

WELCOME TO OUR CATHOLIC SCHOOLS

MEDICINE HAT CATHOLIC BOARD OF EDUCATION

1251 –1st Avenue SW Medicine Hat, Alberta T1A 8B4

www.mhcbe.ab.ca

Grades 1 to 12

STUDENT REGISTRATION 2019-2020



"Showing the Face of Christ to All"

FOR OFFICE USE ONLY

SCHOOL ID # _____

Birth Cert on File Yes No

Section 1	School: _____ Registering for Grade: _____										
Section 2	Student Information: NOTE: The student's Birth Certificate, Canadian Citizenship Certificate, Passport, Visa, Permanent Landed Immigrant document or other official document must be presented along with this form in order to register as requested by Alberta Education. A photocopy will be placed in the Student Record. STUDENT'S LEGAL NAME & BIRTH DATE: (as it appears on the Birth Certificate or other legal documentation) Student's Legal Last Name: _____ Birthdate (mm/dd/yy): _____ Student's Legal First Name: _____ Gender: _____ Student's Legal Middle Name: _____ STUDENT'S AKA NAME—If different from legal name (name by which the student is commonly known in the family & community) Also Known As Surname: _____ Also Known As First Name: _____ Mailing Address: _____ City: _____ Postal Code: _____ Physical Address: (if different from Mailing Address): _____ If you reside outside of the city limits, please provide: Legal Land Description ¼ _____ Sec _____ T _____ R _____ W _____ Home Phone: _____ Student Cell Phone: _____ Name of School Attended Last Year: _____										
Section 3	Parent/Guardian Information: (Please Print) – List in Contact Order										
	Contact 1 Lives With? <input type="checkbox"/> Mail To? <input type="checkbox"/> Yes Name: _____ Address: <input type="checkbox"/> Same Home Phone: _____ Cell Phone: _____ Work Phone: _____ Email: _____ Relationship to student: _____	Contact 2 Lives With? <input type="checkbox"/> Mail To? <input type="checkbox"/> Yes Name: _____ Address: <input type="checkbox"/> Same Home Phone: _____ Cell Phone: _____ Work Phone: _____ Email: _____ Relationship to student: _____									
Section 4	Additional Contacts: (Please Print) – Contacted only if first 2 contacts cannot be reached										
	3 Name: _____ Phone Number(s): (H) _____ (C) _____ (W) _____ Relationship to student: _____	4 Name: _____ Phone Number(s): (H) _____ (C) _____ (W) _____ Relationship to student: _____	5 Name: _____ Phone Number(s): (H) _____ (C) _____ (W) _____ Relationship to student: _____								
Section 5	Siblings Brothers/Sisters: <table style="width:100%; border:none;"> <tr> <td style="width:25%;">Name/Age _____</td> <td style="width:25%;">School Attending _____</td> <td style="width:25%;">Name/Age _____</td> <td style="width:25%;">School Attending _____</td> </tr> <tr> <td>Name/Age _____</td> <td>School Attending _____</td> <td>Name/Age _____</td> <td>School Attending _____</td> </tr> </table>			Name/Age _____	School Attending _____	Name/Age _____	School Attending _____	Name/Age _____	School Attending _____	Name/Age _____	School Attending _____
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Section 6	<p>Medical / Physical Information (Optional) You do not have to provide information about medical concerns, but the information could be crucial to the well-being of the student. Are there any medical concerns you would like the school to be aware of that affect the student? For example: <input type="checkbox"/> Diabetes <input type="checkbox"/> Allergies <input type="checkbox"/> Heart Condition <input type="checkbox"/> Asthma <input type="checkbox"/> Other Medical Notes: _____</p>		
Section 7	<p>Learning Support - The information you provide will be referred to our Learning Services Department Does your child have any Physical / Learning / Mental Health or other General Health needs? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, <i>please describe below.</i></p> <hr/> <p>Is your child currently receiving other Services ie: Speech Language / Physical Therapy / Occupational Therapy / Etc.? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, <i>please describe below.</i></p> <hr/> <p>NOTE TO PARENTS or GUARDIANS: If you are concerned that your child may require Learning Services support for any Physical / Learning / General Health or Mental Health needs, please contact your School Principal.</p>		
Section 8	<p>Custody/Parenting Orders: The Family Law Act replaces the Domestic Relations Act, the Maintenance Order Act, the Parentage and Maintenance Act, and parts of the Provincial Court Act and Child, Youth and Family Enhancement Act. Parenting Orders replace Custody and Access Orders. Please indicate if any such Parenting Order or Contact Order exists. <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please make arrangements to discuss this with the School Principal immediately. Legal documentation will be required.</p>		
Section 9	<p>Citizenship of Student: <input type="checkbox"/> 1=Canadian Citizen (Is the named student a Canadian Citizen?) Citizenship of Student, if not Canadian: <input type="checkbox"/> 6=Child of Canadian Citizen Child of an individual lawfully admitted to Canada for permanent or temporary residence <input type="checkbox"/> 2=Permanent Resident/Landed Immigrant <input type="checkbox"/> 7=Child of Legal Immigrant <input type="checkbox"/> Refugee Claimant <input type="checkbox"/> 5=Temporary Resident – International Student Visa – Study Permit Expiry Date: _____ <input type="checkbox"/> 9=Other NOTE: Supporting documentation: The student's Birth Certificate, Canadian Citizenship Certificate, Passport, Visa, Permanent Landed Immigrant document or other official document must be presented along with this form in order to register. A photocopy will be placed in the Student Record.</p>		
Section 10	<p>English as a Second Language (ESL) Eligibility: A student may be eligible for ESL support when the main language spoken at home is a language other than English. ESL students can be Canadian born or foreign born. Is your child <input type="checkbox"/> Canadian-born or <input type="checkbox"/> Foreign born? Is English your child's first language? <input type="checkbox"/> Yes <input type="checkbox"/> No What Language is mainly spoken at home? _____ Birth country, if not Canada? _____ Date of arrival in Canada? _____</p>		
Section 11	<p>Aboriginal Learner Data Collection Initiative (ALDCI): <input type="checkbox"/> 331= First Nation (status) <input type="checkbox"/> 332= First Nation (non-status) <input type="checkbox"/> 333=Métis <input type="checkbox"/> 334=Inuit</p> <p>For further information, please refer to: http://education.alberta.ca/system-supports/results-reporting or contact Alberta Education at 780-427-8501. If you have questions regarding the collection of student information by the school board, please contact Hugh Lehr, Associate Superintendent of Learning Services at 403-502-8361.</p>		
Section 12	<p>Section 23 Francophone Education Eligibility Declaration The exercise of Francophone eligibility rights refers to instruction in a Francophone school, NOT a French Immersion school. According to the <i>School Act</i> and Section 23 of the <i>Canadian Charter of Rights and Freedoms</i>, a student is eligible for instruction in a Francophone school if at least one parent is a Canadian citizen and one of the following three conditions exists:</p> <ul style="list-style-type: none"> • Either parent's first language learned and still understood is French, or • Either parent has received their primary school instruction in Canada, in French, or • One or more of the parent's children has received or is receiving primary or secondary instruction in French in Canada <p>Does your child have Francophone eligibility? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, and you wish to exercise your right, please contact the Conseil Scolaire Du Sud de l'Alberta at 403-686-6998. The Alberta Student Records Regulations require that, if requested, MHCBE will provide name, address, birth date, and parent's name of Section 23 eligible students to the Francophone School Division.</p>		
Section 13	<table border="0"> <tr> <td style="vertical-align: top;"> <p>Part A – Religious Data (Catholic)</p> <p>MOTHER <input type="checkbox"/> CATHOLIC <input type="checkbox"/> NON-CATHOLIC</p> <p>FATHER <input type="checkbox"/> CATHOLIC <input type="checkbox"/> NON-CATHOLIC</p> <p>STUDENT <input type="checkbox"/> CATHOLIC (<input type="checkbox"/> IF NON-CATHOLIC → GO TO *PART B)</p> <p>Current Parish <input type="checkbox"/> Holy Family <input type="checkbox"/> St. Patrick's</p> </td> <td style="vertical-align: top;"> <p>Student Baptized Catholic: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Student 1st Communion: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Student Confirmation: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>*Part B – Religious Data (Non-Catholic)</p> <p>STUDENT DENOMINATION</p> <p>(Optional) _____ Student Baptized: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> </td> </tr> </table>	<p>Part A – Religious Data (Catholic)</p> <p>MOTHER <input type="checkbox"/> CATHOLIC <input type="checkbox"/> NON-CATHOLIC</p> <p>FATHER <input type="checkbox"/> CATHOLIC <input type="checkbox"/> NON-CATHOLIC</p> <p>STUDENT <input type="checkbox"/> CATHOLIC (<input type="checkbox"/> IF NON-CATHOLIC → GO TO *PART B)</p> <p>Current Parish <input type="checkbox"/> Holy Family <input type="checkbox"/> St. Patrick's</p>	<p>Student Baptized Catholic: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Student 1st Communion: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Student Confirmation: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>*Part B – Religious Data (Non-Catholic)</p> <p>STUDENT DENOMINATION</p> <p>(Optional) _____ Student Baptized: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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Freedom of Information and Protection of Privacy Act (FOIP ACT) - NOTIFICATION OF USE

The Freedom of Information and Protection of Privacy (FOIP) ACT aims to strike a balance between the public's right to know and the individual's right to privacy, as those rights relate to information held by public bodies in Alberta. In a school setting, the privacy of students and parents is protected by the rules that schools must follow in the collection, use, protection and disclosure of personal information. We collect and use personal information for authorized programs and activities that are a normal part of school life. These uses are a vital part of a healthy and functioning school environment. The FOIP ACT does not dramatically change normal school activities; it does not prevent parents from participating in their children's education. It does allow parents and students broader rights to access to information and it does obligate schools to protect privacy. The ACT should be applied in a common sense manner and should not negatively affect school life. The following are an example of many activities that are part of a normal school community life that encourages a healthy participatory environment, which is important and encouraged:

- The use of a students' name, photograph or comments about the student in a school newsletter, calendar, yearbook/ graduation notices or other school publications.
- The taking of individual, class or school group photos for school purposes and the use of student photos for student identification cards.
- The use of students' names on art work or other works or materials displayed in school or school boards locations, or other community events sponsored and supported by the school board. Recognition on honour rolls, graduation ceremonies, awards and scholarship application and recognition; birthday recognition (typically practiced in elementary schools announced over the PA).
- The use of students' name, related contact information and telephone numbers for absenteeism verification and provision of transportation services.
- Photos and/or videos of school activities that are open to the public may be taken and used for purposes outside of the school ie: newspaper articles.
- Where individual students are identified or interviewed and the material is to be used outside the school, separate and specific consents will be required.
- The use and/or disclosure of student's personal information will be used to establish a student record, for program placement, for funding purposes and shared with Alberta Health Services to facilitate services relative to student health including responding to medical emergencies.
- **Your child's religious data will be shared with your attending Parish.**
- If you have any questions about the use or disclosure of the information collected please contact your School Principal or the Superintendent of Schools, 1251-1st Avenue SW., Medicine Hat, Alberta T1A 8B4 (403) 502-8347 phone.

Collection and Use of Personal Information Disclaimer: The personal information collected on this form is part of the District's registration process and is authorized under the provisions of the **School Act and its regulations and also under Section 33(c) of the FOIP Act**. All personal information collected during the registration process and during the course of the school year will be used to provide an educational program and ensure a safe and secure school environment. If you have any questions or concerns regarding the collection or intended uses of this information please contact the School Principal.

Google Apps for Education

Dear Parents and Students:

Your school has access to Google Apps for Education (GAFE). Google Apps gives students and teachers a range of online tools to enrich communication, content creation, and collaboration. When students register in a Medicine Hat Catholic School, they are provided with a login ID and password that allows them to access online tools such as student Gmail and other Google Apps tools.

About "Google Apps for Education"

Medicine Hat Catholic School District provides access to and manages Google Apps for Education accounts for staff and students in the District. These online applications allow staff & students to communicate and collaborate using Google powered email, calendars, document sharing, and websites. These applications are different from public Google applications (such as Gmail) in that they are managed by the District, do not include any advertising, and have more strict filtering and content controls.

Where is the data stored?

Sensitive student data (student attendance, schedule, grades, etc.) are stored in PowerSchool (School District) file servers. Student files (e.g. essays, presentations, email, etc.) are stored on Google's servers outside of the District (in the US).

What information and resources are parents and students able to access through Google Apps?

Students will have access to their student work, calendars, and collaborative tools to create documents, presentations, and sites whenever they have access to the internet - at any time, from most types of devices. Students can maintain access to their email, files, and websites as they move from grade to grade and from school to school.

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