

Medicine Hat Catholic Board of Education



PUBLIC AGENDA

Tuesday, December 11, 2018 @ 6:00 p.m.

Catholic School Board Office
1251 – 1st Avenue SW Medicine Hat, AB

Medicine Hat Catholic Board of Education

ACTION AGENDA

DATE: December 11, 2018

Place: Catholic Education Centre

Time: 6:00 p.m.

	<p style="text-align: center;">WE ARE CALLED Always and Everywhere to: Model Christ, Pray and Serve, Build a Faith Community</p> <p style="text-align: center;">Theme for 2018-2019: How do we lead our young people (students) to recognize & accept the love & joy experience when they encounter Christ. <i>"These things I have spoken to you, that my joy may be in you, and that your joy may be full". John 15:11</i></p>		
1.	<p><i>Prayer Celebration</i> We will begin the meeting with a Reading & Reflection led by Trustee, Reverend Mr. Robert Risling.</p>	Robert Risling	
2.	<p><i>Approval of the Minutes</i> <i>2.1 Approval of the Minutes of the Regular Board Meeting – November 13, 2018</i> <i>♦Recommendation:</i> "THAT the Minutes of the meeting held November 13, 2018 be approved as circulated". <i>2.2 Approval of the Minutes of the 2nd Regular Board Meeting – November 27, 2018</i> <i>♦Recommendation:</i> "THAT the Minutes of the 2nd Regular Meeting held November 27, 2018 be approved as circulated".</p>	Dick Mastel	
3.	<p><i>Approval of the Action Agenda</i> <i>♦Recommendation:</i> "THAT the Action Agenda dated December 11, 2018 be approved as circulated".</p>	DM	<i>Encl. 1-4</i>
4.	<p><i>Approval of the Non-Action Agenda</i> <i>♦Recommendation:</i> "THAT the Non-Action Agenda dated December 11, 2018 be approved as circulated".</p>	DM	<i>Encl. 5</i>
5.	<p><i>PRESENTATION</i> <i>5.1</i> – No Presentations</p>	DM	
6.	<p><i>Catholic Education</i> Note: As part of the monthly Board Meeting format a standing agenda item titled: CATHOLIC EDUCATION will highlight and feature agenda items specifically related to Catholic Education This is a great opportunity for the School District to bring prominence to items relating to Catholic Education at the start of the Board Meetings. This section will include the the Religious Education Coordinator Report. <i>6.1 Religious Education Report</i> – Sandra Richard, Religious Education Coordinator</p>	DM SR	<i>Encl. 6-7</i>

	<p><u>6.1.1</u> Notice of Motion - A Notice of Motion submitted by Trustee, David Leahy at the October 9, 2018 Regular Board Meeting for review at the November 13, 2018 Board Meeting tabled to December 11, 2018.</p> <p>♦Recommendation: That Trustees direct administration to engage in discussion with local parishes in order:</p> <p style="padding-left: 40px;">1. to have more of our parents and children baptized through the schools and; or</p> <p style="padding-left: 40px;">2. to explore the possibility of RCIC run through our schools</p> <p><u>6.1.2</u> Chaplaincy Update <u>6.1.3</u> Mission Mexico <u>6.1.4</u> Week of Prayer for Christian Unity <u>6.1.5</u> Keeping Christ in Christmas <u>6.1.6</u> Catholic Education Week <u>6.1.7</u> Bishop McGrattan's Parish Pastoral Visit</p> <p><u>6.2</u> School Parish Community Relations Committee Report – Robert Risling, Trustee</p>	DL/SR	
		RR	Handout
7.	<p><u>Board Work Plan</u> <u>7.1</u> Notice of Motion A Notice of Motion submitted at the October 9, 2018 Regular Board Meeting for review at the November 13, 2018 Board Meeting tabled to December 11, 2018.</p> <p>♦Recommendation: That Trustees develop Board Policy and the respective Support Staff Handbooks to allow staff to appeal a termination of employment to the Board of Trustees.</p> <p><u>7.2</u> ASBA Strategic Plan Review – As part of the Board's work plan the Trustees annually review the ASBA's strategic plan.</p>	DM CH	Encl. 8 - 13
8.	<p><u>Corporate Communications</u> <u>8.1</u> Administrative Procedure 132-Inclement Weather with Letter to Parents– Updated November 2018 <u>8.2</u> Audited Financial Statement, Fall Budget Update, Annual Education Results Report & Three Year Education Plan 2018-2021 approved by the Board at the November 27, 2018 Board Meeting. Documents submitted to Alberta Education by November 30 as required. Documents are published and available to the public. All district documents can be found by searching the Documents Library at www.mhcbce.ab.ca</p>		Encl. 14 - 16
9.	<p><u>Superintendent of Schools Report – Mr. Joe Colistro</u> <u>9.1</u> AERR and 3 Year Education Plan <u>9.2</u> Administrative Procedure 260-Field Trip Swimming Consent Form <u>9.3</u> MHCBE Board and District Leadership Team Retreat-Dec 13 <u>9.4</u> School Education Plan presentations <u>9.5</u> Masses, Christmas Concerts & School Functions <u>9.7</u> International Field Trips (standing item) – <u>9.8</u> Communications Reports <u>9.8.1</u> Corporate Communications</p>	JC	(Report) 17 – 18 19 20 – 24 25 - 26
10.	<p><u>Associate Superintendent Human Resources – Mr. Chuck Hellman</u> <u>10.1</u> AB Education Curriculum Implementation Plan <u>10.2</u> Learning Quality Standard Certification</p>	CH	(Report) 27 - 28

11.	<i>Secretary-Treasurer Report – Mr. Greg MacPherson</i> <u>11.1 2018-2019 1st Quarter Financial Update (handout)</u> <u>11.2 Playground Pilot Project Submission</u> <u>11.3 Solar Panels</u> <u>11.4 Playground Trial Results</u> <u>11.5 Policy 7 – Trustee Honorarium</u> <u>11.6 School Council Reports and Financial Statements</u>	GM	<i>(Report)</i> 29 - 30 31 - 39 40 41 - 49
12.	<i>Associate Superintendent Learning Services – Mr. Hugh Lehr</i> <u>12.1 School Resource Officer</u>	HL	<i>(Report)</i> 50 51 - 52
13.	<i>Coordinator of Early Childhood Services –Mrs. Terri Ball</i> <u>13.1 Physical Literacy in Early Learning</u>	TB	<i>(Report)</i> -
14.	COMMITTEE REPORTS (presented by appointed Trustees)	DM	
	14.1 Medicine Hat Catholic Schools' Education Foundation – Dick Mastel		
	14.2 Representative to ACSTA– Dick Mastel		
	14.2.1 Report from ACSTA Annual General Meeting – Nov 16-18, 2018		
	14.3 Representative Teacher Board Advisory Committee –Kathy Glasgo		
	14.4 Representative to ASBA Zone 6 – Peter Grad		
	14.4.1 Report from ASBA Annual General Meeting – Nov 18-20, 2018		
	14.5 Representative to Support Staff Board Advisory Committee– David Leahy		
	14.6 Representative to Parent Association– Kathy Glasgo		
	14.7 Salary Negotiations		
	14.7.1 ATA– Peter Grad		
	14.7.2 CUPE– Dick Mastel		
	14.8 CUPE Staff Board Advisory Committee – Robert Risling		53 - 54
	14.9 Spiritual Leadership Scholarship Board Representative – David Leahy		
	14.10 Student Board Advisory Committee – Dick Mastel		
	14.11 Student Enrolment & Retention (Adhoc) Committee – Dick Mastel		
15.	<p style="text-align: center;"><i>Closing Prayer –</i></p> Carrying out Your Ministry: Lord, Thank you for being with us during this meeting and for having guided our thoughts, words and actions. Stay with us now as we leave this meeting and return to our respective lives. Help us to keep you, as you are now, in our thoughts, words, and actions. We ask this in your name, Amen.	Dick Mastel	
16.	<i>Adjournment</i>	Dick Mastel	

NON – ACTION AGENDA

DATE: December 11, 2018

Place: Catholic Education Centre

Time: 6:00 P.M.

No.	INFORMATION ITEMS	PAGE
1.1	<p>TAXES – DECLARE YOUR SUPPORT for CATHOLIC SCHOOLS – <i>The Medicine Hat Catholic Board of Education</i> reminds our community of the importance of declaring your PROPERTY TAXES in support of Catholic Education How do you declare your support? - To ensure your property taxes are supporting Catholic Schools, you must declare your Catholic school support as “Separate” on your annual property assessment notice. <i>Contact the Taxation Office at the City of Medicine Hat, or the Town or Municipal Office in your area.</i> Changes made on or before Dec 31 will be in effect for the next taxation year.</p> <p><i>Find out more from Alberta Catholic School Trustee’s Association :</i></p> <ul style="list-style-type: none"> • <i>How your Taxes Work with Catholic Education – Education property tax provides an integral connection between Catholic school boards and their electors.</i> • <i>Protecting our Schools-</i> <ul style="list-style-type: none"> ○ <i>Link https://www.acsta.ab.ca/resources/how-your-taxes-work-with-catholic-education</i> <p><i>Thank you for your supporting Catholic Schools.</i></p>	55 - 56


Notice of Public Board Meetings

- All regularly scheduled Public Board Meetings are held the **2nd Tuesday** of each month at the Catholic Education Centre located at 1251 – 1st Avenue SW (unless otherwise advertised).
- Public Board Meetings for the Medicine Hat Catholic Board of Education begin at **6:00 pm** with **presentations** at **6:00 pm** (unless otherwise advertised).
- General Public welcome to attend - Information @ www.mhcbe.ab.ca or 403.527.2292.

Title – Religious Education Coordinator


Board Meeting December 11, 2018

1. Chaplaincy Update

 We have now posted our ad for a .5 Chaplain for our District. The end date for applications is January 7 and the start date will be February 1.


Recommendation: Receive as information

2. Mission Mexico

 In our District schools we will be acknowledging our commitment to Mission Mexico Day on December 12 by encouraging students to bring a loonie or twoonie to donate. This coincides with our feast for Our Lady of Guadalupe. This is a charity that is sponsored through the Diocese and especially close to many of our staff due to the connection with the Graf family who have established “Alex’s Welding Shop” in the region of Mexico which we support. Annette Graf has created a powerpoint and video that she has shared with all schools as well.

Recommendation: Receive as information

3. Week of Prayer for Christian Unity 2019

 Every year between January 18 and January 25, Christians around the world are invited to celebrate a week of prayer for the unity of all Christians. This year, we rejoice to pray with the Christians of Indonesia who have chosen as their theme “Justice, and only justice, you shall pursue..” inspired by Deuteronomy 16:18-20. They invite Christians around the world to move from shared prayer to shared action. “ Indonesian Christians invite us to be a united witness, and an agent of Christ’s healing grace in a broken world, by making specific commitments to justice, equality, and unity.” We will have daily prayers for students and staff during this week and a liturgy for elementary school assemblies will be sent to administrators.

Recommendation: Receive as information

4. Keeping Christ in Christmas

- ✚ Our schools are partnering again with the St. Patrick's CWL and the Knights of Columbus on their poster/essay contest "Keeping Christ in Christmas". Students are asked to create a poster sharing this message or write a poem, story, letter or video essay on the same topic. These will be displayed in St. Patrick's church hall starting on December 12.

Recommendation: Receive as information

5. Catholic Education Week Update

- ✚ We will be joining with the other Catholic school boards across the province to plan and organize a Catholic Education Week in May rather than in February. The feedback that we have received from our group last month will be part of the driving force in our initiatives as well.

Recommendation: Receive as information

6. Bishop McGrattan's Parish Pastoral Visit

- ✚ Bishop McGrattan will be making his first Parish Pastoral Visit to St. Patrick's Parish on Friday, December 14. Father Tomy, Deacon Robert, and I have been working together to plan the school visits that make up part of his visit. Details of the visit will be shared at the Board meeting.

Recommendation: Information and handouts given at the Board meeting



Foundational Statements and Strategic Plan 2017-2020 (Updated 2018)

ASBA Foundational Statements

Vision

Excellence in education through exceptional school board governance.

Mission

Leading the betterment of education by serving locally-elected school boards in their role of establishing the conditions for student success.

Values

The Alberta School Boards Association (ASBA) values **public education governed by locally-elected public, separate and francophone school boards**. ASBA's work is informed by this core value as well as the following:

- ASBA values **building understanding** by:
 - Respecting and reflecting diverse interests in the common goal of governing for excellence
 - Creating opportunities for unique perspectives to be shared and common interests to be explored
 - Advocating in the best interest of K-12 education
- ASBA values **collaboration** by:
 - Engaging school boards, stakeholders and partners
 - Inviting input and feedback
 - Encouraging teamwork and cooperation
- ASBA values **innovation** by:
 - Finding new approaches to problem-solving and service delivery
 - Identifying opportunities that allow for enhanced effectiveness and efficiency through continuous improvement
 - Providing opportunities for generative discussion
- ASBA values **responsiveness and proactivity** by:
 - Reacting in a timely and effective fashion to issues and developments impacting education
 - Staying abreast of trends within education, as well as other sectors, to better position boards to address challenges and seize opportunities
 - Recognizing and anticipating the needs of school boards in relation to systemic issues impacting education

ASBA Strategic Plan

In order for the Association to realize its Mission and work toward achieving its Vision, the following Strategic Plan has been developed. This plan charts the course for the organization for three years and informs its business and budget planning processes.

There are objectives and opportunities associated with each of the three strategic goals that have been identified as priorities.

The strategic goals are as follows:

- Deliver relevant, effective, and timely communication, information and education to empower school boards;
- Bolster the viability, credibility and sustainability of the Association and school boards;
- Provide services that are delivered in a fiscally sound manner and deploy resources in alignment with Association priorities.

The objectives describe the elements of each goal.

The opportunities are the things that need to be addressed, either because there is a gap or a barrier in place, which would impede progress to attaining our goals.

Specific operational actions to fulfil the opportunities noted are established for each of the three years of the plan.

The strategic plan, and progress on advancing the plan, will be reviewed by the Board of Directors annually.

Strategic Goal

Deliver relevant, effective, and timely communication, information and education to empower school boards

Objectives

- Provide development/education offerings that enhance the professionalism of trustees and their ability to fulfill their governance role as proficiently as possible
- Develop school board policy positions and templates for use by school boards
- Provide political, legal and environmental scans, research and updates
- Facilitate the sharing of best practices amongst school boards
- Provide ready access to written resources and archived Association submissions, papers and other work

Opportunities

- Information on trends and developments impacting the work of school boards is more routinely produced and made more readily available for members
- A superior platform for communicating with members only is created
- A proactive approach to the development of template school board policies on arising issues for use and particularization by school boards is adopted
- Governance training and materials are delivered in a more focused, comprehensive and coordinated fashion

Strategic Goal

Bolster the viability, credibility and sustainability of the Association and school boards

Objectives

- Create increased awareness and profile of the Association and locally-elected school boards with key stakeholders, funders and the public
- Ensure for appropriate resources and tools in advancing the advocacy interests of the Association
- Ensure that committee/task force involvement and representation is evaluated, prioritized and rationalized
- Recruit and retain appropriate staff complement to allow the Association to achieve its goals and objectives by examining the organizational structure
- Develop opportunities which result in efficiencies and cost savings for school boards

Opportunities

- The ASBA brand is strengthened
- The website is improved
- The Association's government relations and stakeholder engagement strategy is refined and enhanced
- Committee and task force involvement is more clearly defined and prioritized
- The Association is more appropriately resourced to meet its strategic goals

Strategic Goal

Provide services that are delivered in a fiscally sound manner and deploy resources in alignment with Association priorities

Objectives

- Implement a fee and cost structure for fee for service offerings to establish a fiscally viable approach
- Ensure quality service that is meaningful and accessible
- Utilize alternate service delivery modes that take advantage of technology

Opportunity

- Fee for service offerings are structured to be more sustainable

INCLEMENT WEATHER- BUS CANCELLATION/SCHOOL CLOSURE

Background

It is expected that all schools will remain open on those days designated in the District calendars. However, bus service may be temporarily suspended and schools may be closed if the weather is severe enough to warrant an unnecessary danger to students and staff.

Procedures

1. At the commencement of the school year the Superintendent of Schools shall communicate in writing the following information to parents:
 - 1.1 The current procedures on Emergency Closures and Inclement Weather;
 - 1.2 Advice to the parents that their children are to be dressed warmly in severe weather;
 - 1.3 Advice to the parents that they make alternate arrangements for accommodating their children in the event that school is closed or dismissed early when parents are away;
 - 1.4 The criteria to be used by Southland Transportation and other transportation service providers for temporarily suspending service;
 - 1.5 That schools will remain open during inclement weather unless travel within the city of Medicine Hat, is not recommended;
 - 1.6 Parents have the ultimate responsibility in making the final decision on whether a student walks to school during inclement weather;
 - 1.7 If bus service is provided during inclement weather the final decision on whether a student takes the bus or not rests with the parents.
 - 1.8 A letter to Parents and Guardians is attached outlining the Inclement Weather policy of the transportation service provider and the conditions that need to exist for bus cancellation relating to road and weather conditions. The letter will be communicated to the parent community at the start of each school year.
2. The Principal shall establish a fan-out system for contacting parents and staff in the event of, early dismissal due to inclement weather or school closure.

3. In the event of an emergency school closure or early dismissal:
 - 3.1 The Principal will:
 - 3.1.1 Consult with the Superintendent;
 - 3.1.2 Notify school personnel and other appropriate people of the decision to close the school or arrange for the early dismissal of students;
 - 3.1.3 In extreme emergency situations, exercise good judgment and decide and act on his/her own; and
 - 3.1.4 Initiate communication fan-outs to ensure proper information is given regarding school closure.
 - 3.2 The Superintendent will:
 - 3.2.1 Arrange for the Bus Contractor to be notified immediately; and
 - 3.2.2 Initiate communication fan-outs to the school community via the District Website and all Social Media Platforms. In addition, the District will send emergency messaging via the Emergency Messaging App by Email, Text Messaging and Voice-Messaging. Additionally, announcements will be shared with the larger community via traditional media by television and/or radio.
5. In the event of inclement weather causing the cancellation of the transportation services for some students, the following procedures will apply:
 - 5.1 Staff shall be on duty if the school is open;
 - 5.2 Unless otherwise directed by the Principal, teachers shall be responsible for the direct supervision and instruction of their assigned classes for students not affected by the cancellation of transportation services;
 - 5.3 Teachers shall exercise their professional judgment in making the decision to present new material or to undertake supplementary activities when transportation services to the school are cancelled. If new material is presented, teachers shall make provision for students to attain the objectives of the material missed during their absence;
 - 5.4 Principals are to exercise their own judgment in respect of the application of attendance policies in their schools.
6. If weather and road conditions place the welfare of staff in some jeopardy in reaching their usual place of residence, the Principal may authorize a staff member to leave prior to normal school closing time. The Principal must ensure appropriate supervision is maintained.

Reference: Section 57, 60, 61, 113, School Act
Employment Standards Act



Medicine Hat Catholic Board of Education

1251 – 1st Avenue SW, Medicine Hat, Alberta T1A 8B4

Toll Free 1.866.864.0013

Phone 403.527.2292

www.mhcbe.ab.ca

Fax 403.529.0917

Dear Parents and Guardians:

Reference: Administrative Procedure 132 – Inclement Weather – Bus Cancellation/School Closure

As part of our contract with SOUTHLAND TRANSPORTATION providing school bus service to Medicine Hat Catholic schools, SOUTHLAND is required to outline the road and weather conditions that exist for School Bus Routes to be cancelled.

The purpose of this letter is to inform you of those conditions and to make you aware of the processes used to inform parents when school busses will not be running due to inclement weather. SOUTHLAND has informed us that the causes for bus cancellation are safety related issues as a result of heavy overnight snowfall and ice on the roads. Should these conditions exist, SOUTHLAND will assess the situation at **5:30 am**. Bus route service may be cancelled for the day if SOUTHLAND determines that the heavy overnight snowfall and/or the ice on the road are detrimental to safe school bus travel.

Temperature and wind-chill in of themselves are not criteria SOUTHLAND will use for the decision to cancel bus route service for the day. Announcements about bus cancellation are communicated by the SOUTHLAND TRANSPORTATION on local radio stations. The School District is also informed. Notification of the bus route cancellation will be posted on the district website at www.mhcbe.ab.ca and on all social media platforms [@mhcatholic](https://twitter.com/mhcatholic) and in addition, the District will send emergency messages via the Emergency Messaging App by-Email, Text Messaging and Voice-Messaging.

Important Notes:

- Please ensure children are dressed warm and appropriate for inclement weather;
- Please ensure alternate arrangements are in place in the event school busses are not running;
- Parents have the ultimate responsibility in making the decision on whether children walk to school or to the school bus during inclement weather.

School Closure: Schools will remain open during inclement weather unless travel is not recommended. Schools will *only be closed* due to inclement weather when the Medicine Hat Police Service advises no travel on city streets.

- Announcements about school closure will be communicated on local radio stations
- Notification of school closure will be posted on the district website at www.mhcbe.ab.ca and on all social media platforms [@mhcatholic](https://twitter.com/mhcatholic)
- Emergency messaging will be sent via School Messenger by Email, Text Messaging and Voice-Messaging.

As an ongoing reminder, it is important Parents/Guardians **OPT-IN** to **SchoolMessenger** (District Emergency Messaging App) to receive emergency notifications by text message from the school district. To receive text messages, you must opt-in; simply text **"Yes" or "Y" to 724665**.

Should you have any questions, please contact your child's School Principal. Thank you.

Superintendent of Schools
Medicine Hat Catholic Board of Education

"Showing the Face of Christ to All"

In partnership with Family, Church and Community since 1911

Superintendents Report Board Meeting December 2018

Board Meeting

1. AERR and 3 year Education Plan for 2018-2021 – Meeting with Alberta Ed

On December 6th senior administration and our FNMI lead teacher met with three Field Managers from Alberta Education to discuss the Medicine Hat Catholic School's 3 Year Education Plan (3YEP) and Annual Education Results Report (AERR) and to discuss how Alberta Education can continue to support our jurisdiction. The conversation centered on:

- MHCBE areas of success, growth and improvement reflected in your 3YEP/AERR.
- Challenges MHCBE is facing and the strategies we have in place to address these challenges
- APORI results and trends
- From the document, "Promising Practices in Supporting Success for Indigenous Students" what are some of the strategies your school authority has in place to achieve some or all of the identified six outcomes?
- How can Alberta Education continue to provide support to you and your jurisdiction?

We had an excellent two hour meeting with the Alberta Education representatives. They were very pleased with our comprehensive report and the time, detail and attention to ensuring it was a meaningful and living document.

Receive as information

2. Administrative Procedure 260 – Field Trip Swimming consent form.

AP 260 Field Trips, Section 28 outlines the requirements for school participation in water based activities including boating, swimming off-site and in hotel swimming pools. Changes have been made to the AP and will be reviewed and discussed at the meeting. We are in discussion with our Insurance provider to review our changes and revised AP. These changes are to be reviewed by school principals with lead teachers and coaches on a regular basis to ensure compliance.

Receive as information

3. MHCBE Board and DLT Retreat – Dec 13th 2018

In the Board Work Plan an Annual Retreat is scheduled for trustees and the Division Leadership Team. We will once again this year be inviting **Bonnie Annicchiarico** to facilitate the retreat. Last year Bonnie presented on the Marks of a Catholic School.

The retreat is scheduled for Dec 13th, 9-3 pm at Holy Family Parish Hall. Coffee will be served at 8:30 and the day will start with an Opening Celebration at 9:00. This year the topic of the retreat will be *Catholic Education: Marks of an Excellent Catholic Leader*.

Receive as information

4. School Education Plan Presentations

All schools have now presented their School Education Plan to stakeholders. I am very pleased with the effort, passion and thorough presentation given by our school administrators for their respective schools. We have much to be proud of. As we continue to examine ways to engage stakeholders the trustees will need to give thought to how they might want to proceed with Education Plan presentations in the coming year.

Congratulations to our school administrators.

Receive as information

5. Masses, Christmas concerts and school functions

I would like to encourage our trustees and senior office administration to make an effort to attend a school based function, whether that be a school mass, a concert or special school function. Schools celebrate the advent season in a meaningful way embracing our Catholic traditions. Our involvement is much appreciated and it provides an opportunity to engage our parents and staff during this advent season. A list of activities is attached. Please give thought to what you might be able to attend.

Receive as information

Attachment - Masses, Christmas concerts and school functions

École St. John Paul II School

Christmas Concert	Date: Dec. 18 th	Time: 6:30pm	Location:
Mass	Date: Dec. 5 th	Time: 11:00am	Location:
Food Drive Pick-Up	Date: Dec. 13 th	Time: PM	Location: École St. John School

Mother Teresa School

Christmas Concert	Date: Dec. 19 th	Time: 7:00pm	Location:
Mass	Date: Dec. 11 th	Time: 9:30am	Location: Holy Family Parish

Notre Dame Academy

Christmas Store	Date: Dec. 18 th	Time: 9:00-11am	Location: Notre Dame Academy
Mass	Date: Dec. 6 th	Time: 10:00am	Location: Holy Family Parish
Advent Mass	Date: Monday's in Dec	Time: 8:30am	Location: Notre Dame School

St. Francis Xavier School

Christmas Concert	Date: Dec. 19 th	Time: 7:00pm	Location: Dream Centre
Mass	Date: Dec. 14 th	Time: 11:00am	Location: St. Patrick's Parish
Christmas Dinner	Date: Dec. 14 th	Time: 12:00pm	Location: St. Patrick's Parish

St. Louis School

Christmas Concert	Date: Dec. 19 th	Time: 6:30pm	Location:
Mass	Date: Dec. 5 th	Time: 10:00am	Location: St. Patrick's Parish
Christmas Dinner	Date: Dec. 20 th	Time: 12:00pm	Location: St. Patrick's Parish

St. Mary's School

Christmas Concert	Date: Dec. 18 th	Time: 7:00pm	Location: Esplanade
Mass	Date: Dec. 12 th	Time: 10:00am	Location: Holy Family Parish
Joint Band Concert *(McCoy & St. Mary's band)	Date: Jan. 17 th	Time: 7:00pm	Location: St. Mary's School
Advent Mass	Date: Monday's in Dec	Time: 9:00am	Location: St. Mary's School

St. Michael's School

Christmas Concert	Date: Dec. 13 th	Time: 12:30pm & 7pm	Location: MH College
-------------------	-----------------------------	---------------------	----------------------

St. Patricks' School

Christmas Concert	Date: Dec. 19 th	Time: 10:30 – 11:45 & 1:30 – 2:45 Christmas Carols	Location:
Mass	Date: Dec. 13 th	Time: 5:30 – 8:00pm	Location: Holy Family Parish



1. **Corporate Communications Advertising/Public Relations** - Exhibit a consistent message and increase community awareness.

Catholic Schools are a vibrant part of the public education system in Alberta. In Alberta, there is no tuition to attend a Catholic Schools. All are Welcome. Catholic & Non-Catholic students welcome in our Schools.

Communications & Marketing Strategy September 2018 – June 2019

1.1 Goal Setting

- #1 - Review advertising products and how they relate to the Audience, Purpose of the product & the Value they bring to the District/Schools.
- #2 - Better utilize dedicated advertising \$ to specifically target our audience.
- #3 - Use advertising dollars in new ways.

1.2 Advertising Product Development

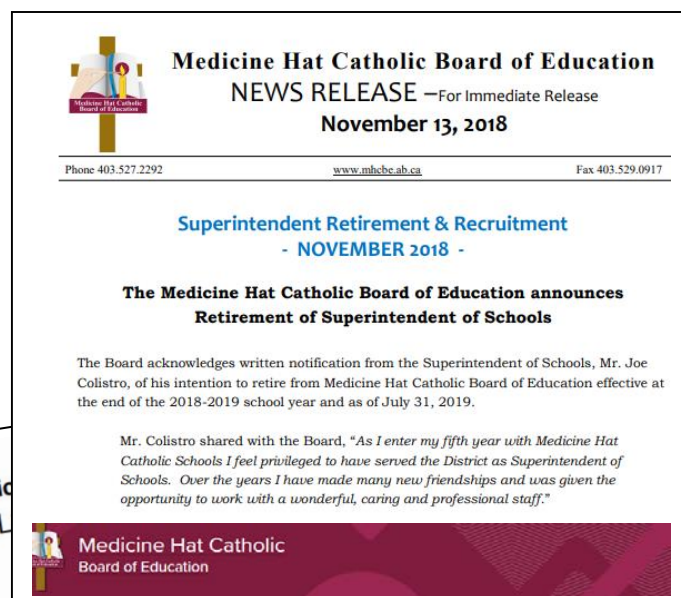
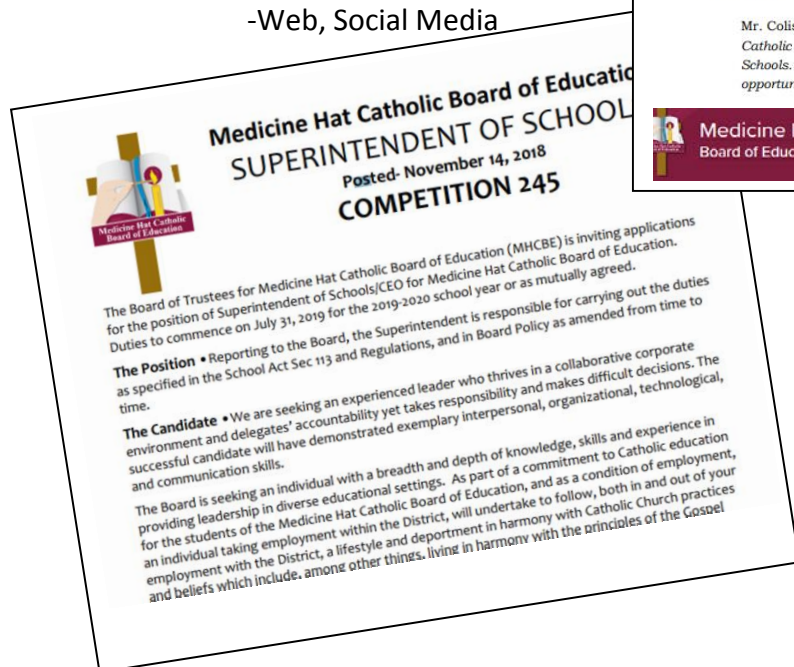
1. School Brochures – 2018-2019

- i. Goal: Each MHCBE School has a dedicated brochure to details our Schools & School Programs. The focus of the brochure development is to highlight programming for students in their transitioning year ie; *moving from elementary to middle school and middle school to high school.*
- ii. Brochures will feature information relating to academic results.

2. CONNECTING WITH OUR COMMUNITY

1. Media Release & Job Posting.

- a. Superintendent of Schools
Media Release-Announcing Retirement
- b. Superintendent of Schools
Job Posting – by Dec 15th
–Apply to Education
–CASS website
–ASBA website
–CASSIX website
–Web, Social Media



2. December – IT'S CHRISTMAS TIME -

Christmas message... [Listen](#)

Its Christmas time...and Medicine Hat Catholic Schools are preparing our hearts for Jesus to come. We wait...and we pray... and we hope...so we can love more generously. Medicine Hat Catholic Schools wish you a happy and holy Christmas season. May the Lord bless you in the coming year...Merry Christmas!

3. EMERGENCY PROTOCOLS –

a. Updated AP 132- Inclement Weather & Letter to Parents was included in Nov School Newsletters with this message:

Message to Parents:

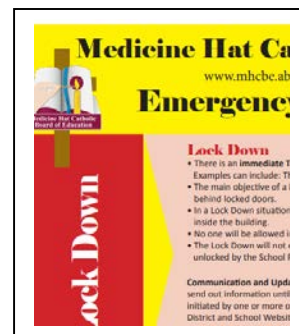
➔ Now that winter is here, read our Bus Cancellations & School Closures Policy

[Inclement Weather Policy for Schools](#)

➔ Medicine Hat Catholic Schools have partnered with HOUR ZERO, a leader in Emergency Preparedness Planning. Our schools & staff are currently involved in Emergency Preparedness Training.

➔ Parents please review [District Emergency Protocols Guide](#); Save the link on your phone for a quick reference. REMINDER...Parents/Guardians please OPT-IN to receive emergency messages from your child's school.

Text **Yes** or **Y** to **724665**.



4. CACE – Canadian Association of Communicators in Education –

a. **MHCBE** is a member of CACE.

Communications Team members attended the CACE Conference in Toronto Oct 27 – Oct 30th.

b. A brief presentation on some of the highlights and our Take-Aways.



FEBRUARY IS REGISTRATION MONTH IN ALL CATHOLIC SCHOOLS in MEDICINE HAT K -12 & Early Learning!

“Everything Registration” ...

February 2019 Registration –

Communication Strategy

January 07, 2019 – Pre-Advertising

- Website, Social Media – Registration Coming Soon!
- Posters to Schools advertising Registration.

January 14, 2019 – Registration Process Begins

- Registration Forms, brochures insert and brochures are revised and printed.

January 21 2019 –Student Registration

- Pre-Populated Student Registration Forms home in the backpacks (students currently enrolled), **returned Feb 1, 2019**
- Blank Student Registration Forms supplied to schools for *New Students* and *Early Learning & Kindergarten*. New registrations accepted.
- Webpage **Registration Page** updated with 2019-2020 Registration Information, Forms, Handbooks, and Brochures etc. K – 12 including Early Learning and Kindergarten Brochures

January 21, 2019 – Advertising Launch

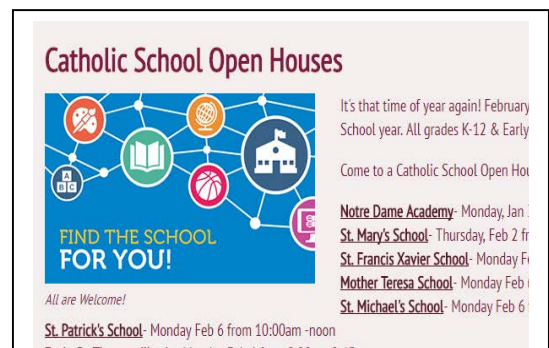
- **Magnet Signs** on some school properties and various locations throughout the City.
- **MH News** – Catholic School Open Houses -listing of open houses scheduled for all 9 Schools-Ad: Jan 26th
- **MH News**–Spot Ad (District-Wide Registration) & Early Learning -Ad: **Feb 4th**
- **Website/Social Media**
 - **Latest News** - Registration Info Push→from Division to School Websites.
 - Specialized **Facebook Cover Photos/Banners** created for school Facebook Pages.
 - **Social Media Postings** → (Facebook, Twitter & Instagram)

February 4 – 8, 2019- Advertising

- **We’re on the Radio –**
2 Radio Ads: #1 (District-Wide Registration); #2 (Kindergarten & Early Learning). Recorded with student voiceovers. CHAT, MY96 & 93.7-Airing the week of Feb 5- 9th English & French Immersion.

OPEN HOUSE for Feb Registration

- We will post a “**Come to a Catholic School Open House**” listing on the web & social media.
- What are School Open House Dates, Times, Event Strategy etc.



Catholic School Open Houses

It's that time of year again! February School year. All grades K-12 & Early Learning.

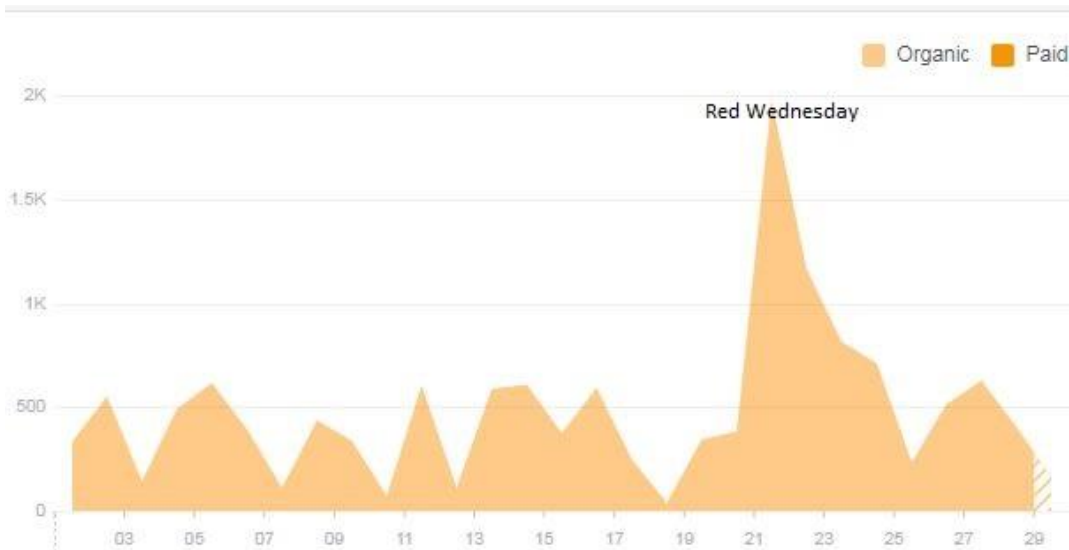
Come to a Catholic School Open House!

Notre Dame Academy - Monday, Jan 21
St. Mary's School - Thursday, Feb 2 from 10:00am - noon
St. Francis Xavier School - Monday Feb 5 from 10:00am - noon
Mother Teresa School - Monday Feb 5 from 10:00am - noon
St. Michael's School - Monday Feb 6 from 10:00am - noon

FIND THE SCHOOL FOR YOU!

All are Welcome!

St. Patrick's School - Monday Feb 6 from 10:00am - noon



Social Media Activity

998 to 1008 likes on **Facebook** 617 to 619 followers on **Twitter**

487 to 548 followers on **Instagram**

Neat thing: MHCBE's post reach was up 4% from last month, but engagement was up 39%.

October Projects:

- ✓ Catholic Education Sunday Video
- ✓ Community Service Projects Album created
- ✓ Fine Arts Calendar posted
- ✓ SJPII News BTS video
- ✓ Welcome to Instagram, St. Louis!
- ✓ CCT & NDA girls BBall Website
- ✓ St. Pat's Tigers Hockey visit – video & pics shared on all social media
- ✓ Advent Masses & Reflections Calendar
- ✓ Accountability Pillar – Infographic blocks on all social media, full infographic and links to pillars on website
- ✓ Red Wednesday – Photo album shared on all social media, shared with Diocese. 200+ facebook likes including those on shared posts.
- ✓ Superintendent Retirement – Job advertised, news release on website

November Projects:

- French Immersion Video
- Nutrition Video
- Community Service Projects – share video, photographs on social media
- Photographing Advent Masses
- Photographing & Promoting Christmas concerts, plays



Today we pray for and give thanks to our country's veterans and serving military members. May we never forget the sacrifices made for us.
#remembranceday



640 People Reached 47 Engagements
Published by Mhcb Schools [?] · November 26 at 4:13 PM

Congratulations to team green, winners of our @chat945 Food Drive challenge!
Together our office brought in 1,714 lbs of food for the Medicine Hat Food Bank!



St. Patrick's School celebrated #metisweek this afternoon! FNMI (First Nations, Métis and Inuit) Support Teacher Raevon presented to several classes this afternoon. A lot of wonderful knowledge was shared and learned today. ❤️



Medicine Hat Catholic Board of Education
Published by WebGuide For Schools [?] · November 26 at 4:13 PM

"When it comes to adaptations, I have learned that you have to ask the actual person who needs the actual adaptation. Staff had the pleasure of hearing activists Emma Va Kunc speak on Acceptance, Inclusion & Belonging."



601 People Reached 174 Engagements
Betty Nau- Messner, Ingrid Andres and others



POSTED ON: NOVEMBER 23, 2018
Oct. 2018 Accountability Pillar Results

TOP NOTCH LEADERS, EXCELLENT TEACHERS AND SUPPORT STAFF AND WELL- PREPARED STUDENTS The Board of Trustees acknowledges the...

READ MORE

Bus changes - Notre Dame Academy &...

POSTED ON: NOVEMBER 26, 2018

Notice to Parents of Students who currently ride either the Notre Dame Academy Bus or the École St. John Paul II School...

READ MORE

2018 Advent Masses and Reflections

POSTED ON: NOVEMBER 26, 2018

December 4 - Monsignor McCoy High School will be having an Advent reflection - 9:30 December 5 - Advent Mass at St...

READ MORE

MHCBE announces retirement of Superintendent...

POSTED ON: NOVEMBER 21, 2018

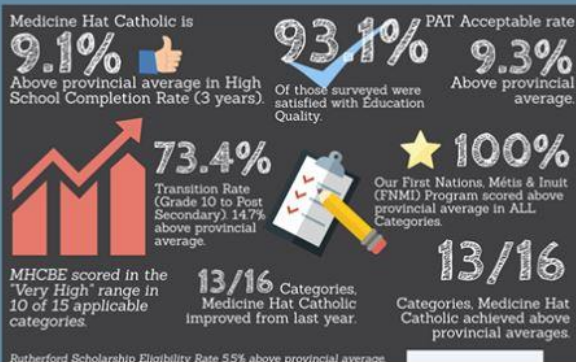
MHCBE News Release - Superintendent Retirement & Recruitment The Medicine Hat Catholic Board of Education announces Retirement...

READ MORE



Coming Up

École St. John Paul II School News with Zach and Bola



Red Wednesday
17 Photos

Get More Likes, Comments and Shares
This post is performing better than 95% of other posts on your Page. Boost it to get more great results.

635 People Reached 585 Engagements
Boost Post

Arezki Flih, Kathy Johnson and 53 others · 8 Comments 26 Shares

**Associate Superintendent Human Resources
Board Meeting, December 11, 2018**

AB Education Curriculum Implementation Plan

Since the November Board meeting, Alberta Education has provided information concerning the implementation plan for the new K-4 curriculum. The highlights include:

- a. January / June 2019 (K-4 Preparatory Phase)** – AB Education will prepare to pilot new curriculum. AB Ed will determine questions, methods and participants for field testing. Part of the preparation process will be looking at resources. AB Ed believes approximately 70% of approved resources will continue to be used for the new curriculum. The approved resources will be analyzed to determine appropriateness by resource committees.
- b. September 2019 / June 2020 (K-4 Early Implementation Stage)** – This is the pilot year. How schools / classes / teachers get chosen to pilot is not known at this time. (MHCBE will be looking to pilot in a number of schools) Resources/ assessments will continue to be developed.
- c. September 2020 (K-4 Full Implementation Stage)** – All teachers will be responsible for the new curriculum.

Action: N/A

Recommendation: Information

Learning Quality Standard Certification

As you are aware, the new LQS will be implemented by September 2019. Prior to September 1, 2019, teachers who are in a leadership role in the 2018/2019 school year may acquire their leadership certification in two ways:

1. Those working in designated principal roles during the 2018/19 school year, those are acting in the principal role for half of the 2018/19 school year, as well as principals on leave during the year: apply for a grandparented leadership certification.
2. Those in assistant principal, associate principal, vice-principal, or other school jurisdiction leadership roles in the 2018/19 school year: complete a one-time approved in-service training program. This training will be available throughout Alberta.

The one-time in-service training opportunities are being developed and provided through a collaborative effort by the Alberta Teachers' Association (ATA), College of Alberta School Superintendents (CASS), and Association of Independent Schools & College in Alberta (AISCA). Alberta Education will be supporting this learning opportunity, and there will be no registration costs for individuals to attend. After September 1, 2019, teachers new to leadership roles or aspiring to them, will be able to acquire leadership certification through the completion of an approved leadership training program offering by one of Alberta's post-secondary institutions.

In addition to the certification requirements, all administrators with principal or vice principal designations with MHCBE are participating in district PD to ensure all have a clear collective

understanding of the LQS. School leaders will work collaboratively on each of the following competencies; Fostering Effective Relationships, Modeling Commitment to Professional Learning, Embodying Visionary Leadership, Leading a Learning Community, Supporting the Application of Foundational Knowledge about First Nations, Metis and Inuit, Providing Instructional Leadership, Developing Leadership Capacity, Managing School Operations and Resources, and Understanding and Responding to the Larger Societal Context.

Mrs. Richard is also working monthly with division Principals, Vice Principals and Senior Leadership on increasing their capacity to provide Faith Leadership in schools.

Action: N/A

Recommendation: Information

**Medicine Hat Catholic Board of Education
Secretary Treasurer Board Report
November 13, 2018 Public Meeting**

1. 2018-2019 1st Quarter Financial Update

The 1st quarter financial update for 2018-19 will be presented.

Recommendation: *None*

Attachment: 2018-19 1st Quarter Financial Update (to be distributed)

2. Playground Pilot Project Submission

The Ministry of Education is piloting a project for the construction or replacement of school year playgrounds across the province. \$25.5 million was set aside for this project.

Senior Administration conducted an assessment of all the playgrounds in the district and compared the results to the criteria outlined. Three projects were selected primarily on age and deviation from current CSA standards for submission for the pilot project. The submitted proposals are:

- St. Patrick's School – Playground phase 1
- Mother Teresa School – Playground phase 1
- St. Michael's School

Recommendation: *None – Information only*

Attachment: a. E-mail from Minister Eggen – November 9, 2018
b. E-mail from Minister Eggen – October 24, 2018
c. Submission for the Playground Pilot Project

3. Solar Panels

The Government of Alberta is investing \$15 million into the installation of solar panels. Senior Administration is going through the documentation and is preparing to submit the expression of interest.

Recommendation: *None – Information only*

Attachment: Email from Education Deputy Minister dated November 29, 2018

4. Playground Trial Results

The City of Medicine Hat has completed school and playground zone trials throughout the city. Overall there was no trial enhancement which clearly demonstrated an ability to improve driver and pedestrian awareness or compliance in zones.

The City's plan is to:

- Re-establish the zones to the original conditions;
- Implement an education campaign for 2018-19;
- Continue to review parking challenges around the school as required; and,
- Investigate alternative road narrowing traffic calming techniques.

Recommendation: *None – Information only*

Attachment: Letter and Information package from the City of Medicine Hat

5. Policy 7 – Trustee Honorarium

Coming out of the November 13, 2018 board meeting was direction on needed amendments to Policy 7 section 11 related to trustee honorariums.

Recommendation: *That the Board of Trustees for The Medicine Hat Catholic Board of Education approve the first reading of the amendment to Policy 7 as presented.*

That the Board of Trustees for The Medicine Hat Catholic Board of Education approve the second reading of the amendment to Policy 7 as presented.

Attachment: Amended Policy 7 (to be distributed)

6. School Council Reports and Financial Statements

The 2017-18 School Council Financial Statements have not been received from all principals as yet as required under policy 17. We are working with the schools to have them compiled and available for the January 2019 meeting.

Recommendation: *None – for information only*

Attachment: None

Greg MacPherson

From: Joe Colistro
Sent: Friday, November 09, 2018 10:50 AM
To: Greg MacPherson; Chuck Hellman; Hugh Lehr
Subject: Fwd: Playground Pilot Project
Attachments: Playground Pilot Submission Template.docx; ATT00001.htm

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Facilities

Another project to discuss.
Joe

Sent from my iPhone

Begin forwarded message:

From: EDC Minister <Education.Minister@gov.ab.ca>
Date: November 9, 2018 at 10:46:27 AM MST
Cc: Dale Box <dale.box@gov.ab.ca>
Subject: Playground Pilot Project

To: Board Chairs of Public, Separate, and Francophone School Boards

Further to my October 24, 2018 email, I am pleased to provide further details on the criteria for the playground pilot program.

Please review the attached template and identify your five highest-priority school playgrounds that meet all of the criteria as presented. Please return the completed template to Dale Box, Director, Strategic Planning, at dale.box@gov.ab.ca by November 30, 2018.

If you have any questions, please contact Mr. Box at 780-415-5854 (toll-free by first dialing 310-0000).

Sincerely,

David Eggen
Minister of Education

Attachment:
1) Playground Pilot Submission Template

cc: Superintendents of Public Separate, and Francophone School Boards

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please

Greg MacPherson

From: Joe Colistro
Sent: Wednesday, October 24, 2018 3:16 PM
To: Greg MacPherson
Subject: FW: Playground Pilot Project

Don't know if you got this.
Joe

From: EDC Minister [<mailto:Education.Minister@gov.ab.ca>]
Sent: Wednesday, October 24, 2018 2:55 PM
Subject: Playground Pilot Project

To: Board Chairs of Public, Separate, and Francophone School Boards

On June 2, 2017, the Honourable Rachel Notley, Premier, announced a new Government of Alberta funded playground program. In Budget 2017, \$25.5 million was set aside to support playgrounds throughout the province. The information and experience gained since the announcement of this initiative is now being used to develop recommendations for future policy on the construction of playgrounds. While government continues to support those projects that are currently approved, we are exploring ways we can work with school boards to further support the construction or replacement of playgrounds in this province.

I am pleased to inform you that later this fall, I will announce a pilot project focused on playgrounds that are aging and in need of replacement. Eligibility criteria are currently being developed and will be shared with you in the near future. Meanwhile, I am asking boards to think about schools that may benefit from participation in this pilot project.

I look forward to working with you as we move forward with the playground program.

Sincerely,

David Eggen
Minister of Education

cc: Superintendents of Public, Separate, and Francophone School Boards
Communications Contacts at School Divisions

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

Greg MacPherson

From: Greg MacPherson
Sent: Friday, November 30, 2018 10:46 AM
To: Dale Box (Dale.Box@gov.ab.ca)
Cc: Joe Colistro
Subject: Playground Grant
Attachments: MHCBE Playground Priority 3 - St. Mike.pdf; MHCBE Playground - Priority 1 - St. Patricks.pdf; MHCBE Playground Priority 2 Mother Teresa.pdf

Hi Dale,

We are very excited about this new grant for the replacement of playgrounds. We have assessed all of our playgrounds and have identified three which are in need of replacement which fit the criteria.

Please accept these prioritized applications.

Thank you,
Greg MacPherson



Playground Pilot Submission Template

On October 24, 2018, I indicated that we are exploring ways we can work with school boards to further support the construction or replacement of playgrounds in this province. I asked you to think about schools that may benefit from participation in a pilot project.

This template outlines the criteria that you are to use to determine the projects that you deem to be your highest priority playground projects. Please complete a template for each identified school.

Jurisdiction: Medicine Hat Catholic Board of Education

School: St. Patrick's

Required Conditions – All boxes must be selected for a project to qualify for the pilot program

- ☒ School has a Kindergarten to Grade 6 component.
- ☒ School was not part of the recent playground announcements (the complete list of approved projects can be found at <https://education.alberta.ca/school-infrastructure/current-school-projects/>).
- ☒ Playground has not received any other government grants such as the Community Facility Enhancement Program grant from the Ministry of Culture and Tourism.
- ☒ Funding will not be used to reimburse previous expenditures on playground projects.
- ☐ School does not currently have a playground OR ☒ Playground will need to be removed within the next few years because it will no longer meet the Canadian Standards Association (CSA) playground standards.

Supporting Criteria – Please check all that apply (Note: At least one box must be selected)

- ☒ Playground plays an integral part in the physical education program at the school.
- ☐ Current playground is not suitable for the current grade configuration of the school.
- ☒ Current playground is too small for the number of students in the school.
- ☐ The school has a nutrition program in place for students.

Please provide further details supporting the need for this project.

Priority #1

St. Patrick's School K-5, Phase one of the playground was built in 1999.

Attached is the plan for St. Patrick's.

The Playground has been well kept but will be 20 years old next year. It is quite possible that the playground will need to be replaced as it may not meet the CSA standards within a couple of years.

Enrolment at St. Patrick's school has continued to increase over the past few years putting added pressure to the playground structure.

Playground Pilot Submission Template

On October 24, 2018, I indicated that we are exploring ways we can work with school boards to further support the construction or replacement of playgrounds in this province. I asked you to think about schools that may benefit from participation in a pilot project.

This template outlines the criteria that you are to use to determine the projects that you deem to be your highest priority playground projects. Please complete a template for each identified school.

Jurisdiction: Medicine Hat Catholic Board of Education

School: Mother Teresa

Required Conditions – All boxes must be selected for a project to qualify for the pilot program

- ☒ School has a Kindergarten to Grade 6 component.
- ☒ School was not part of the recent playground announcements (the complete list of approved projects can be found at <https://education.alberta.ca/school-infrastructure/current-school-projects/>).
- ☒ Playground has not received any other government grants such as the Community Facility Enhancement Program grant from the Ministry of Culture and Tourism.
- ☒ Funding will not be used to reimburse previous expenditures on playground projects.
- ☐ School does not currently have a playground OR ☒ Playground will need to be removed within the next few years because it will no longer meet the Canadian Standards Association (CSA) playground standards.

Supporting Criteria – Please check all that apply (Note: At least one box must be selected)

- ☒ Playground plays an integral part in the physical education program at the school.
- ☐ Current playground is not suitable for the current grade configuration of the school.
- ☐ Current playground is too small for the number of students in the school.
- ☒ The school has a nutrition program in place for students.

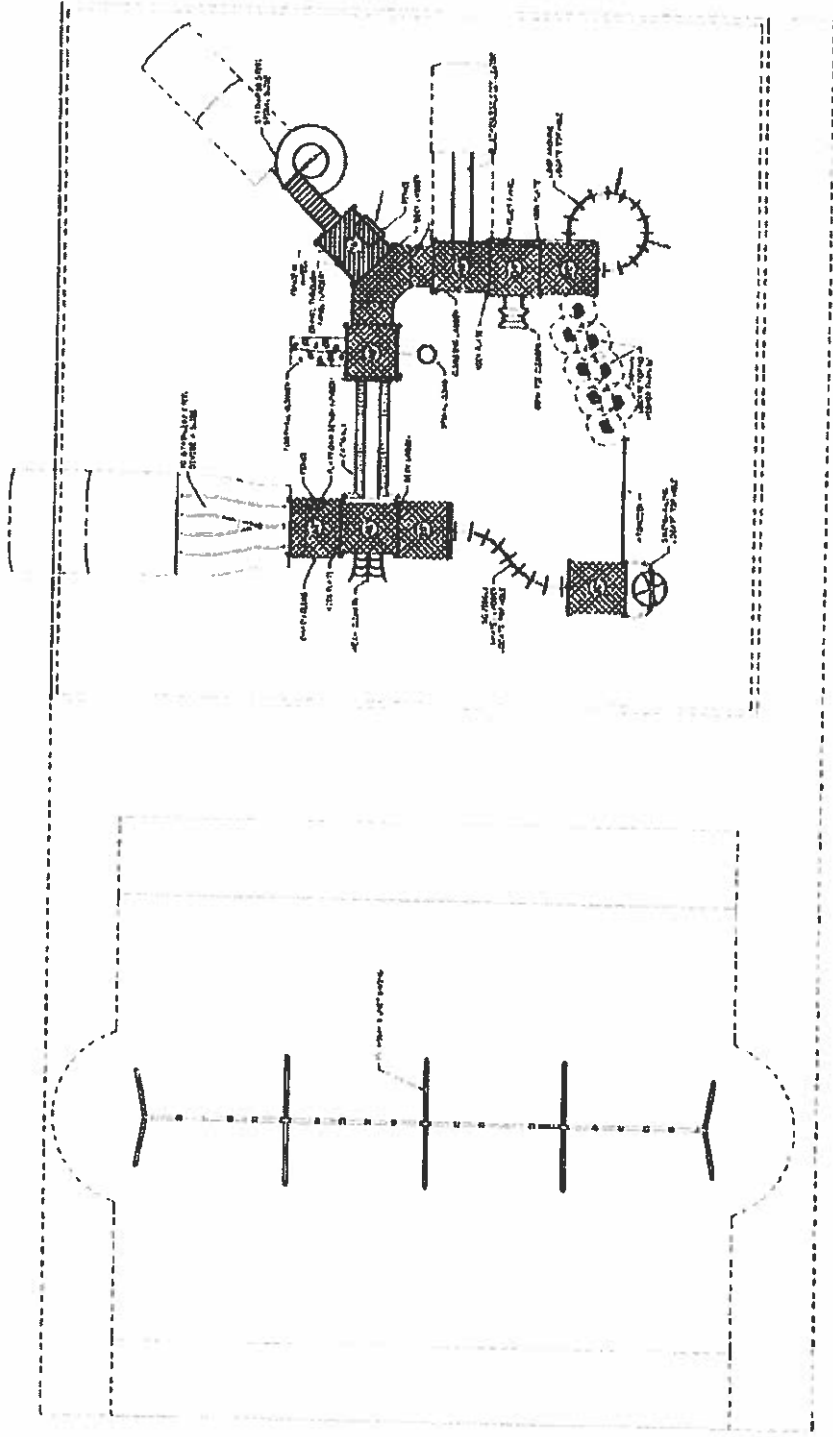
Please provide further details supporting the need for this project.

Priority #2

Mother Teresa School K-6, Phase one of the playground was built in 2002.

Attached is the plan for Mother Teresa.

Phase one of the playground has been well kept but is 16 years old. It is quite possible that the playground will need to be replaced in the next few years as it may not meet the CSA standards.



BLUEPRINT
APPROVED FOR CONSTRUCTION
DATE: 10/10/2002
DRAWN BY: J. B. BROWN
CHECKED BY: J. B. BROWN
SCALE: 1/4" = 1'-0"
SHEET NO. 1 OF 1

ATTENTION: INSTALLER
PLEASE CONSULT WITH CUSTOMER
THE DEPTH OF SAFETY BASE TO
ENSURE POSTS ARE 1" BELOW
FINISHED GRADE.

* MOTHER TEXESA
2002

Playground Pilot Submission Template

On October 24, 2018, I indicated that we are exploring ways we can work with school boards to further support the construction or replacement of playgrounds in this province. I asked you to think about schools that may benefit from participation in a pilot project.

This template outlines the criteria that you are to use to determine the projects that you deem to be your highest priority playground projects. Please complete a template for each identified school.

Jurisdiction: Medicine Hat Catholic Board of Education

School: St. Michael's

Required Conditions – All boxes must be selected for a project to qualify for the pilot program

- ☒ School has a Kindergarten to Grade 6 component.
- ☒ School was not part of the recent playground announcements (the complete list of approved projects can be found at <https://education.alberta.ca/school-infrastructure/current-school-projects/>).
- ☒ Playground has not received any other government grants such as the Community Facility Enhancement Program grant from the Ministry of Culture and Tourism.
- ☒ Funding will not be used to reimburse previous expenditures on playground projects.
- ☐ School does not currently have a playground OR ☒ Playground will need to be removed within the next few years because it will no longer meet the Canadian Standards Association (CSA) playground standards.

Supporting Criteria – Please check all that apply (Note: At least one box must be selected)

- ☒ Playground plays an integral part in the physical education program at the school.
- ☐ Current playground is not suitable for the current grade configuration of the school.
- ☐ Current playground is too small for the number of students in the school.
- ☒ The school has a nutrition program in place for students.

Please provide further details supporting the need for this project.

Priority Number #3

St. Michael's School K-6, The playground was built in 2003.

Attached is the plan for St. Michael's.

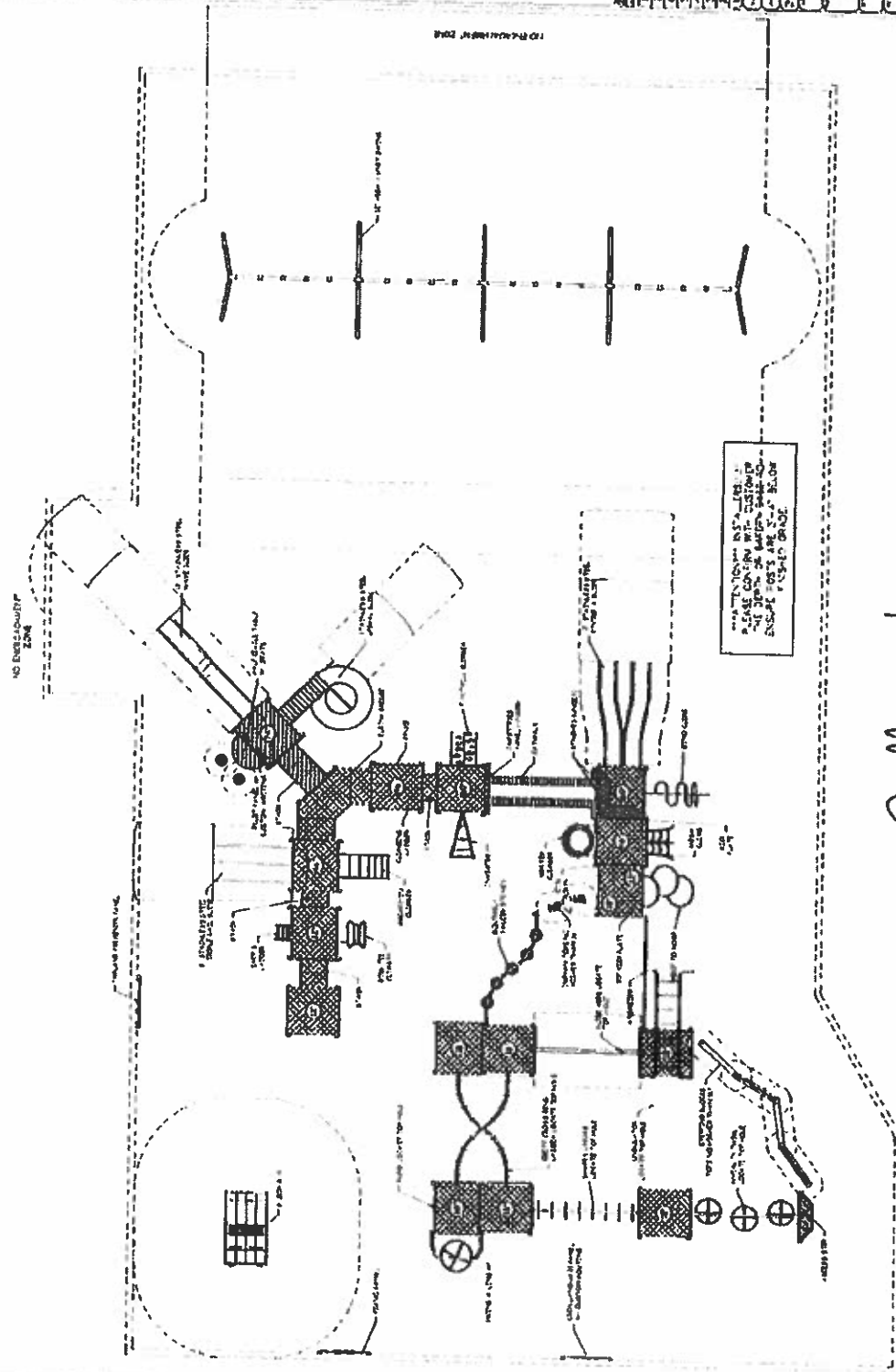
The Playground has been well kept but is currently 16 years. It is quite possible that the playground will need to be replaced in the coming years as it may not meet the CSA standards.



1	1/4" x 1-5"	1000	1000
2	1/4" x 1-5"	1000	1000
3	1/4" x 1-5"	1000	1000
4	1/4" x 1-5"	1000	1000
5	1/4" x 1-5"	1000	1000
6	1/4" x 1-5"	1000	1000
7	1/4" x 1-5"	1000	1000
8	1/4" x 1-5"	1000	1000
9	1/4" x 1-5"	1000	1000
10	1/4" x 1-5"	1000	1000
11	1/4" x 1-5"	1000	1000
12	1/4" x 1-5"	1000	1000
13	1/4" x 1-5"	1000	1000
14	1/4" x 1-5"	1000	1000
15	1/4" x 1-5"	1000	1000
16	1/4" x 1-5"	1000	1000
17	1/4" x 1-5"	1000	1000
18	1/4" x 1-5"	1000	1000
19	1/4" x 1-5"	1000	1000
20	1/4" x 1-5"	1000	1000
21	1/4" x 1-5"	1000	1000
22	1/4" x 1-5"	1000	1000
23	1/4" x 1-5"	1000	1000
24	1/4" x 1-5"	1000	1000
25	1/4" x 1-5"	1000	1000
26	1/4" x 1-5"	1000	1000
27	1/4" x 1-5"	1000	1000
28	1/4" x 1-5"	1000	1000
29	1/4" x 1-5"	1000	1000
30	1/4" x 1-5"	1000	1000
31	1/4" x 1-5"	1000	1000
32	1/4" x 1-5"	1000	1000
33	1/4" x 1-5"	1000	1000
34	1/4" x 1-5"	1000	1000
35	1/4" x 1-5"	1000	1000
36	1/4" x 1-5"	1000	1000
37	1/4" x 1-5"	1000	1000
38	1/4" x 1-5"	1000	1000
39	1/4" x 1-5"	1000	1000
40	1/4" x 1-5"	1000	1000
41	1/4" x 1-5"	1000	1000
42	1/4" x 1-5"	1000	1000
43	1/4" x 1-5"	1000	1000
44	1/4" x 1-5"	1000	1000
45	1/4" x 1-5"	1000	1000
46	1/4" x 1-5"	1000	1000
47	1/4" x 1-5"	1000	1000
48	1/4" x 1-5"	1000	1000
49	1/4" x 1-5"	1000	1000
50	1/4" x 1-5"	1000	1000
51	1/4" x 1-5"	1000	1000
52	1/4" x 1-5"	1000	1000
53	1/4" x 1-5"	1000	1000
54	1/4" x 1-5"	1000	1000
55	1/4" x 1-5"	1000	1000
56	1/4" x 1-5"	1000	1000
57	1/4" x 1-5"	1000	1000
58	1/4" x 1-5"	1000	1000
59	1/4" x 1-5"	1000	1000
60	1/4" x 1-5"	1000	1000
61	1/4" x 1-5"	1000	1000
62	1/4" x 1-5"	1000	1000
63	1/4" x 1-5"	1000	1000
64	1/4" x 1-5"	1000	1000
65	1/4" x 1-5"	1000	1000
66	1/4" x 1-5"	1000	1000
67	1/4" x 1-5"	1000	1000
68	1/4" x 1-5"	1000	1000
69	1/4" x 1-5"	1000	1000
70	1/4" x 1-5"	1000	1000
71	1/4" x 1-5"	1000	1000
72	1/4" x 1-5"	1000	1000
73	1/4" x 1-5"	1000	1000
74	1/4" x 1-5"	1000	1000
75	1/4" x 1-5"	1000	1000
76	1/4" x 1-5"	1000	1000
77	1/4" x 1-5"	1000	1000
78	1/4" x 1-5"	1000	1000
79	1/4" x 1-5"	1000	1000
80	1/4" x 1-5"	1000	1000
81	1/4" x 1-5"	1000	1000
82	1/4" x 1-5"	1000	1000

ST. ANTHONY'S SCHOOL

MEETING MAY 29
VTP2003SMS R1
1
CONFORMS TO THE CANADIAN AND
STANDARD "CHILDREN'S PLAYPACES"



St. Michael's 2003

Greg MacPherson

From: Joe Colistro
Sent: Friday, November 30, 2018 10:34 AM
To: Greg MacPherson
Subject: Fw: Solar for Schools Program
Attachments: SFS Guidebook (November 2018).pdf

Just checking my mail. This came late yesterday after noon.
Joe

From: EDC Deputy Minister <EducationDeputyMinister@gov.ab.ca>
Sent: Thursday, November 29, 2018 4:14 PM
Subject: Solar for Schools Program

To: **Superintendents of Public, Separate, Francophone and Charter School Boards**

Dear colleagues:

The Government of Alberta is investing \$15 million from the Climate Leadership Plan to install more solar panels on schools. The Solar for Schools Program provides financial rebates to Alberta Public School Authorities who install solar photovoltaic systems on existing school facilities or land in their jurisdiction and complete a student education initiative as part of the project.

The program provides funding to install rooftop solar panels with rebates of up to \$1.50 per watt on the solar energy generated to offset the school's energy costs. Increasing the amount of solar energy generated by schools supports Alberta's target of 30 per cent renewable electricity by 2030 by helping Alberta transition to an electricity system that is cleaner, reliable and more sustainable.

This program will be available to public, Catholic, francophone and charter school authorities for schools that have not received Alberta Education's Solar Technology Systems grants. School authorities can apply on the Municipal Climate Change Action Centre website at: <http://www.mccac.ca/programs/SFS>. I invite you to submit an Expression of Interest through this website as a first non-committal step to this excellent initiative. The program guidelines are attached for your reference.

Sincerely,

Curtis Clarke, PhD
Deputy Minister of Education

Attachment: Solar for Schools Program Guidebook

cc: School Division Communications Contacts

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

Greg MacPherson

From: Randi Buchner <RanBuc@medicinehat.ca>
Sent: Tuesday, November 20, 2018 10:02 AM
To: Greg MacPherson
Subject: School and Playground Trial Completion
Attachments: Medicine Hat Catholic Board of Education - 2018 - Trial Completion.pdf; DI_School and Playground Trial Results.pdf

Good Morning,

The City of Medicine Hat has completed trials school and playground zones throughout the City. The attached letter and briefing note that went forward to City Council, outline the results and how the City will be moving forward.

If you would like further information or to discuss in more detail please feel free to contact myself.

Kind regards,

Randi



Randi Buchner, E.I.T.
Municipal Engineer
Municipal Works Department
City of Medicine Hat

tel: 403.529.8161 | fax: 403.580.8040 | cell: 403.977.2964 | ranbuc@medicinehat.ca

www.medicinehat.ca

The contents of this message and any attached documents may contain confidential, proprietary and/or legally privileged material or subject matter. If you are not the intended recipient, the information contained herein may not be reviewed, relied upon, modified, distributed, retransmitted or used for any purpose. Please delete all copies of this email and immediately notify the sender by return email.



Municipal Works Department
188 Kipling Street SE
Medicine Hat, Alberta T1A 1Y3

Phone: 403.529.8177
E-mail: mw@medicinehat.ca
www.medicinehat.ca

November 20, 2018

Medicine Hat Catholic Board of Education
1251 1 Avenue SW
Medicine Hat, AB T1A 8B4

Dear Mr. MacPherson,

RE: 2017-2018 School and Playground Trials – Next Steps

In 2014, the City of Medicine Hat (City) heard concerns from the public, school boards and users about the overall safety of its 84 school and playground facilities. At that time it was decided to complete a review of how school and playground zones function in our city. Upon completion of that review, recommendations were presented to City Council to change the effective times and move to a singular signage and thus improve consistency and clarity. In addition, the City committed to complete additional trials, which would look to improve driver and pedestrian awareness in school and playground zones through enhanced treatments. The treatments were placed in specific zones and the trials ran from August 2017 to April 2018; with data being collected before and during placement. We would like to share the results of the trials, and the next steps for school and playground safety.

Results:

Overall, there was no trial enhancement that clearly demonstrated an ability to improve driver and pedestrian awareness, as well as compliance in zones. This was in-line with the results that Calgary had when they conducted a similar trial. These results were presented to City Council in September and are captured in the attached Briefing Note.

Next Steps:

Through the trial period, it was identified that there is an on-going need to continue to engage the public and schools around zone safety. Therefore, Municipal Works will:

- Re-establish zones to original condition, through the removal of trial treatments. (December 2018)
- Implement an education campaign throughout 2018-2019 in collaboration with the Southeast Alberta Traffic Safety Coalition.
- Continue to review parking challenges around schools as required.
- Investigate alternative road narrowing traffic calming techniques.

Although we will not be proceeding with the implementation of the trialed treatments at this time, Municipal Works continues to explore methods to address concerns regarding school and playground safety.

Please contact myself if you have any questions in regards to the trials and the next steps.

Regards,

A handwritten signature in black ink that reads "R. Buchner". The signature is written in a cursive style with a large, stylized "R" and a period after the first name.

Randi Buchner, EIT

Municipal Works Department
City of Medicine Hat
Phone: 403-529-8161
Email: ranbuc@medicinehat.ca

SCHOOL AND PLAYGROUND TRIAL RESULTS

AUGUST 29, 2018

ISSUE:

Undertake school and playground trials (trials) to determine whether there are initiatives which could be implemented to improve driver and pedestrian awareness as well as compliance within school and playground zones (zones).

RECOMMENDATION:

It is recommended through the Administrative Committee and the Development & Infrastructure Committee that City Council receives this Briefing Note for information.

COUNCIL STRATEGIC PRIORITY:

Community Safety and Vibrancy

KEY RISKS:

Health, Safety and Environmental Impact:

N/A

Financial Impact:

Funding Request:	No	If yes, amount: N/A
Budgeted Item:	No	Funding Source: N/A
Funding Explanation:	N/A	
Budget Amendment Form?	No	

N/A

Legal / Policy Impact:

N/A

Public Implications:

As part of the trials, 285 respondents completed an online public survey. A majority of the public indicated that the in road signage, flashing playground signage, and digital speed feedback signs played a significant role to enhancing safety in zones. These three enhancements were the same enhancements that had some, albeit minimal, impact on speed. Most respondents indicated that the other enhancements did not have any significant impact on enhancing safety.

BACKGROUND:

In 2014, the City of Calgary (Calgary) completed a study focusing on how enhancements to the signage in zones could affect motorists speed and awareness. Calgary reviewed 30 enhancements and selected 12 to trial at various locations throughout Calgary. They measured the motorists speed before and after the trials and engaged with the public as to awareness around zones. The conclusions reached was that there was no specific treatment in which there was a demonstrated benefit to implement on a citywide basis, and that their current level of traffic controls were appropriate for most conditions. Moving forward, Calgary determined that they would use these enhancements on a case-by-case basis where the enhancement could show improvement to safety in the community.

In 2016, the Catholic School Board requested that the City of Medicine Hat (City) review Calgary's report on the trials and further investigate if any enhancements be considered for implementation in Medicine Hat. This request was made at the same time that a review was being completed by the City on changes to its signage, times, and implementation process for zones. The City reviewed Calgary's report and decided to move forward with similar trials to see how the enhancements would work in Medicine Hat, on the basis that a smaller community may act differently than a larger community such as Calgary.

The City also had an existing program whereby five digital speed feedback signs were rotated throughout the City every six months.

City staff reviewed the 30 enhancements identified by Calgary based on defined criteria such as current conditions around playground zones, known issues and concerns, costs, passive and active options, as well as what was heard from the community in the zone review. From this assessment it was determined that six enhancements should be trialed encompassing a selected five from the Calgary's trials, and our already in-place digital speed feedback signs. The selected treatments are outlined in Attachment #1.

The trial/pilot process was as follows:

- The selection of two sites to trial each of the enhancements (12 sites in total). Two sites were selected for each enhancement to compare the results on a high and low volume roadway. The selected locations are shown in Attachment #2.
- The selection of two benchmarking sites to serve as a control for the trials.
- Meetings between City staff and school administration at the sites that were selected as trial locations. These meetings took place before and after the trials.
- The collection of background speed data between April – July of 2017 (4 months).
- The installation of the enhancements at each selected location.
- The collection of speed data between August 2017 – April 2018 (8 months).
- An online public survey at the end of the trial process to gain feedback from the community about the role of the enhancements in improving safety in the community.

The City found that the six enhancements had the following impact on speed:

Treatment	Average Speed		Difference (km/h)
	Before (km/h)	After (km/h)	
In Road Signage	30.7	29.3	-1.4
Flashing Playground Signs	31.2	30.0	-1.2
Digital Feedback Signs	31.4	31.3	-0.1
Reflective Strips	29.6	29.6	0
Dual Signs	31.6	31.6	0
Pavement Markings	30.4	31.1	+0.7
Benchmarking Sites	30.0	31.1	+1.1

The data collected from the trials shows that the six treatments had a minimal, if not negligible, impact on average speeds. The 85th percentile speeds were also collected. The range of the 85th percentile speeds were higher than the average speeds, ranging between 30-40 km/h. Although the average speeds do not highlight a concern, the 85th percentile speeds tell us that there are still drivers who are travelling above the speed limit. The data collected from the trials also identified that the digital speed feedback signs lost its effectiveness after approximately six months.

To summarize, the City found very similar results to that of Calgary in regards to impacting speed and the public perception. The trials highlighted three enhancements that the public believe play a role in enhancing safety in the community which were the road signs, flashing playground signs, and the digital speed feedback signs. The City also determined that these enhancements appear to have a limited impact to decreasing speed. Ultimately, there was no enhancement that had demonstrated the ability to improve driver and pedestrian awareness as well as compliance in zones.

OPTIONS CONSIDERED & POTENTIAL IMPLICATIONS:

The options which were considered are outlined below. These options provided were based on the feedback from the public that the enhancements played a role in improving safety and compares these enhancements to the costs associated with implementing them. The options are:

- Option 1: Installing two of the enhancements (flashing playground signs and in road signs) at 19 sites where concerns regarding speeding have been identified, and may be perceived as providing the most benefit to the community. The cost implement is approximately \$100K.
- Option 2: Install the in road signs and flashing playground signs citywide (86 locations). The cost to implement at all sites is approximately \$1.5M.

- **Option 3:** Install the digital speed feedback signs citywide. The cost to purchase and initialize a digital speed feedback sign is approximately \$7K. To implement only one digital speed feedback sign at each of the 86 zones would cost approximately \$600K. The cost to implement a digital speed feedback sign on each road adjacent to a zone is approximately \$2.1M.

Any of these options are scalable, and the intent is simply to provide context of costs.

However, staff do not believe that proceeding with any of these options is merited. The findings would suggest that these enhancements have limited ability to decrease speed and/or influence behaviour. Overall the enhancements would provide little value added in consideration to the benefits and costs.

Staff recognize that speeds within the City are modestly above the speed limit. Staff support continuing with the digital speed feedback sign rotation program, which costs approximately \$8K annually to run. While the impacts to changing driver behavior is similar to the other items, the program is already established and does have some impact on a 6 month basis. The speed signs assist with reinforcing awareness and likely complement the existing traffic control signage and support public perception.




IMPLEMENTATION PLAN:

Through the trials, it was identified that there is an on-going need for continued engagement and education on general rules of the road, continuing to monitor parking around schools, and the potential need to further look into alternative road narrowing and/or traffic calming treatments in which other communities have found success in mitigating parking congestion and speed. These items will allow Municipal Works to continue searching for a way to address concerns with motorists that travel over the speed limit. Therefore, Municipal Works will:

- Implement an education campaign throughout 2018-2019 in collaboration with the Southeast Alberta Traffic Safety Coalition.
- Continue, as required, to review parking challenges around schools.
- Investigate alternative road narrowing traffic calming enhancements.
- Follow-up with the schools involved in the trials.

PREPARED BY & DATE:	Randi Buchner, Intermediate Municipal Engineer, Municipal Works	August 20, 2018
REVIEWED BY & DATE:	Jeremy Petryshyn, Manager of Operations, Municipal Works Dwight Brown, General Manager, Municipal Works	
APPROVED BY & DATE:	Stan Schwardzenberger, Commissioner of Development & Infrastructure	
ATTACHMENTS:	Attachment #1 – Trial Enhancements Attachment #2 – Trial Location Map	

Trial Enhancements

Trial Enhancements	
<p>In Road Signage</p> <p>Playground and 30 symbol mounted to middle of the roadway, typically at a crosswalk.</p>	
<p>Flashing Playground Signs</p> <p>Playground sign with flashing LED lights around the boarder. Lights flash when the playground zone is in effect (7:30 AM to 9:00 PM)</p>	
<p>Digital Feedback Signs</p> <p>LED board that gives drivers real-time readings of their speed. Signboard flashes when drivers are above the speed limit.</p>	

Reflective Strips

Reflective strip on the signpost, designed to draw the motorists eye to the sign.



Dual Signage

Playground signage mounted on either side of the roadway entering a zone.

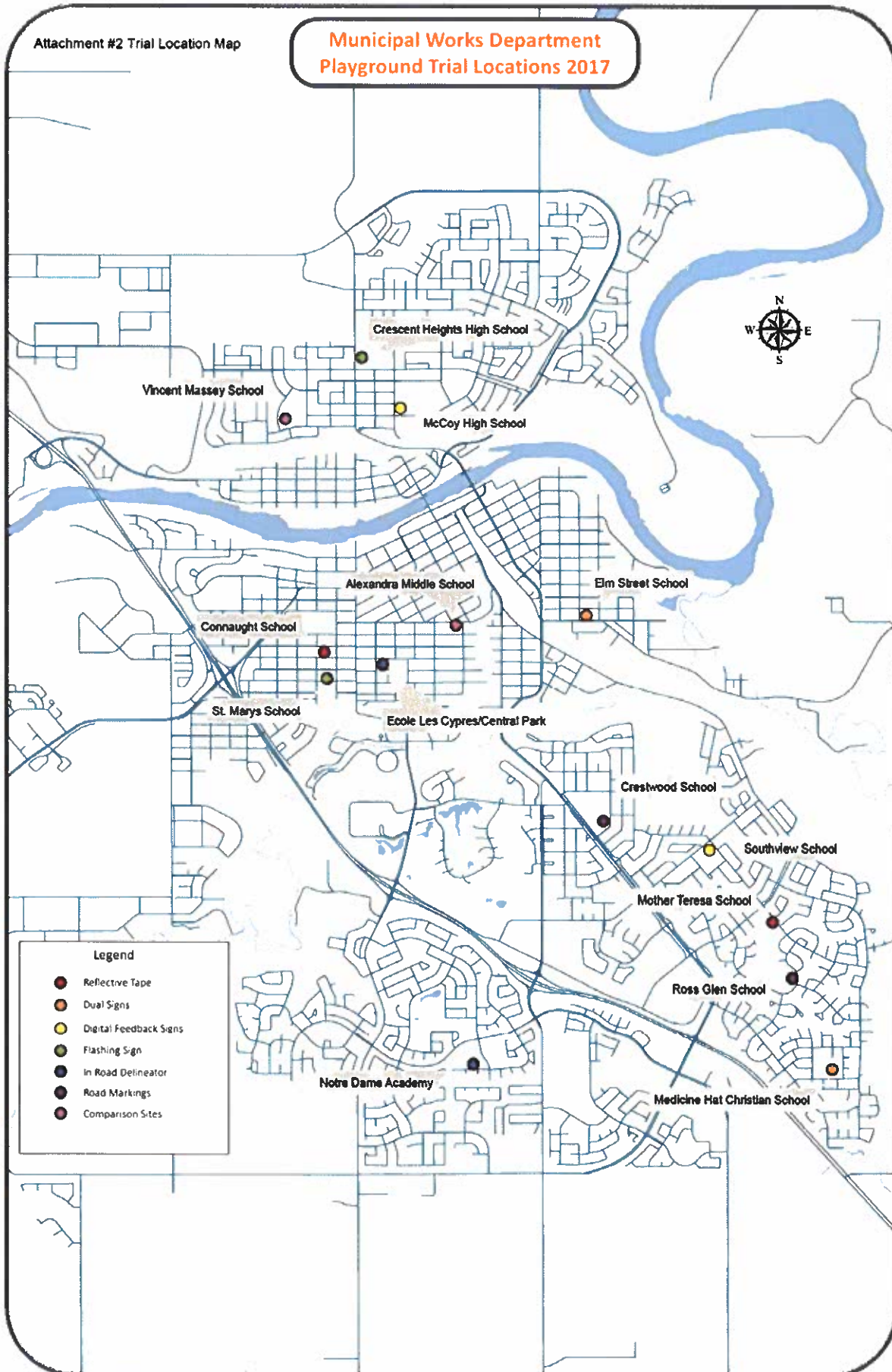


Pavement Markings

Playground symbol painted on the center of the driving lane.



Trial Location Map





**Medicine Hat Catholic Board of Education
Board Meeting
Agenda Items**

**Associate Superintendent
Learning Services**

Date: December 11, 2018

Name: Hugh Lehr

Agenda Item: School Resource Officer

Recommendation

- Receive as information

The School Resource Officer position has been a partnership with MHCBE and the Medicine Hat Police Service for many years now. A description of their roles and responsibilities in the school have been attached.

The school resource officer also supports MHCBE through a number of Administrative procedures as well:

AP 322 - CUSTODY ISSUES

AP 325 - CHILD ABUSE OR NEGLECT

AP 353 - INTERVIEWS AND INTERROGATIONS

AP 354 - STUDENT SEARCH

AP 355 - ASSESSING VIOLENCE POTENTIAL OF THREAT MAKING AND HIGH-RISK STUDENT BEHAVIOURS

AP 356 - VIOLENCE, WEAPONS AND CRIMINAL OFFENSES

AP 357 - SUSPENSION AND EXPULSION OF STUDENTS

AP 358 - DAMAGE TO PROPERTY

AP 391 - SAFE INTERVENTIONS WITH STUDENTS

Attachment – School Resource Officer (SRO)



Medicine Hat Catholic Board of Education

1251 – 1st Avenue SW, Medicine Hat, Alberta T1A 8B4

Toll Free 1.866.864.0013

Phone 403.527.2292

www.mhcbe.ab.ca

Fax 403.529.0917

June 2016

SCHOOL RESOURCER POSITION SUMMARY FOR MHCBE CATHOLIC SCHOOLS

SCHOOL RESOURCE OFFICER (SRO)

Position Summary:

1. To work cooperatively with school administration, staff, students, parents, and the community to identify and address school concerns or problems.
2. To present a learning environment through guidance, structured classroom lectures and distribution of educational resource materials.
3. To enforce the law and conduct investigations as the need arises, also to prevent crime by being a visible law enforcement presence in the school.

Program Goals:

1. Develop a positive rapport with the school and surrounding community. Being present in the neighboring residential areas with school administrators will enhance the positive image of police, students and staff.
2. Foster an improved understanding of the role of law enforcement in a free and democratic society.
3. Assist schools in creating a safe and secure learning environment.
4. Assist in the development of lockdown and evacuation protocols. Evaluate and modify the procedures as required. Attend debriefs after significant incidents.
5. Support Alberta Educations Safe, Secure and Caring Schools initiative, as well as the Alberta Teachers Association Safe and Caring Schools program goals, philosophy, and objectives.
6. Investigate offences and enforce the law as required.
7. Mentor, advise, and make agency referrals and conference students, school staff, and parents on issues of importance as they arise.
8. Act as a positive role model to students and the school community through assisting with the delivery of extracurricular school programs.
9. Work closely with school administrators, counseling/guidance staff on matters of mutual concern.
10. Prepare and present informational sessions to students and staff in a classroom setting, or assembly format which may include:
 - 10.1 Criminal Law
 - 10.2 Charter of Rights
 - 10.3 Judicial System
 - 10.4 Topics of Interest (youth gangs, suicide, sex crimes, assaults and harassments, police as a career, impaired driving, drugs and alcohol, Youth Criminal Justice Act.

Statement about Policing in the Schools:

1. All schools ultimately fall under the direction of their own administration and therefore it is not feasible to have a policy that will cover the various needs of the school. It is important that the SRO and the school administration team on an individual basis determine an understanding of expectations.
2. The SRO's are available as a resource to the staff and students they are not to replace or augment school staff.

June 2016

SCHOOL RESOURCER POSITION SUMMARY FOR MHCBE CATHOLIC SCHOOLS

SCHOOL RESOURCE OFFICER (SRO)

Duties and Responsibilities:

1. The School Resource Officers (SRO) report to the Community Resource Supervisor.
2. During the school term will spend each school day assigned to the schools, or working on school related duties. Recognizing that the officer has other obligations to the Police Service including training, court and crime prevention initiatives.
3. The SROs should make themselves familiar with the policies within their assigned schools. (School Handbooks)
4. Provide a visible presence in the schools at key times before school, lunch break and after school as much as possible. To answer questions from students and staff, to listen to concerns, identify problems, and to assist in finding solutions.
5. Provide lectures relating to social, legal, and police related subjects. Make resource materials available as required.
6. Will work closely with other agencies and school resources to identify and develop intervention strategies for high-risk students: example Crisis response and Violence threat/risk assessments.
7. Work with student organizations and parent councils on safety, drinking and driving, drug awareness, community concerns and other relevant issues.
8. Will investigate complaints of criminal activity, which occur within the schools they are assigned.
9. Will work to develop a good rapport with students and encourage open discussions and exchange of information.
10. Help provide a psychologically safe learning environment.
11. Be a positive role model to students at all grade levels.
12. Meet monthly, or as required, with school admin to review present procedures and or students at risk. To plan upcoming events related to safe and secure schools. SRO will forward updates to Community Resource Supervisor.
13. Participate in Attendance Board hearings as required.

Arrests:

1. SRO's have the same powers of arrest within the school as they do in the community.
2. The SRO and patrol officers will process an arrest at school in cooperation with the school administration.

Interviewing:

1. SRO will notify school administration when interviewing witnesses and victims within the school.
2. When the SRO decides after the interview a witness statement needs to be taken from the student then the parents will be notified as per district or school policy
3. If during the interview of a student, a criminal offence is detected, the interview will be suspended and school administration will be advised prior to a statement being taken and charter being read.

Notification of Parents:

1. When a young person is arrested and / or charged at school the SRO is required by law, to contact the young person's parent or guardian, as per the Youth Criminal Justice Act – Section 146.
2. A parent will be notified prior to a criminal statement being taken from a student if the student is under the age of 18.

**Medicine Hat Catholic Board of Education
CUPE Staff Board Advisory Committee
MINUTES
December 3, 2018 from 3:30 pm – 4:00 pm
(rescheduled from October 18, 2018)
Catholic Education Centre**

CUPE:

Mr. Jake Braaten
Mr. Clint Stojke
Mrs. Corinne Miller-Feasey

MHCBE:

Deacon Robert Risling, Trustee
Mr. Greg MacPherson, Secretary-Treasurer (Chair)

Guest:

Mr. Francis MacQuarrie, Facilities and Operations Supervisor

1. Welcome and prayer (Greg)
2. Approval of the agenda
 - a. Meeting rescheduled from October 18, 2018
3. Minutes of May 3, 2018 electronically approved
4. Committee action
 - a. Standing Item - OHS status
 - i. OHS Committee Updates
 1. Application to the Ministry to maintain the district committee as opposed to site committees.
 - b. Standing Item - Custodial Training (Jake and Francis)
 - i. WHIMIS training to 12 custodians in October 2018. Next year will be another group in order to have the training staggered.
 - ii. December 24th 2018 is a half-day. It was agreed to have training on that day as opposed to cleaning.
 1. Playground Inspection and responsibilities including log for monthly inspections.
 2. Sharps responsibilities and training
 3. Safe work practices
 - a. Include a daily inspection for equipment

- c. Past Business
 - i. Tournaments
 - 1. CUPE and Francis acknowledged the process is working well
 - ii. Security
 - 1. Overall the situation has greatly improved
 - 2. Monsignor McCoy staff had some concerns
 - a. the wings are not being locked
 - b. coaches as not supervising the students after practices and students are remaining in the school
 - c. Francis to schedule a meeting with School Administration along with Secretary Treasurer.
 - iii. Substitute Custodians
 - 1. Currently there are 5 substitute custodians, 2 of which are assigned to filling long-term absences. The other three are getting used often
- 5. Next meeting (Greg)
 - a. Monday March 4, 2019 at 1530 hrs
- 6. Adjournment

Declare your support

Taxes declared in support of the Catholic separate school district in your municipality benefit your children. The *Constitution Acts of Canada* and the *Alberta School Act* stipulate that individuals who are Catholic must direct their education taxes to Catholic separate school boards where they exist. If a property is jointly owned by two or more individuals of different denominations or faiths, the individuals must direct their taxes to the school boards in proportion to their ownership.

To ensure your property taxes are supporting your Catholic separate school, you must declare your school support as “separate” on your annual property assessment notice and tax bill. If a declaration of school support is not filed by a property owner, the property assessment and tax bills show the school support going to the public school district.

If your support designation is incorrect, it should be corrected by completing and submitting a School Support Declaration form, obtained online or from your local city, town or municipal office. A change in school support does not take effect until the following calendar year. You may also contact ACSTA at (780)484-6209 or admin@acsta.ab.ca and we will assist you in contacting your local Catholic school district for more information.

The Alberta Catholic School Trustees' Association (ACSTA) values the right of Catholic separate boards to requisition against the education property tax assessment base. This is an essential operation of Catholic separate boards and a vital link to their electors.

ACSTA represents all Catholic separate, Catholic public and Catholic francophone school boards and corporations in Alberta, Northwest Territories and Yukon. Our Catholic districts educate more than 175,000 students, about a third of the student population in Alberta, Northwest Territories and Yukon. We support the collaboration of family, school and parish in working to preserve and enhance the rights of Catholics to education based on the Gospel of Jesus Christ.

For more information about taxation please visit our web site at www.acsta.ab.ca, or contact your local Catholic school board at:

<http://www.acsta.ab.ca/about-us/member-boards>

#205, 9940 - 106 Street
Edmonton AB T5K 2N2
Tel: (780)484-6209
email: admin@acsta.ab.ca

Visit us on the web at www.acsta.ab.ca
Or
Find us on Facebook and Twitter at:
[@ACSTANews](https://www.facebook.com/ACSTANews)



Your Taxes



For Your Catholic Schools

Protecting our schools

Catholic schools fulfill an essential element in the mission of the Church, by offering formation of the whole person—academically, physically, socially and spiritually. In providing this formation, Catholic school boards have a commitment to ensuring a strong connection with Catholic electors in their communities.

Catholic education is funded through education property taxes, grants and general provincial revenue. As a Catholic elector, you need to be aware of your right to support your Catholic schools through your property taxes. The Alberta Catholic School Trustees' Association (ACSTA) firmly believes that the education property tax provides a vital connection between Catholic separate school boards and you, their electors. Catholic boards



requisition municipalities for education property taxes and do so for sound sociological, denominational and political reasons. When this discussion reaches your local community, speak out for your faith-based schools and your right to support them with your local taxes.

Visit us on the web at www.acsta.ab.ca or find us on Facebook and Twitter at [@ACSTANews](https://twitter.com/ACSTANews)

Critical reasons why Catholic separate boards requisition municipalities for education

1. It recognizes and affirms the constitutional right of Catholic separate school boards to requisition municipalities for education taxes.
2. Taxation is a vital connection between school boards and their electors. It serves as a means of accountability for school trustees to provide quality education to those in their local communities, including those without school aged children.
3. It provides a stable source of funding for public education and allows for a public declaration of support by electors for Catholic education.



Alberta Catholic School Trustees' Association

For more information also visit: <http://www.municipalaffairs.alberta.ca/education-property-tax-facts-and-information>

Medicine Hat Catholic Schools

Celebrate the Advent Season,
a time of preparation and anticipation

What is Advent?



Advent marks the beginning of the liturgical year in the Church. It is a time of waiting with expectant hope. We wait for the coming of our Savior and we remember when he first came into our world. It begins the fourth Sunday before Christmas. Each week we light a candle on our Advent wreath, recognizing the gifts that have been given to us and for us to see that we go from darkness into light.

*December 2 First Sunday of Advent - purple candle - **Hope***

*December 9 Second Sunday - purple candle - **Faith***

*December 16 Third Sunday - pink candle - **Joy***

*December 23 Fourth Sunday - purple candle - **Peace***

Medicine Hat Catholic Schools

2018 Advent Masses and Reflections

- December 4 Advent Reflection
Monsignor McCoy High School 9:30 am
- December 5 Advent Mass at St. Patrick's Parish
with St. Michael's School and St. Louis School 10:00 am
- December 5 Advent Mass at Holy Family Parish
with École St. John Paul II School 11:00 am
- December 6 Advent Mass at Holy Family Parish
with Notre Dame Academy 10:30 am
- December 11 Advent Mass at Holy Family Parish
with Mother Teresa School 9:30 am
- December 12 Advent Mass at Holy Family Parish
with St. Mary's School 10:00 am
- December 13 Advent Mass at Holy Family Parish
with St. Patrick's School 5:30 pm
- December 14 Advent Mass at St. Patrick's Parish
with St. Francis Xavier School 11:00 am
(Bishop McGrattan will be co-celebrant)

Its Christmas time...and Medicine Hat Catholic Schools are preparing our hearts for Jesus to come. We wait...and we pray... and we hope...so we can love more generously. Medicine Hat Catholic Schools wish you a happy and holy Christmas season. May the Lord bless you in the coming year...Merry Christmas!

[Listen](#) to our
Christmas Message