

**MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held at Catholic School Board Office, 1251 – 1<sup>st</sup> Avenue S.W., Medicine Hat, Alberta on May 09, 2017 @ 6:00 p.m.**

**TRUSTEES AND OFFICERS PRESENT**

Peter Grad	Trustee	
Dick Mastel	Trustee	Absent
Regina Durst	Trustee	
Robert Risling	Trustee	
Joe Colistro	Superintendent of Schools	
Chuck Hellman	Associate Superintendent Human Resources	
Greg MacPherson	Secretary Treasurer	
Hugh Lehr	Associate Superintendent Learning Services	
Jill Wilkinson	Religious Education Coordinator	
Terri Ball	Director of Early Childhood Services	
Della Dewald	Executive Assistant & Corporate Communications	
Derrian Hallas	Communications Officer	

**OPENING PRAYER**

Note: The meeting was opened with prayer led by Trustee Peter Grad. Board Chair, Mr. Mastel is absent. Reverend Mr. Robert Risling, Trustee chaired the Board meeting. Welcome to St. Mary's School Administration, Mr. Mike Weisgerber, Principal and Shannon English, Vice-Principal. Welcome to all those in the gallery and the Media.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING**

3208 Motion. Peter Grad: "THAT the Minutes of the Regular Meeting held April 11, 2017 are approved as amended".

Note: Amend the Committee Report to read: Next meeting May 16, 2017.

Carried unanimously.

**APPROVAL OF THE ACTION AGENDA**

3209 Motion. Regina Durst: "THAT the Action Agenda dated May 09, 2017 be approved as circulated".

Carried unanimously.

**APPROVAL OF THE NON - ACTION AGENDA**

3210 Motion. Peter Grad: "THAT the Non-Action Agenda dated May 09, 2017 be approved a circulated".

Carried unanimously.

**PRESENTATIONS – SCHOOL EDUCATION PLANS 2016 -2017-St. Mary's School**

Note: This year, each of our 9 Catholic Schools will present their 2016/17 School Education Plans to the Board. St. Mary's School School presented their plan at the May Board meeting. The School focused the presentation on the integration of the Division's 7 Strategic Priorities:

1. Increasing Student Engagement by foster and developing relationships between students, parents, staff, parish and community;
2. To Enhance Catholic Identity;
3. To enhance student learning through actions that reflect the values of inclusive education;
4. Provide a welcoming, caring, respectful and safe learning environment;

5. To enhance and foster a love of the fine arts;
6. To foster the Catholic spirit of athletics;
7. To develop a vision for the use of technology support student learning.

Thank you to the staff, parents & students at St. Mary's School, the Board is impressed with your commitment and the exceptional work being done at your school to integrate the strategic priorities.

## CORPORATE COMMUNICATIONS

- Note: **Monsignor McCoy High School Grad Schedule**
- Thursday, May 18, 2017, 3:30 Mass, Holy Family Parish
  - Thursday, May 18, 2017, 7:00 Ceremonies, Cypress Centre
  - Friday, May 19, 2017, 6:00 Banquet, 9:00 Dance, Cypress Centre

- Note: **Court of Queen's Bench Ruling** – The Board issued a letter to our parent and parish communities on April 27, 2017, regarding the court ruling in Saskatchewan regarding Catholic Schools.

## APPENDIX "A"

### BOARD WORK PLAN

### SPECIAL BOARD MEETING

- Note: Special Board Meeting – At the April 11, 2017 Board Meeting, the Board set a Special Board Meeting for Monday, May 15, 2017 to approve the Budget. Due to a conflict, the Board needed to reschedule that meeting; the proposed date is Wednesday, May 31, 2017 with the time to be determined. However, since the last board meeting and due to the complexity of the Budget, the Minister of Education has granted school boards an additional 30 days to submit their budgets mostly related to Bill 1.

- 3211 Motion. Regina Durst: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education move the Special Board Meeting from Monday, May 15, 2017 at 6:00 pm to Tuesday, June 27, 2017 at 6:00 p.m. for the purpose of approving the 2017 – 2018 Budget".

Carried unanimously.

- Note: **Edwin Parr Banquet** - On Wednesday, May 10, 2017 MHCBE Trustees & Administration representatives will attend the Edwin Parr Banquet along with MHCBE 1st Year Teacher & Edwin Parr Nominee Elizabeth Zalucki.

- Note: **Meeting with Bishop Henry** – A date to meet with Bishop McGratten, Diocese of Calgary has yet to be confirmed.

- Note: **Farewell Celebration Bishop Frederick Henry** – Board Chair, Mr. Dick Mastel attended the celebration in Calgary on Sunday, April 30<sup>th</sup>, it was a wonderful farewell celebration for Bishop Henry. Several hundred people attended.

- Note: **Meeting with Honourable MLA (Medicine Hat), Mr. Bob Wanner and MLA (Cypress-Medicine Hat) Mr. Drew Barnes** – Meetings were held on April 24<sup>th</sup> and 25<sup>th</sup> with MLA's and members of the Board and Administration. The Board attempts to meet with local MLA's on an annual basis to create an opportunity engage in discussion relating to education and other matters of interest. We have very good meetings and good dialogue relating to education and provincial issues. Very valuable.

## RE-APPOINTMENT OF THE SUPERINTENDENT OF SCHOOLS

- Note: Re-Appointment of the Superintendent of Schools – The appointment of Mr. Joe Colistro as Superintendent of Schools current term expires on

July 31, 2018, the Board is looking to seek Ministerial Approval from the Minister to extend the appointment to July 31, 2020.

Note: Following receipt of Ministerial Approval of the appointment, the Board will Ratify the Appointment and Ratify the Contract of Employment by board motion.

3212 Motion. Peter Grad: "BE IT RESOLVED that the Board of Trustees for the Medicine Hat Catholic Board of Education request Ministerial Approval for Re-Appointment of Mr. Joe Colistro as Superintendent of Schools for the Medicine Hat Catholic Board of Education from August 1, 2018 to July 31, 2020 conditional on mutual agreement of the contract of employment".

Carried unanimously.

Note: **Retirees 2017** - Annually the Board of Trustees hosts a Retiree Dinner to acknowledge employees retiring from the Division. The retiree dinner is scheduled for Monday, June 12, 2017. This is an opportunity for the Board to extend a heartfelt thank you to each employee for their years of service and their dedication and commitment in "Showing the Face of Christ to All". The evening will celebrate and recognize each Retiree. CONGRATULATIONS to our 2016-2107 RETIREES - Wanda Simmons, Joan Kaupp, Greg Martin, Ray Hoger, Catherine Brown, Lois Gagley, Brian Stonehouse, Kym Porter, Annette Fraser, Angela Turner, Ljiljana Kalember, Doug Grimm

#### **MONSIGNOR MCCOY MODERNIZATION**

Note: **Construction** - We are now awaiting exams to conclude at the school prior to the next phase of construction to be undertaken in the common area. It was noted we plan to hire a temporary full time painter for the McCoy Modernization.

Note: **Fundraising** – We are looking a preparing a final backpack circulation, one page, double sided with new photos of the interior and the donation form. We are focusing specifically on connecting with McCoy Alumni page. We have been reaching out to alumni to update them on the modernization.

#### **SUPERINTENDENT OF SCHOOLS – Joe Colistro**

Note: **Nutrition** - 14 school boards participated in the Nutrition pilot for the 2016/17 school year, each receiving \$250,00 in grant funding. These boards will continue to receive \$250,000 for the 2017/18 school year, while the remaining 46 school authorities will each receive \$141,000 in grant funding to implement the program. Funds are provided to establish or enhance existing nutrition programs and will be targeted for the provision of nutritional meals, including costs associated with ordering, preparation and delivery. We will submit our proposal by May 26, 2017. We are comparing our options either catering it out or hiring and doing food preparation within. Elementary schools ideally were not set up with food serveries. Our menu either breakfast or lunch must align with the nutrition guidelines.

Note: **CCSSA Leadership Conference** – We have about 12 – 14 attending from our Division from central office and school administration. This will be an excellent conference with keynote speaker the Honourable Mr. Justice Kevin Feehan.

Note: **Strategic Priorities** – For the 2017-2018 school year we have agreed upon 5 priorities which will include Catholic identity plus 4 more. In addition we have determined a few areas that will be Senior Admin Directed Goals and Actions, Carried Forward.

### **Division Priorities 2017 - 2018**

- To enhance our Catholic identity
- To enhance student learning through actions that reflect the values of inclusive education.
- To develop a Literacy and Numeracy initiative to ensure every student is successful.
- To develop a vision for the use of technology to support student learning.
- To provide a continuum of support for the mental health and well-being of parents, students and staff.

### **Senior Admin Goals**

- First Nations Metis and Inuit
- Alberta Education Quality Standards
- Instructional Leadership
- Professional Development

### **Carry Forward Actions**

- Fostering the Catholic Spirit of Athletics
- To enhance and foster a love of the Fine arts.
- Early learning, day care, preschool, kindergarten etc.

Note: **International Field Trips** - During Spring Break there were two international trips, both with students from Monsignor McCoy. The first trip was to Portugal. Highlights included stops in Porto, Lisbon, and Algarve where students were able to visit cathedrals, castles and numerous landmarks. The second trip was a baseball trip to Phoenix where the McCoy baseball team played a number of games and enjoyed local activities. Both trips went very well and all students returned safely. The next scheduled trip this year is with the students from Notre Dame in late June and early July. They will be going to the Maritimes.

### **COMMUNICATIONS**

Note: **Corporate Communications** – The May 2017 report is attached as an appendix to the minutes.

Note: **School Communications & Social Media** – The May 2017 report is attached as an appendix to the minutes.

### **APPENDIX “B”**

#### **ASSOCIATE SUPERINTENDENT HUMAN RESOURCES – Chuck Hellman**

Note: **Staffing Update** – The Staffing for the 2017/2018 school year continues. The factors that need to be considered include: retirements, GRPs, transfer requests, student registration numbers, programming at schools, etc. Staffing decisions will be ongoing as these factors change.

Note: **Physical Literacy Initiative** - All of our elementary school principals and lead teachers (where applicable) have met with Sonya Brown and her colleagues to complete a needs assessment in the school. Based on this discussion, all schools have a plan to improve the physical literacy of students, and to build capacity with teachers. Some examples include: St. Thomas d’Aquin – Don’t Walk in the Hallway, Mother Teresa School – Rocks and Rings (curling program) Zumba dance party (EL – grade 2).

Note: **Literacy Numeracy Committee** – One of our division priorities for the 2017/2018 school year is Literacy and Numeracy. Administrators have been involved in Professional Development over the school year to better be able to support classroom teachers in their instruction. Moving forward, a literacy and numeracy committee is being established. The goal of the committee will be to research best practice in literacy/numeracy instruction, and apply new knowledge at the classroom level.

## **EARLY RETIREMENT INCENTIVE PLAN**

3213 Motion. Regina Durst: "That the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Early Retirement Incentive Plan application , in accordance with Article 14 of the ATA Collective Agreement for Employee # 10231 in the amount of \$20 000 for June 30, 2017".

Carried unanimously.

## **SECRETARY-TREASURER – Greg MacPherson**

Note: No report.

## **ASSOCIATE SUPERINTENDENT LEARNING SERVICES – Hugh Lehr**

Note: No report.

## **DIRECTOR OF EARLY CHILDHOOD SERVICES – Terri Ball**

Note: No report.

## **RELIGIOUS EDUCATION COORDINATOR – Jill Wilkinson**

**Note:** **World Catholic Education Day** – Every year, 40 days after Easter, Catholics across the globe give thanks for the gift that is Catholic education through the celebration of World Catholic Education Day. Although our Diocese celebrates Catholic Education on the first Sunday of November, World Catholic Education Day is a time for Catholics to take a moment to pause, reflect and pray on this precious gift. We will send out a prayer to our Staff, and post to Social Media. We will also share ideas for Liturgies and activities for the day.

**Note:** **Religious Education Update** – Curriculum changes continue to occur for religious education. Grade 3 will be implemented in September 2017. These curriculum changes use current technology; provide more student interaction, more engaging text and a wider choice of activities. The grade 3 curriculum change will replace the existing textbook series Born of the Spirit with the new religious education program, Growing in Faith, Growing in Christ. Professional Development for all grade 3 teachers will occur in late May and will include the digital component. This PD will provide the teachers with a foundational understanding for the new program as well as an opportunity to use the new resources. All of the resources have been purchased for the schools and should be arriving shortly.

Update on the grade 2 religious education program that has been fully implemented this year: all teachers had an introductory session that introduced them to the new curriculum, participated in a computer PD session to become familiar with the digital resources, co-created the grade 2 religious education assessment outcomes for next year's report card and are working in professional learning communities to connect assessments to these outcomes.

## **COMMITTEE REPORTS**

### **Medicine Hat Catholic Schools' Education Foundation – Mrs. Regina Durst**

Note: Next meeting is Tues May 16th. We are working on our golf tournament and sponsors for June 9th date. We have about 37 registered.

### **Representative to ACSTA – Mr. Dick Mastel**

Note: Trustee Absent. No report.

**Representative to Teacher Board Advisory Committee – Reverend Mr. Robert Risling**

Note: No report.

**Representative to ASBA Zone 6 – Mr. Peter Grad**

Note: The zone meeting is tomorrow May 10, 2017 from 10:30 to 4 pm., followed by the Edwin Parr Banquet. We have 10 attending from MHCBE.

**Representative to Support Staff Board Advisory Committee – Mrs. Regina Durst**

Note: No report.

**Representative to Parent Association – Mr. Peter Grad**

Note: We are nearing the end of our year. This is and has been a wonderful group of parents to work with. We discussed numerous items including Mr. David King, he is still at it regarding his advocacy in removing funding from Catholic Schools. We discussed funding relating to CEU's and credits, Small School by Necessity grant. We also discussed the Theodore case in Saskatchewan; parents appreciated the letter the Board sent. We discussed the municipal election in October and encouraged parents to run for Trustee. We talked about Bishop Henry's retirement, the Catholic Education Survey and the Edwin Parr Awards. The Parent Association passed a motion to send Candace Lambert to the ASCA Conference representing MHCBE. The next meeting will be held on May 29, 2017 at Monsignor McCoy, beginning with a school tour.

**Representative to Salary Negotiations – ATA – Mr. Peter Grad**

Note: There is a memorandum of agreement. Our strategy, we can't comment until it's ratified.

**Representative to Salary Negotiations – CUPE – Mr. Dick Mastel**

Note: Trustee Absent. No report.

**Representative to CUPE Staff Board Advisory – Reverend Mr. Robert Risling**

Note: Next Meeting is May 25, 2017.

**Representative to Spiritual Leadership Scholarship Board Representative – Mrs. Regina Durst.**

Note: No report.

**Representative to Student Board Advisory Committee – Mr. Dick Mastel**

Note: Trustee Absent. No report.

**Representative to Monsignor McCoy Modernization (Adhoc) Committee – Mrs. Regina Durst**

Note: At our meeting we will plan for an open house this fall. The alumni page, we are hoping to invite or host a BBQ with our Alumni to get them involved.

**Representative to School Parish Relations Committee – Mr. Robert Risling**

Note: Next meeting is June 1, 2017.

**CLOSING PRAYER**

Note: The meeting closed with prayer led by Peter Grad.

**ADJOURNMENT**

Note: The regular meeting was called adjourned by the Board Chair.

Note: The meeting adjourned at 7:39 p.m.

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Dick Mastel, Board Chair

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Della Dewald, Executive Assistant