 3 Year Ed Plan to determine future priorities</p> <p>Board Strategic Planning March (early) - *Annually identify long-term strategic priorities.</p>	<p>Faith Formation – March 20, 2020 Recognition of long service employees during Faith Formation Day</p>	<p>ERIP – Early Retirement Incentive Plan (ERIP) approved by May 01 BOARD MOTION APPROVE</p> <p>Three Year Facility Plan / (Capital Plan) BOARD MOTION APPROVE</p> <p><u>AP500</u> - Preliminary (DRAFT BUDGET) for Board Review April/May</p> <p>Revised Staffing Report</p> <p>Diploma Exam Review</p> <p>Board Annual Work Plan Development</p> <p>SPICE Conference Apr 23-26, 2020 Kananaskis</p> <p>BLUEPRINTS Conference Apr 28-May1, 2020 Kananaskis</p>	<p>Draft BUDGET for Board Review April/May</p> <p>Board Meeting for Budget Approval -BUDGET due to AB ED May 31 Date TBA BOARD MOTION</p> <p>Locally Developed Courses BOARD MOTION APPROVE</p> <p>Staffing Report to the Board</p> <p>ASBA Zone 6 Edwin Parr Award Banquet Taber, Alberta TBA</p> <p>Consecration to Mary- In May, the Month of Mary, annually consecrate the District and invite schools to do the same, either in October of May.</p>	<p>Staffing Report to the Board</p> <p>Alberta School Boards’ Association (ASBA) Spring General Meeting June 1 & 2, 2020</p> <p>3rd Quarter Financial Update information only, no Board Motion</p> <p>Retiree Dinner on June 8th, 2020.</p>		

IMPORTANT Dates & Events

1. Back to School BBQ’s
2. School Christmas Concerts
3. Fine Arts Productions
4. World Teacher’s Day October 5, 2019
5. Bishop’s Dinner Oct 11/19 (Lethbridge) May 8/20 (Calgary)
7. Catholic Education Sunday Nov 3, 2019
8. Monsignor McCoy Awards, Fall/Winter 2019
9. Education Week - May 18 – 22, 2020
10. World Catholic Education Day - May 21, 2020
11. Monsignor McCoy Grad – May 13 - 15, 2020
* May 13, 2020 Rehearsal
* May 14, 2020 Mass & Ceremony
* May 15, 2020 Banquet
12. Foundation Golf Tourney Friday, June 12, 2020