

**MINUTES OF THE REGULAR MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION HELD AT THE CATHOLIC EDUCATION CENTRE 1251 – 1<sup>ST</sup> Avenue SW., Medicine Hat, Alberta on January 08, 2008 @ 7:30 P.M.**

**TRUSTEES AND OFFICERS PRESENT**

|                     |   |        |
|---------------------|---|--------|
| Stan Aberle         | Chair                                     |        |
| Jodi Churla         | Vice-Chair                                |        |
| Peter Grad          | Trustee                                   | Absent |
| Kelly Van Ham       | Trustee                                   |        |
| Ken Arthur          | Trustee                                   |        |
| David Leahy         | Acting Superintendent                     |        |
| Christopher Smeaton | Deputy Superintendent                     |        |
| Sherrill Fedor      | Associate Superintendent Student Services |        |
| Bernie Girardin     | Secretary Treasurer                       |        |
| Della Dewald        | Executive Assistant                       |        |

**OPENING PRAYER**

Note: The meeting was called to order by Mr. Stan Aberle and the meeting began with prayer led by Mrs. Jodi Churla.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING**

2106 Motion. Ken Arthur: "THAT the Minutes of the Regular Board meeting held December 11, 2007 be approved as circulated".

Carried unanimously.

**APPROVAL OF THE ACTION AGENDA**

2107 Motion. Jodi Churla: "THAT the Action Agenda dated January 08, 2008 be approved as circulated".

Carried unanimously.

**APPROVAL OF THE NON-ACTION AGENDA**

2108 Motion. Kelly Van Ham: "THAT the Non-Action Agenda dated January 08, 2008 be approved as circulated".

Carried unanimously.

**FACILITY PLANNING – PRESENTATION BY SIMERA STRATEGY GROUP**

Note: Mr. David Purdy, the consultant from Simera Strategy Group, gave an overview of the planning process that Medicine Hat Catholic Separate Regional Division No. 20 has been following over the past four years. This included the setting of educational/facility goals and deliverables for the Division and issues within Geographic Sectors and schools. These, with ten-year enrolment projections have been used to develop options for the Board's consideration. Mr. Purdy also gave an overview of the different provincial government funding program that facilitate the Capital Plan and confirmed that a provincial Capital announcement was imminent within the next few months. The Board confirmed that subsequent to this announcement a planning process would commence to update the Division's Facility Plan. Mr. Purdy will develop a draft process for the Board to consider.

**NEWS RELEASE – THE COMMUNITY COMING TOGETHER**

Note: At a press conference held at the Board Office on January 08, 2008, \$900,000 in funding was announced for our school division to introduce school-based mental health promotion/prevention and early intervention strategies. \$300,000 per-year for three years beginning in 2008 will support this initiative. The Communication, the Media Release and the

Project Proposal @ [www.mhcbe.ab.ca](http://www.mhcbe.ab.ca) under Division Initiatives and Projects. The project is in partnership with Alberta Mental Health, Palliser Health Region, Medicine Hat Police Service, Child & Family Services, YM/YWCA, Community Health, Community Mental Health, Medicine Hat Youth Action Society, AADAC, our Parish Community and Medicine Hat Catholic Separate Regional Division No 20. This initiative truly is a celebration of The Community Coming Together in its truest form.

## APPENDIX "A"

### RATIFICATION OF ACTING SUPERINTENDENT CONTRACT

2109 Motion. Jodi Churla: "THAT the Medicine Hat Board of Education extend a term contract of employment for the Acting Superintendent of Schools, Mr. David Leahy from December 11, 2007 – June 30, 2008".

Carried unanimously.

### BOARD POLICY AND ADMINISTRATIVE PROCEDURES REVIEW

Note: Mr. Leahy reviewed the upcoming February 04, 2008 working day meeting to be facilitated by Dr. Leroy Sloan. The main objective of the day will be to gain a further understanding of the Policy Handbook and the Administrative Procedures Manual and to make recommendations for changes. The meeting will be a full day from 8:30 – 4:00 at the Board Office.

### ALBERTA INITIATIVE FOR SCHOOL IMPROVEMENT (AIS) COORDINATOR COMPETITION

Note: Mr. Christopher Smeaton updated the Board on the AISI Competition. Interviews are scheduled for the Thursday, January 10, 2008. The goal would be that our new AISI Coordinator will begin in the second semester.

### BOARD MEETING SCHEDULED

Note: At the November 2007 regularly scheduled Board Meeting the Board unanimously approved the 2007 – 2010 Off-Site Board Meeting schedule that will see regularly scheduled board meetings held at Division Schools as follows:

|               |                            |
|---------------|----------------------------|
| Feb 2008      | Notre Dame Academy         |
| April 2008    | St. Michael's Bow Island   |
| June 2008     | McCoy High School          |
| October 2008  | St. Michael's Medicine Hat |
| February 2009 | St. Louis                  |
| April 2009    | St. Patrick's              |
| October 2009  | St. Francis Xavier         |
| February 2010 | Mother Teresa              |
| April 2010    | St. Mary's                 |
| June 2010     | St. Gabriel Cyberschool    |

### CENTRAL OFFICE REVIEW

Note: Mr. Leahy provided an update of the Central Office Review, this is well underway. Initial interviews have taken place with Central Office personnel. Additional interviews are scheduled for Jan 15 and Jan 16, 2008. Interviews are also scheduled with Division personnel including: Site-Based Administrators, Custodial Staff, School Secretarial Staff and Learning Assistants. Interviews with School Council representatives have already taken place.

### JOB FAIRS

Note: Mr. Smeaton reviewed the upcoming job fair schedule. He along with Division Principals will attend to recruit teaching staff for the 2008 – 2009 school year. The fairs to be attended are as follows:

|                            |              |
|----------------------------|--------------|
| University of Calgary      | Jan 23, 2008 |
| University of Lethbridge   | Jan 25, 2008 |
| University of Regina       | Jan 28, 2008 |
| University of Saskatchewan | Jan 30, 2008 |

Mr. Smeaton will report back to the Board following the job fairs.

## **COMMITTEE REPORTS**

### **Medicine Hat Catholic Schools' Education Foundation – Kelly Van Ham**

Note: The next meeting is scheduled for January 09, 2008 and it is the Annual General Meeting of the Foundation with the public welcome to attend. It will begin at 7 pm at the Board Office. The foundation continues to focus on marketing strategies. The foundation would like to attend a regularly scheduled Board meeting to introduce themselves and to bring about more community awareness. The golf tournament is scheduled for June 06, 2008.

### **Representative to Alberta Catholic School Trustees' Association – Peter Grad**

Note: No report. Peter Absent.

### **Representative to Teacher Board Advisory Committee – Stan Aberle**

Note: No report.

### **Representative to ASBA Zone 6 – Ken Arthur**

Note: The last meeting was held on December 12, 2007 – reinstating their PD committee. The committee wants ideas from the member for PD opportunities. Members are asked to communicate to ASBA Zone 6. March 2008 will focus on labour relations and grievance procedures. Minister of Education is planning to be in attendance on January 09, 2008, with David Leahy, Ken Arthur and Kelly Van Ham planning to attend that Wednesday meeting.

### **Representative to Spiritual Leadership Scholarship Awards – Stan Aberle**

Note: No report.

### **Representative to Support Staff Board Advisory Committee – Jodi Churla**

Note: The first meeting was held January, 17, 2008. The SSBAC Terms of Reference will be presented to the group for review and recommendations.

### **Salary Negotiations – ATA – Ken Arthur**

Note: Communication is a concern in finalizing the agreement.

### **Salary Negotiations – CUPE – Peter Grad**

Note: No report

## **ADJOURNMENT**

Note: The Chair adjourned the meeting.

Note: The meeting adjourned at 8:47 p.m.

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Stan Aberle, Board Chair

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Della Dewald, Executive Assisant