

MINUTES OF THE REGULAR MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION HELD at the Catholic Education Centre, 1251 – 1st Avenue S.W., Medicine Hat, Alberta on May 11, 2010 @ 6:00 p.m.

TRUSTEES AND OFFICERS PRESENT

| | | |
|-----------------|---------------------------------|--------|
| Stan Aberle | Chair | |
| Jodi Churla | Vice-Chair | |
| Peter Grad | Trustee | |
| Kelly Van Ham | Trustee | |
| Ken Arthur | Trustee | Absent |
| David Leahy | Superintendent of Schools | |
| Greg MacPherson | Secretary Treasurer | |
| Della Dewald | Executive Assistant | |
| Hugh Lehr | Director of Student Services | |
| Amanda Crowley | Religious Education Coordinator | |

OPENING PRAYER

Note: The meeting opened with prayer led by Peter Grad.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING

2392 Motion. Jodi Churla: "THAT the Minutes of the Regular Meeting held April 13, 2010 be approved as circulated".

Carried unanimously.

APPROVAL OF THE ACTION AGENDA

2393 Motion. Kelly Van Ham: "THAT the Action Agenda dated May 11, 2010 be approved as circulated".

Carried unanimously.

APPROVAL OF THE NON-ACTION AGENDA

2394 Motion. Peter Grad: "THAT the Non-Action Agenda dated May 11, 2010 be approved as circulated".

Carried unanimously.

PRESENTATIONS

Ambassadors for Catholic Education

Note: The Board recognized all School Secretaries as "Ambassadors for Catholic Education" for their invaluable contribution to the Division. They were acknowledged for their hard work, dedication and extraordinary support to our school communities. Each School Secretary was presented with a Ambassador for Catholic Education Certificate.

St. Patrick's School Solar Project

Note: St. Patrick's School Solar Project – St. Patrick's is Going Green. The Principal, Mr. Michel Kukurudza was in attendance to provide an overview of the project. The school is focused on "going green" and how they can make a difference in conserving the environment. The project will be completed by mid-May 2010. A grant was received from the City of Medicine Hat for \$25,000 for the renewable energy project. St. Patrick's will be the first Catholic School in the province of Alberta with a solar system. Bishop Frederick Henry will be in attendance on May 17, 2010 to bless the school at the ribbon cutting ceremony.

Program Reviews

Note: Mr. Lyle Lorenz was in attendance to present the Reports on the Program Reviews for St. Mary's School Fine Arts Academy and Notre Dame Sports Academy. The reviews included surveys of various groups, analysis of program offerings, comparisons of participation rates by gender and grade. Results revealed commendations and recommendations for and within the programs. Administration plans to implement changes based on the review.

McCoy High School

Note: Mr. Pudwell, Mr. Wilkinson and Mrs. Bodnaruk reviewed the process currently undertaken by McCoy administration for having professional conversations among certificated staff. Since implementing this process, staff are empowered and excited about the strategy used to communicate and address issues.

APPENDIX "A"

CORPORATE COMMUNICATIONS

Note: A letter from the 4th Degree Knights Bishop Carroll Assembly with a donation in the amount of \$350 towards the outside sign costs for Monsignor McCoy High School. Thank you to Knights of Columbus.

Note: World Catholic Education Day on May 13, 2010 was celebrated in the schools with prayer at 11 am, a celebration of the "gift" of Catholic education is recognized world wide on this day.

Note: Letter from the Honourable Minister of Education Dave Hancock acknowledging our letter dated March 29, 2010 regarding our request for continued funding for the Community Coming Together-Mental Health Capacity Building Project.

Note: The Board will hold a Special Board Meeting on Thursday, May 27, 2010 to approve the Budget.

Note: 2010 School Art Winners were acknowledged at a celebration at the Esplanade on May 9, 2010. Mr. Peter Grad, Trustee was in attendance to present the scholarships awarded by the division; each student also received a Certificate from the Division.

Note: The ASBA Edwin Parr Award Banquet was held on Wednesday, May 12, 2010 in Taber, Alberta. Ms. Alexa Gossard, a teacher from St. Micheal's Schools Medicine Hat was nominated from our Division, and although Ms. Gossard did not receive the overall award, our School Division acknowledges her as a very fine teacher and model of excellence in the teaching profession.

Note: McCoy High School Graduation Mass will be held on Thursday, May 20, 2010 at Holy Family Parish; Ceremonies at the Cypress Centre at 7 pm. Friday, May 21, 2010 Banquet at the Cypress Centre at 6 pm. All Trustees and Senior Administration are invited to attend.

Note: St. Michael's School Bow Island Graduation will be held on Saturday, May 29, 2010 at the Burdett Hall at 5pm with Ceremonies and Program at 7:30 pm. Trustees and Senior Administration are invited to attend.

Note: A request from Bishop Frederick Henry to appoint a representative from our division to be a member of the Diocesan Life Committee was acknowledged; it was determined that Mrs. Amanda Crowley our Coordinator of Religious Education will be our representative.

APPENDIX "B"

BOARD PLANNING RETREAT

- 2395 Motion. Kelly Van Ham: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education direct administration to begin plans for a Board Planning Retreat to be held after the October 2010 Election".

Carried unanimously.

BUDGET

- 2396 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education increase the amount of the allowable projected deficit for the 2010-2011 school year to \$555,000".

Carried unanimously.

APPENDIX "C"

LOCALLY DEVELOPED COURSES

Note: The locally developed courses have been authorized and acquired from Calgary Roman Catholic Separate School District No. 1.

- 2397 Motion. Jodi Churla: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the following Locally Developed Courses for September 2010:
- Advanced Acting 15 (3) credits
 - Advanced Acting 15 (5) credits
 - Advanced Acting 25 (3) credits
 - Advanced Acting 25 (5) credits
 - Advanced Acting 25 (3) credits
 - Advanced Acting 25 (5) credits

Carried unanimously.

EARLY RETIREMENT INCENTIVE PLAN

- 2398 Motion. Jodi Churla: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the one Early Retirement Incentive Plan application as per Article 14 as presented".

Carried unanimously.

SCHOOL YEAR CALENDAR

- 2399 Motion. Jodi Churla: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the amendments to the 2010 – 2011 school year calendar as presented".

Carried unanimously.

APPENDIX "D"

MEDICINE HAT COLLEGE BACHELOR OF EDUCATION PROGRAM

- 2400 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education send a letter to the appropriate stakeholders in support of continuing to offer the Education Degree Program at the Medicine Hat College".

Carried unanimously.

ELECTION 2010

- 2401 Motion. Jodi Churla: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education authorizes \$2,875 for the City of Medicine Hat to print the ballots and administer the School Board Elections taking

place on Monday, October 13, 2010 in accordance with Local Authorities Election Act”.

Carried unanimously.

PROVINCIAL PROTOCOL FOR YOUTH IN CARE

Note: The Director of Student Service, Mr. Hugh Lehr reported on the protocol from the Province for Youth in Foster Care. The new process in place will provide school authorities with clear direction in providing support to children and families.

SUPERINTENDENT REPORT

Note: Student/Staff/Division Recognition – On a monthly basis the Board will recognize student and staff achievements Division-Wide.

Note: Bishop’s Dinner 2010 – The Superintendent of Schools will determine who will attend the Bishop’s Dinner on October 21, 2010. Proceeds this year to Grey Nun’s 150th Anniversary; Faithful Companions of Jesus 125th Anniversary and Sister’s of Providence 100th Anniversary.

Note: A Religious Education Planning Retreat will be held prior to September 2010 to establish a clear direction of Religious Education in the Division including objectives, delivery of curriculum, faith formation programs, links between home, school and church and roles of people involved.

Note: Accountability Pillar Survey Results again demonstrated an increase in our overall results as recognized by the Province of Alberta. This is a result of our focused AISI Professional Development to improve student learning and moving toward exemplary teaching practices. Congratulations to our instructional leaders, teachers and support staff in moving us toward excellence in learner outcomes.

APPENDIX “E”

ST. THOMAS AQUINAS PLAYGROUND

2402 Motion. Peter Grad: “THAT the Board of Trustees for The Medicine Hat Catholic Board of Education loan up to \$22,000 for a Playground Project for St. Thomas Aquinas Parents of French Immersion; with the caveat that any and all services in-kind including donations be exhausted prior to funds being utilized, and further, that a re-payment schedule/agreement be developed”.

| | | |
|-------|---|----------------|
| Vote: | 3 | In-Favor |
| | 1 | Opposed |
| | 1 | Trustee Absent |

Carried.

PRE-SCHOOL REGISTRATION

Note: Mr. Lehr reported that we still have room in some of our Preschools overall in the Division, in particular at the “new” St. Mary’s Community Pre-School that offers half day and full day programming. We will do more advertising overall and continue to evaluate enrolment.

RELIGIOUS EDUCATION COORDINATOR REPORT

Note: Mrs. Amanda Crowley Religious Education Coordinator reported on her activity over the last number of months. Her focus has been on building relationships, determining the religious education resources, creating electronic data bases of information in the Intranet for teachers, attending meetings of the religious education representatives from each school and

classroom visits. Mrs. Crowley identified a number of key areas that require some detailed focus.

MODULARS UPDATE FOR ST. MICHAEL'S SCHOOL AND ST. PATRICK'S SCHOOL

Note: Mr. MacPherson provided an update of the modulars to be in place and operational by June 30, 2010. Each school will have \$12,000 to equip the buildings, anything in excess of that will be funded by school budgets or school generated funds.

BREAKFAST WITH THE BISHOP

Note: The Board and Senior Administration met the Bishop for breakfast prior to his attending the St. Patrick's School Ribbon Cutting Ceremony on May 17, 2010. Topics of discussion were general in nature including an introduction of our Religious Education Coordinator and Sacramental Preparation.

MUNICIPAL DEVELOPMENT PLAN ROADSHOW

Note: The City of Medicine Hat will attend at the Catholic School Board Office to discuss their development plan and how the expansion of the City will accommodate educational institutions overall. The meeting is scheduled for May 13, 2010 from 9 – 11 at the Board Office and will be attended by Trustees and Senior Administration.

KNIGHTS OF COLUMBUS ANNUAL STAFF PANCAKE BREAKFAST

Note: The Knights of Columbus has again offered to host a Year End Pancake Breakfast scheduled for June 28, 2010 for all division staff. An invitation will be extended to staff to attend. Thank you to Knights of Columbus.

MEETING WITH THE MINISTER OF EDUCATION

Note: The meeting with the Minister of Education is now set for June 10, 2010. The day will begin with a tour of McCoy High School, then a meeting will follow with the Board and Senior Administration at the Board Office. The Minister plans to have lunch with Student Council Presidents from each of the local high schools at Medicine Hat High School Cafeteria.

GROUNDS CONTRACT

Note: The grounds contract with MHSD #76 was settled for the next three years. No recommendation required from the Board at this time.

APPENDIX "F"

COMMITTEE REPORTS

Medicine Hat Catholic Schools' Education Foundation – Kelly Van Ham

Note: The next meeting will be held in Bow Island on May 18, 2010. The Foundation will undertake a strategic planning session facilitated by Mr. Dana Couillard, the Foundation will also discuss and research Endowment Funds.

Representative to ACSTA – Peter Grad

Note: The next ACSTA meeting is in Leduc on May 28, 2010. Mr. Grad commented that Trustees might consider making a conscious effort to attend the annual Blueprints Conference. This is a fantastic professional development opportunity.

Representative to Teacher Board Advisory – Stan Aberle

Note: A meeting was held on April 14, 2010. Discussion included: Assignable Time; Catholicity clause on registration forms; clarification between Policy and Administrative Procedures; Field Trip AP; Full Day Kindergarten; Turning Points Program; Grade Re-configuration and the Staff Reduction AP.

Representative to ASBA – Ken Arthur

Note: Mr. Arthur was absent. No report.

Representative to Spiritual Leadership Scholarship Awards – Stan Aberle

Note: No report.

Representative to Support Staff Board Advisory Committee – Jodi Churla

Note: No report.

Representative to Parent Association – Jodi Churla

Note: The next meeting is May 13, 2010. No report.

Representative to Salary Negotiations ATA – Ken Arthur

Note: Mr. Arthur absent. No report.

Representative to Salary Negotiations CUPE – Peter Grad

Note: No report.

ADJOURNMENT

Note: The Board Chair called the meeting adjourned at 10:15 pm.

Board Chair, Stan Aberle

Della Dewald, Executive Assistant