

MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION HELD at Catholic School Board Office, 1251 – 1st Avenue S.W., Medicine Hat, Alberta on October 08, 2013 @ 3:00 p.m.

TRUSTEES AND OFFICERS PRESENT

Peter Grad	Chair	
Stan Aberle	Vice-Chair	
Kelly Van Ham	Trustee	Absent
Dick Mastel	Trustee	
Warren Stark	Trustee	
Garry Andrews	Acting Superintendent of Schools	Absent
Wayne Schlosser	Deputy Superintendent	
Greg MacPherson	Secretary Treasurer	
Hugh Lehr	Associate Superintendent Learning Services	
Jill Wilkinson	Religious Education Coordinator	
Della Dewald	Executive Assistant	

OPENING PRAYER

Note: The meeting opened with prayer led by Mr. Peter Grad.

Note: Welcome to the gallery. Welcome to the media in attendance: Peggy Revell, Medicine Hat News, CHAT TV and Harv Speers, CJCY Radio.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING

2812 Motion. Warren Stark: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Minutes of the Regular Board Meeting held September 10, 2013 as circulated”.

Carried unanimously.

APPROVAL OF THE ACTION AGENDA

2813 Motion. Stan Aberle: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Action Agenda as amended”.

Note: Add: Item # 13.3 IMR (insert into recommendation #10)
Add: Accountability Pillar Results Report

Carried unanimously.

APPROVAL OF THE NON-ACTION AGENDA

2814 Motion. Dick Mastel: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Non-Action Agenda as circulated”.

Carried unanimously.

CORPORATE COMMUNICATIONS

Note: **Education Act** – Albertans are invited to participate in the Education Act Regulatory Review over the next several months. New legislation will come into force in time for the 2015 – 2016 school year. All members of the school communities are invited to participate in the online discussion. The Board reviewed the engagement process. Individual Trustees are encouraged to complete the online survey.

Note: **Alberta School Board’s Association Premier’s Award of Excellence** – The Board nominated the Off Campus Education Program at Notre Dame for this provincial award. The Premier’s Award recognizes school boards for their role in launching innovative programs and initiatives that enhance

student achievement. The Award will be presented by the Premier of Alberta at the ASBA AGM in November 2013.

Note: **Media Release** – Dated October 01, 2013 a media release was issued announcing the Trustee Elect for 2013-2017. A Special Board Meeting is scheduled for October 15, 2013 to hold the Organizational Meeting and the Swearing-In Ceremony. The media release also highlighted the outgoing Trustee dedication ceremony to be held at the October 8, 2013 Board Meeting.

Note: **World Teacher's Day October 5, 2013** - A thank you card was developed to send to Teachers recognizing World Teacher's Day, the thank you card was posted on the division website and advertised in the MH News.

Note: **Monsignor McCoy High School Awards** - The school awards will be held October 30, 2013 at the MH College, Trustees will present the Division sponsored awards.

Note: **Medicine Hat Women's Shelter Letter** - A letter was received by the Board requesting funding from the Division.

APPENDIX "A"

PRESENTATIONS TO OUTGOING TRUSTEES

Note: Recognition was presented to outgoing School Board Trustees Mr. Kelly Van Ham, Mr. Stan Aberle and Mr. Warren Stark. Each Trustee was presented with an Ambassador for Catholic Education Award and a gift recognizing their years of service. Each Trustee was given an opportunity to address the gallery and their fellow Trustees to say their farewell. Mr. Kelly Van Ham was absent, his award will be presented to him in Bow Island by his fellow Trustees.

PRESENTATIONS

Note: **Long Service Awards** - The Board acknowledged Mrs. Louise Westland for 25 years of service. The Board acknowledged Mrs. Mary Kahl for 15 years of service. At the 2013 Faith Development Day long service awards were presented to employees, regrettably these two employee names were not populated on this long service list. The Board sincerely thanked Mrs. Westland and Mrs. Kahl for their years of service.

Note: **Ambassador for Catholic Education** – The Board presented an Ambassador for Catholic Education Above and Beyond Award to Ms. Christine Remeikis, Teacher from St. Mary's School for her work on the Art Project wherein she engaged students to paint a mural on the City of Medicine Hat underpass downtown on 1st Street SE. This art project was coordinated with the City of Medicine Hat Street Art Works.

Note: **Ambassador for Catholic Education** – The Board presented an Ambassador for Catholic Education Above and Beyond Award to Mrs. Laureen Getz for her dedication and commitment for her volunteerism for 12 years in serving on school councils.

APPENDIX "B"

HUMAN PAPILLOMA VIRUS VACCINE - HPV

Note: The Board received a number of letters regarding the HPV vaccine. General discussion was engaged by the Board.

Note: Stan Aberle read a prepared statement and presented three separate board motions for discussion and consideration by the Board.

- 2815 Motion. Stan Aberle: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education reaffirms its position that the administration of some vaccines in Catholic Schools is incongruent with the educative mission of our Catholic Schools" and; "THAT the Board of Trustees for the Medicine Hat Catholic Board of Trustees disassociates itself from the elements of the Alberta Health Services vaccination program by requesting that Alberta Health Services distributes and collects consent forms directly from parents for vaccinations that are incongruent with the educative mission of our Catholic schools" and; "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education allows Alberta Health Services to administer all vaccinations that are part of their public health program, while not participating in the distribution or collection of parental consent forms for vaccinations that are incongruent with the educative mission of our Catholic schools".

APPENDIX "C"

MOVE IN-CAMERA (Legal)

- 2816 Motion. Peter Grad: "THAT the Board of Trustees move In-Camera".

Carried unanimously.

Note: The gallery left the room. The Board moved In-Camera at 3:37 p.m.

MOVE OUT OF IN-CAMERA

- 2817 Motion. Peter Grad: "THAT the Board of Trustees move out of In-Camera".

Carried unanimously.

Note: The gallery returned to the room. The Board moved out of In-Camera at 2:45 p.m.

HUMAN PAPILLOMA VIRUS VACCINE - HPV

Note: A vote on the Motion 2815 as noted above was held.

Carried unanimously.

MOVE IN-CAMERA

Note: The Board wishes to recess the meeting in order to meet with the media and the Board wishes to meet In-Camera prior to meeting with the media.

- 2818 Motion. Stan Aberle: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education recesses the meeting for a few moments and that the Board meets In-Camera prior to meeting with the Media".

Carried unanimously.

Note: The gallery left the room at 3:52 p.m.

Note: The gallery returned to the room at 4:00 p.m.

MOVE OUT OF IN-CAMERA AND RECESS

- 2819 Motion. Stan Aberle: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education move out of In-Camera and recess the meeting".

Carried unanimously.

Note: The meeting was recessed at 4:00 p.m. with various members of the Board interviewed by the media.

MEETING RESUMES

Note: The Board Chair called the meeting back to order.

Note: The meeting resumed at 4:15 p.m.

BOARD SELF-EVALUATION

2820 Motion. Stan Aberle: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the it's Board Self-Evaluation for the 2012 – 2013 school year".

Carried unanimously.

BOARD WORK PLAN 2013 – 2014

2821 Motion. Stan Aberle: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Board Work Plan as amended".

Note: Amendment: Add: Vital Signs Reporting Process
Move: IMR to October of November
Move: Religious Ed Advisory to November/December

Carried unanimously.

APPENDIX "D"

ACTING SUPERINTENT REPORT – Dr. Garry Andrews

Note: Dr. Andrews was absent. The report was presented in writing for information. It is attached for review.

DEPUTY SUPERINTENDENT REPORT – Mr. Wayne Schlosser

Note: **AP 160 Safe and Caring Learning Environments** – A slight revision is made to the AP to remove the reference regarding the intent of the individual and to revise cause to causes. The AP is presented to the Board for information and the updated AP will be posted to the division website.

Note: **Accountability Pillar Results** – The 2013 Accountability Pillar Results report show that MHCBE exceeds the Provincial results in 13 of 16 measures. In addition, the 2013 results shows MHCBE exceeded its previous 3 year average in 10 of 16 measures. The Division ranked High or Very High in all of the 16 measurable achievement categories. MHCBE is very proud of its 2012-2013 Accountability Pillar Results but still look to improve in identifiable areas. It was noted that participation in Grade 9 Provincial Achievement Tests and Grade 12 Diploma Examinations were substantially impacted by the flooding in Alberta in June 2013.

Note: **French Immersion Update** – We continue to research jurisdictions regarding high school French Immersion programming and senior administration will put forth a vision for the Board by December 10, 2013 Board Meeting.

APPENDIX "E"

SECRETARY-TREASURER REPORT – Mr. Greg MacPherson

POLICY 7 – BOARD OPERATIONS

2822 Motion. Stan Aberle: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve 2nd reading of Policy 7 – Board Operations".

Carried unanimously.

POLICY 7 – BOARD OPERATIONS

2823 Motion. Warren Stark: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve 3rd reading of Policy 7 – Board Operations”.

Carried unanimously.

APPENDIX “F”

Note: **AP 550 – Transportation of Students** - The AP was presented for information. The changes included the clarification for Early Learning Programming funding not on a yellow school bus but by division transportation; School Act stipulation with transportation from only 1 residence and parent provided transportation option for third party.

Note: **Infrastructure Maintenance and Renewal IMR Project 2013 -2014** – It was noted that the IMR Projects approval will be permanently placed in the month of November within the annual Board Work Plan.

Note: **Enrolment** – The enrolment report was presented. The Division is up 15 FTE from the preliminary budget.

APPENDIX “G”

Local Authorities Pension Plan (LAPP) Changes

Note: ATRF is not affected. ASBA is looking for feedback on the changes presented.

2824 Motion. Warren Stark: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education provide input on the LAPP and that we object to the 35 year service cap elimination and the early retirement incentive removal”.

Carried unanimously.

ASSOCIATE SUPERINTENDENT REPORT – Mr. Hugh Lehr

Letter to the Minister of Education

2825 Motion. Stan Aberle: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education endorses the letter to the Province to advocate for continued funding for Community Coming Together”.

Carried unanimously.

Note: **Student Learning Assessments** – We have been given three options to continue writing this spring or pilot the grade 3 Student Learning Assessments in the fall of 2013. We have chosen to write in the fall of 2013.

Note: **Lions Club Screening** – This visual screening procedure will be offered to parents of students in elementary school in grades K-2. Parents will need to provide a signed release in order for a child to receive the examination.

APPENDIX “H”

C2 AND C2 SUB-COMMITTEE

Note: There is an enacted Government of Alberta Framework Agreement with the ATA which is in place that asks School Boards to engage locally on what they can do locally to create efficiencies for Teachers. There was an explanation and role descriptions for C2 Committee and the C2 Sub-Committees. The Terms of Reference will now be developed.

TASK FORCE FOR TEACHING SURVEY

Note: Staff and parents are invited to participate on line or sign up to attend a regional public consultation session to engage the process to provide feedback to the Province.

RELIGIOUS EDUCATION COORDINATOR REPORT – Mrs. Jill Wilkinson

Note: **Catholic Education Sunday** – November 3, 2013 is Catholic Education Sunday, the theme has to do with our role as protectors of Catholic education. We will be displaying student works at the Parishes, Trustees and Administration will also read a letter at each of the masses the weekend prior in order to engage stakeholders. The letter from the Alberta Bishop's will also be circulated and posted on the division website. A special collection will occur on Catholic Education Sunday to gather funds for the Division to purchase bibles for grade 4 students. The letter from the Bishop's is titled (Caring for the Gifts that God has Given us).

ACSTA AGM NOVEMBER 2013 – NOVEMBER 15-17, 2013

Note: Trustees and Administration made a determination of who will attend the ACSTA AGM.

ASBA AGM NOVEMBER 2013 – NOVEMBER 17-19, 2013

Note: Trustees and Administration made a determination of who will attend the ASBA AGM. The Board nominated Mr. Kelly Van Ham for a 21 Year Long Service Award with ASBA. Mr. Van Ham served with Bow Island Roman Catholic No. 82 (1992 – 1995); and Medicine Hat Catholic Separate Regional Division No. 20 (1995 – 2013).

CATHOLIC DIOCESE OF CALGARY

Note: **Bishop's Dinner** – The Centennial Bishop's Dinner will be held on Thursday, October 17, 2013 in Calgary at the Commonwealth Centre in Calgary. Beneficiaries included: Sheldon Kennedy Child Advocacy Centre, St. Mary's University College and Centennial Seminary Endowment. A combination of 8 members from Medicine Hat will attend.

Note: **Diocese of Calgary Centennial Year Celebrations** – The closing mass will be held on Friday, November 29, 2013 at St. Mary's Cathedral at 7:00 p.m. in Calgary. This is a wrap up to the year long celebrations. All are invited.

COMMITTEE REPORTS

Medicine Hat Catholic Schools' Education Foundation – Mr. Kelly Van Ham

Note: Mr. Van Ham was absent. A report was presented that stated the financial picture continues to improve for the Foundation.

Representative to ACSTA – Mr. Dick Mastel

Note: Bishop Henry spoke about the Pastoral Letter reflecting on the ministry of Catholic School Trustees. The Finance Report will be presented in November to the new Trustees. There has been a request by the Catholic Yukon Society to participate in the ACSTA, their governance model is different. There is a conference Feb 21 and 22, 2014 titled Growing Forward; up to 10 members from each Board can attend.

Representative to Teacher Board Advisory – Mr. Warren Stark

Note: No report as there was no meeting held. It was noted that Teachers may or may not find this meeting a useful tool to communicate to the Board as it has not been utilized.

Representative to ASBA Zone 6 – Mr. Peter Grad

Note: Peter will be attending the next meeting on October 09, 2013 in Lethbridge. Peter will also attend the ASBA Board of Directors Meeting on this day as well.

Representative to Parent Association – Mr. Stan Aberle

Note: Meeting held Monday, September 30, 2013. Seven of the ten school council representatives attended the meeting. Discussions included Budget and concerns of the Custodial cutbacks and Special Education Facilitators and Support Staff for Teachers. Next meeting is October 28, 2013 at Mother Teresa School at 7:00 p.m. There will be a tour a 7 with the meeting to follow. There are 5 meetings planned for the school year.

Salary Negotiations – ATA – Mr. Peter Grad

Note: Next meeting is October 22, 2013 and October 29, 2013.

Salary Negotiations – CUPE – Mr. Dick Mastel

Note: We are happy to report the negotiations have gone well and we have a memorandum of agreement that is going to be signed. CUPE agreement will be ratified by CUPE and then will be presented for ratification to the Board of Trustees on November 12, 2013.

CUPE STAFF BOARD ADVISORY COMMITTEE – Mr. Kelly Van Ham

Note: No report.

SPIRITUAL LEADERSHIP SCHOLARSHIP – BOW ISLAND –Mr. Kelly Van Ham

Note: No report.

SPIRITUAL LEADERSHIP SCHOLARSHIP-MEDICINE HAT-Mr. Stan Aberle

Note: Awards night at Monsignor McCoy will be held October 30, 2013 at 7:00 p.m. at the Medicine Hat College. A Trustee will present the award.

POST CENTENNIAL PLANNING COMMITTEE – Mr. Stan Aberle

Note: This committee is dissolved as of the October 08, 2013 Board Meeting.

ADJOURNMENT

Note: The Board Chair called the meeting adjourned.

Note: The meeting adjourned at 6:01 p.m.

Peter Grad, Board Chair

Della Dewald, Executive Assistant