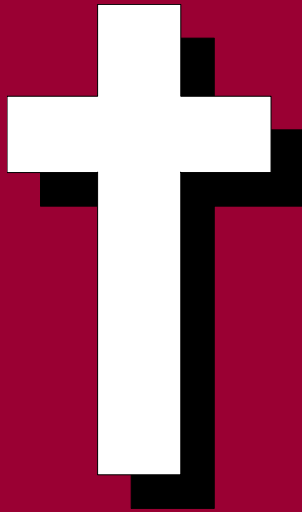


Medicine Hat Catholic Board of Education

"SHOWING THE FACE OF CHRIST TO ALL"



PUBLIC AGENDA

September 29, 2009 – 6:00 p.m

Catholic Education Centre – 1251 – 1st Avenue SW

Medicine Hat Catholic Board of Education

ACTION AGENDA

DATE: September 29, 2009

Place: Catholic Education Centre

Time: 6:00 P.M.

1.	<p><i>Opening Prayer</i></p> <p>WE ARE CALLED Always and Everywhere to: Model Christ Pray and Service Build a Faith Community</p>	SA	
2.	<p><i>Approval of the Minutes of the Regular Board Meeting</i></p> <p>♦Recommendation: THAT the Minutes of the Regular Board Meeting held September 08, 2009 be approved as circulated.</p>	SA	
3.	<p><i>Approval of the Action Agenda</i></p> <p>♦Recommendation: THAT the Action Agenda dated September 29, 2009 be approved as circulated.</p>	SA	1 - 4
4.	<p><i>Approval of the Non-Action Agenda</i></p> <p>♦Recommendation: THAT the Non-Action Agenda dated September 29, 2009 be approved as circulated.</p>	SA	5
5.	<p><i>Corporate Communications -</i></p> <p>5.1 Thank you Letter to the Knights of Columbus 5.2 Thank you Letter to Leon's Furniture 5.3 Invitation from the Rotary Club of Lethbridge East</p>	SA	6 - 8
6.	<p><i>Policy 17 - School Councils</i></p> <p>The Board will review the intent of the reporting requirements of Schools Councils as outlined in regulation 6 that states: <i>Each School Council shall submit to the Board by October 15 of each year; Financial Statements of any money handled by School Council.</i> The Secretary Treasurer will present the background for discussion.</p>	GM	9 - 12
7.	<p><i>Changes to School Act</i></p> <p>7.1 The Government of Alberta is engaging discussion at the spring sitting of the Legislative Assembly around the School Act. The new legislation is intended to be an enabling, overarching framework for the board governance structures of the education system. The Education Minister has indicated that government is seeking the views of Alberta School Boards. This opportunity for input complements the work done through the Inspiring Education process. The Government would require feedback from <i>School Boards by October 30, 2009</i> to prepare for the spring legislation. Discussion and recommendation(s) to Alberta Education.</p> <p>7.2 The Alberta Catholic Schools Trustees Association is holding a meeting October 02, 2009 regarding the School Act Review; Catholic School Boards are asked to attend, to provide ACSTA direction in their development of a position paper on the review of the School Act.</p>	SA/DL	13 - 14

8.	<p><i>Superintendent's Report</i></p> <p>8.1 Fiscal Correction - 2010 Budget Discussion Document - The Board will review the 2010 Budget Discussion Document and the impact to our 2010 Budget. On Page 16 of 23 of the document, is Considerations for Discussion questions, to assist Boards in providing input to Alberta Education.</p> <p>8.2 Business Continuity Plan – Memorandum from the Superintendent of Schools. Mr. David Leahy will give a presentation to the Board on our Pandemic Preparedness in the Division.</p> <p>8.3 Alberta Average Weekly Earnings (AAWE) - The Board forwarded a communication to all certificated staff on September 23, 2009. A review of that communication and general discussion.</p>	DL	15 - 38
9.	<p><i>IMR 2009 – 2010</i></p> <p>The Secretary-Treasurer will present the IMR proposal to the Board.</p> <p>♦Recommendation: THAT the Medicine Hat Catholic Board of Education approve the IMR submission for 2009-2010.</p>	GM	
10.	<p><i>Director of Student Services Report</i></p> <p>10.1 SAAMIS IMMIGRATION SERVICES - SAAMIS immigration would like to include Medicine Hat Catholic schools when placing new Canadians in the education system.</p> <p>10.2 An Introduction to the English Language Fundamentals (ELF) Program - In 2009-2010 one of the focuses for Special Education teachers will assist the classroom teachers with strategies to differentiate instruction where necessary for ESL students.</p> <p>10.3 Video Conference Series - Professional Development for Educators, Learning Assistants and those working with children preschool to grade 5 with Special Needs. Invitation is extended to parents.</p>	HL	39 - 40
11.	<p><i>Enrolment Report</i></p> <p>The Secretary-Treasurer, Mr. Greg MacPherson will present the Board with the enrolment numbers to-date.</p>	DL/GM	
12.	<p><i>Board Retreat</i></p> <p>The Board Retreat is finalized for October 19, 2009 and October 20, 2009. The goal of the retreat is to have an in-depth review of Division programming. In attendance will be the Board and Central Office Senior Administration.</p>	SA	
13.	<p><i>Board Self-Evaluation</i></p> <p>In accordance with Board Policy the Board has completed a Self-Evaluation. A brief overview of the outcome of that evaluation will be presented.</p>	SA	
14.	<p><i>Religious Education Community Advisory Committee (RECAC) meeting</i></p> <p>The Board and Central Office Senior Administration met with the RECAC in October 2008 to talk about issues important to Catholic education in our community. Imparting and permeating our faith is central to the mission of the Catholic school. With input and collaboration and in partnership with family, church and community, we move forward to positively change the lives of our students. The discussion from October 21, 2008:</p> <ul style="list-style-type: none"> • Monsignor McCoy • Legion of Mary • Religion by cyberschool • Baptismal Certificates in relation to student registration • Sacramental Preparation • Support and Counselling for Children 	SA/DL	

	<ul style="list-style-type: none"> Advocate for Catholic education <p>The Board would again like to meet with the Advisory Committee to continue our conversation. A date will be determined. In attendance at the last meeting were representatives from St. Patrick's Parish, CWL, Knights of Columbus, Holy Family Parish, Youth Ministry Representative; Trustees, Administration and the Religious Education Coordinator.</p>		
15.	<p><i>Staff Appreciation Board and ATA Event - September 18, 2009</i></p> <p>A Board priority is staff recognition and relationship building. The event was held on the PD day in September and all division staff were invited to spend the afternoon together from 2 – 5 pm. The social gathering including a comedian as the entertainment and in addition new teachers were inducted to the Alberta Teachers' Association in a formal ceremony.</p>	SA	
16.	<p><i>Meetings with MLA's</i></p> <p>The Board will meeting with Honourable MLA's Rob Renner and Len Mitzel on Friday, November 13, 2009. The Board will develop an agenda for that meeting.</p>	SA	
17.	<p><i>Catholic Education Sunday, November 01, 2009</i></p> <p>Bishop Frederick Henry has directed that there will be a second collection on Catholic Education Sunday at St. Patrick's Parish, Holy Family Parish and St. Michael's Parish in Bow Island; with proceeds to the Catholic Schools in the Diocese. The Board will do a determination of how the proceeds will be utilized in the division; once that determination is made, the Board will send a thank you letter to the Bishop. In addition, a School Division message will be delivered in our parishes on Catholic Education Sunday.</p>	SA	
18.	<p><i>10th ANNUAL Bishop's Dinner 2009 in Calgary.</i></p> <p>We are proud to support this annual event; this year held on Tuesday, October 13, 2009. Proceeds to: Calgary Catholic School District; Christ the Redeemer School District; Holy Spirit Catholic School District and Medicine Hat Catholic School Division. Invitations are extended to School Boards. The Bishop has directed that all proceeds are to support "Green Initiatives" in each school division. The Bishop's Message: "CARE FOR THE ENVIRONMENT IS NOT AN OPTION BUT AN IMPERATIVE". <i>"Praise be my Lord for our brother the wind, and for air and cloud, calms and all weather, by which you uphold life in all creates".</i> –St. Francis of Assisi. The Canticle of the Sun. The Board will give direction on the use of the funds from the second collection.</p>	SA	41
19.	<p><i>McCoy High School Annual Awards</i></p> <p>The Board will appoint a designate to present the Board Sponsored Awards at the October 26, 2009 McCoy High School Annual Awards Evening. The following will be presented: <i>Merit Award, Social and Spiritual Leadership Award</i> and the <i>High Average in Grade 12 Academic Award</i>. An invitation to attend the evening is extended to the Trustees and Central Office Senior Administration the celebration is @ 7:00 pm held in the McCoy High School Gymnasium.</p>	SA	
20.	<p><i>Monsignor McCoy High School</i></p> <p>The Board wishes to formally thank the <i>Knights of Columbus</i> for drawing the attention to Monsignor McCoy and his significance to our history in Medicine Hat and our Catholic community. The Board will continue to hear from Catholic stakeholders in the community during the months of October and November 2009. In November the Board will make a final determination on the renaming of our high school and will set out the timeline. Those wishing to formally in writing express their concern or interest on this topic can do so by writing to the Board Chair @ 1251 – 1st Avenue SW., Medicine Hat, Alberta T1A 8B4 or by email to stan.aberle@mhcbe.ab.ca or communications@mhcbe.ab.ca</p>	SA	

	We thank all of those that have already expressed their interest and opinion and we are excited to hear from all of you.		
21.	<p><i>November Board Meeting</i></p> <p>The Minister of Education has indicated that a meeting is now scheduled for November 10, 2009 to review the Fiscal Correction. That date of the November regularly scheduled Catholic School Board Meeting is also November 10, 2009. Should the Minister's Meeting come to fruition; the Board will determine an alternate date for the November Board Meeting.</p>	SA	
22.	<i>COMMITTEE REPORTS</i>		
	22.1 Medicine Hat Catholic Schools' Education Foundation - Kelly Van Ham		
	22.2 Representative to ACSTA – Peter Grad		
	22.3 Representative to Teacher Board Advisory Committee – Stan Aberle		
	22.4 Representative to ASBA Zone 6 - Ken Arthur		
	22.5 Representative to Spiritual Leadership Scholarship Awards – Stan Aberle		
	22.6 Representative to Support Staff Board Advisory Committee – Jodi Churla		
	22.7 Representative to Parent Association – Jodi Churla		
	22.8 Salary Negotiations <ul style="list-style-type: none"> a. ATA – Ken Arthur b. CUPE – Peter Grad 		

NON - ACTION AGENDA

DATE: September 08, 2009

Place: Catholic Education Centre

Time: 6:00 P.M.

No.	ITEM		PAGE
1.	INFORMATION ITEMS I.I <u>ENGAGE – (A dialogue with Albertans)</u> Alberta Education invites you to join the conversation! <ul style="list-style-type: none">Province-wide conversation set for mid-October 2009. For more information log onto <u>www.inspiringeducation.alberta.ca</u>		

Notice of Public Board Meetings

Public Board Meetings for the Medicine Hat Catholic Board of Education will begin at **6:00 PM** with **presentations** at **7:00 PM**

All regularly scheduled Public Board Meetings are the **2nd Tuesday** of each month held at the Catholic Education Centre located at 1251 – 1st Avenue SW unless otherwise advertised.

Public welcome to attend - Information @ www.mhcbe.ab.ca

September 14, 2009

Mr. Michael Anctil
District 35, District Deputy Knights of Columbus
Medicine Hat, Alberta

Dear Mr. Michael Anctil,

Please pass this letter onto the following **Medicine Hat** and **Bow Island Knights of Columbus Councils**:

Joe McKenna Council #9502
Dean Fitzpatrick Council #1732

Father Leopold Seewalt Council #7325
Father Van Tighen Council #2753

On behalf of the Medicine Hat Catholic Board of Education we would like to thank the members of the Knights of Columbus who organized and hosted our **1st Annual Staff Appreciation Breakfast** on Thursday, June 25, 2009.

We are blessed to have organizations such as the Knights of Columbus who have the will and desire to support our school division in so many different ways. Thanks again to all of you.

In order to keep you informed and to engage you to support our many projects; we want to let you know that planning is underway for our **100th year celebration**. We have designated **2011 - 2012** as our **Centennial Year**, and as we move toward that exciting time in our history, we invite your organizations to be involved in any number of ways.

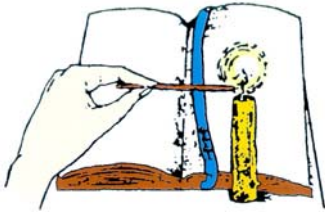
Further to your recommendation and based on the Board motion made earlier this year, we are continuing to gathering information in regards to the possible name change from McCoy High School to **Monsignor McCoy High School**; we will again count on your support as we proceed with this project.

Finally we want to again extend an invitation to you to join us as we meet for our annual **Religious Education Community Advisory Committee** meeting. We plan to hold this in the very near future and we will be in touch to extend our personal invitation.

The Board expresses sincere gratitude for your generosity in supporting our school division and we look forward to working with you.

Sincerely,

Stan Aberle, Board Chair



***Medicine Hat
Catholic Board of Education***

1251 – 1st Avenue SW., Medicine Hat, Alberta T1A 8B4

Fax (403) 529-0917

www.mhcbe.ab.ca

Telephone (403) 527-2292

September 24, 2009

Mrs. Trina Towner and Mr. Pat Schile
Leon's Furniture
1356 Trans Canada Way SE
Medicine Hat, Alberta
T1B 3Z9

Dear Leon's Furniture:

On behalf of the Medicine Hat Catholic Board of Education, I would like to thank you for your recent donation from your "Fill the Bus" Campaign. It was wonderful for us to accept, on behalf our students and families in need, *a large box of school supplies*, along with a *cheque for \$500* to be used towards our *school breakfast and lunch programs*. Mr. Peter Grad, our school board Trustee was pleased to accept the donation on behalf of our Medicine Hat & Bow Island Catholic Schools.

It is evident from your sponsorship and donations to other community events, and now toward education programs; that Leon's values the efforts of a variety of programs in Medicine Hat and surrounding area. We sincerely appreciate the support to our families.

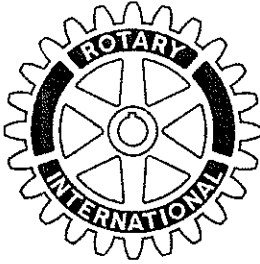
At all times, but particularly now with the downturn in the economy, we have a number of families who for one reason or another are unable to purchase the needed school supplies and /or provide a balanced breakfast and lunch for their children.

With that in mind, we thank you very much for this valuable donation to our school division.

Sincerely,

Stan Aberle, Board Chair
Medicine Hat Catholic Board of Education

sa/dd



Rotary Club of Lethbridge East

Rotary Club #971
Box 22002, Henderson Lake, PO,
Lethbridge, AB T1K 6X5

September 19, 2009

Medicine Hat Catholic Board of Education
1147 – 3rd Street NW
Medicine Hat, AB T1A 7Y4
Attention: Stan Aberle. Board Chair

Rotary Club of Lethbridge East – Book Presentation of:

THE
LETHBRIDGE VIADUCT
100 YEARS LATER AND STILL
AN ENGINEERING MARVEL

Dear **Stan**:

The Rotary Club of Lethbridge East and the Lethbridge Historical Society would like you or your representative to join us for an official presentation of 203 "**The Lethbridge Viaduct**" books to libraries throughout Southern Alberta. We will be presenting 9 books to Medicine Hat Catholic Board of Education. The press will be and author Carly Stewart will be present.

Date: Wednesday, October 14, 2009 at 10:00 AM

Place: Galt Museum 502 - 1st Street South.
(5th Avenue South & Scenic Drive)

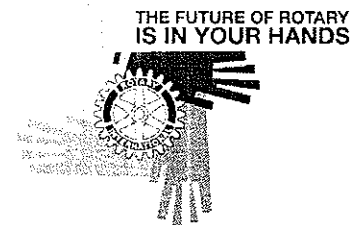
This book, published by the Lethbridge Historical Society and sponsored by the Rotary Club of Lethbridge East, presents a history of the CPR High Level Bridge. We hope it will be a useful addition to your library.

The Rotary Club of Lethbridge East is funding these copies and additional copies are available from the Lethbridge Historical Society for \$15.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Glenn Coulter".

Glenn Coulter,
President



SCHOOL COUNCILS

Alberta Education recognizes the right of parents to be involved in their children's education and for parents, community members and school staff to be involved in key decisions about the education of students. It is not the intent of this policy to restate the School Act, Department of Education Regulations or policy, but to provide guidelines for School Councils in addition to those documents.

The Board believes that a School Council is a means to facilitate collaboration among all education partners in the local school. The Board supports the establishment of a School Council at each school in the Division in accordance with the requirements of the School Act and provincial regulations. School Councils are advisory in nature and will have a role in advising and consulting with the principal on any matter relating to the school.

Specifically,

1. The mission statement of the Division identifies a distinctive vision and purpose of schooling that is built upon the values of the Catholic faith. The Board views that School Councils are important partners in ensuring these values are fostered in the daily routines and extra-curricular programs. School Councils assist by encouraging families to take active interest in the programs offered by their school.
2. All parents of students in school shall be eligible for membership in the School Council.
3. School Councils are advocates for the Catholic school community and are encouraged to maintain a liaison with the Board. The Board recognizes the Medicine Hat Catholic Schools Parent Association as an additional means to provide information to School Councils and to receive advice from School Councils.
4. The Board shall provide any School Council the right to address the Board on any issue at the request of the School Council Chair. The School Council may make a presentation at any regularly scheduled meeting of the Board, provided adequate notice is given (at least five (5) working days prior to and not including the date of the meeting).
5. Pursuant to their role, School Councils do not deliberate specific or individual personnel or student issues.
6. Each School Council shall submit to the Board by October 15 of each year, for the preceding school year, copies of:
 - 6.1 Financial statements of any money handled by the School Council;

- 6.2 A report outlining the activities of the School Council; and
- 6.3 Minutes of each meeting.
7. The Board encourages School Councils to contribute, through the principal, to newsletters and the annual report by submitting articles outlining:
- Significant accomplishments at the school;
- Major events or projects at the school; and
- Results of studies undertaken.
8. The Board encourages School Councils to develop school policies which address school issues and which may further elaborate on any Board policy. To make policies meaningful, before any school policy is implemented, the School Council shall:
- Ensure that the school community has been given the opportunity to have input into the policy prior to implementation (e.g. first, second and third reading similar to Board policy development);
- Ensure that the policy has been voted upon and passed by a majority of School Council members and that the minutes have recorded the motion and the vote;
- That when passed, the school community is adequately informed through school newsletters, School Council newsletters, or other accepted means of communication at the school level (e.g. web page) of the policy and implications for students and parents.
- Any policies developed by School Councils will be sent to the Board for information.
9. The Board may request the Minister to dissolve a School Council if the Minister is of the opinion that the School Council is not carrying out its responsibilities. The Board may request the Minister to dissolve a School Council if one of the following negative conditions prevail:
- Fraudulent, criminal or unethical behavior;
- Internal dissension affecting morale;
- Adversarial relationships with staff;
- Refusal to follow the policies of the Board or to carry out its responsibilities in accordance with the School Act and Alberta Education Regulations;
- Disruption of the educational climate; or
- Unresolved disputes between the School Council and the principal.
10. The Board requires the principal to take all reasonable steps to establish an advisory committee for the school if the School Council is dissolved, suspended

or if establishment is unsuccessful, in accordance with Alberta Education Regulations.

- 10.1 Membership of the advisory committee shall include:
 - 10.1.1 The Superintendent
 - 10.1.2 A parent
 - 10.1.3 A teacher in the school
- 10.2 The principal, in consultation with the advisory committee, shall establish:
 - 10.2.1 Meeting dates and locations;
 - 10.2.2 Meeting procedures; and
 - 10.2.3 Officers
- 10.3 The advisory committee shall assume duties and functions delegated by the Board to School Councils for the remainder of the school year.
- 11. The Board will provide meeting space in the Board Office for the Medicine Hat Catholic Schools Parent Association whenever requested to do so.
- 12. Conflict Resolution and Appeal Procedures
 - 12.1 Most disputes can be resolved through open and frank discussion and a clear understanding of roles and responsibilities. The first step in any dispute is for the participants to identify the specific areas of concern and then to attempt to resolve them.
 - 12.2 The communication and conflict resolution channel shall be:
School Council > Principal > Superintendent > Board.
 - 12.3 When the need to hear an appeal arises, the Board shall establish a hearing date, time, and place which allows the parties to the appeal sufficient notice to prepare for the appeal.
 - 12.4 The appeal shall be heard by the Board. The Superintendent and/or designate(s) may be present to assist the Board, except in cases when it is their decision that is being appealed. In that circumstance, they shall attend to make representation to support their position.
 - 12.5 The School Council Chair and the principal will be given an opportunity to review their positions regarding the dispute and the issues surrounding the dispute. The party making application for appeal shall proceed first and be given a full and ample opportunity to raise concerns before the Board. The other party shall then be given ample opportunity to explain the party's position to the Board. The other party shall then be given ample opportunity to explain the party's position to the Board regarding the disputed matter.
 - 12.6 In the event that the Superintendent has been asked by the parties to the appeal to give a decision with respect to the disputed matter, the Superintendent shall be entitled to make representations regarding his findings and his recommendation as to resolution of the dispute to the Board.

- 12.7 Each party to the dispute shall be given ample opportunity to respond both to the concerns raised by themselves with respect to the dispute, and the Superintendent's proposed resolution of the dispute. Board members and the Superintendent or designate(s) may question the parties to clarify the facts.
- 12.8 The Board will discuss the matter in the absence of the parties and the Superintendent or designate(s).
- 12.9 The Board will make a decision in respect of the appeal and advise the parties in writing regarding the decision and the reasons for that decision. The Board decision shall be considered final.
13. As an alternate to conflict resolution and appeal procedures 12 above, third party mediation is also acceptable. The mediator shall be chosen by mutual agreement of the parties to the dispute. Costs for mediation shall be borne by the school.
14. At the beginning of each school year, during a regular meeting, each school council will review its by-laws and constitution.
15. The principal of each school will ensure that the school council by-laws and constitution are available via a link on the school website.

Legal Reference: Section 20, 22, 60, 61, School Act
School Councils Regulation 171/98
School Councils Policy 1.8.3
School Councils Resources Manual (1995)
School Councils Handbook (1999)

First Reading:	May 12, 2009	Motion # 2276
Second Reading:	June 09, 2009	Motion # 2282
Third Reading:	June 09, 2009	Motion # 2283

Memorandum - September 29, 2009

To: Board of Trustees
From: David Leahy, Superintendent of Schools
Re: School Act
Action: Item presented for: Discussion/Decision

Background

Honorable David Hancock has indicated that amendments to the School Act will be introduced during the spring sitting of the Alberta legislature.

Recommendations

1. The Board of Trustees solicits both the Alberta Catholic School Trustee Association (ACSTA)and the Alberta School Board Association (ASBA) to prepare briefing and discussion materials to help boards review the many complex issues that may be up for discussion in the amendment of the School Act.
2. The Board of Trustees requests the ACSTA and the ASBA to hold special meetings with at least Board Chairs and Superintendents to review the School Act and to discuss possible changes.
3. The Board of Trustees spends time at its September 29, 2009, meeting discussing the amending of the School Act.
4. The Board of Trustees places School Act amendments on the agenda for the November meeting with MLA's.
5. The Board of Trustees directs senior administration to bring forward to the November board meeting their synopsis of potential issues related to the amendment of the School Act.

From: Education Minister [mailto:Education.Minister@gov.ab.ca]
Sent: Thursday, September 17, 2009 11:38 AM
Subject: School Act Review

To: School Board Chairs - Public, Separate, Francophone, Charter

As you know, we are preparing for the possible introduction of a replacement for the current *School Act* in the spring sitting of the Legislative Assembly. I would like to invite your board's input as we prepare this new legislation.

The new legislation is intended to be an enabling, overarching framework for the broad governance structures of the education system. As such, I do not expect it to be prescriptive or restrictive except where deemed absolutely necessary. Many of the rules in the current legislation may properly belong in regulation, on which there will be further consultation once the new legislation is passed.

In addition to seeking the views of Alberta's school boards, I am also convening an informal stakeholder committee to make recommendations and highlight common desires and differences about the content of this new legislation. We must continue to focus on our common interests and desires, and seek to understand and clarify issues where each of us differs.

These opportunities for input complement the work being done through the *Inspiring Education* process. It is essential that the new legislation aligns with the long-term vision and frameworks for policy and governance being developed through *Inspiring Education*.

Given the short timelines needed to prepare legislation for the spring, I would like to receive any views you may wish to offer by October 30. While I understand this is a short timeline, particularly at a busy time for all of us, my intention to introduce new legislation has been well known for over a year, and I am sure you have already put considerable thought into what you believe needs to be in the new Act.

While I encourage you to submit your views, all input, including the report of the stakeholder committee, will be made public.

Should you have any questions or concerns, please contact Maureen Towns, Director, Legislative Services at (780) 415-8525. Toll free by dialing 310-0000.

Yours truly,

Dave Hancock, Q.C.
Minister

cc. All School Board Superintendents

Budget 2010

Discussion Document



Introduction to the Budget 2010 Discussion Document

On August 26, 2009, the Government of Alberta released the first quarter fiscal update, which indicates that Budget 2009 will be the first deficit budget posted by this government in 15 years. Within this context, we are beginning to prepare for Budget 2010, and unlike the traditional budget process, we are inviting school jurisdictions to come to the table to assist us in the process.

In early September, Minister Dave Hancock held a series of meetings with School Board Chairs and Superintendents to initiate work on Budget 2010. The next step will see Michael Walter, Assistant Deputy Minister, Strategic Services Division, lead a series of meetings involving Superintendents, Secretary/Treasurers and Education staff in developing ideas for how our budget could be structured for 2010/2011 and beyond.

This November, the Minister will once again bring Board Chairs and Education Stakeholders together to share in a discussion that will consider all the ideas and feedback collected through September and October. The result will be a thoughtful, creative approach to budgeting that will allow us to meet our fiscal challenges, while ensuring we maintain the excellence of our education system.

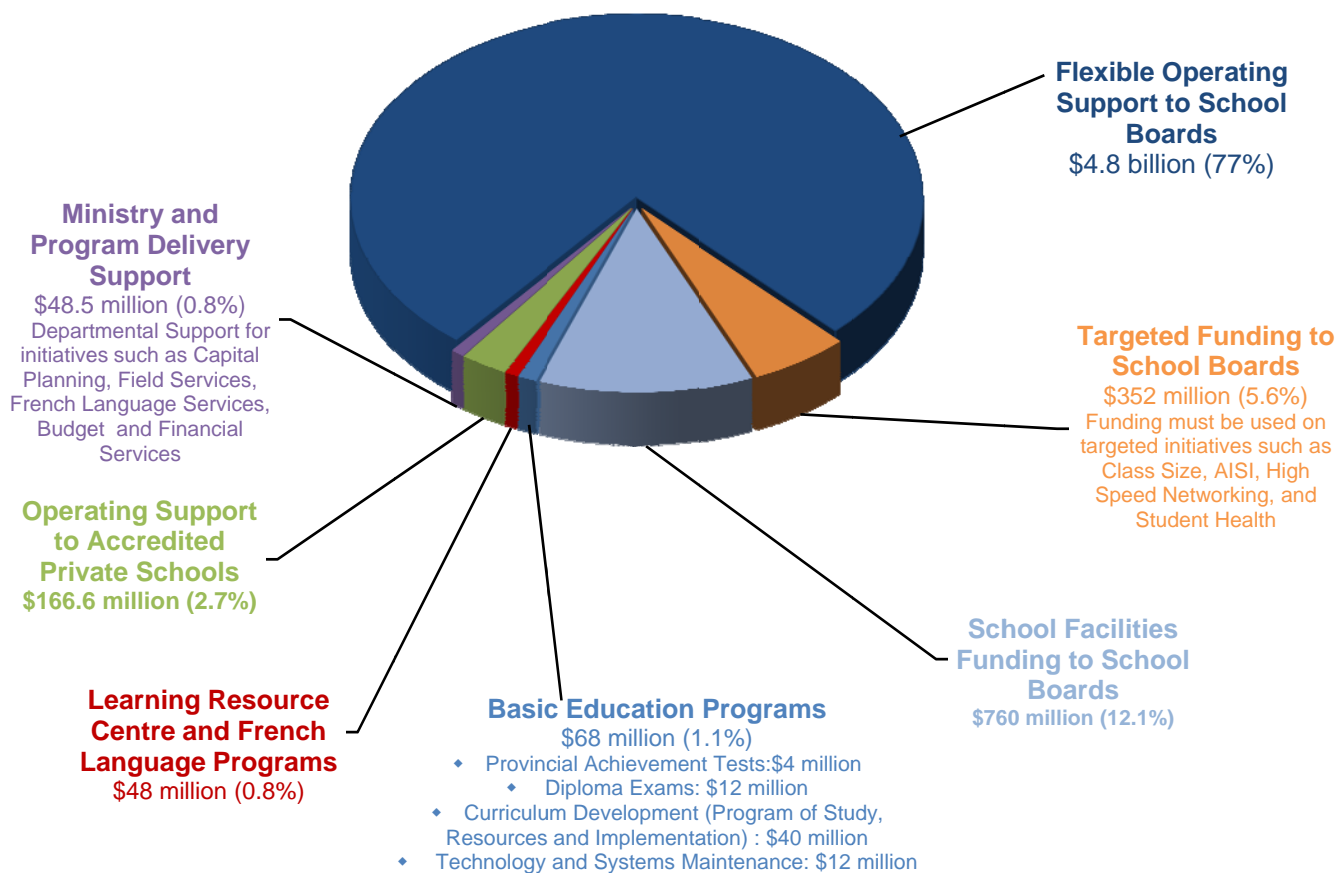
The decisions that will be made over the coming months could have a significant impact on our education system, so we require innovative and creative minds at the table. This discussion document has been designed to help Superintendents and Secretary/Treasurers engage in informed conversations about how the 2010 Value Review will affect Alberta's Education System. Please take the time to review this document in anticipation of the zone meetings, and come prepared to contribute and share your ideas for how we can meet the fiscal challenges ahead.

Alberta Education

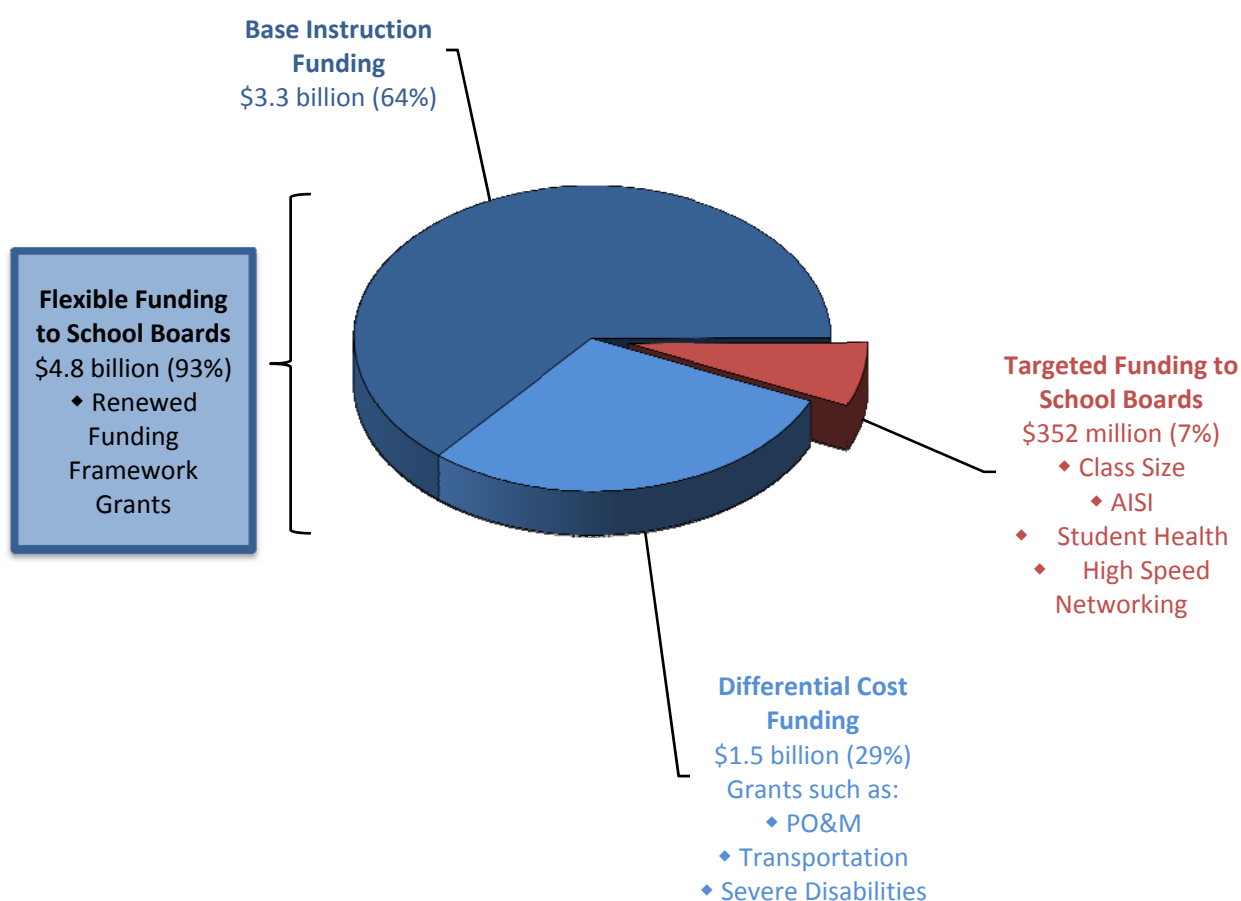
2009/2010 Fiscal Year Breakdown - \$6.2 Billion

Includes \$190 million in education property taxes for opted-out boards

Includes \$80 million in year adjustment



Operating Support to School Boards- \$5.2 Billion 2009/2010 Fiscal Year



Flexible Funding to School Boards – funding is provided as an allocation method within the Funding Framework model; school boards have maximum flexibility in determining how these funds should be spent to best address local needs.

- **Base Instruction Grant** – funding provided on a per-student basis for students in ECS to Grade 9, and on a Credit Enrolment Unit (CEU) basis for students in Grade 10 to 12. One per cent of base instruction is equal to approximately \$32 million.
- **Differential Cost Grants** – funding based on distribution formulas designed to address variable cost factors. One per cent of other grants is equal to approximately \$17 million.

Targeted Funding to School Boards – funding is provided for specific initiatives; school boards are required to use these funds on the initiative for which it is provided. One per cent of targeted funding is equal to approximately \$3 million.

Alberta's Funding Framework for K-12 Education

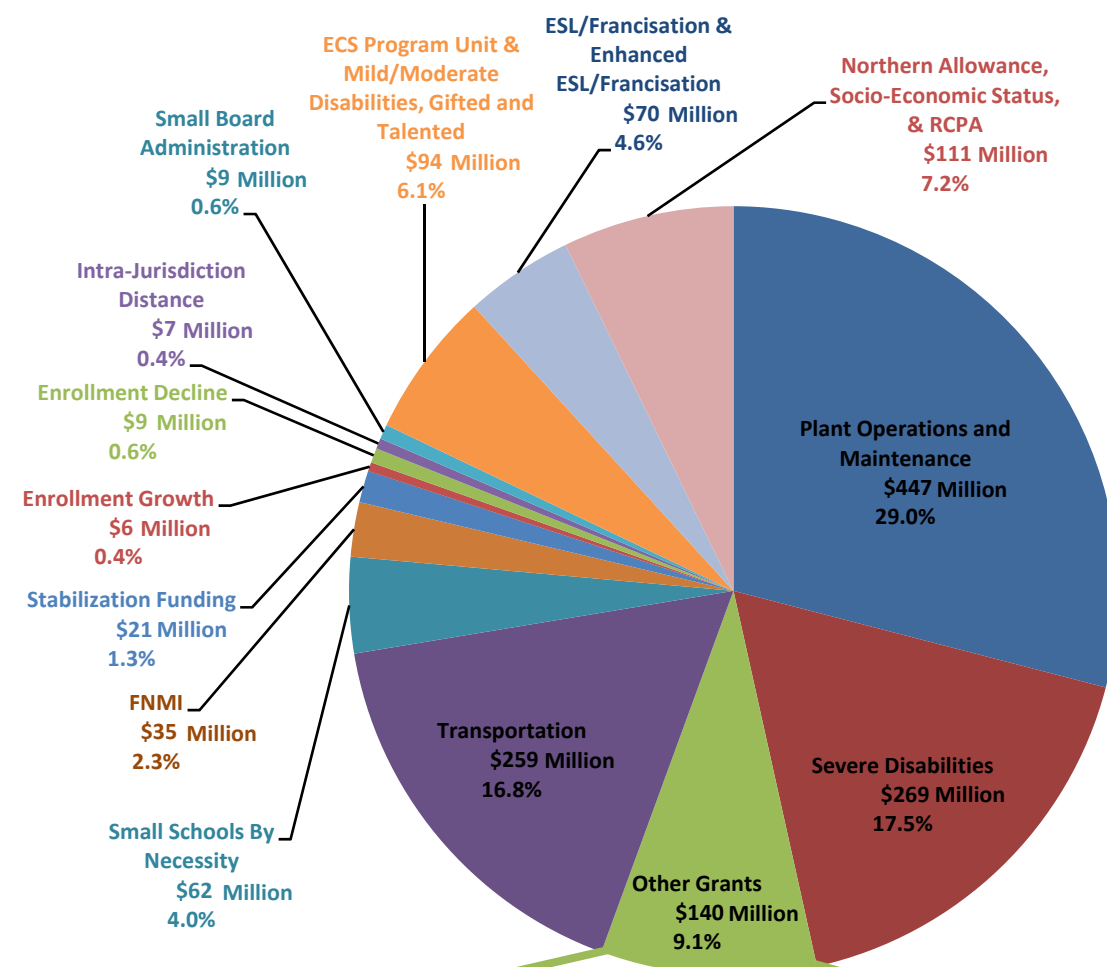
The funding framework for K-12 education in Alberta is based on three pillars:

- **Funding,**
- **Flexibility and**
- **Accountability.**

Pillars of the Funding Framework		
<p><u>Funding</u></p> <ul style="list-style-type: none"> • The Framework is a collection of approximately 25 different grants. • The Framework is simply a method to distribute funding to School Authorities in a consistent and equitable manner. 	<p><u>Flexibility</u></p> <ul style="list-style-type: none"> • 93% of funding is flexible, meaning school authorities have discretion to use these funds to meet the needs of their students. • Only a few of the grants are “targeted” and must be used for the purpose for which it was provided. • Government does not direct how funding is to be used. 	<p><u>Accountability</u></p> <p>Emphasis is on:</p> <ul style="list-style-type: none"> • Measuring achievement and improvement. • Using results to improve programs for students.

Differential Cost Funding

\$1.5 Billion



Other Grant	Funding (\$)	Other Grant	Funding (\$)
CTS Evergreening	\$12 Million	Regional Consortium	\$1 Million
Outreach Programs	\$7 Million	Institutional Programs	\$14 Million
Learning Resources Credit Allocation	\$6 Million	School Food Services	\$3 Million
Francophone Equivalency Access	\$3 Million	High School Completion	\$6 Million
Hutterite Colony Schools	\$2 Million	CTS Health Strategies Pathway	\$5 Million
Daily Physical Activity	\$2 Million	Early Learning Strategy	\$9 Million
Innovative Classrooms Technology	\$19 Million	Alberta Distance Learning Centre	\$9 Million
Fort McMurray Allowance	\$13 Million	Service Contracts*	\$21 Million
Regional Education Consulting Services	\$8 Million		
*e.g. Edulink, PASI, Workforce Planning, Setting the Direction for Special Education			

2007/2008 Average Provincial Salary Grid Comparison

Updated by ASBA Labour Relations, June 2008

4 Year Bachelor of Education Degree plus 2 Year Master's Degree

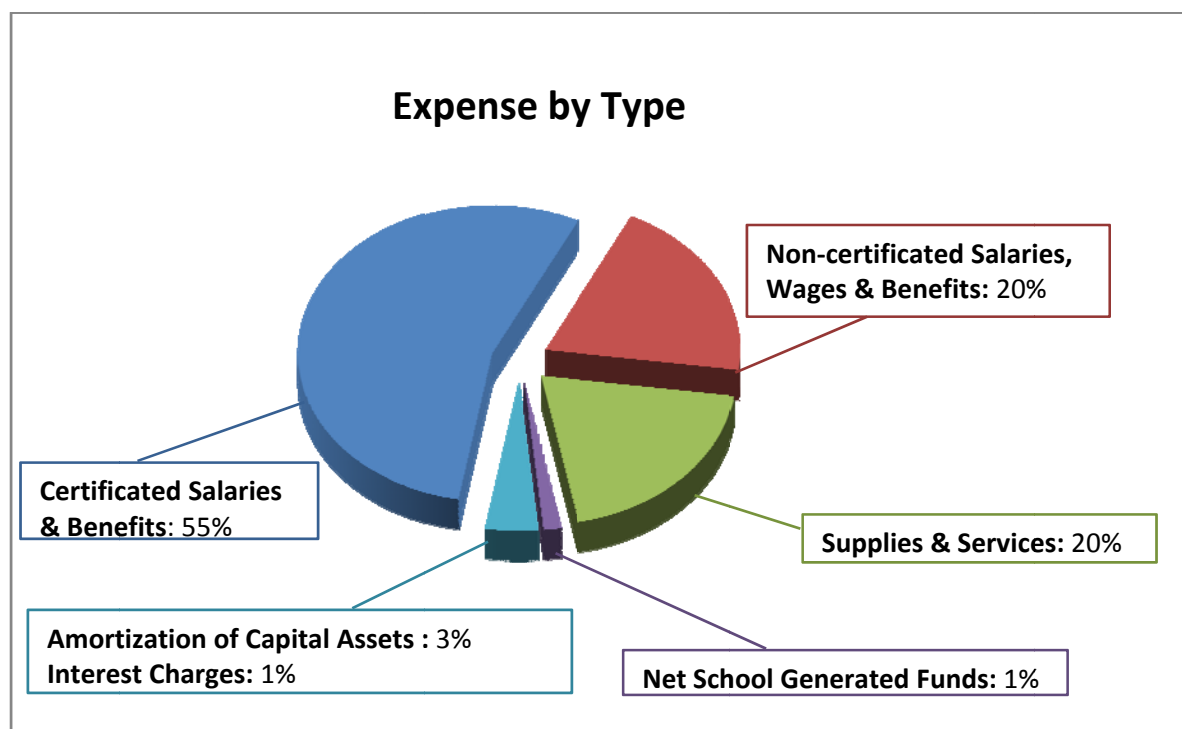
Province	Salary as of	Minimum	Rank	Maximum	Rank
AB	31-Aug-08	\$ 54,932	1	\$ 83,431	2
BC	30-Jun-08	\$ 48,426	6	\$ 74,558	6
SK	31-Aug-08	\$ 48,550	5	\$ 75,210	4
MB	30-Jun-08	\$ 51,764	2	\$ 78,597	3
ON	31-Aug-08	\$ 48,064	7	\$ 84,119	1
QC	31-Aug-08	\$ 44,372	10	\$ 68,973	9
NB	29-Feb-08	\$ 46,050	9	\$ 70,858	7
NS	31-Jul-08	\$ 51,479	3	\$ 75,176	5
PE	30-Jun-08	\$ 48,783	4	\$ 69,795	8
NL	31-Aug-08	\$ 48,038	8	\$ 63,879	10

Territories	Salary as of	Minimum	Rank	Maximum	Rank
YT	30-Jun-08	\$ 63,113	3	\$ 90,663	3
NT	31-Aug-08	\$ 66,664	1	\$ 98,078	1
NU	30-Jun-08	\$ 65,577	2	\$ 93,700	2

Source: http://www.asba.ab.ca/services_for_boards/downloads/canada_salaries08.pdf

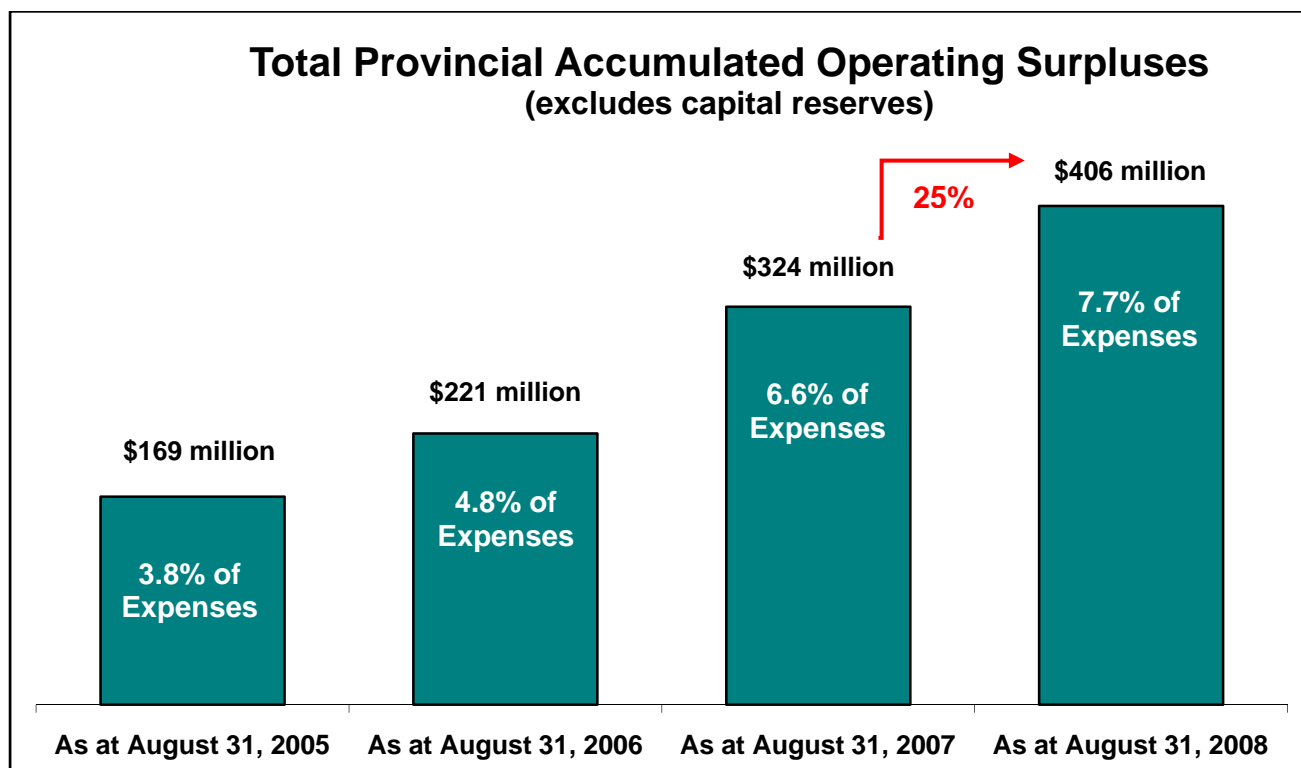
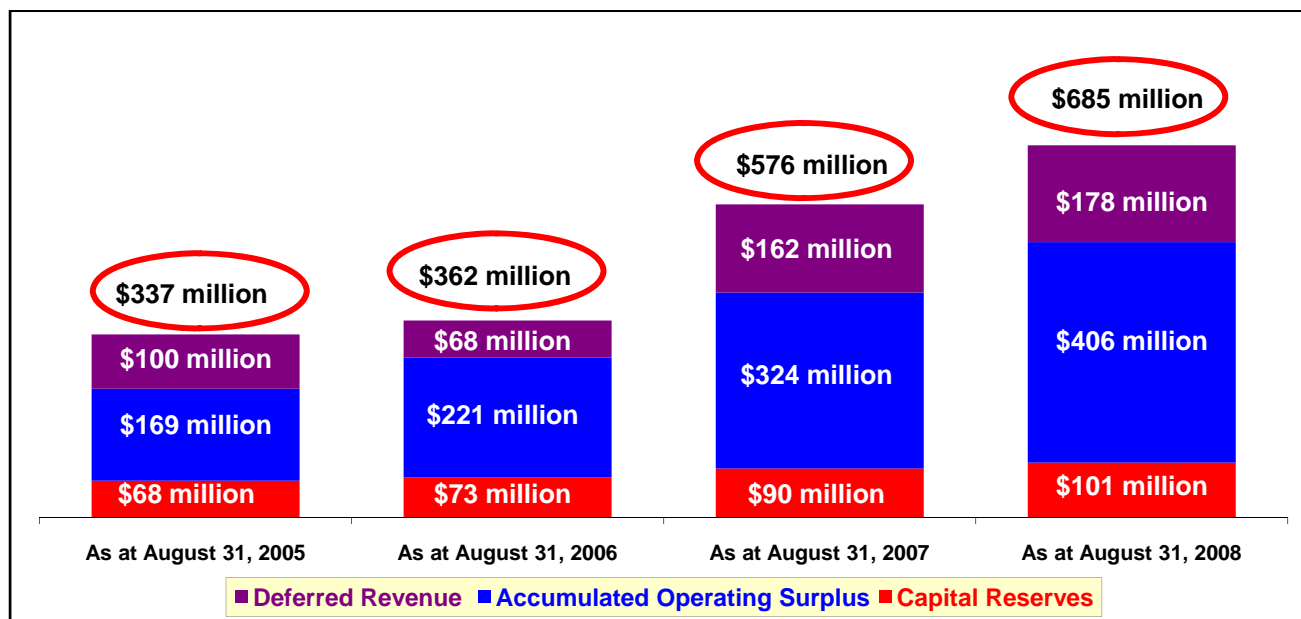
How School Boards Spend Their Money

Based on 2007/2008 Audited Financial Statements



Financial Health of School Jurisdictions

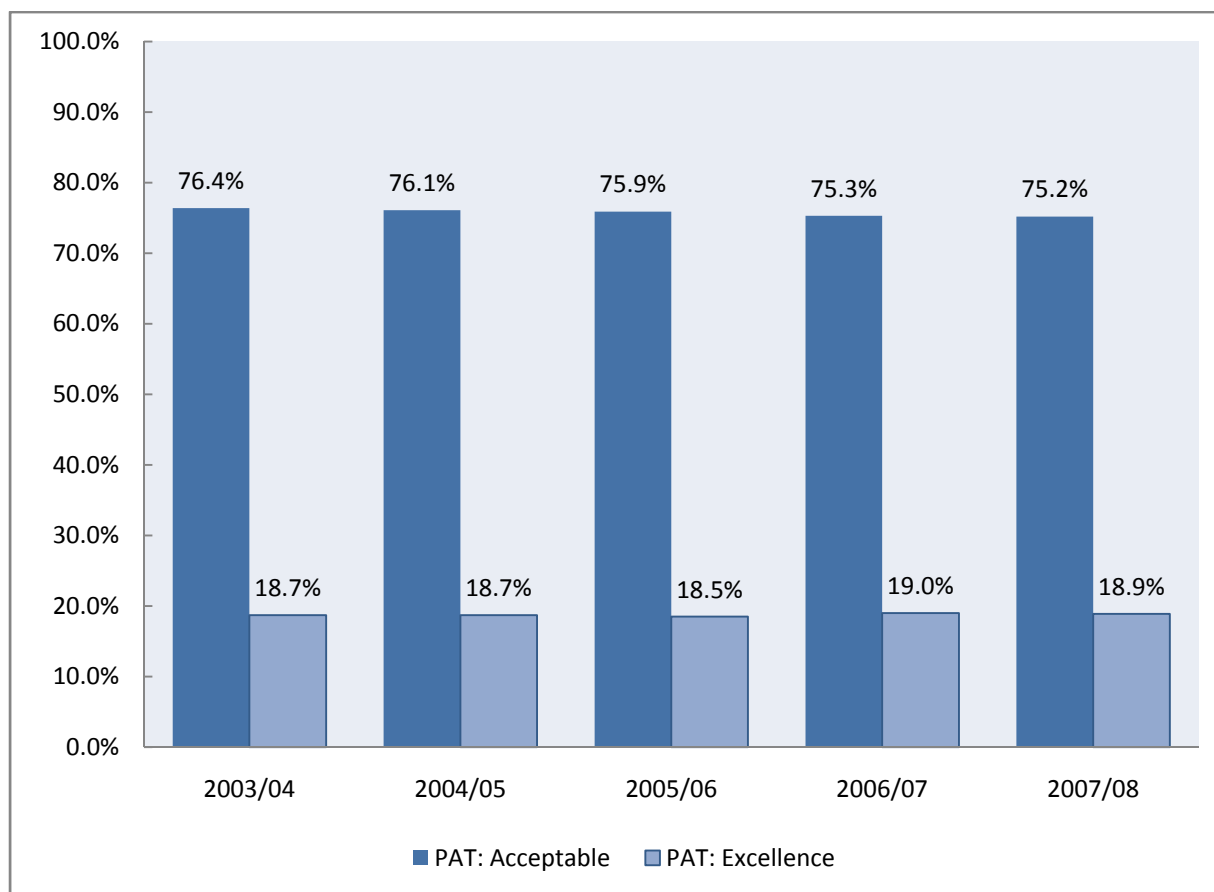
Based on 2007/2008 Audited Financial Statement



Overall Provincial Achievement Test Results

Overall Provincial Results—multi-year trends

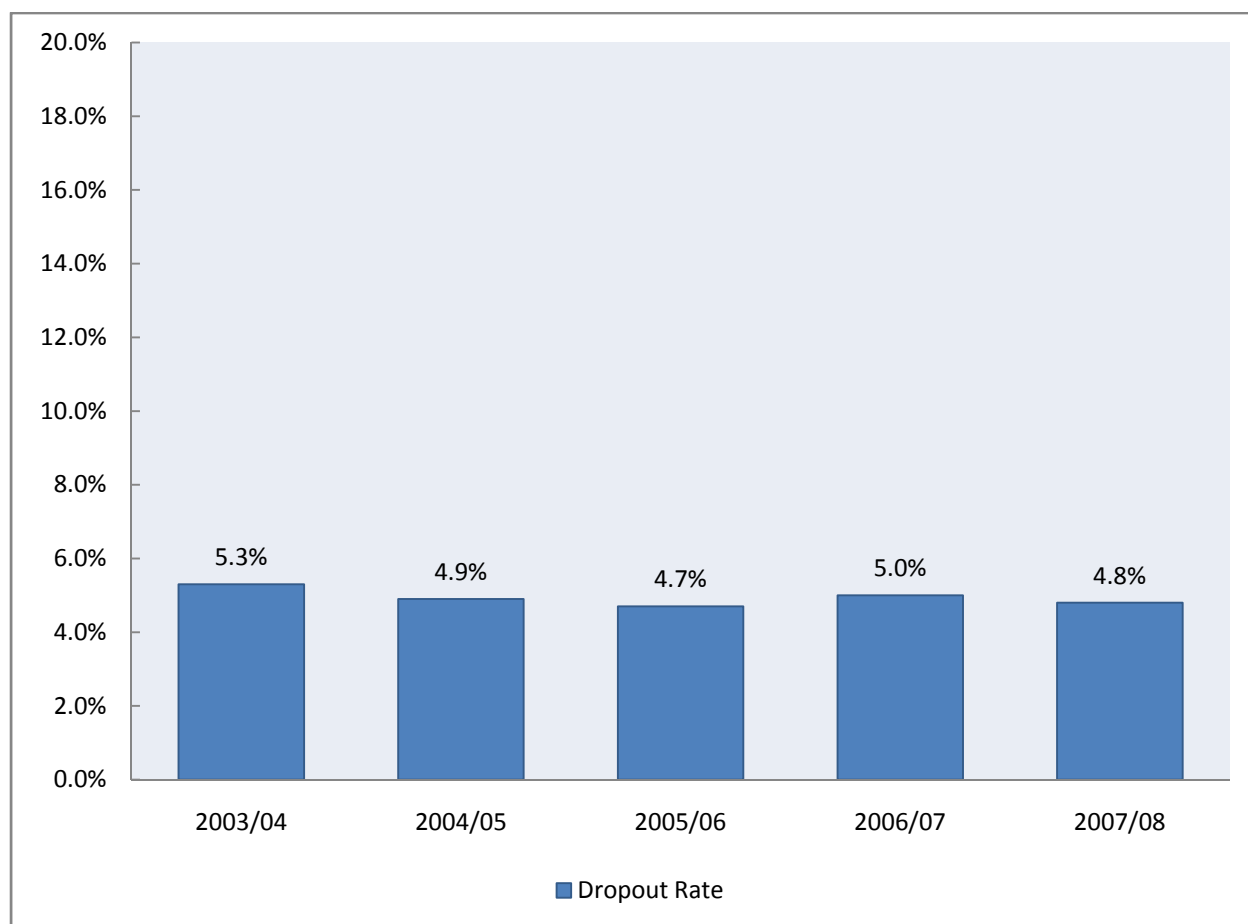
(the 2008/2009 results will be available in late September)



Observations:

- Provincial Achievement Tests are based on the Alberta programs of study. Test results tell us whether students have the foundational knowledge and skills for future learning and success.
- Provincial Achievement Test results at the acceptable level have declined over time.
- Results at the excellence level have been relatively constant over time.
- Students who have not achieved the acceptable standard on Grade 9 Provincial Achievement Tests are unlikely to have the knowledge and skills for success in high school.

Annual Dropout Rate of Students Ages 14-18

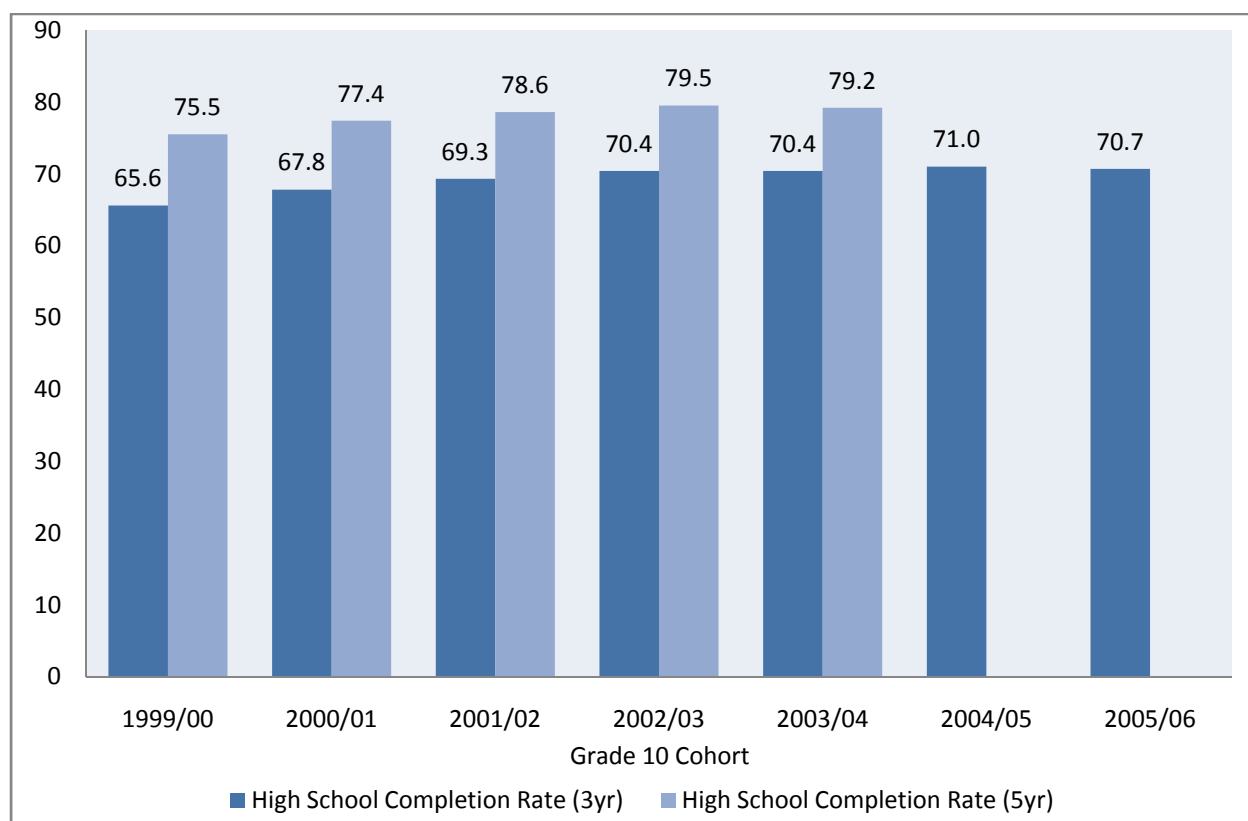


Observations:

- Provincial dropout rates have declined over time.
- The increase in dropout rates in 2006/2007 likely was related to the economic environment at the time.
- About 20 per cent of students return to school one year after dropping out.

High School Completion Rates

Provincial rates within 3 and 5 years of entering Grade 10—multi-year trends



Observations:

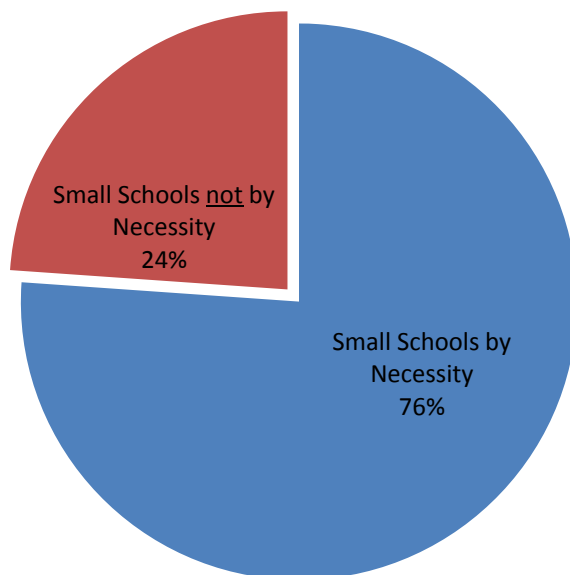
- The 2003/2004 cohort completed in three years in 2005/2006 and in five years in 2007/2008 (the most recent year of results for the 5-year rate). The most recent results (2007/2008) for the 3-year rate are for the 2005/2006 Grade 10 cohort.
- Both the 3-year and the 5-year rates have improved over time.
- Both rates also have leveled off in recent years. The leveling off of the 3-year rate affects 5-year rates in subsequent years.
- Finishing high school is a key indicator that students are well prepared for future success—either in post-secondary programs or the workforce.
- The provincial government has established a 5-year target of 82 per cent for high school completion rate.

DID YOU KNOW...

Grants...

- Stabilization funding was introduced to ensure that no school jurisdiction lost funding under the implementation of the Renewed Funding Framework in 2004/2005. Since the inception of the Framework, grant increases and additional one-time grants have been provided equitably to all school jurisdictions, including those boards receiving Stabilization funding. Currently, 34 school authorities continue to receive approximately \$20.6 million in funding for Stabilization.
- A small school is a school with enrolment fewer than 226 students. A small school is considered to be 'by necessity' if the students cannot be accommodated at a nearby school within the same school jurisdiction, either due to capacity constraints (85 per cent utilization) or distance constraints (25 kilometres in rural areas, 6 kilometres in urban centers).

2008/2009 Breakdown of Small Schools Total of 561 Small Schools



- Summary of Provincial Class Size Averages:

Grade Group	ACOL Guidelines	2004/05 Provincial Average	2008/09 Provincial Average	Meeting ACOL Guidelines	% of Decrease Since Inception	% of Jurisdictions Showing Decrease Since Inception
K – 3	17	19.7	18.2	NO	7.6%	79%
4 – 6	23	22.3	21.2	YES	4.9%	76%
7 – 9	25	22.7	22.4	YES	1.3%	52%
10 - 12	27	23.0	22.7	YES	1.3%	52%

- To date, government has invested approximately \$951 million in the Class Size Initiative to support the hiring of more than 2,900 teachers. While 79 per cent of school jurisdictions have shown a decrease in K-3 class sizes since the inception of this initiative, 71 percent of jurisdictions continue to have K-3 class size averages greater than the ACOL guideline of 17.
- Jurisdictions have reported challenges in reaching the guidelines in the K-3 area, citing such factors as:
 - Shortage of classroom space;
 - Unanticipated enrolment growth, particularly in the early grades; and
 - Ability to recruit and retain teachers.

Changing Enrolments...

- The Enrolment Growth grant provided to school jurisdictions is intended to help boards address differential costs associated with sharp year-to-year enrolment increases. Funding is provided if year-to-year enrolment growth is greater than 4 per cent at the jurisdiction level and 7 per cent at the school level. New schools qualify for funding under this grant. When a new school opens, it experiences 100 per cent enrolment growth and automatically qualifies for school-level growth funding.
- The *Alberta Education Student Population and Teacher Workforce Projection Model* is designed to help school planners and administrators engage in informed conversations about future student populations and teacher workforce trends, both at the jurisdiction and provincial levels. By assisting school boards to better anticipate Enrolment Growth, Enrolment Decline, and workforce trends, this useful tool can help boards mitigate associated risks and unexpected cost pressures.

Technology...

- The Intra-Jurisdiction Distance grant to school boards was implemented prior to the widespread availability of distance learning technology, and was intended to support school boards in operating schools and educating students in more than one community and over significant distances.
- Alberta Education has invested in providing technology in classrooms. The Distributed Learning Strategy is designed to provide learning opportunities and choice that transcend the barriers of time and/or location in enabling students' quest for excellence in learning from online and print formats. The Innovative Classrooms grant supports the further integration of key technologies in Alberta's Grade 1 to 12 classrooms. This infusion of technology into the classrooms can help boards to provide educational services in geographically widespread areas.

Mild and Moderate Children...

- Of all funded ECS children in the province, 16.5 per cent are coded as having Mild and Moderate learning disabilities. The percentage of a jurisdiction's coded Mild and Moderate ECS children compared to the jurisdiction's total funded ECS enrolment ranges anywhere from 0 per cent to as high as 61.3 per cent.

High School CEUs...

- In the 2007/2008 school year, approximately:
 - 52 per cent or 77,000 of all high school students, took more than 35 CEUs
 - 32 per cent or 48,000 of all high school students, took more than 40 CEUs
 - 12 per cent or 17,000 of all high school students, took more than 45 CEUs
 - 5 per cent or 7,000 of all high school students, took more than 50 CEUs
 - 2 per cent or 3,000 of all high school students, took more than 55 CEUs
- There is a funding limit of 60 CEUs per student per year. In 2007/2008, funding for approximately 9,000 CEUs was rescinded because these CEUs were earned in excess of the 60 CEU cap per student.

- There is no limit to the number of Work Experience courses a student can take. However, only 15 Work Experience credits count towards a high school diploma.
- In the 2007/2008 school year, 11 per cent of high school students took a Work Experience course, and 8 per cent of high school students were funded for greater than 5 Work Experience CEUs in the year. In some cases, students earned up to 40 CEUs in Work Experience during the year. Successful completion of 40 CEUs requires 1000 hours of work experience instruction.
- In the 2007/2008 school year, 35 per cent of high school students took a Locally Developed Course (LDC) including religion courses, and 7 per cent of high school students were funded for greater than 5 LDC CEUs in the year.

Transportation...

- In the rural setting, 8 per cent of students are bused to a school of choice and 12 per cent of transported students are ineligible for transportation funding. In the urban setting, 12 per cent of students are bused to a school of choice and 19 per cent of transported students are ineligible for transportation funding. In the metro setting, 27 per cent of students are bused to a school of choice and 18 per cent of transported students are ineligible for transportation funding. Busing either ineligible students or busing to a school of choice increases costs to school boards.

Board Expenses...

- According to the 2007/2008 Audited Financial Statements, Board and System Administration expenses make 3.7 per cent of school boards' total expenses on average.

CONSIDERATIONS FOR DISCUSSION

1. What changes would you recommend to reduce the amount of administrative process undertaken in your jurisdiction, and what type of adjustment would have the least impact on student achievement and engagement?
2. What changes to Education funding would you recommend to improve the principles of the Renewed Funding Framework, namely Accountability, Equity and Flexibility?
3. What program/administrative changes are necessary to maximize the efficiency of school boards in Alberta?
4. Are there any differential grants that are not achieving their intended outcomes?
5. With the advent of the SuperNet and other technological enhancements, are there cost savings that could be realized through more effective use of the systems?
6. Can you identify areas of regional or provincial cooperation that could result in greater efficiencies or savings? (i.e., bussing, locally developed courses, bulk purchasing, long term gas contracts)?

Part 8 — Payments to School Authorities

Section 8.1 School Jurisdiction Funding Rates

School Jurisdiction Funding Rates	2008/2009	2009/2010
For 2009/2010, Base Instruction and Class Size funding rates are increased by 4.8%. Transportation and Plant Operations and Maintenance rates are increased by 3.0%. Other funding rates are increased by 1.0%. Severe Disabilities, Stabilization, SuperNet, CTS Evergreening, Innovative Classrooms remain the same.		
Alberta Initiative for School Improvement (AISI) (Maximum per registered FTE child/student)	\$138	\$139.40
Base Instruction:		
ECS (per funded child)	\$2,848.50	\$2,985.50
Grades 1 to 9 (per funded student)	\$5,697	\$5,971
Grades 10 to 12 (per CEU)	\$162.77	\$170.60
CTS Evergreening	per formula	
Children and Youth with Complex Needs	per formula	
Daily Physical Activity (per eligible Grades 1-9 school)	\$1,099	\$1,110
ECS Mild/Moderate Disabilities/Delays, Gifted and Talented (per eligible funded child)	\$2,413	\$2,438
ECS Program Unit Funding (PUF)		
Maximum per eligible funded child	\$24,316	\$24,560
Maximum for each additional funded child in a unit	\$6,033	\$6,094
Educational Programs in Institutions	net cost of program for eligible students	
English as a Second Language (per eligible FTE funded child/student)	\$1,143	\$1,155
Enhanced ESL/Francisation and Support Services for Immigrant Students (per eligible FTE funded child/student)	\$400	\$404
Enrollment Decline: Year-to-year decline		
School Jurisdiction decline rate > 1.5% (per FTE funded child/student)	\$4,170	\$4,212
School decline rate > 4% (per FTE funded child/student)	\$618	\$625

UPDATED

School Jurisdiction Funding Rates	2008/2009	2009/2010
Enrollment Growth: Year-to-year growth		
School Jurisdiction growth rate > 4% (per FTE funded child/student)	\$618	\$625
School growth rate > 7% (per FTE funded child/student)	\$618	\$625
First Nations, Métis and Inuit Education (per eligible FTE funded child/student)	\$1,143	\$1,155
Francisation (per eligible FTE funded child/student)	\$1,143	\$1,155
Francophone Equivalency Access (per eligible funded student)	\$605	\$612
Francophone Student Health Services	per formula	
Fuel Price Contingency	Discontinued	
Home Education (per eligible funded student)	\$1,425	\$1,494
Plus 50% of the cost of ADLC courses for Gr. 7-12 to a maximum of:	\$1,425	\$1,494
Plus additional funding for Grades 1 –6 ADLC courses	per formula -see Section 1.4	
Hutterite Colony Schools (per colony school)	\$11,202	\$11,315
Innovative Classroom Technology (per 2007/2008 Frozen Funded Head Count)	\$37	\$37
Intra-Jurisdiction Distance (per km of eligible distance)	\$1.14	\$1.15
Learning Resources Credit (per registered student)	\$11.95	\$12.07
Northern Allowance		
Lower Zone (per FTE funded enrollment)	\$457	\$462
Intermediate Zone (per FTE funded enrollment)	\$685	\$692
Upper Zone (per FTE funded enrollment)	\$1,029	\$1,040
Outreach :		
Amount per approved Outreach program	\$58,249	\$61,045
Plant Operations & Maintenance		
Gr. K-6 (per FTE funded child/student) per formula	\$757	\$779.71
Gr. 7-9 (per FTE funded student) per formula	\$715	\$736.45
Gr. 10-12 (per FTE funded student) per formula	\$719	\$740.57
Regional Consortium (per consortium)	\$186,359	\$188,223
Regional Educational Consulting Services	per approved allocation	

School Jurisdiction Funding Rates			2008/2009	2009/2010
Relative Cost of Purchasing Goods and Services Adjustment (RCPA) (20% of total Education funding except Prov. Initiatives and Transportation) (47% of Transportation and Boarding funding from Education) (75% of Plant Operations and Maintenance funding)			per jurisdiction rate per jurisdiction rate per jurisdiction rate	
Severe Disabilities (per funded student based on severe profile)			\$16,465	\$16,465
Small Board Administration Charter School (per school) School jurisdiction FTE funded enrollment < 2000 School jurisdiction FTE funded enrollment > 2000 but < 3000			per formula (see Section 1.20) \$457,023 \$461,594 sliding scale reducing to zero	
Small Class Size Initiative			per formula	
Small Schools by Necessity: Base Allocation Schools with ≤ 150 FTE funded children/students Schools with > 150 but < 226 FTE funded children/students			\$85,693	\$86,550
			sliding scale reducing to zero	
Small Schools by Necessity: Variable Allocation				
School Type	Peak Enrollment	Enrollment Limit		
K – 3	40	80	\$571	\$577
K – 6	80	150	\$1,601	\$1,618
K – 9	80	220	\$1,829	\$1,848
K – 12	80	290	\$2,857	\$2,886
Socio-Economic Status (per eligible FTE funded child/student)			\$457	\$462
Stabilization (to ensure a school jurisdiction receives identical funding under new funding framework compared to the old framework)			Allocation for 2008/2009 plus any enrollment adjustment	
Student Health Initiative			per formula	
SuperNet Services (max. per month per approved site)			\$503.50	\$503.50

School Jurisdictions Funding Rates						2008/2009	2009/2010			
Transportation Funding:										
Urban Transportation										
10,000-19,999 population (per eligible passenger/transported child)						\$611	\$629			
20,000-29,999 population (per eligible passenger/transported child)						\$566	\$583			
30,000 + population (per eligible passenger/transported child)						\$522	\$538			
Special (per eligible funded student with a disability)						\$2,773	\$2,857			
ECS Special (per round trip/ eligible transported child – max. of 185 trips)						\$14.99	\$15.44			
Weekend (per eligible funded student)						\$4,515	\$4,650			
Boarding (per eligible funded student)						\$4,057	\$4,179			
Inter-school Transportation (per km for two-way distance between schools for eligible programs)						\$0.85	\$0.88			
Metro Urban Transportation										
Regular (per expected eligible passenger)						\$522	\$538			
Special (per funded student based on severe profile)						\$2,773	\$2,857			
ECS Special (per round trip/ eligible transported child - max of 185)						\$14.99	\$15.44			
Rural Transportation										
Regular (per eligible passenger) formula based using grid below										
Distance (Km)	2-4-5-9	6-9-9	10-13-9	14-17-9	18-25-9	26-37-9	38+			
Rate	\$10.37	\$15.18	\$18.16	\$20.88	\$25.12	\$26.53	\$27.89			
Weighted Passengers				Density of Effective Transportation Service Area						
	0-.29	.30-.35	.36-.57	.58-.76	.77-.95	.96-1.14	1.15-1.30	1.31-1.45	1.46-3.01	3.02+
0-700	\$636	\$726	\$790	\$806	\$814	\$829	\$965	\$1,078	\$1,457	\$1,702
701-1400	\$636	\$702	\$780	\$798	\$803	\$820	\$945	\$1,059	\$1,324	\$1,702
1401 – 2100	\$636	\$694	\$775	\$790	\$793	\$814	\$937	\$1,046	\$1,279	\$1,702
2101 – 2800	\$636	\$658	\$769	\$778	\$770	\$811	\$908	\$1,041	\$1,139	\$1,622
2801 – 3500	\$636	\$655	\$750	\$767	\$768	\$805	\$850	\$956	-	-
3501 – 4200	\$636	\$647	\$721	\$756	\$759	\$796	\$843	\$933	-	-
4201 – 4900	\$629	\$636	\$676	\$695	\$756	\$796	\$836	-	-	-
4901 – 5600	\$629	\$629	\$637	\$647	\$647	\$740	\$826	-	-	-
5601 – 6300	\$629	\$629	\$629	\$647	\$647	\$675	-	-	-	-
6301 +	\$629	\$629	\$629	\$629	\$629	-	-	-	-	-
Special (per eligible funded student with a disability)						\$5,547	\$5,714			
ECS Special (per round trip/ eligible transported child –max of 185 trips)						\$14.99	\$15.44			
Weekend (per eligible funded student)						\$4,515	\$4,650			
Inter-School Transportation (per km for two-way distance between schools for eligible programs)						\$0.85	\$0.88			
Boarding (per eligible funded student)						\$4,057	\$4,179			

Section 8.2 — Private ECS Operators

ECS Funding for Private ECS Operators and Accredited Funded Private Schools with ECS Programs

2008/2009 2009/2010

UPDATED

For 2009/2010, the Base funding rate is increased by 3.9% -per August 27, 2009 announcement. Transportation and Plant Operations and Maintenance rates are increased by 3%. Other funding rates are increased by 1%. SuperNet and Portable Classrooms funding remain the same.

Alberta Initiative for School Improvement (AISI) (maximum per registered child)	\$69	\$69.70
ECS Administration (percentage based on enrollments of <2000 FTE funded children)	6% of ECS funding per section 2.7	
ECS Base Instruction Funding (per funded child)	\$2,848.50	\$2,959.60
ECS Regular Transportation (per eligible transported child)	\$522	\$538
ECS Special Transportation (per round trip/eligible transported child - max of 185 trips)	\$14.99	\$15.44
English as a Second Language (ESL) (per eligible funded child)	\$571.50	\$577.50
Enhanced ESL and Support Services for Immigrant Children (per eligible funded child)	\$200	\$202
Mild/Moderate Disabilities/Delays, Gifted and Talented (per eligible funded child)	\$2,413	\$2,438
Plant Operations and Maintenance (per funded child)	\$379	\$389.86
Portable Classrooms for ECS Operators (per month plus GST)	\$100	\$100
Program Unit Funding		
Maximum per eligible funded child	\$24,316	\$24,560
Maximum for each additional funded child in a unit	\$6,033	\$6,094
SuperNet Service Funding (maximum per month per approved site)	\$251.75	\$251.75

UPDATED

Section 8.3 — Accredited Funded Private Schools

Accredited-Funded Private Schools Funding		2009/2010 Level 1*	2009/2010 Level 2*
UPDATED	For 2009/2010, the Base Instruction rate is increased by 3.9% -per Aug. 27, 2009 announcement. The Plant Operations and Maintenance rate is increased by 3%. Other funding rates are increased by 1%. Severe Disabilities and SuperNet rates remain the same.		
	Alberta Initiative for School Improvement (AISI) (maximum per registered student)	\$83.83	\$97.58
UPDATED	Base Instruction Funding Grades 1 – 9 (per funded student)	\$3,551.30	\$4,143.53
	Grades 10 – 12 (per CEU - max of 60 CEUs per funded student per year)	\$101.47	\$118.39
	Daily Physical Activity (per eligible Grades 1-9 school)	\$666.60	\$777
UPDATED	Designated Special Education Private Schools (DSEPS) Funding rate for students with a mild or moderate disability whose parents <u>consulted</u> with their resident school board prior to placement in the DSEPS (coded as 110).	\$10,743	\$10,743
	Funding rate for students with a mild or moderate disability whose parents <u>did not consult</u> with their resident school board prior to placement in the DSEPS (do not code as 110). This is also the Base Instruction rate for students with severe disabilities in DSEPS .	\$6,753	\$6,753
	Early Literacy (per funded student in Grades 1 and 2)	\$156.50	\$156.50
UPDATED	Enhanced ESL and Support Services for Immigrant Students (per eligible FTE funded student)	\$242.40	\$282.80
	English as a Second Language (ESL) (per eligible FTE funded student)	\$693	\$808.50
	First Nations, Metis, and Inuit (per eligible FTE funded student)	\$0.00	\$808.50
	Home Education (per eligible funded student)	\$1,481	\$1,481
	Plus 50% of the cost of ADL courses for Grades 7-12 to a maximum of:	\$1,481	\$1,481
	Plus additional funding for Grades 1-6 ADL courses. See section 3.4	per formula –	
	Institutional Programs	net cost of program	
	Learning Resources Credit (per registered student)	\$12.07	\$12.07
	Northern Allowance (per FTE Funded Student)	Lower Zone \$0.00 Intermediate Zone \$0.00 Upper Zone \$0.00	\$323.40 \$484.80 \$728
	Plant Operations and Maintenance (per FTE Funded Student)	Grade 1 - 6 \$0.00 Grade 7 - 9 \$0.00 Grade 10 - 12 \$0.00	\$545.90 \$515.52 \$518.40
	Relative Cost of Purchasing Adjustment (RCPA)	\$0.00	per formula
	Severe Disabilities Funding (per eligible funded student)	\$16,465	\$16,465
	SuperNet Service Funding (maximum per month per approved site)	\$302.10	\$352.45

*per Accountability and Declaration Funding Form (form 09AE3.0).

Note: For ECS rates see Section 8.2.

Budget 2010 Zone Meetings September 15th to October 8, 2009

Updated September 9, 2009 8:30 AM

	Zone 5	Charters/Privates	Zone 2/3
Date	September 15, 2009	September 16, 2009	October 1, 2009
Place	Rocky View School Division Office, 2651 Chinook Winds Drive, Airdrie	AMEC Place, External Conference Room, 26 th Floor, 801 – 6 Avenue, Calgary	Ramada Hotel and Conference Centre, Courtyard A, 11834 Kingsway, Edmonton
Time	9:30 am to 3:30 pm	Charters – 9 am to 12 noon Privates – 1 pm to 4 pm	9:30 am to 3:30 pm
	Zone 4	Zone 1	Zone 6
Date	September 21, 2009	September 28, 2009	October 8, 2009
Place	Red Deer Public Schools Central Office, 4747 – 53 Street, Red Deer	Rev. - Peace Wapiti School Board Office, 8611A – 108 Street, Grande Prairie	St. Basil Catholic Education Centre, 620 – 12 th St. “B” North, Lethbridge
Time	9:30 am to 3:30 pm	9:30 am to 3:30 pm	9:30 am to 3:30 pm

Memorandum - September 29, 2009

To: Board of Trustees
From: David Leahy, Superintendent of Schools
Re: Pandemic Plan
Action: Item presented for: Information

Background

Senior Administration has been developing and revising the Division Business Continuity Plan. I will brief the Board of Trustees on recent meetings held with Vince Rodgers of ASBA. Part of this briefing will include information related to sick leave provisions included in the plan.

Recommendations

1. That the Board of Trustees has a standing agenda item on pandemic planning and response for the 2009-2010 school year.

SAAMIS IMMIGRATION SERVICES

SAAMIS immigration would like to include Medicine Hat Catholic schools when placing new Canadians in the education system. Up until now, these students have been targeted for Southview and Medicine Hat High School in the public system. Marijana Agicic (Manager of Programming) stated that many of these families are requesting Catholic Education. Marijana was also encouraged by our philosophy of keeping these students in their neighbourhood schools. This is accomplished by our in-school special education facilitators and teachers working together to provide programming and other supports/counseling.

S.W.I.S. – Settlement Workers in Schools

- for new Canadian Students, Caregivers and their Schools

MHCBE Settlement Worker:

Andrea Huiza (403) 504-1188, ext. 107

ESL

An Introduction to the ELF Program (English Language Fundamentals)

1. **ELF will assist with differentiation and individualized needs.** As a school division we are required to provide appropriate programming for all students. This includes ESL pupils. Teachers in our division do an excellent job of differentiating to meet all these different needs. The intention of the ELF Program to help both the students individually and the classroom instructor with new assistance and skills.
2. **SP Ed focus in 2009-2010 – help teachers with ESL.** In 2009-2010 one of the focuses for Sp. Ed teachers will assist the classroom teachers with strategies to differentiate instruction where necessary for ESL students. The facilitator is a support to the classroom. She will collaborate with the ESL child's teacher. Together they determine what material the facilitator will preview or review or to teach new during the pull out component to best meet the child's classroom needs.
3. **Pull out program depends on individual needs.** How the pull out component will look will depend on the specific needs of your ESL students – it may be individual, or it may be small group. The amount of time the ESL child gets will depend on his/her specific needs. Children whose needs are higher will get more pull out time.
4. **Support will be provided to the facilitators in the form of PD.**
 - Facilitators will become familiar with instruments of diagnostics and assessment for ESL students.
 - PD will also help to familiarize facilitators with the 4 levels of proficiency in each of the areas of listening, speaking, reading and writing that ESL students in the English Language Fundamentals (ELF) program encounter.

- Student Services is having all the ESL teachers and facilitators from each school attend 3 ESL workshops this year put on by Southern Alberta PD Consortium (SAPDC).

Sept 29 ESL Guide to Implementation What You Should Know
Nov 3 ESL Instructional Strategies That Work
Jan 19 ESL and Cultural Competency

CSC-Professional Development Series

Professional Development for educators, classroom aides and those working with children preschool to grade 5

Video Conference Series

When: 4:00 p.m. - 6:00p.m.

Where: TBD



Topics Include:

- (Oct. 5) Facilitating Friendships - Learn strategies to help children with special needs achieve greater social inclusion within their classroom and school community.
- (Oct. 19) Using Visuals with Children who have Autism - Learn how to incorporate a variety of visual strategies into the school setting and community to encourage communication.
- (Nov. 2) Understanding Sensory Integration Difficulties - Learn how sensory integration difficulties affect certain children in the classroom. Practical suggestions for helping these children cope in the school environment will be provided.
- (Nov. 16) Attention Deficit/Hyperactivity Disorder (AD/HD) - Learn how AD/HD impacts a child in the classroom. Strategies for managing behaviours and learning difficulties associated with AD/HD will be provided.
- (Nov. 30) Fine Motor Development - Learn how to facilitate fine motor development in preschool children in the classroom and during individual teaching (i.e., "pull-out") times.
- (Jan. 11) The Accessible Classroom - Learn how to use no tech, low tech and mid-tech augmentative communication and adaptive technology to help the children participate and perform the tasks required of young children in a pre-school or kindergarten setting.
- (Jan. 25) Behaviour Series: Part 1 - Determining the meaning of behaviour and how adult behaviour influences child behaviour.
- (Feb. 8) Behaviour Series: Part 2 - Learn how to take a proactive approach to behaviour.
- (Feb. 22) Behaviour Series: Part 3 - Learn reactive strategies for different child behaviours.
- (March 8) Behaviour Series: Part 4 - Learn how to identify how behaviour plays a part in various difficulties and disorders.
- (March 22) Anxiety Issues - This presentation will describe both normal childhood fears, and anxiety issues. Participants will receive strategies to address these difficulties.
- (April 12) Promoting the Development of Early Literacy Skills Learn about the development of early literacy skills in preschool children and how to promote these skills when working with children individually.
- (April 26) Writing Social Scripts Learn why, when and how to write social scripts. Opportunity to practice writing will be provided so bring your ideas.
- (May 10) Behaviour Strategies for Children with Autism Learn about behaviour difficulties often seen in children with Autism. Strategies to encourage positive behaviour will be provided.

Bishop's Dinner

...a Southern Alberta Celebration & Charity Benefit



"Care for the environment is not an option but an imperative"

September 14, 2009

Medicine Hat CSRD No. 20
1251-1 Avenue SW
Medicine Hat, AB T1A 8B4

Attention: Stan Aberle, Chair
David Leahy, Chief Superintendent

The funds raised for the 10th Annual Bishop's Dinner to be held on October 13, 2009 will be distributed appropriately among the four Catholic School Districts in the Diocese in support of their green initiatives.

In keeping with past practice, the two most senior representatives of each recipient organization are invited to sit with Bishop Frederick Henry at the head table. We request that you confirm your availability with me. Alternates are appropriate should you have a prior commitment and not be available to attend this event.

The attached invitation will provide you with additional details about the theme, time and location of the dinner.

Please pass along the enclosed Ticket Order Packages to Della Dewald for distribution to your schools. In past years, Della was very kind in assisting us with this function.

Yours truly,

Michael C. C. Chan
mccchan@rcdiocese-calgary.ab.ca
(403) 218-5538

Enclosed

