

Medicine Hat Catholic  
Board of Education



# SPECIAL BOARD MEETING AGENDA

**Monday, March 21, 2016 @ 7:00 p.m.**

Catholic School Board Office  
1251 – 1<sup>st</sup> Avenue SW Medicine Hat, AB

Re-scheduled  
Time

# *Medicine Hat Catholic Board of Education*

## Special Board Meeting ACTION AGENDA

### This meeting is reconvened from the March 08, 2016 Board Meeting

DATE: March 21, 2016      Place: Catholic Education Centre      Time: 7:00 p.m.

	<p><b>WE ARE CALLED Always and Everywhere to: Model Christ, Pray and Serve, Build a Faith Community</b></p> <p><b>Theme for 2015-2016: REJOICE WITH A GREAT AND GLORIOUS JOY</b></p>		
1.	<p><b><i>Opening Prayer – Blessing before a Meeting</i></b></p> <p style="text-align: center;"><i>Lord, bless us as we gather today in your name. Send us the guidance of your Spirit to bring us wisdom and understanding. Help us to open our minds and our hearts so that we may listen respectfully to the viewpoints of others and make decisions in accordance with your wishes. Help us to grow in faith so that we may serve you and others in all that we do. We ask this grace through Christ our Lord. Amen.</i></p>	Robert Risling	
2.	<p><b><i>Approval of the Action Agenda</i></b></p> <p><b><u>◆ Recommendation:</u></b> THAT the Action Agenda dated March 21, 2016 be approved as circulated.</p>	DM	<i>Encl.</i>
3.	<p><b><i>Approval of the Non-Action Agenda</i></b></p> <p><b><u>◆ Recommendation:</u></b> THAT the Non-Action Agenda dated March 21, 2016 be approved as circulated.</p>	DM	<i>Encl.</i>
4.	<p><b><i>Old Business from March 8, 2016</i></b></p> <p><b><i>Director of Early Childhood Services – Mrs. Kym Porter</i></b></p> <p><b><u>4.1 Early Development Instrument (EDI)</u></b></p> <p><b><u>4.2 Fresh Start to School</u></b></p>	KP	<i>(Report)</i> 5
5.	<p><b><i>Religious Education Coordinator Report – Mrs. Jill Wilkinson</i></b></p> <p><b><u>5.1 Sacramental Recipients</u></b></p> <p><b><u>5.2 Lent Retreat – March 11</u></b></p>	JW	<i>(Report)</i> 6
6.	<p><b><u>COMMITTEE REPORTS (presented by appointed Trustees)</u></b></p>	Chair	
	6.1 Medicine Hat Catholic Schools’ Education Foundation – <i>Mrs. Regina Durst</i>		
	6.2 Representative to ACSTA– <i>Mr. Dick Mastel</i>		
	6.3 Representative Teacher Board Advisory Committee – <i>Reverend Mr. Robert Risling</i>		
	6.4 Representative to ASBA Zone 6 – <i>Mr. Peter Grad</i>		
	6.5 Representative to Support Staff Board Advisory Committee– <i>Mrs. Regina Durst</i>		
	6.6 Representative to Parent Association– <i>Mr. Peter Grad</i>		
	6.7 Salary Negotiations		

	<b>6.7.1</b> ATA– <i>Mr. Peter Grad</i> <b>6.7.2</b> CUPE– <i>Mr. Dick Mastel</i>		
<b>6.8</b>	<b>CUPE Staff Board Advisory Committee – <i>Reverend Mr. Robert Risling</i></b>		
<b>6.9</b>	<b>Spiritual Leadership Scholarship Board Representative – <i>Mrs. Regina Durst</i></b>		
<b>6.10</b>	<b>Student Board Advisory Committee – <i>Mr. Dick Mastel</i></b>		
<b>6.11</b>	<b>C2 (Adhoc) Committee – <i>Reverend Mr. Robert Risling</i></b>		
<b>6.12</b>	<b>Monsignor McCoy Modernization (Adhoc) Committee – <i>Mrs. Regina Durst</i></b>		
<b>6.13</b>	<b>School Parish Relations Committee (Adhoc) Committee – <i>Mr. Robert Risling</i></b>		
	<b><i>New Business March 21, 2016</i></b>		
<b>7.</b>	<b><i>2<sup>nd</sup> Regular Board Meeting for March 2016 - Rescind Motion of March 08, 2016</i></b> The Board of Trustees at its regularly scheduled Board Meeting on March 08, 2016 scheduled a 2nd Regular Board Meeting for March 22, 2016; due to scheduling conflicts the Board required that meeting to be rescheduled. The motion to hold the March 22, 2016 Board Meeting will be rescinded. The Board thus called a Special Board Meeting for March 21, 2016 at 7 pm. <b><u>◆Recommendation:</u></b> “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education rescind the motion of March 08, 2016 to hold a Second Regularly Scheduled Board Meeting on March 22, 2016 at 7:00 pm”.	<b>DM</b>	
<b>8.</b>	<b><i>Policy 1 – Division Foundational Statements</i></b> <b><u>◆Recommendation:</u></b> “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve 3 <sup>rd</sup> reading and adoption of Policy 1 – Division Foundational Statements”.	<b>DM/JC</b>	<b><i>Encl. 7 - 11</i></b>
<b>9.</b>	<b><i>International Field Trips</i></b> The Superintendent of Schools will present International Field Trip applications to the Board for approval. <b><u>◆Recommendation:</u></b> “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Monsignor McCoy High School (Basketball) Trip to Great Falls from May 17, 2016 to May 30, 2016” contingent on receipt of the final itinerary; the Board has the responsibility and the right to cancel trips up to the date of departure”. <b><u>◆Recommendation:</u></b> “THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Monsignor McCoy High School (Education Tour) Trip to Portugal from April 13, 2017 to April 22, 2017” contingent on receipt of the final itinerary; the Board has the responsibility and the right to cancel trips up to the date of departure”.	<b>JC</b>	<b><i>Handout</i></b>
<b>10.</b>	<b><i>French Immersion</i></b> The Associate Superintendent, Mr. Chuck Hellman will review the French Immersion Program in the Division including enrolment numbers.	<b>CH</b>	<b><i>Handout</i></b>
<b>11.</b>	<b><i>Closing Prayer</i></b> <b><i>Lord, we come to you today to seek the peace that you alone can give. Strengthen us in our work as we seek to build a peaceful community. Amen</i></b>	<b>Robert Risling</b>	
<b>12.</b>	<b><i>Adjournment</i></b>	<b>Dick Mastel</b>	

# NON – ACTION AGENDA

DATE: Monday, March 21, 2016 Place: Catholic Education Centre

Time: 7:00 P.M.

No.	INFORMATION ITEMS	PAGE
1.1	<p><b><u>REGISTRATION 2016 - 2017</u></b></p> <p><b>* REGISTRATION in all Catholic schools in Medicine Hat for the 2016 – 2017 school year all grades is ongoing</b></p> <p><b><u>ALL ARE WELCOME–</u></b>  <i>Are you a new resident to this country or new to our community or have a new learner getting ready to start school?</i> Did you know that Catholic Schools in Alberta are publicly funded? That means, while we have school fees, there is no tuition. Our Schools offer a faith filled education. We nourish the whole child, spiritually, socially and academically and all are welcome! Call us for information or to register in one of our nine Schools in the City of Medicine Hat. MEDICINE HAT CATHOLIC BOARD OF EDUCATION – 403.527.2292 or <a href="http://www.mhcbce.ab.ca">www.mhcbce.ab.ca</a>. Come, Experience Catholic Schools - “Showing the Face of Christ to All”.</p>	
1.2	<p><b><u>TAXES – DECLARE YOUR SUPPORT for CATHOLIC SCHOOLS</u></b> – <i>The Medicine Hat Catholic Board of Education</i> reminds our community of the importance of declaring your <b>PROPERTY TAXES</b> in support of Catholic Education <b>How do you declare your support?</b> - To ensure your property taxes are supporting Catholic Schools, you must declare your Catholic school support as “<b>Separate</b>” on your annual property assessment notice. <i>Contact the Taxation Office at the City of Medicine Hat, or the Town or Municipal Office in your area.</i> Changes made on or before Dec 31 will be in effect for the next taxation year. <b>Thank you for your supporting Catholic Schools.</b></p>	

## **Notice of Public Board Meetings**

- All regularly scheduled Public Board Meetings are the **2<sup>nd</sup> Tuesday** of each month held at the Catholic Education Centre located at 1251 – 1<sup>st</sup> Avenue SW (unless otherwise advertised).
- Public Board Meetings for the Medicine Hat Catholic Board of Education will begin at **6:00 pm** with presentations at **6:00 pm** (unless otherwise advertised).
- **General Public welcome to attend - Information @ [www.mhcbce.ab.ca](http://www.mhcbce.ab.ca)**

Director of Early Childhood Services – Kym Porter

Board Report March 8, 2016

1. Early Development Instrument (EDI)- All kindergarten teachers will be here at central office on March 18/16 to complete the EDI questionnaire on each child in their kindergarten classroom. The completed questionnaires are sent to the Offord Center for Child Studies at McMaster University in Hamilton Ontario where the data is processed and then sent to Learner Services with Alberta Education for mapping purposes.
2. Fresh Start to School –



**Jill Wilkinson**  
**Religious Education Coordinator**  
**Board Report March 8, 2016**

**1. Sacrament Recipients**

Students receiving the Sacraments of First Communion and Confirmation are an important part of being Catholic. What percent of students celebrating the Sacraments are from Medicine Hat Catholic Schools?

- Holy Eucharist – 73 Medicine Hat Catholic students out of 91 students – 80%
- Confirmation – 62 Medicine Hat Catholic students out of 72 students – 86%

Confirmation will be celebrated on June 12<sup>th</sup> - Holy Family Parish @ 2:00 p.m.

In order to recognize sacramental recipients, the names of students and the Sacrament that the student prepared for will be sent to each school so that these students can be included in school/class prayers and possibly be recognized at school assemblies.

**2. Lent Retreat – March 11<sup>th</sup>**

To support our staffs in their role as Catholic educators, a Lent Retreat has been created to help nourish their faith. Each religion faith leader will participate in the retreat during the afternoon of March 9th in order to prepare them to facilitate. The retreat will take about 45 minutes and is meant to be held at each school beginning at approximately 10:45. The retreat will focus on the seven utterances of Jesus before he died and reflect on how these words bring grace and mercy to each of us in our own lives. All resources have been prepared for the faith leaders.

## Policy 1

---

### DIVISION FOUNDATIONAL STATEMENTS

#### Our Mission

In partnership with family, Church, and community, we provide Catholic Education of the highest quality to our students.

#### Our Vision

A Gospel-centered community committed to:

- Learning excellence
- Christian service
- Living Christ

#### Our Motto

*Showing the Face of Christ to all.*

#### Our Values

Catholic schools share a foundational belief that all children are loved by God, are individually unique and that the school has a mission to help each student to fulfill their God-given potential in all aspects of their persons: physically, academically, socially, morally and spiritually.

Medicine Hat Catholic Board of Education is committed to supporting inclusive communities that foster care and compassion of the students, families and staff with a complete offering of learning opportunities delivered within the context of Catholic teachings and tradition, and within the means of the Division.

We believe that Catholic education is a ministry that is at the heart of the Church. In our ministry, we value and celebrate:

- Teaching and living our Catholic faith.
- Our Catholic traditions.
- Our ability to offer a full range of educational programs for all students.
- ~~The uniqueness of each child (That each child is special).~~ That every child is a unique creation and worthy of dignity and respect.
- Parents as primary educators. **CCC 2223** Parents have the first responsibility for the education of their children

## Our Principles of Practice

In our ministry we are called, always and everywhere, to:

- Model Christ
- Prayer
- Service
- Strive for Excellence
- Build Community
- Provide a welcoming, caring, respectful and safe learning environment.

## Our Commitment

Medicine Hat Catholic Board of Education is committed to ensuring that all students, families and educational partners of our community will be provided with:

1. a welcoming, caring, respectful and safe learning environment that respects diversity and nurtures a sense of belonging.
2. an inclusive community that teaches care and compassion for every person, regardless of age, race, colour, place of origin, ancestry, family, religious beliefs circumstance, physical disability, mental disability, gender, gender identity, gender expression, sexual orientation or any other factor and require that every person be treated with dignity and respect.
3. spiritual, physical, academic, emotional and social development, which allows students to achieve their individual potential.
4. an educational environment which fosters respectful and responsible behaviors free from discrimination, prejudice, harassment and bullying.
5. meaningful and relevant learning experiences that include appropriate instructional supports.



## Translating Ideas into Actions

### We are called to model Christ

#### **We are called to model Christ**

##### **Christ's Life and Teaching Serve as our Foundation**

- We provide an education based on the teachings of Christ:
  - ◆ What would Jesus do? How did He act when faced with challenge or adversity?
  - ◆ We look for the lesson in every situation.
  - ◆ Empty yourself of your "self".
  - ◆ We make time for prayer.
- We provide a Christian environment.
  - ◆ We nurture each student in a positive, caring, and safe learning environment.
  - ◆ We work out of love not fear.
  - ◆ We are constant in our love and actions.
  - ◆ We ensure the equality of opportunity for each child and a respect for individual differences.

### We are called to be Prayerful

#### **We are called to be Prayerful**

##### **Prayer Brings us into a Better Relationship with God and Others**

- It is a way of life in our Catholic faith.
  - ◆ Our Catholic faith permeates our buildings in actions and symbols **all that we do**.
  - ◆ We celebrate the traditions of Church.

### We are called to Service

#### **We are called to Service**

##### **Service is an Extension of Modeling Christ**

- We need to celebrate our ability to serve.
  - ◆ We find joy in service. It is in giving that we receive.
- Teachers **We** are faith leaders, modeling Christian values.
  - ◆ We practice Christian Leadership.
  - ◆ Actions speak louder than words.
- We encourage our students to practice Christian service.
  - ◆ We need to increase the level of awareness of the service we do already.
  - ◆ We can perform different kinds of service.

## We are called to Strive for Excellence

### **We are called to Strive for Excellence**

#### **Excellence is the Essence of Who We Are**

- It fits with our vision and mission.
- It is about reaching individual potential—being the best we can be.
  - ◆ Our schools promote spiritual, physical, academic, emotional and social development, which allows students to achieve their individual **God-given** potential.
- Facilitating opportunities for growth and promoting best teaching practices.
- Opportunity to live what we believe.

## We are called to Build Community

### **We are called to Build Community**

#### **We Build on our Individual and Collective Strengths**

- Building community is an extension of our Mission and our faith.
- We are committed to an inclusive community that teaches care and compassion for every person, regardless of age, race, colour, place of origin, ancestry, family, religious beliefs, circumstance, physical disability, mental disability, gender, gender identity, gender expression, sexual orientation or any other factor and require that every person be treated with dignity and respect.
- Building community sets the stage for everything else we do.
- Our students are supported by parents, parish and community
- Our schools work together for the benefit of the **Division community**.
- Our schools welcome all **everyone**.
- We need relationships and networks to face the challenges we have.
- Working together we can do more.
- Community shows us we need each other and that we can seek out support.
- We can build on the strengths of others.

## We are called to Provide A Safe & Caring Environment

### We are called to Provide A Safe & Caring Environment

#### The Board is committed

- to ensuring that each student and staff member has access to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging.

### DIVISION LOGO



**Logo Description-** Each item in the design is doubly symbolic in order to represent both: (a) Religious and (b) Educational Functions of the Board:

#### **Candle and Flame:**

- (a) The Presence of God
- (b) Passing on the Knowledge, Enlightenment

#### **The Book:**

- (a) The Bible, the Gospels and the Word of God
- (b) the tools the students access for Knowledge and Learning

#### **The Cross:**

- (a) Christ Centered Education
- (b) The Calling of Catholic Education in our Division

Legal Reference: Section 39, 45, 47, 60, 78, School Act; Ministerial Order 004/98

First Reading December 13, 2011

Second Reading March 13, 2012

Third Reading March 13, 2012

First Reading March 08, 2016

Second Reading March 08, 2016

Third Reading March 21, 2016 (proposed)