

MINUTES OF THE SPECIAL BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held at Catholic School Board Office, 1251 – 1st Avenue S.W., Medicine Hat, Alberta on June 27, 2017 @ 6:00 p.m.

TRUSTEES AND OFFICERS PRESENT

Peter Grad	Trustee	
Dick Mastel	Trustee	
Regina Durst	Trustee	
Robert Risling	Trustee	
Joe Colistro	Superintendent of Schools	
Chuck Hellman	Associate Superintendent Human Resources	
Greg MacPherson	Secretary Treasurer	
Hugh Lehr	Associate Superintendent Learning Services	
Jill Wilkinson	Religious Education Coordinator	ABSENT
Terri Ball	Director of Early Childhood Services	
Della Dewald	Executive Assistant & Corporate Communications	
Derrian Hallas	Communications Officer	ABSENT

OPENING PRAYER

Note: The meeting was opened with prayer led by Trustee, Mr. Peter Grad.

APPROVAL OF THE SPECIAL BOARD MEETING ACTION AGENDA

3222 Motion. Regina Durst: “THAT the Action Agenda dated June 27, 2017 be approved as amended”.

Note: Addition Item #6.9 Organizational Meeting
Addition Item #7.0 Superintendent and Board Evaluation

Carried unanimously.

APPROVAL OF THE SPECIAL BOARD MEETING NON-ACTION AGENDA

3223 Motion. Robert Risling: “THAT the Non-Action Agenda dated June 27, 2017 be approved”.

Carried unanimously.

ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA)

3224 Motion. Peter Grad: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education donate their portion of the defeated 2017 Spring budget proposal increase, as indicated in Appendix B on page 49 of the ASBA Budget and Bylaws Bulletin 2017, in the amount of \$559 to the ASBA”.

Carried unanimously.

Early Retirement Incentive Plan – ERIP

Note: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education consider the Early Retirement Incentive Plan application, in accordance with Article 14 of the ATA Collective Agreement for Employee # 10165 in the amount of \$20 000 for June 30, 2017”.

MOVE IN CAMERA - Personnel Item

3225 Motion. Robert Risling: “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education move In-Camera”.

Carried unanimously.

Note: The Board moved In-Camera at 6:10 p.m.

MOVE OUT OF IN-CAMERA - Personnel Item

3226 Motion. Regina: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education move out of In-Camera".

Carried unanimously.

Note: The Board moved out of In-Camera at 6:27 p.m.

3227 Motion. Regina Durst: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education consider the Early Retirement Incentive Plan application, in accordance with Article 14 of the ATA Collective Agreement for Employee # 10165 in the amount of \$20 000 for June 30, 2017".

Vote: In-Favour: 3 Trutees
Opposed: 1 Trustee

Carried.

SECRETARY-TREASURER REPORT – Greg MacPherson

2017 – 2018 Budget

3228 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2017 – 2018 Budget as presented with a deficit of \$204,982".

Carried unanimously.

APPENDIX "A"

ADMINISTRATIVE PROCEDURE 505 – SCHOOL FEES

3229 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the 2017 – 2018 School Fees as presented".

Carried unanimously.

APPENDIX "B"

SOUTHRIDGE RECREATIONAL & WELLNESS CENTRE OWNERSHIP AND OPERATING AGREEMENT

3230 Motion. Robert Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education ratify the Southridge Recreational and Wellness Centre Ownership and Operating Agreement as presented".

Carried unanimously.

APPENDIX "C"

LEASE OF FORMER ST. LOUIS SCHOOL TO CAPE

3231 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education ratify the lease extension of the former St. Louis School to CAPE to expire July 31, 2018".

Carried unanimously.

APPENDIX "D"

RUNNING TRACK REQUEST

3232 Motion. Regina Durst: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education donate \$7,000 to enhance the Rotary Track at Crescent Heights High School".

Carried unanimously.

Note: **Brier Run** - Presented for information only. We have forwarded the Board's request to the City of Medicine Hat.

Note: **Tennis Court Upgrade, Monsignor McCoy High School** - Presented for information only. The roller derby club is looking to establish a new surface at the Monsignor McCoy High School tennis courts. We've agreed in principle with the request. It's the City of Medicine Hat asset on our property.

Note: **Organizational Meeting and Election** – October 16, 2017 is Election Day in Alberta with September 18, 2017 as Nomination Day. It is noted, the Board will need to hold an Organizational Meeting within 28 days of the Election.

Note: **Superintendent and Board Evaluation** – Last year, the Board hired Dr. Garry Andrews, Consultant to facilitate the Board's self-evaluation and the evaluation of the Superintendent of Schools in the fall. Due to the upcoming election, it is proposed we move the evaluations to the Spring of 2018. The change will be made on the Board's Work Plan that will be approved by the Board at the September 2017 Board Meeting.

PERSONNEL

MOVE IN CAMERA - LABOUR

3233 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education move In-Camera".

Carried unanimously.

Note: The Board moved In-Camera at 8:40 p.m.

Note: The recorder and Executive Assistant left the meeting at 8:40 p.m. The Secretary-Treasurer will record the remainder of the meeting.

MOVE OUT OF IN-CAMERA

3234 Motion. Peter Grad: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education move out of In-Camera".

Carried unanimously.

Note: The Board moved out of In-Camera at 8:55 p.m.

RATIFICATION OF THE APPOINTMENT OF THE ASSOCIATE SUPERINTENDENT LEARNING SERVICES

3235 Motion. Peter Grad: "BE IT RESOLVED that the Board of Trustees for the Medicine Hat Catholic Board of Education ratify the **appointment** of Mr. Hugh Lehr as the Associate Superintendent Learning Services for the Medicine Hat Catholic Board of Education and that the effective date of the appointment be **August 01, 2017 to July 31, 2020**".

RATIFICATION OF THE CONTRACT OF EMPLOYMENT FOR THE ASSOCIATE SUPERINTENDENT OF LEARNING SERVICES

3236 Motion. Robert Risling: "BE IT RESOLVED that the Board of Trustees for the Medicine Hat Catholic Board of Education ratify the **contract of employment** for Mr. Hugh Lehr as the Associate Superintendent Learning Services for the Medicine Hat Catholic Board of Education and that the effective date of the contract be **August 01, 2017 to July 31, 2020**".

RATIFICATION OF THE APPOINTMENT OF THE SECRETARY-TREASURER

3237 Motion. Robert Risling: "BE IT RESOLVED that the Board of Trustees for the Medicine Hat Catholic Board of Education ratify the **appointment** of **Mr. Greg MacPherson** as the Secretary-Treasurer for the Medicine Hat Catholic Board of Education and that the effective date of the appointment be **August 01, 2017 to July 31, 2020**".

RATIFICATION OF THE CONTRACT OF EMPLOYMENT FOR THE SECRETARY-TREASURER

3238 Motion. Peter Grad: "BE IT RESOLVED that the Board of Trustees for the Medicine Hat Catholic Board of Education ratify the **contract of employment** for Mr. Greg MacPherson as the Secretary-Treasurer for the Medicine Hat Catholic Board of Education and that the effective date of the contract be **August 01, 2017 to July 31, 2020**".

RATIFICATION OF THE APPOINTMENT OF THE ASSOCIATE SUPERINTENDENT HUMAN RESOURCES

3239 Motion. Regina Durst: "BE IT RESOLVED that the Board of Trustees for the Medicine Hat Catholic Board of Education ratify the **appointment** of Mr. Chuck Hellman as the **Associate Superintendent Human Resources** for the Medicine Hat Catholic Board of Education and that the effective date of the appointment be **July 01, 2017 to June 30, 2020**".

RATIFICATION OF THE CONTRACT OF EMPLOYMENT FOR THE ASSOCIATE SUPERINTENDENT HUMAN RESOURCES

3240 Motion. Peter Grad: "BE IT RESOLVED that the Board of Trustees for the Medicine Hat Catholic Board of Education ratify the **contract of employment** for Mr. Chuck Hellman as the Associate Superintendent Learning Services for the Medicine Hat Catholic Board of Education and that the effective date of the contract be **July 1, 2017 to June 30, 2020**".

CLOSING PRAYER

Note: The meeting closed with prayer led by Mr. Peter Grad.

Note: The Board Chair called the meeting adjourned at 9:04 p.m.

Dick Mastel, Board Chair

Della Dewald, Executive Assistant