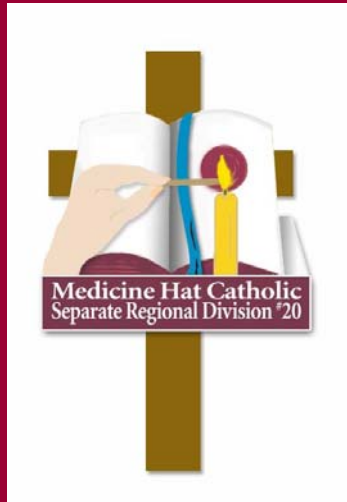


Medicine Hat Catholic Board of Education



PUBLIC AGENDA

Tuesday, October 09, 2012 – 6:00 p.m

Catholic School Board Office
1251 – 1st Avenue SW Medicine Hat, AB

Medicine Hat Catholic Board of Education

ACTION AGENDA

DATE: October 09, 2012

Place: Catholic Education Centre

Time: 6:00 P.M.

	WE ARE CALLED Always and Everywhere to: Model Christ Pray and Serve Build a Faith Community		
1.	<p style="text-align: center;"><i>Opening Prayer – Blessing before a Meeting</i></p> <p style="text-align: center;"><i>Lord, bless us as we gather today in your name.</i></p> <p style="text-align: center;"><i>Send us the guidance of your Spirit to bring us wisdom and understanding.</i></p> <p style="text-align: center;"><i>Help us to open our minds and our hearts o that we may listen respectfully to the viewpoints of others and make decisions in accordance with your wishes.</i></p> <p style="text-align: center;"><i>Help us to grow in faith so that we may serve you and others in all that we do.</i></p> <p style="text-align: center;"><i>We ask this grace through Christ our Lord.</i></p> <p style="text-align: center;"><i>Amen.</i></p>	KVH	
2.	<p><i>Approval of the Minutes of the Regular Board Meeting</i></p> <p><u>♦Recommendation:</u></p> <p>THAT the Minutes of the Regular Board Meeting held September 11, 2012 be approved as circulated.</p>	PG	
3.	<p><i>Approval of the Action Agenda</i></p> <p><u>♦Recommendation:</u></p> <p>THAT the Action Agenda dated October 09, 2012 be approved as circulated.</p>	PG	<i>1 - 4</i>
4.	<p><i>Approval of the Non-Action Agenda</i></p> <p><u>♦Recommendation:</u></p> <p>THAT the Non-Action Agenda dated October 09, 2012 be approved as circulated.</p>	PG	<i>5</i>
5.	<p><i>Corporate Communications</i></p> <p><i>5.1 ASBA Publication: On-Ramp to Community Engagement in Public Education</i> report. Each Trustee received a copy of the publication.</p>	PG	<i>Encl. 6</i>
6.	<i>Ex-officio Members of a Committee</i>	PG	
7.	<p><i>PRESENTATION – Food Connections Association Representatives</i></p> <p>Mr. Les Pearson and Mrs Marcia Stodalka, members of the Food Connections Association will be in attendance to present information about their “Food Charter”.</p>		<i>Encl. 7</i>
8.	<p><i>Board Self Evaluation</i></p> <p>A process for the Board self-evaluation was presented in September. Each Trustee was given the opportunity to review and provide their opinion on their effectiveness in the following areas: Role Performance; Working Relationships, Communication, Work Plan, Board/Superintendent Relations, Board Motions, Governance and Policy and Moving Forward Strategies.</p> <p><u>♦Recommendation:</u></p> <p>THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approves the Board Self-Evaluation completed in accordance with Policy 7.</p>		
9.	<i>Superintendent’s Report - Mr. Clyde Pudwell</i>	CP	<i>Encl.</i>

	11.1 Board Retreat 11.2 HPV Update 11.3 Bishop's Dinner 11.4 Acting Vice Principal Appointment – St. Mary's School		8 - 11
10.	Secretary-Treasurer – Mr. Greg MacPherson 10.1 2011 – 2012 Financial Statement Audit 10.2 By-Election Update 10.3 2012 – 2013 IMR Projects 10.4 2012 – 2013 Fall Budget Update Summary 10.5 2012 – 2015 Capital Plan 10.6 Facility Planning Review 10.7 High Board Rink on vacant school land 10.8 Special Board Meeting Date for November to approve the Budget, AERR and AFS 10.9 Ward 2 Bow Island Plebiscite 10.10 Post Grad Loan Balances	GM	Encl. 12 – 21 22 23 24 25 – 36 37 – 30 31 – 70 71 – 72 73 74 – 84 85
11.	Meeting with Prairie Rose School Division A meeting was held recently between School Board Trustees and Senior Administration from Medicine Hat Catholic Board of Education and our neighboring Prairie Rose School Division; an overview of that meeting will be presented.	PG	
12.	Associate Superintendent of Learning Services Report – Mr. Hugh Lehr 12.1 AISI Professional Development - Oct. 22, 2012 PD Day Some children learn easily, while others struggle. How can teachers make sure that every child has opportunities to develop his or her talents? The answer is differentiation: changing the pace, level, or kind of instruction in response to learners' needs, styles, and/or interests. - AISI kick-off PD day featuring Dr. Diane Heacox who will give specific, user-friendly tools to not only differentiate instruction but to integrate DI practices into daily routines. - (October 22, 2012 @ Medicine Hat Lodge) . All board members are invited to attend. All Learning Assistants will now be joining the teaching staff that day. This will facilitate side by side learning about Differentiated Instruction and how this can support our students. Hearing the same message at the same time is crucial to our collaborative success.	HL	
13.	Religious Education Coordinator Report –Mrs. Jill Wilkinson 13.1 Faith Formation Day 13.2 Monsignor High School Retreat 13.3 Knowledge of Faith Sessions 13.4 Parish Connections 13.5 Religious Education Curriculum	JW	Encl. 86 87 88 89 90
14.	COMMITTEE REPORTS (presented by appointed Trustees) 14.1 Medicine Hat Catholic Schools' Education Foundation- Mr. Kelly Van Ham 14.2 Representative to ACSTA– Mr. Dick Mastel 14.3 Representative to Teacher Board Advisory Committee– Mr. Dick Mastel 14.4 Representative to ASBA Zone 6 – Mr. Peter Grad 14.5 Representative to Support Staff Board Advisory Committee–TBA 14.6 Representative to Parent Association– TBA 14.7 Salary Negotiations 16.7.1 ATA– Mr. Peter Grad 16.7.2 CUPE– Mr. Dick Mastel 14.8 CUPE Staff Board Advisory Committee– Mr. Kelly Van Ham 14.9 Spiritual Leadership Scholarship Board Representative BI– Mr. Kelly Van Ham 14.10 Spiritual Leadership Scholarship Board Representative – Mr. Stan Aberle 14.11 Centennial Planning Board Representative– Mr. Stan Aberle	PG	

15.	<p style="text-align: center;"><i>Closing Peace Prayer</i></p> <p style="text-align: center;"><i>Lord, we come to you today to seek the peace that you alone can give.</i></p> <p style="text-align: center;"><i>Strengthen us in our work as we seek to build a peaceful community.</i></p> <p style="text-align: center;"><i>Amen</i></p>	KVH	
16.	<i>Adjournment</i>		

NON - ACTION AGENDA

DATE: October 09, 2012

Place: Catholic Education Centre

Time: 6:00 P.M.

No.	INFORMATION ITEMS	PAGE
1.	<p>1.1 <u>DECLARE YOUR SUPPORT for CATHOLIC SCHOOLS:</u> <i>The Medicine Hat Catholic Board of Education</i> reminds our community of the importance of declaring your PROPERTY TAXES in support of Catholic Education How do you declare your support? - To ensure your property taxes are supporting Catholic Schools, you must declare your Catholic school support as “Separate” on your annual property assessment notice. Taxes that are not declared are defaulted to the public school district. <i>Contact the Taxation Office at the City of Medicine Hat, or the Town or Municipal Office in your area.</i> Changes made on or before Dec 31 will be in effect for the next taxation year. Thank you for your supporting Catholic Schools.</p> <p>1.2 <u>SUPPORT OUR PARISH COMMUNITIES</u></p> <p>St. Patrick’s Church in Medicine Hat 100 Year Centennial Celebration -Saturday, October 27, 2012. Information at the Parish Office at 403.526.2265.</p> <p>Roman Catholic Diocese of Calgary Centennial Year 1912–2012 Events:</p> <ul style="list-style-type: none"> - November 30, 2012, St. Mary’s Cathedral, Calgary Opening Centennial Mass - May 26, 2013 Centennial Mass in Medicine Hat - November 4, 2013 Closing Mass at the Jubilee Auditorium, Calgary 	

Notice of Public Board Meetings

Public Board Meetings for the Medicine Hat Catholic Board of Education will begin at **6:00 PM** with **presentations** at **7:00 PM**. All regularly scheduled Public Board Meetings are the **2nd Tuesday** of each month held at the Catholic Education Centre located at 1251 – 1st Avenue SW unless otherwise advertised. **General Public welcome to attend**
 - Information @ www.mhcbe.ab.ca



September 19, 2012

Mr. Peter Grad
Medicine Hat CS Regional Division No. 20
Chair
1251 - 1 Avenue SW
Medicine Hat AB T1A 8B4

Dear Mr. Grad:

I am pleased to provide your jurisdiction with copies of the *On-ramp to community engagement in public education* report, produced by the ASBA Community Engagement Task Force.

This report outlines the results of the task force's March survey of school boards with regard to their current practices on the community engagement front and the task force's recommendations with regards to association initiatives that will deepen school boards' understanding of and participation in community engagement.

The ASBA Board of Directors accepted the task force's nine recommendations at its September meeting. Our next step is to share this report and the recommendations with school boards and our partners in education.

As well as distributing hard copies of the report to all trustees and senior jurisdiction staff, we will post the report on the association website and the task force hopes to make presentations at Zone meetings.

As well task force chairs Johnette Lemke and Dave Colburn will be presenting the report at the upcoming Fall General Meeting.

Our association focus on community engagement in aligned with this ASBA Strategic Plan priority: *provide leadership and support to help school boards in implementing effective governance practices informed by their public's views and values*

I thank the task force members for advancing this strategic priority. I do hope this report and the implementation of the task force's recommendations will support your school board's work in this important area.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jacquie Hansen', written over a horizontal line.






Jacquie Hansen

cc: Superintendent

Food Charter

We believe every person has a right to access an adequate supply of nutritious affordable and culturally appropriate food. Food contributes to the health and well-being of residents while preventing disease and reducing their need for medical care. Food is central to Alberta's economy. Food brings people together in celebration of community and diversity and is an important part of our culture.

Therefore, in our community we will strive to:

-  *Advocate for income, employment, housing and transportation policies that support secure and dignified access to healthy food.*
-  *Produce and distribute food in such a way that protects the environment and ensures the safety of our food and drinking water.*
-  *Establish local market opportunities for locally grown food products through farmers markets, direct farm sales and local food outlets.*
-  *Encourage agriculture policies and practices that promote food diversity.*
-  *Promote informed choices in restaurants and food outlets through implementation of a food labeling program.*
-  *Foster a civic culture that inspires residents and stakeholders to support capacity building food programs such as food buying clubs, skills development (example: cooking classes), community kitchens, community gardens, grocery store tours and nutrition education.*
-  *Facilitate access to programs and services that promote health for seniors and vulnerable people such as newcomers, pregnant women, children, lone parent families, low-income individuals, persons with developmental, physical or mental health disabilities.*
-  *Increase access in all public recreation facilities, schools, and day care facilities to foods that meet Alberta nutrition guidelines.*
-  *Promote baby-friendly policies, facilities, businesses and workplaces that support optimal health for all babies and breastfeeding mothers.*
-  *Increase access to healthy affordable foods in residential or care facilities such as group homes, seniors lodges, and hospitals.*
-  *Eliminate marketing of unhealthy food choices to children and youth in public places and schools.*
-  *Contribute to a yearly community review on the progress of achieving food security.*
-  *Promote access to workplaces, and community programs and supports that promote nutrition and active living enabling citizens to prevent and manage lifestyle-related disease.*





***Medicine Hat Catholic Board of Education
Board Meeting
Agenda Item***

Date: October 9, 2012

Agenda Item: Board Retreat

Name: Clyde Pudwell

Purpose: Information/Discussion

Attachments: None

Background:

On the September 11th Board Meeting direction was given to book the Positive Culture Company for November 5th Board Meeting. We would like direction from the board on a couple of items in regards to this retreat.

Recommendation

1) The following items would be on the agenda for the Board Retreat.

- Religion Update
- Technology Update
- Enrollment
- Facilities/Boundaries/School Utilization
- Advocacy
- Board Self Evaluation

2) We would invite Laurette Woodward

3) Which trustees would like to attend the meeting with the Benz in October to plan for the retreat and what date would this meeting occur?

Resulting Action:

The Trustees will finalize the plans for the Board Retreat

Responsibility:

Trustees/Superintendent



***Medicine Hat Catholic Board of Education
Board Meeting
Agenda Item***

Date: October 9, 2012

Agenda Item: HPV Update

Name: Clyde Pudwell

Purpose: Information

Attachments: None

Background:

Mr. Pudwell had a conversation with Bishop Henry to get direction for the MHCBE in regards to communication and procedures for HPV Vaccination.

Recommendation

Bishop Henry agreed that we have been through this before and our position has not changed so there is no need to communicate our direction again. We should communicate the dates, times, and locations of the HPV vaccinations clinics. After talking to Alberta Health Services, they would like us to send out a communication to all parents that there will be no clinics with set times and that they can book their HPV vaccinations by phoning 403-502-8214 and for further information to call AHS at 403-580-8200.

Resulting Action:

A letter goes home to Grade 5 female students

Responsibility:

Superintendent/School Based Administration



Medicine Hat Catholic Board of Education

1251 – 1st Avenue SW, Medicine Hat, Alberta T1A 8B4

Toll Free 1.866.864.0013

Phone 403.527.2292

www.mhcbe.ab.ca

Fax 403.529.0917

October 5, 2012

Dear Parent/Guardian:

In Partnership with Alberta Health Services we would like to inform you that Alberta Health Services will be offering the Human Papillomavirus (HPV) vaccination this year.

If your daughter is in grade 5, you should have received a letter in the mail from Alberta Health Services. If you would like to have your daughter receive the HPV vaccine, you will need to contact Alberta Health Services at 403-502-8214 to book your appointment, you will be asked for child's Alberta Health Care number.

If you have general questions, you can find out more information by contacting Alberta Health Services at 403-502-8200 and ask to speak to a Public Health Nurse.

Sincerely,

Clyde Pudwell
Superintendent of Schools

CP/dd

"Showing the Face of Christ to All"

In partnership with Family, Church and Community since 1911



**Medicine Hat Catholic Board of Education
Board Meeting
Agenda Item**



Date: October 9, 2012

Agenda Item: Bishop's Dinner

Name: Clyde Pudwell

Purpose: Information

Attachments: None

Background:

So far we have the following people confirmed for the Bishop's Dinner on October 18, 2012.

- Clyde Pudwell, Dick Mastel, Jill Wilkinson, Sandra Richard.

We are waiting for the Clergy of Medicine Hat and Bow Island to get back to us. We also have Barb Dolter from the Parent Association that is interested in going. Clyde will already be in Calgary at a meeting that day so he will meet everyone in Calgary. We will rent a van for everyone to save on costs. The van will leave Medicine Hat at 3:00pm on October 18th from MHCBE office. We will need a driver for the van.

Recommendation

Continue to find school community members to fill the 8 seats at the Bishop's Dinner

Resulting Action:

If we cannot find 8 people to attend, we will need to fill the seats from within the Trustees and Sr. Admin.

Responsibility:

Superintendent/Executive Assistant



Medicine Hat Catholic Board of Education

Board Meeting Agenda Item

October 9, 2012

PUBLIC MEETING

Memorandum

To: Board of Trustees

From: Secretary-Treasurer

Agenda Item: 2011-12 Financial Statement Audit

Purpose: Information

Strategic Plan Reference: Effective and Efficient Operations

Enclosures: A. September 11, 2012 Engagement Letter from MNP

Background: Attached is the engagement letter from MNP. It outlines the objective, scope and limitations as well as clarifies MNP's responsibilities and management's responsibilities. This letter is consistent as with prior years.

The letter has been signed off and returned to MNP.

Recommendation/Decision: Not Applicable

Resulting Action: Continue with the planned audit as outlined in the engagement letter

Responsibility: Secretary-Treasurer

September 11, 2012

Mr. MacPherson
Medicine Hat Catholic Separate Regional Division No. 20
1251 1st Avenue SW
Medicine Hat, AB T1A 8B4

Dear Mr. MacPherson:

This letter will confirm the arrangements discussed with you regarding the services we will render to Medicine Hat Catholic Separate Regional Division No. 20 ("the Organization") commencing with the fiscal year ending August 31, 2012.

Objective, scope and limitations

Our statutory function as auditors of the Organization is to report to the stakeholders by expressing an opinion on the Organization's annual financial statements. We will conduct our audit in accordance with Canadian generally accepted auditing standards and at the conclusion of our examination, we will submit to you a report containing our opinion on the financial statements. If, during the course of our work, it appears for any reason that we will not be in a position to render an unqualified opinion on the financial statements, we will discuss this with you.

An auditor conducting an audit in accordance with Canadian generally accepted auditing standards obtains reasonable assurance that the financial statements taken as a whole are free of material misstatement, whether caused by fraud or error. It is important to recognize that an auditor cannot obtain absolute assurance that material misstatements in the financial statements will be detected because of factors such as the use of judgment, selective testing of data, inherent limitations of controls, and the fact that much of the audit evidence available is persuasive rather than conclusive in nature.

Furthermore, because of the nature of fraud, including attempts at concealment through collusion and forgery, an audit designed and executed in accordance with Canadian generally accepted auditing standards may not detect a material fraud. While effective controls reduce the likelihood that misstatements will occur and remain undetected, they do not eliminate that possibility. Therefore, we cannot guarantee that fraud, misstatements and non-compliance with laws and regulations, if present, will be detected when conducting an audit in accordance with Canadian generally accepted auditing standards.

Our responsibilities

We shall examine the statement of financial position of the Organization as at August 31, 2012 and the related statements of revenue and expenditures, changes in net assets, capital allocations and cash flows for the year then ended. Our examination will be made in accordance with Canadian generally accepted auditing standards, and accordingly, we will plan and perform our audit to provide reasonable, but not absolute, assurance of detecting fraud and misstatements that have a material effect on the financial statements taken as a whole, including non-compliance with laws and regulations whose consequences have a material effect on the financial statements.

The Rules of Professional Conduct require that we are independent when conducting this engagement. We will communicate in writing to the Board of Trustees any relationships between the Organization (including related entities) and MNP LLP ("MNP") that, in our professional judgment, may reasonably be thought to bear on our independence. Further, we will confirm our independence with respect to Organization. If matters should arise during this engagement that can reasonably be assumed to have impaired our independence, we may need to withdraw from this engagement.

The objective of our audit is to obtain reasonable assurance that the financial statements are free of material misstatement. However, if any of the following matters are identified, they will be communicated to the appropriate level of management:

- misstatements, resulting from error, other than immaterial misstatements;
- fraud or any information obtained that indicates that a fraud may exist;
- events or conditions identified that may cast significant doubt on the entity's ability to continue as a going concern;
- any evidence obtained that indicates non-compliance or possible non-compliance with laws and regulations, other than one considered inconsequential, has occurred;
- significant deficiencies in the design or implementation of controls to prevent and detect fraud or misstatement; and,
- related party transactions identified that are not in the normal course of operations and that involve significant judgments made by management concerning measurement or disclosure.

The matters communicated will be those that we identify during the course of our audit. Audits do not usually identify all matters that may be of interest to management in discharging its responsibilities. The type and significance of the matter to be communicated will determine the level of management to which the communication is directed.

Furthermore, we will consider the Organization's controls over financial reporting for the purpose of identifying types of potential misstatement, considering factors that affect the risks of material misstatement, and determining the nature, timing and extent of auditing procedures necessary for expressing our opinion on the financial statements. This consideration will not be sufficient to enable us to render an opinion on the effectiveness of controls over financial reporting nor to identify all significant weaknesses in the Organization's system of financial controls. However, we will inform the appropriate level of management of any deficiency in controls that come to our attention.

Management's responsibilities

The operations of the Organization are under the control of management, which has responsibility for the accurate recording of transactions and the preparation and fair presentation of the financial statements in accordance with Canadian generally accepted accounting principles. This includes the design, implementation and maintenance of internal controls relating to the preparation and presentation of the financial statements.

During the course of our audit, you will be required to provide and make available complete information including financial records, related data, and copies of all minutes of meetings of trustees, as well as personnel to whom we may direct our inquiries. As well, information relating to any known or probable instances of non-compliance with legislative or regulatory requirements (including financial reporting requirements), non-compliance or possible non-compliance with laws and regulations and all related parties and related party transactions will need to be provided. You will be required to allow access to those within the entity from whom the auditor determines it necessary to obtain audit evidence.

Management's responsibility with respect to fraud and misstatement includes the design and implementation of controls for its prevention and detection; an assessment of the risk that the financial statements may be materially misstated; disclosure of situations where fraud or suspected fraud involving management, employees who have significant roles in controls, or others, where the fraud could have a material effect on the financial statements, have been identified or allegations have been made; and communicating your belief that the effects of any uncorrected financial statement misstatements aggregated during the audit are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

As management, you will also be asked to provide us with information relating to recognition, measurement and disclosure in the financial statements, specifically relating to:

- the identification of the applicable financial reporting framework;
- an assessment of the reasonableness of significant assumptions underlying fair value measurements and disclosures;
- an assessment of the entity's ability to continue as a going concern, including any future plans or intentions that may affect the carrying value or classification of assets or liabilities;
- the measurement and disclosure of related party transactions;
- an assessment of all areas of measurement uncertainty known to management requiring disclosure;
- claims and possible claims, whether or not they have been discussed with the Organization's legal counsel;
- other liabilities and contingent gains or losses, including those associated with guarantees, whether written or oral, under which the Organization is contingently liable;
- whether the Organization has satisfactory title to assets, and whether liens or encumbrances on assets exist, or assets are pledged as collateral;
- compliance with aspects of contractual agreements that may affect the financial statements; and
- subsequent events.

In accordance with Canadian generally accepted auditing standards, we will request a letter of representation from management at the close of our examination in order to confirm oral representations given to us and reduce the possibility of misunderstanding concerning matters that are the subject of the representations. Specifically, we will request written confirmation of significant representations provided on matters that are directly related to items that are material, either individually or in the aggregate, to the financial statements, not directly related to items that are material to the financial statements, but are significant, either individually or in the aggregate, to the engagement, and matters relevant to your judgments or estimates that are material, either individually or in the aggregate, to the financial statements. These representations are used as evidence to assist us in deriving reasonable conclusions upon which our audit opinion is based.

If the Organization plans any reproduction or publication of our report, or a portion thereof, printer's proofs of the complete documents should be submitted to us in sufficient time for our review, prior to making such documents publicly available. It will also be necessary for you to furnish us with a copy of the printed report. Further, it is agreed that in any electronic distribution, for example on the Organization's website, or on designated public document databases such as SEDAR, management is solely responsible for the accurate and complete reproduction of our report and the subject matter on which we reported, and for informing us of any subsequent changes to such documents.

The examination of the financial statements and the issuance of our audit opinion are solely for the use of the Organization and those to whom our report is specifically addressed. We make no representations of any kind to any third party in respect of these financial statements and we accept no responsibility for their use by any third party. If our name is to be used in connection with the financial statements, you will attach our independent audit report when distributing the financial statements to third parties.

We ask that our names be used only with our consent and that any information to which we have attached a communication be issued with that communication unless otherwise agreed to by us.

Reporting

Unless unanticipated difficulties are encountered, our report will be substantially in the following form:

Independent Auditors' Report

To the Board of Trustees of Medicine Hat Catholic Separate Regional Division No. 20:

We have audited the accompanying financial statements of Medicine Hat Catholic Separate Regional Division No. 20, which comprise the statement of financial position as at August 31, 2012, and the related statements of revenue and expenditures, changes in net assets, capital allocations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory notes.

Management's Responsibility for Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Generally Accepted Accounting Principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Medicine Hat Catholic Separate Regional Division No. 20 as at August 31, 2012, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles

Medicine Hat, Alberta
Date of Independent Auditors' Report

signed: MNP LLP
Chartered Accountants

Fees and Expenses

Our fees will be \$28,250, plus taxes per our quote. Invoices will be rendered as work progresses in accordance with the following schedule:

Invoices will be rendered as work progresses in accordance with the following schedule:

Progress billing #1	Issued at the onset of the engagement	50% of quoted fee
Progress billing #2	As required	
Final billing	Upon release of independent auditors' report	Balance of engagement fees

In signing this letter, you acknowledge your approval of the above billing schedule and amounts. Invoices expected to be issued that do not adhere to this schedule, or are in excess of the amounts noted above, will be discussed with you for your approval. Fees collected will be applied to overdue invoices first, followed by subsequently issued invoices in order of issuance.

In the event of an outstanding balance for professional services rendered, we reserve the right to exercise a lien over those records in our possession for which a lien is maintainable, including but not limited to our own work product.

Other matters

We will, as permitted by the Rules of Professional Conduct, provide additional services upon request, in areas such as taxation, leadership and human resource management, communication, marketing, strategic planning, financial management and technology consulting.

As part of our services, we may submit to you a memorandum containing suggestions for improvement of existing systems of control, accounting policies and procedures, and related matters that come to our attention during the course of our work.

We will ask that your personnel, to the extent possible, prepare various schedules and analysis, and make various invoices and other documents available to our team. This assistance will facilitate the progress of our work and minimize the cost of our service to you.

Our standard terms and conditions, listed below, form part of our mutual understanding of the terms of this engagement.

1. **Timely Performance** - MNP will use all reasonable efforts to complete, within any agreed-upon time frame, the performance of the services described in the engagement letter to which these Terms and Conditions are attached. However, MNP shall not be liable for failures or delays in performance that arise from causes beyond our control, including the untimely performance by the Organization of its obligations as set out in the engagement letter.
2. **Right to Terminate Services** - The Organization may terminate the engagement upon 30 days written notice. If this occurs, the Organization shall pay for time and expenses incurred by MNP up to the termination date, together with reasonable time and expenses incurred to bring the services to a close in a prompt and orderly manner. Should the Organization not fulfil its obligations as set out herein and in the engagement letter, and in the event that the Organization fails to remedy such default within 30 days following receipt of notice from MNP to that effect, MNP may, upon written notification and without prejudice to its other rights and resources, terminate provision of our services as described in the engagement letter. In such case, MNP shall not be responsible for any loss, costs, expenses, or

damages resulting from such termination.

3. **Change Order** - If, subsequent to the date of this engagement letter, the Organization requires significant changes to the arrangements set forth in this engagement letter, the Organization will be required to agree to the change in scope of the engagement in writing, in a "Change Order" agreement. The "Change Order" agreement will set forth the revised arrangements and scope of services to be performed and any related additional fees associated.
4. **Fees** - Any fee estimates by MNP take into account the agreed-upon level of preparation and assistance from the Organization's personnel. MNP undertakes to advise the Organization's management on a timely basis should this preparation and assistance not be provided, or should any other circumstances arise which cause actual time to exceed the estimate.
5. **Administrative Expenses** - Administrative expenses include costs such as long distance telephone and telecommunication charges, photocopying, delivery, postage, and clerical assistance. These expenses are based on a percentage of our fees for professional services (5%). Where applicable, federal, provincial, or other goods and services or sales taxes have been paid on these expenses. Other major costs such as travel, meals, accommodation and other significant expenses will be charged as incurred.
6. **Billing** - Bills will be rendered on a regular basis as the assignment progresses. Accounts are due and payable upon receipt. Interest may be charged on the balance of any accounts remaining unpaid for more than 30 days, at a rate of 1.5% per month (19.56% per annum).
7. **Taxes** - All fees and other charges do not include any applicable federal, provincial, or other goods and services or sales taxes, or any other taxes or duties whether presently in force or imposed in the future. The Organization shall assume and pay any such taxes or duties, without deduction from the fees and charges hereunder.
8. **Governing Law** - The engagement will be governed and construed in accordance with the laws of the Province of Alberta, and shall be deemed in all respects to be an Alberta contract. The Organization and MNP submit to the courts of that jurisdiction with respect to all matters arising under or by virtue of this Agreement.
9. **Working Papers** - MNP owns all working papers and files, other materials, reports and work created, developed or performed during the course of the engagement, including intellectual property used in the preparation thereof. We will provide management with a copy of all practitioner-prepared working papers necessary for the Organization's accounting records. MNP may develop software, including spreadsheets, documents, databases, and other electronic tools, to assist us with our assignment. As these tools and working papers were developed specifically for our purposes and without consideration of any purpose for which the Organization might use them, any such tools which may be provided to the Organization, will be made available on an "as is" basis only, at our discretion, and should not be distributed to or shared with any third party. Except as indicated in the Rules of Professional Conduct or by any legal proceeding, we have no responsibility to share our working papers with you or with any other parties.
10. **Out-sourcing** - MNP out-sources to third party service providers certain data-entry functions. To protect our clients, we have imposed detailed contractual obligations on these service providers regarding the safeguarding, confidentiality and security of your personal information. Nevertheless, our service provider may be required by the applicable laws of a foreign country to disclose personal information in its custody to that country's government or agencies pursuant to a lawful court order.

made in that country.

11. **Nature of the Limited Liability Partnership (LLP)** - MNP is a registered limited liability partnership, as permitted by legislation enacted in our governing jurisdiction of the Province of Alberta. This legislation provides that a partner of an LLP is not personally liable for any of the debts, obligations, or liabilities of the LLP or any of the other partners which may arise as a result of any negligent act or omission of another partner of the LLP, or by any employee of the partnership, unless such act or omission is committed by the partner him or herself or by a person under the partner's direct supervision and control. All partners of an LLP remain personally liable for any acts or omissions arising as a result of their own negligence, and for the acts or omissions of those directly under their supervision or control, and shall continue to be subject to unlimited personal liability for all of the other liabilities of the partnership. The legislation does not reduce or limit in any way the liability of the partnership itself, and all of the partnership's assets and insurance coverage remain at risk.
12. **Release and Limitation of Liability** - The Organization and MNP agree to the following with respect to MNP's liability to the Organization:
 - a. In any action, claim, loss or damage arising out of the engagement, the Organization agrees that MNP's liability will be several and not joint and the Organization may only claim payment from MNP of MNP's proportionate share of the total liability based on the degree of fault of MNP as finally determined by a court of competent jurisdiction.
 - b. Other than for matters finally determined to have resulted from the gross negligence, fraud or willful misconduct of MNP, whether the claim be in tort, contract, or otherwise:
 - i. MNP shall not be liable to the Organization and the Organization releases MNP for all claims, damages, costs, charges and expenses (including legal fees and disbursements) incurred or suffered by the Organization related to, arising out of, or in any way associated with the engagement to the extent that the aggregate of such amounts is in excess of the total professional fees paid by the Organization to MNP in connection with this engagement during the 12 month period commencing from the date of the engagement letter to which these terms and conditions are attached; and,
 - ii. MNP shall not be liable to the Organization for any consequential, indirect, lost profit or similar damages, or failure to realize expected savings, relating to MNP's services provided under the engagement letter to which these terms and conditions are attached.
13. **Indemnity** - The Organization agrees to jointly and severally indemnify and hold harmless MNP against:
 - a. All claims, damages, costs, charges and expenses (including legal fees and disbursements) which are related to, arise out of, or are in any way associated with the engagement, whether the claims are civil, penal, regulatory, or administrative in nature, other than those finally determined by a court of competent jurisdiction to have resulted from MNP's gross negligence, fraud or willful misconduct; and,
 - b. Notwithstanding "a.," all claims, damages, costs, charges and expenses (including legal fees and disbursements) which are related to, arise out of, or are in any way associated with the engagement, whether the claims are civil, penal, regulatory, or administrative in nature, that arise from or are based on any deliberate misstatement or omission in any material, information or representation supplied or approved by any officer or member of the Board of Directors of the Organization.

For the purposes of paragraph 12. and 13., "MNP" shall mean MNP LLP and its directors, officers, partners, professional corporations, employees, subsidiaries and affiliates and to the extent providing services under the engagement letter to which these terms are attached, MNP LLP, its member firms, and all of their partners, principals, members, owners, directors, staff and agents; and in all cases any successor or assignee.

14. **Survival of Terms** - The Organization and MNP agree that clauses 12. and 13. will survive termination of the engagement.

In the event that you choose to terminate this engagement based on the terms outlined above, we reserve the right to notify all financial statement users of the change.

The privacy and security of the personal information you provide is important to us. We strive to ensure the strictest compliance with all applicable provincial and federal standards of protection and disclosure of personal information by any and all of our employees, agents, divisions and/or affiliates (referred to collectively as "MNP"). You may review our privacy policy at www.mnp.ca. We will not collect, use, or disclose any of your personal information without your knowledge and consent, unless required to do so by legal authority or the applicable provincial Rules of Professional Conduct.

By signing this engagement letter you agree that for the purposes of this engagement MNP may collect, use, and disclose personal information in accordance with our privacy policy. You also agree that MNP may collect and use personal information from you for the purposes of providing other services or informing you of other opportunities from time to time ("Other Matters"). Personal information that is not relevant to the purposes of this engagement or to any Other Matters will not be disclosed to anyone for any reason without your further prior consent.

In accordance with professional regulations (and by Firm policy), our client files must be periodically reviewed by provincial or national practice inspectors and by other Firm personnel to ensure we are adhering to professional and Firm standards. Confidentiality of client information will be maintained throughout this process.

The arrangements outlined above will continue in effect from year to year, unless changed in writing.

We believe the foregoing correctly sets forth our understanding, but if you have any questions, please let us know. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing and returning to us the second copy of this engagement letter.

It is a pleasure to be of service to you. We look forward to many years of association with you and Medicine Hat Catholic Separate Regional Division No. 20.

Yours truly,

MNP LLP

MNP LLP

/ec

RESPONSE:

This letter correctly sets forth the understanding of Medicine Hat Catholic Separate Regional Division No. 20.

Officer Signature

Title

Date



Medicine Hat Catholic Board of Education

Board Meeting Agenda Item

October 9, 2012

PUBLIC MEETING

Memorandum

To:	Board of Trustees
From:	Secretary-Treasurer
Agenda Item:	By-election Update
Purpose:	Information
Strategic Plan Reference:	Effective and Efficient Operations
Enclosures:	None
Background:	<p>The by-election slated for November 1, 2012 has nominations closing on October 4, 2012.</p> <p>An update on the nominees will be provided at the board meeting.</p>
Recommendation/Decision:	Not Applicable
Resulting Action:	None
Responsibility:	Secretary-Treasurer



Medicine Hat Catholic Board of Education

Board Meeting Agenda Item

October 9, 2012

PUBLIC MEETING

Memorandum

To: Board of Trustees

From: Secretary-Treasurer

Agenda Item: 2012-13 IMR Projects

Purpose: Information

Strategic Plan Reference: Facilities

Enclosures: None

Background: The 2012-13 IMR projects were scheduled on the Board work plan to be approved in October 2012. This report will be tabled and presented in November 2012.

Recommendation/Decision: Not Applicable

Resulting Action: None

Responsibility: Secretary-Treasurer



Medicine Hat Catholic Board of Education

Board Meeting Agenda Item

October 9, 2012

PUBLIC MEETING

Memorandum

To: Board of Trustees

From: Secretary-Treasurer

Agenda Item: 2012-13 Fall Budget Update Summary

Purpose: Information

Strategic Plan Reference: Effective and Efficient Operations

Enclosures: To be distributed at the board meeting

Background: The 2012-13 fall budget update is being finalized. September 30 2012 enrollments are set and the division is working to adjust the budget for certain impacts. The budget update will be presented at the Board meeting.

Recommendation/Decision: Not Applicable

Resulting Action: Continue with adjusting the budget as necessary.

Responsibility: Secretary-Treasurer



Medicine Hat Catholic Board of Education

Board Meeting Agenda Item

October 9, 2012

PUBLIC MEETING

Memorandum

To: Board of Trustees

From: Secretary-Treasurer

Agenda Item: 2012-15 Capital Plan

Purpose: Decision Making

Strategic Plan Reference: Facilities

Enclosures: A. 2012-15 Capital Plan (excerpt)
B. September 2011 Evaluation of Lands and Buildings Surplus to Board requirements
C. Map of School Sites - South

Background: The 2012-15 Capital Plan identified the second priority was a new elementary school in sector 5. Alberta Education has now indicated we need to identify which site we would propose the school be located on.

There are three sites allocated to MHCBE in sector 5, of which two are developed.

1. Saamis Heights Phase 6 – 4.89 acres – page 3 of the Evaluation report
2. Southlands Phase 5B – shared site with SD76 – page 5 of the evaluation report

It is proposed that the Southlands Phase 5B site be attached to the request for the new school in the 2012-15 Capital Plan.

Recommendation/Decision: That the Board of Trustees for the Medicine Hat Catholic Board of Education approve that priority 2 of the 2012-15 Capital Plan requesting a new elementary school in sector 5 be attached to the Southlands Phase 5B site.

Resulting Action: The Secretary-Treasurer to prepare the require site planning checklist for the Phase5B site and submit to Alberta Education.

Responsibility:

Secretary-Treasurer

MEDICINE HAT CATHOLIC BOARD OF EDUCATION

Three-year Capital Plan

2012-13 to 2014-15

March 2012

The Board of Trustees for Medicine Hat Catholic Board of Education adopted the 2012-2014 Capital Plan as presented effective April 1, 2012 at the Board Meeting on March 13, 2012



Medicine Hat Catholic Board of Education
Three-year Capital Plan
2012/13 – 2014/15

This is the capital plan for the 2012 to 2014 Three-year Capital Plan. The primary feature of this plan is the modernization of Monsignor McCoy and construction of a new elementary school in sector 5.

Unlike previous years where school boards presented their new school priorities and modernization priorities independently, school boards are now required to rank all their priorities. As such, the modernization of Monsignor McCoy was ranked greater than the new sector 5 elementary school

Rank	School	Description
1	Monsignor McCoy	Functional modernization to address programming deficiencies. A value management audit was held in February 2012 and proposals were developed to address the following: <ol style="list-style-type: none"> 1. Electrical capacity of the school 2. Upgrade of the washrooms 3. Expand and modernize the CTS spaces 4. Improve gymnasium functionality 5. Improve fine arts facilities 6. Open up the front of the school for greater access to allow for a multipurpose room/cafeteria.
2	New sector 5 elementary school	New elementary school in sector 5 for enrollment of 250 students to address the pressures in sector 5.
3	St. Michaels - Medicine Hat	Continued growth in the north (sector 1) will place pressure on the current size. A Functional modernization with some expansion will be required and supported with modulars.
4	St. Francis	Continued growth in the north (sector 1) will place pressure on the current size. A Functional modernization with some expansion will be required and supported with modulars
5	Notre Dame	Functional modernization to address CTS deficiencies in the school.
6	St. Thomas	Functional modernization. Facility audit indicates there is significant work required within the school (FCI > 50%). With the impending demolition of the modulars and the replacement with one modular, the FCI is expected to reduce to approximately 19%.

Medicine Hat Catholic Board of Education
Three-year Capital Plan
2012/13 – 2014/15

Rank	School	Description
7	St. Michaels - Bow Island	Functional modernization to 'right-size' the school and to provide the services required for a school of this size.
8	St. Patrick	Assess opportunities for the future. School is over capacity and rezoning may need to be considered. Further expansion of the school is problematic on the site.
9	Mother Teresa	Assess opportunities for the future.
10	St. Mary's	Assess opportunities for the future. The school has capacity currently and into the future and may need to consider rezoning.
11	St. Louis	Assess opportunities for the future. The school has capacity and consideration for rezoning may need to be considered.

Advantages

1. Addresses Monsignor McCoy deficiencies
2. Addresses sector 5 enrollment pressures
3. Addresses CTS concerns at Notre Dame

Disadvantages

1. Pressure remains in sector 5 until the new school facilities are ready. St. Patrick's may not have the capacity to physically accommodate the growth.
2. Does not recognize any impact from public school construction in sector 5



Evaluation of Lands and Buildings Surplus to Board Requirements

September 2011

Medicine Hat Catholic Board of
Education

**Medicine Hat Catholic Board of Education
Evaluation of Lands and Buildings Surplus to Board Requirements
September 2011**

This evaluation of lands and buildings surplus to the requirements for Medicine Hat Catholic Board of Education is prepared in accordance with Policy 19 – Surplus Lands and Buildings.

School Buildings

The current facilities which Medicine Hat Catholic Board of Education owns and operates are the following:

1. Monsignor McCoy High School
2. St. Mary's School
3. Notre Dame Academy
4. St. Michaels school – Bow Island
5. St. Louis School
6. St. Francis School
7. St. Michael's School – Medicine Hat
8. St. Patrick's School
9. Mother Teresa School
10. Ecole St. Thomas d'Aquin
11. Original St. Louis School – Leased to CAPE Charter School

All these school facilities remain open and are therefore not surplus to the requirements.

The Board of Trustees for Medicine Hat Catholic Board of Education remains committed to continuing the lease agreement with CAPE Charter School for the original St. Louis School. If that lease arrangement were to be terminated, a reevaluation of the requirement for the property would occur.

Non-school Buildings

Medicine Hat Catholic Board of Education also owns and operates the following non-school facilities:

1. Catholic Education Centre
2. Warehouse – Building 1 (Maintenance)
3. Warehouse – Building 2 (Information Technology)
4. Child Care Modular – on St. Mary's grounds for the provision of child care services in accordance with the requirements detailed from the Ministry of Child and Youth Services, currently leased to Crayon Academy Inc. until July 31, 2012.

All these non-school facilities remain in operation and are not surplus to the Board's needs.



e. Capital Plan

- i. This area has not been included in the three-year capital plan. As indicated, building in this area has not started. It is reasonable to expect that the 10 year capital plan, in year 10 may need to have a school in this area if construction occurs according to plan.

f. Other School Boards

- i. There is no indication that other school boards would need this reserve land. Medicine Hat Public has a site assigned to them in this sector. The Francophone School Board has not expressed a specific need in this area. The Charter School would not be eligible for ownership of a school building at this time.

g. Other Factors

- i. None

h. Recommendation

- i. **That the Board maintain this site as school reserve land at this point pending the development of the area.**

3. Southlands – Phase 5B

a. Details

- i. Near corner of 13 Avenue SE and Southlands Blvd.
- ii. 8.4 ha (20.76 ac)
- iii. Catholic Elementary and Public Junior/Senior School

b. Enrollment Trends

- i. Sector 5 continues with significant pressure in the sector schools (St. Patrick's and Notre Dame Academy) as well as in Mother Teresa (out of sector). The south remains a high growth area with the development of Hamptons, Southlands and the impending development in Cimarron. Students in Southlands are bused to Mother Teresa School. Notre Dame Academy remains a grade 6-9 school. A school in this area would allow for grade reconfiguration at Notre Dame addressing the capacity issue there and also address the pressure at St. Patrick's

c. Residential Development Progression

- i. Further growth is in Southlands and Hamptons is occurring with a need to provide adequate school facilities. Including potential growth in Cimarron.

d. Student Accommodation and Transportation Issues

- i. St. Patrick's School is over capacity and another elementary school in sector 5 would address this pressure as well as address the pressure in Notre Dame Academy and the pressure at Mother Teresa School. This would assist in balanced use of schools in this and other sectors
- ii. Transportation requirements would likely be reduced or remain cost neutral as most elementary students would be within the Board directed the walk distance



to school. Southland students would still require transportation, but the buses tasked to Saamis Heights for St. Patrick's could be redirected to Southland to take the students to St. Patrick's if the boundary for Mother Teresa were to be adjusted.

e. Capital Plan

- i. A request for a new school in this sector has been included in past and current capital plans. The exact location for the school is to be determined.

f. Other School Boards

- i. There is no indication that other school boards would need this reserve land. Medicine Hat Public has sites assigned to them in this sector. The Francophone School Board has not expressed a specific need in this area. The Charter School would not be eligible for ownership of a school building at this time.

g. Other Factors

- i. The site does not seem to have a specific land allocated to Medicine Hat Catholic. The City of Medicine Hat needs to be contacted to determine what area is assigned to Medicine Hat Catholic.
- ii. Likelihood of school development is contingent of Alberta Education providing the funding. Receiving more than one school in this sector at this time is likely to be low.

h. Recommendation

- i. **At this time, it is recommended that this site is not surplus to the Boards needs. Once funding from Alberta Education is provided for a new elementary school, consideration should be made to release the site if the Board decides not to build the school on this reserve land.**

4. Ranchlands – Phase 4

a. Details

- i. Near corner of 13 Avenue SE and Southlands Blvd.
- ii. 10.7 (26.44 ac)
- iii. Catholic Elementary and Public Elementary

b. Enrollment Trends

- i. Schools in the North are experiencing high utilization. Continued growth in Ranchlands will place additional pressure at St. Michaels and St. Francis Schools.

c. Residential Development Progression

- i. Ranchlands is still developing and new houses are still to be constructed.

d. Student Accommodation and Transportation Issues

- i. The school would reduce the pressure at St. Michaels and St. Francis.
- ii. Transportation requirements would likely be cost neutral as most elementary students in Ranchlands would be within the Board directed the walk distance to school. Certain students in the boundary for St. Michaels or St. Francis would



then be rezoned to the new school which would eliminate the transportation savings. One dynamic is that rezoned students from St. Michaels under the current board policy would still be eligible for transportation to St. Michaels as it is a division wide fine arts program.

e. Capital Plan

- i. A request for a new school in this sector has been included in past and current capital plans. The exact location for the school is to be determined.

f. Other School Boards

- i. There is no indication that other school boards would need this reserve land. Medicine Hat Public has sites assigned to them in this sector. The Francophone School Board has not expressed a specific need in this area. The Charter School would not be eligible for ownership of a school building at this time.

g. Other Factors

- i. The site does not seem to have a specific land allocated to Medicine Hat Catholic. The City of Medicine Hat needs to be contacted to determine what area is assigned to Medicine Hat Catholic.




h. Recommendation

- i. **That the Board maintain this site as school reserve land at this point pending the development of the area.**



SCHOOL SITES SOUTH

LEGEND

-  Vacant Public School Site
-  Vacant Catholic School Site
-  Public School Registered as Reserve
-  Catholic School Registered as Reserve
-  Public School - Not Registered as Reserve
-  Catholic School - Not Registered as Reserve
-  Public School Planned in ASP
-  Catholic School Planned in ASP
-  Site with Catholic & Public School
-  City Limits

0 380 760 1,520 Meters





SOUTHLANDS DRIVE SE

50m x 20m

50m x 20m

MAP 1: Parks and Recreation City of Medicine Hat

SOUTHLANDS

BOULEVARD

13 AVENUE SE





Medicine Hat Catholic Board of Education

Board Meeting Agenda Item

October 9, 2012

PUBLIC MEETING

Memorandum

To: Board of Trustees

From: Secretary-Treasurer

Agenda Item: Facility Planning Review

Purpose: Decision Making

Strategic Plan Reference: Facilities

Enclosures: A. 2012-15 Capital Plan

Background: The board work plan indicates there is to be a facility plan review in October 2012. As in previous years, administration has provided the approved Capital Plan to the Trustees. Attached please find the 2012-15 approved Capital Plan.

Recommendation/Decision: Senior Administration would like the Board of Trustees to provide feedback on whether this process is meeting their needs as part of the work plan and whether they would like to continue this process in subsequent years.

Resulting Action: To be determined

Responsibility: Secretary-Treasurer

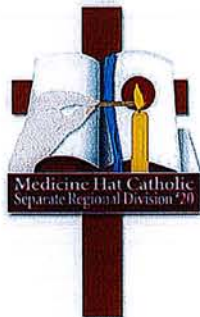
MEDICINE HAT CATHOLIC BOARD OF EDUCATION

Three-year Capital Plan

2012-13 to 2014-15

March 2012

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Medicine Hat Catholic Board of Education
Three-year Capital Plan
2012/13 – 2014/15

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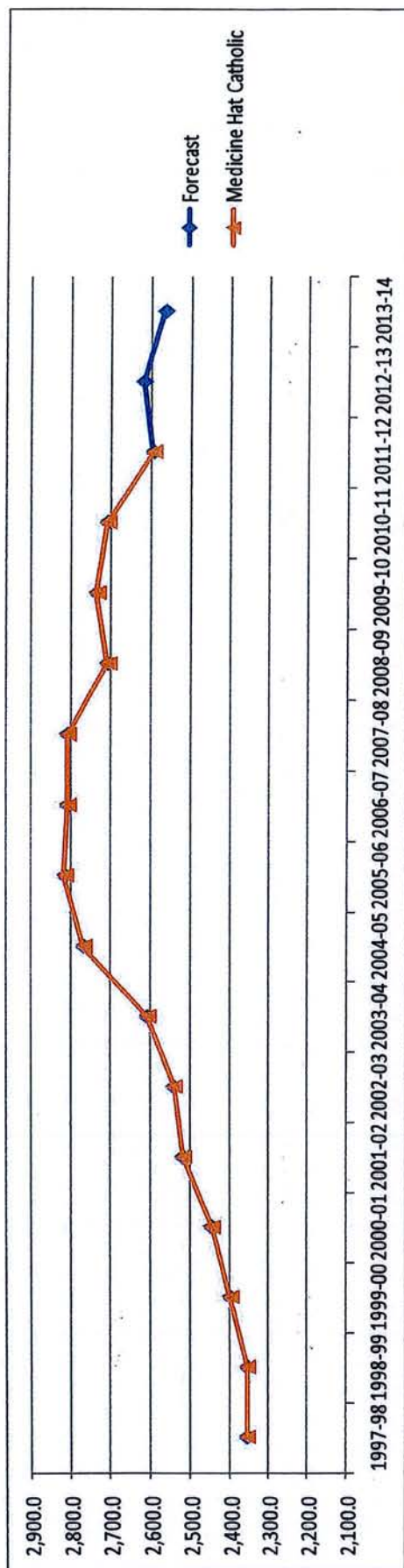
Advantages

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Medicine Hat Catholic Board of Education
 Three-year Facility Plan
 2012/13 – 2014/15
Enrollment Trend and Forecast



Medicine Hat Catholic Board of Education
Three-year Facility Plan
2012/13 – 2014/15
Enrollment Trend and Forecast

	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
McCoy	526.0	498.0	494.0	521.0	515.0	660.0	710.0	731.0	764.0	770.0	792.0	756.0	745.0	561.0	530.0	563.0	562.0
St. Francis	178.0	178.5	178.5	171.5	158.5	170.0	183.0	151.0	155.0	165.0	161.0	148.5	138.5	157.0	123.5	109.0	106.0
St. Louis	106.0	126.5	127.5	135.5	143.0	135.5	138.5	139.5	116.0	118.0	115.0	109.5	94.0	102.5	103.5	102.0	96.0
St. Mary's	557.0	545.0	559.0	539.0	564.0	427.0	445.0	382.0	391.5	427.5	449.0	462.5	482.5	372.0	382.0	375.0	326.0
St. Michael's - MH	157.5	203.0	210.0	212.5	228.0	212.5	201.0	185.5	155.5	157.0	160.5	152.5	175.5	213.0	213.0	216.0	215.0
St. Patrick's	235.5	225.5	231.5	293.5	306.5	359.5	365.0	300.0	337.5	324.5	329.5	322.5	328.0	399.5	399.5	406.0	425.0
St. Thomas	152.5	145.0	140.5	135.5	139.5	124.0	116.5	93.5	68.0	-	-	-	-	101.0	101.0	102.0	105.0
Mother Teresa	294.0	292.5	303.5	284.0	297.5	295.0	268.5	205.5	201.5	263.0	247.5	229.0	269.0	314.5	264.0	280.0	278.0
St. Michael's - BI	130.5	142.5	156.5	156.5	169.0	161.0	153.0	156.5	153.5	115.5	90.5	90.0	92.5	94.0	98.5	101.0	96.0
Notre Dame								395.0	425.0	419.0	415.0	414.0	411.0	396.0	382.0	369.0	359.0
Other	21.0						30.0	29.8	50.0	51.0	51.0	25.0					
Medicine Hat Cathol	2,358.0	2,357.5	2,401.0	2,449.0	2,521.0	2,544.5	2,610.5	2,769.3	2,817.5	2,810.5	2,811.0	2,709.5	2,786.0	2,710.5	2,597.0	2,623.0	2,570.0

Medicine Hat Catholic Board of Education
Capital Planning
Projected Enrollments 2011 - 2026 (15 Years) and Impacts on Utilization

Year	St. Thomas	St. Pats	SMMH	SMBI	St. Marys	St. Louis	St. Francis	Notre Dame	Mother Teresa	Monsignor McCoy	Division	Division as a School Model	Workforce Planning - Division	Ward 1 Only
2011	108	462	233	100	385	108	130	382	291	541	2,740	2,740	2,946	2,640
2012	109	470	241	104	375	110	119	369	314	563	2,774	2,739	3,001	2,635
2013	108	486	236	98	379	105	114	357	312	551	2,746	2,715	3,102	2,617
2014	113	485	238	102	326	103	116	359	315	562	2,719	2,697	3,189	2,595
2015	114	489	236	95	327	102	117	367	324	565	2,736	2,714	3,276	2,619
2016	105	501	235	96	320	105	121	367	321	573	2,744	2,733	3,357	2,637
2017	105	510	243	95	325	105	127	373	334	564	2,781	2,778	3,445	2,683
2018	109	510	238	96	320	106	129	390	344	570	2,812	2,826	3,523	2,730
2019	112	519	240	100	318	108	134	396	347	589	2,863	2,889	3,595	2,789
2020	114	526	242	104	337	108	140	411	348	613	2,943	2,964	3,671	2,860
2021	117	545	245	105	355	110	143	405	345	624	2,994	3,025	3,736	2,920
2022	121	553	251	110	348	111	145	404	353	638	3,034	3,076	3,796	2,966
2023	124	561	254	111	351	111	146	412	358	653	3,081	3,125	3,841	3,014
2024	126	565	258	117	355	111	149	422	362	683	3,148	3,187	3,870	3,070
2025	127	571	259	119	371	111	151	443	369	663	3,184	3,224	3,105	3,105
2026	127	575	259	121	380	111	151	450	372	664	3,210	3,267	3,146	3,146
Severe (2011)	2	52	32	2	10	15	3	4	32	15		167		165
Capacity	151	405	273	226	649	316	181	465	400	840		3,906		3,680

Utilization

2011	70%	125%	99%	45%	62%	41%	70%	84%	81%	68%	75%	77%
2012	70%	126%	102%	46%	61%	42%	64%	81%	86%	71%	75%	76%
2013	69%	130%	101%	44%	61%	40%	61%	78%	85%	69%	74%	74%
2014	72%	131%	102%	45%	53%	40%	62%	79%	85%	70%	74%	75%
2015	73%	132%	102%	42%	53%	39%	62%	81%	89%	71%	74%	76%
2016	67%	134%	101%	42%	52%	40%	64%	81%	88%	72%	75%	77%
2017	67%	135%	103%	42%	53%	40%	67%	82%	91%	71%	76%	78%
2018	69%	135%	101%	42%	52%	41%	68%	86%	93%	71%	77%	79%
2019	71%	137%	102%	44%	52%	41%	71%	87%	94%	74%	78%	80%
2020	72%	139%	102%	46%	55%	41%	74%	90%	94%	77%	80%	82%
2021	74%	143%	103%	46%	58%	42%	76%	89%	93%	78%	82%	84%
2022	77%	145%	108%	48%	57%	42%	77%	89%	95%	80%	83%	85%
2023	79%	147%	107%	49%	57%	42%	77%	90%	96%	81%	84%	86%
2024	80%	148%	108%	51%	58%	42%	79%	92%	97%	85%	86%	88%
2025	81%	149%	109%	52%	60%	42%	80%	97%	99%	83%	87%	89%
2026	81%	150%	109%	53%	62%	42%	80%	98%	99%	83%	88%	90%

Notes:

1. Uses Baragar's Software Classic Projection Model with the assumptions as developed from December 2012.
2. Capacity remains constant (no school additions or removals).
3. Rezoning not considered in analysis.
4. 'Division as a School' considers all regional assumptions on the entire population whereas 'Division' is the total of each school's assumed enrollment.
5. Heat Map for Utilization (less than 80% = green, Between 80% and 90% = yellow, greater than 90% = red).
6. Workforce Planning Model is from the Alberta Education spreadsheet provided in 2011 based on 2010 information.
7. Enrollment counts warm bodies - not FTE. Utilization adjusts to FTE.

Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division
St. Thomas Aquinas School

A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
PK					3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
K				15	10	12	13	13	12	13	14	14	15	15	15	15	15	15	15	15
1				24	18	12	14	16	16	14	16	17	17	18	18	18	18	18	18	18
2				13	25	19	12	15	16	16	15	16	17	17	19	19	19	19	19	19
3				11	13	25	19	12	15	16	16	15	16	17	17	19	19	19	19	19
4				17	11	13	25	19	12	15	16	16	15	16	17	17	19	19	19	19
5				13	16	10	12	24	18	12	14	15	15	14	15	16	16	18	18	18
6				17	12	15	10	11	22	16	11	13	14	14	13	14	15	15	16	16
1 to 3	0	0	0	48	56	56	45	43	47	46	47	48	50	52	54	56	56	56	56	56
4 to 6	0	0	0	47	39	38	47	54	52	43	41	44	44	44	45	47	50	52	53	53
1 to 6	0	0	0	95	95	94	92	97	99	89	88	92	94	96	99	103	106	108	109	109
K to 6	0	0	0	110	105	106	105	110	111	102	102	106	109	111	114	118	121	123	124	124
Total	0	0	0	110	108	109	108	113	114	105	105	109	112	114	117	121	124	126	127	127

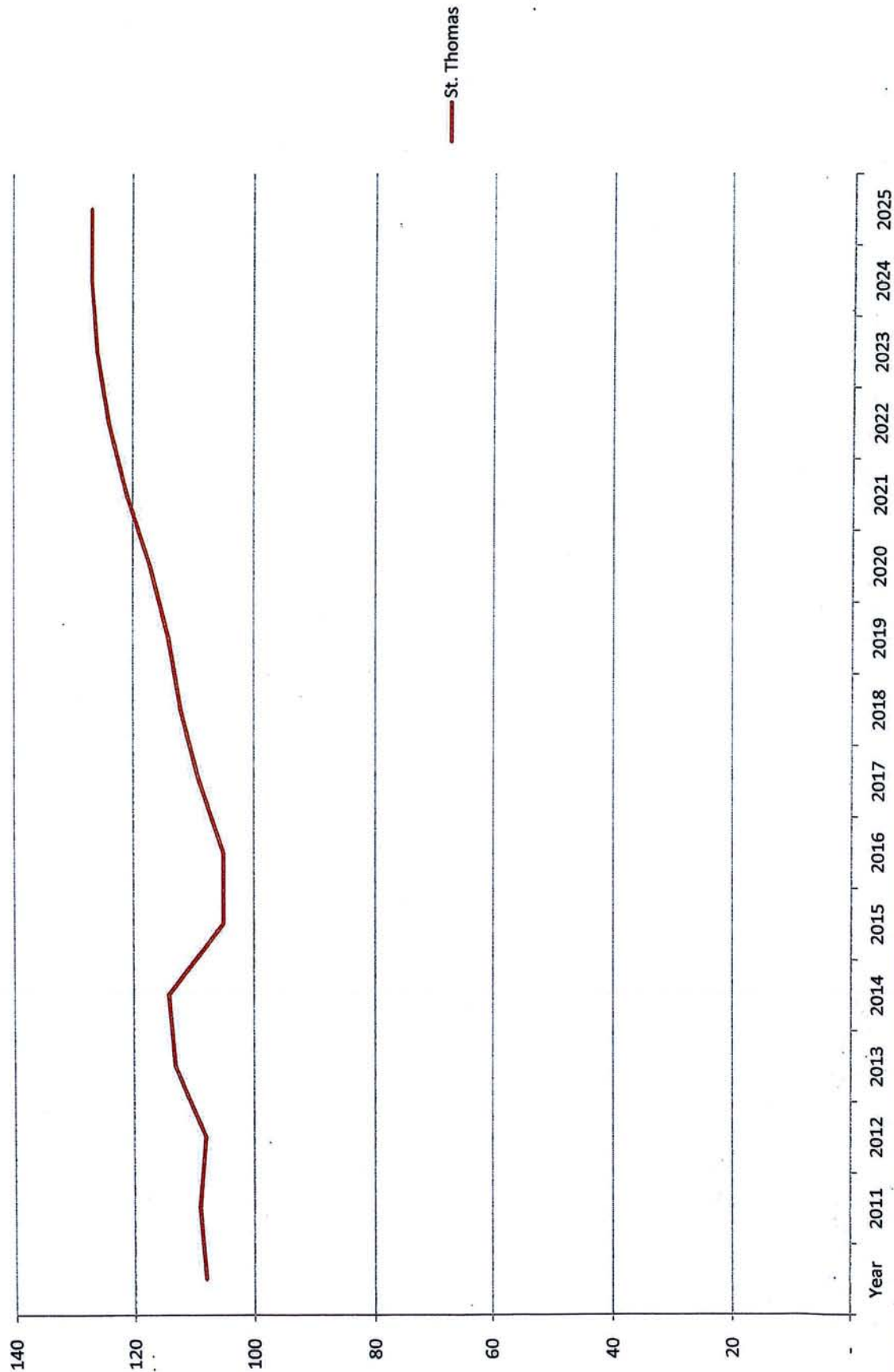
Change from 2011:

1 to 3	0	-11	-13	-9	-10	-9	-8	-6	-4	-2	0	0	0	0	0	0	0	0	0	0
4 to 6	-1	8	15	13	4	2	5	5	5	6	6	8	11	13	13	13	13	14	14	14
1 to 6	-1	-3	2	4	-6	-7	-3	-1	1	4	4	8	11	11	13	13	16	18	19	19
K to 6	1	0	5	6	-3	-3	1	4	6	9	9	13	13	16	18	18	18	19	19	19
Total	1	0	5	6	-3	-3	1	4	6	9	9	13	13	16	18	18	18	19	19	19

School Year: 2011/2012

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St. Thomas



Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division
St. Patrick's School

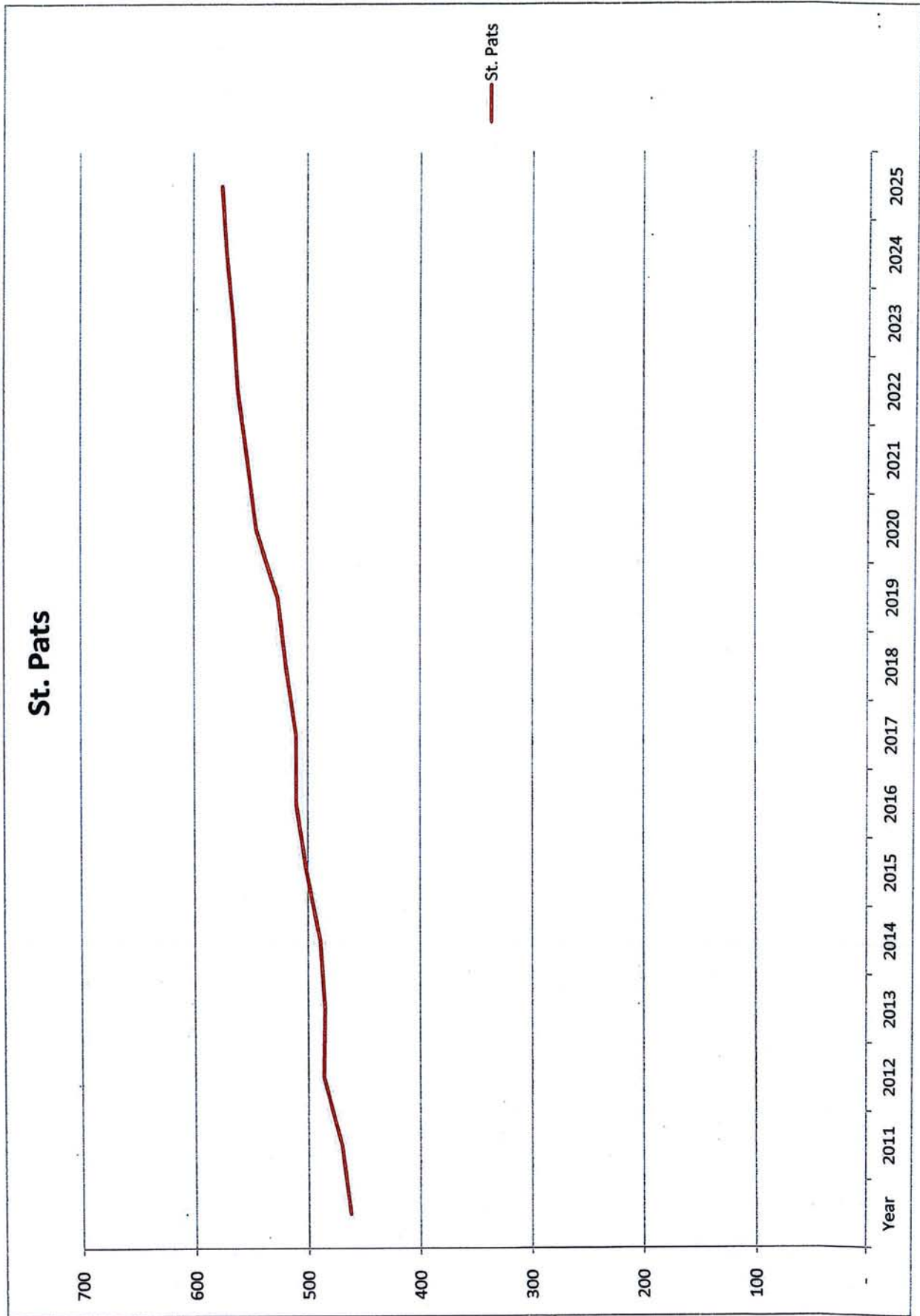
A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
PK	18	10	27	46	50	48	48	44	49	51	52	53	53	54	54	54	55	55	55	56
K	63	81	67	75	71	81	75	76	66	76	79	80	82	83	85	85	86	86	86	86
1	70	60	70	63	68	71	81	75	75	66	76	79	80	82	83	85	85	85	86	86
2	74	71	63	76	68	68	71	82	76	76	66	77	80	81	83	84	85	86	86	87
3	77	71	74	61	74	66	66	70	81	75	75	65	76	79	80	81	83	84	85	85
4	78	80	75	74	60	74	67	67	71	82	76	76	66	77	79	81	82	83	85	86
5				73	71	62	78	71	71	75	86	80	80	70	81	83	85	86	88	89
1 to 3	221	202	207	200	210	205	218	227	232	217	217	221	236	242	246	250	253	255	257	258
4 to 5	78	80	75	147	131	136	145	138	142	157	162	156	146	147	160	164	167	169	173	175
K to 5	362	363	349	422	412	422	438	441	440	450	458	457	464	472	491	499	506	510	516	519
PK to 5	380	373	376	468	462	470	486	485	489	501	510	510	517	526	545	553	561	565	571	575
Total	380	373	376	468	462	470	486	485	489	501	510	510	517	526	545	553	561	565	571	575

Change from 2011:																				
1 to 3	-5	8	8	17	22	7	7	7	7	7	7	11	26	32	36	40	43	45	47	48
4 to 5	5	14	14	7	11	26	31	31	26	26	31	25	15	16	29	33	36	38	42	44
K to 5	10	26	26	29	28	38	46	46	38	38	46	45	52	60	79	87	94	98	104	107
PK to 5	8	24	24	23	27	39	48	48	39	39	48	48	55	64	83	91	99	103	109	113
Total	8	24	24	23	27	39	48	48	39	39	48	48	55	64	83	91	99	103	109	113

School Year: 2011/2012

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Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division
St. Michael's School - (Medicine Hat)

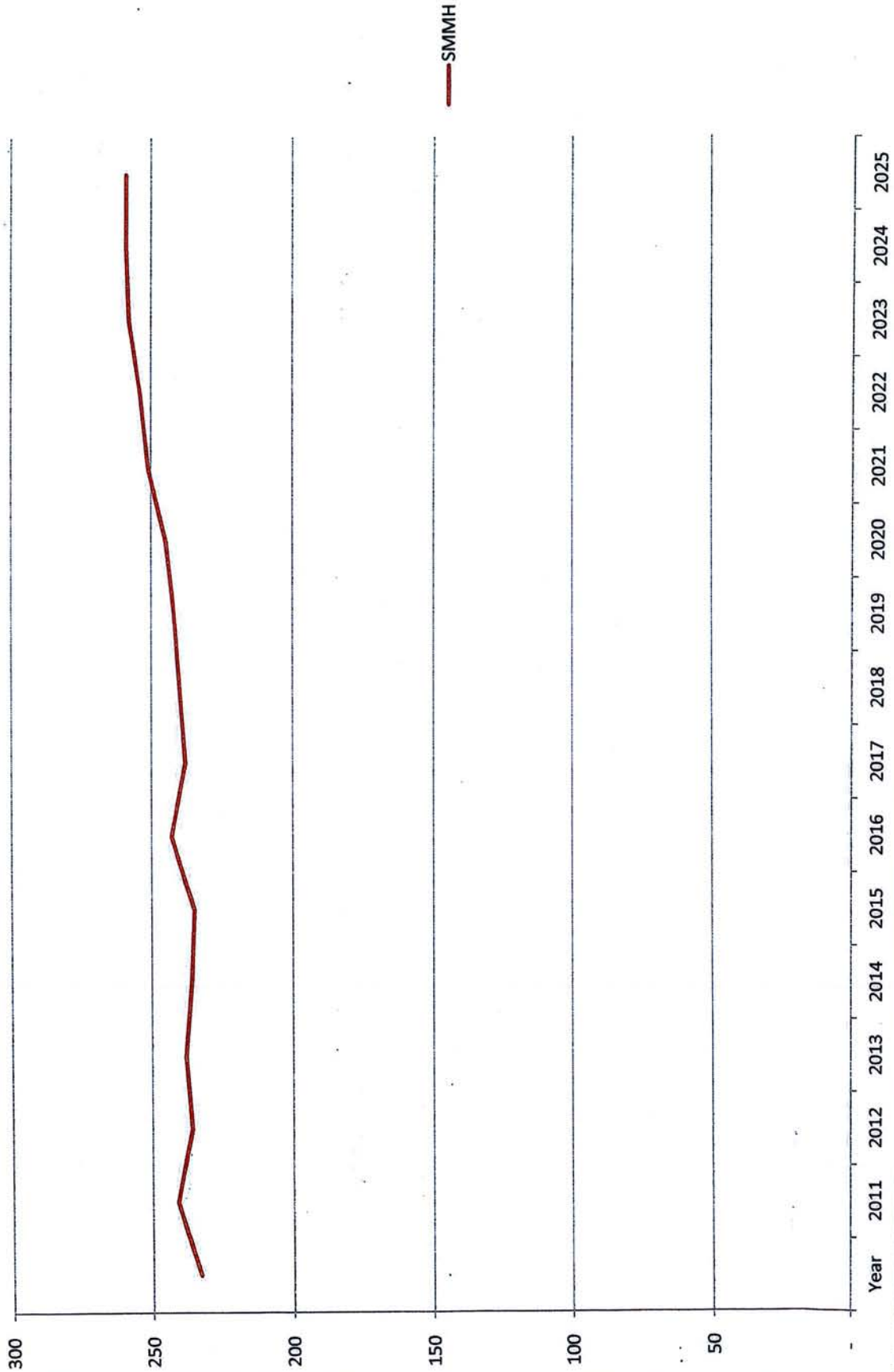
A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
PK	9	11	21	22	11	17	15	13	14	14	15	16	16	16	16	16	16	16	16	16
K	23	29	37	26	41	34	36	34	30	33	34	36	36	37	37	37	37	37	37	37
1	29	24	32	37	27	41	34	36	34	30	33	34	36	36	37	37	37	37	37	37
2	32	20	26	28	32	26	39	32	34	32	28	31	32	34	34	35	35	35	35	35
3	26	30	26	33	31	33	26	39	32	34	32	28	31	32	34	34	35	35	35	35
4	29	27	30	30	27	31	33	26	39	32	34	32	28	31	32	34	34	35	35	35
5	24	29	27	31	33	25	28	30	23	37	30	31	30	26	29	29	31	32	32	32
6				33	29	32	23	26	28	21	35	28	29	28	24	27	27	29	30	30
1 to 3	87	74	84	98	90	100	99	107	100	96	93	93	99	102	105	106	107	107	107	107
4 to 6	53	56	57	94	89	88	84	82	90	90	99	91	87	85	85	90	92	96	97	97
K to 6	163	159	178	218	220	222	219	223	220	219	226	220	222	224	227	233	236	240	241	241
PK to 6	172	170	199	240	231	239	234	236	234	233	241	236	238	240	243	249	252	256	257	257
Self Contained Special Ed.	0	0	0	0	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Total	172	170	199	240	233	241	236	238	236	235	243	238	240	242	245	251	254	258	259	259
Change from 2011:																				
1 to 3						10	9	17	10	6	3	3	9	12	15	16	17	17	17	17
4 to 6						-1	-5	-7	1	1	10	2	-2	-4	-4	1	3	7	8	8
K to 6						2	-1	3	0	-1	6	0	2	4	7	13	16	20	21	21
PK to 6						8	3	5	3	2	10	5	7	9	12	18	21	25	26	26
Self Contained Special Ed.						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total						8	3	5	3	2	10	5	7	9	12	18	21	25	26	26

School Year: 2011/2012

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SMMH



Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division
St. Michael's School - (Bow Island)

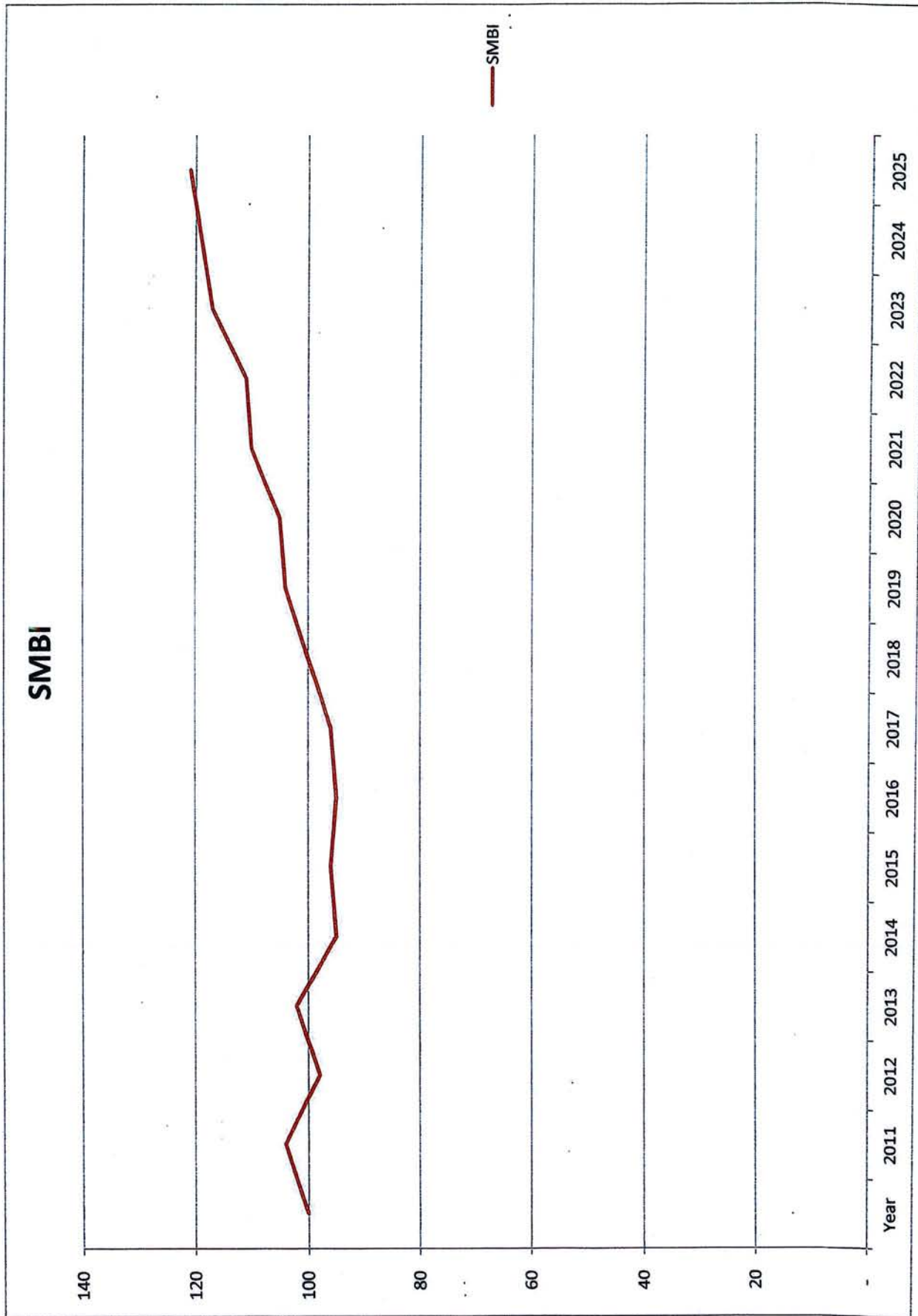
A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
PK					1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
K	12	8	5	9	3	6	6	8	7	7	8	8	8	9	9	9	9	9	9	9
1	4	10	7	4	8	3	6	7	8	7	7	8	8	9	9	9	9	9	9	9
2	12	3	10	7	5	8	3	7	7	8	7	8	8	9	9	9	9	9	9	9
3	12	11	4	9	8	5	8	3	7	7	8	8	8	9	9	9	9	9	9	9
4	8	11	10	5	8	8	5	8	3	7	7	8	8	8	9	9	9	9	9	9
5	15	6	10	8	5	8	8	5	8	3	7	7	8	8	8	9	9	9	9	9
6	10	12	5	9	9	5	8	8	5	8	3	7	7	8	8	8	9	9	9	9
7	11	9	13	7	10	10	5	9	9	5	9	4	8	8	9	9	9	10	10	10
8	4	12	7	14	6	10	10	5	9	9	5	9	4	8	8	9	9	9	10	10
9	4	4	13	7	15	6	10	10	5	9	9	5	9	4	8	8	9	9	9	10
10	4		2	11	7	15	6	10	10	5	9	9	5	9	4	8	8	9	9	9
11			4	3	12	7	15	6	10	10	5	9	9	5	9	4	8	8	9	9
12			4	4	3	12	7	15	6	10	10	5	9	5	9	4	8	8	9	9
K to 6	73	61	51	51	46	43	44	46	45	47	47	54	55	60	61	62	63	63	63	63
K to 12	96	86	94	97	99	103	97	101	94	95	94	95	99	103	104	109	110	116	118	120
7 to 12	23	25	43	46	53	60	53	55	49	48	47	41	44	43	43	47	47	53	55	57
1 to 12	84	78	89	88	96	97	91	93	87	88	86	87	91	94	95	100	101	107	109	111
Total	96	86	94	97	100	104	98	102	95	96	95	96	100	104	105	110	111	117	119	121

Change from 2011:																				
K to 6	-3	-2	0	-1	1	1	1	8	9	14	15	16	17	17	17	17	17	17	17	17
K to 12	4	-2	2	-5	-4	-5	-4	-4	0	4	5	10	11	11	11	11	11	17	19	21
7 to 12	7	0	2	-4	-5	-6	-6	-12	-9	-10	-10	-6	-6	-6	-6	-6	-6	0	2	4
1 to 12	1	-5	-3	-9	-8	-10	-10	-9	-5	-2	-1	4	5	5	5	5	5	11	13	15
Total	4	-2	2	-5	-4	-5	-4	-4	0	4	5	10	11	11	11	11	11	17	19	21

School Year: 2011/2012

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Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division
St. Mary's School

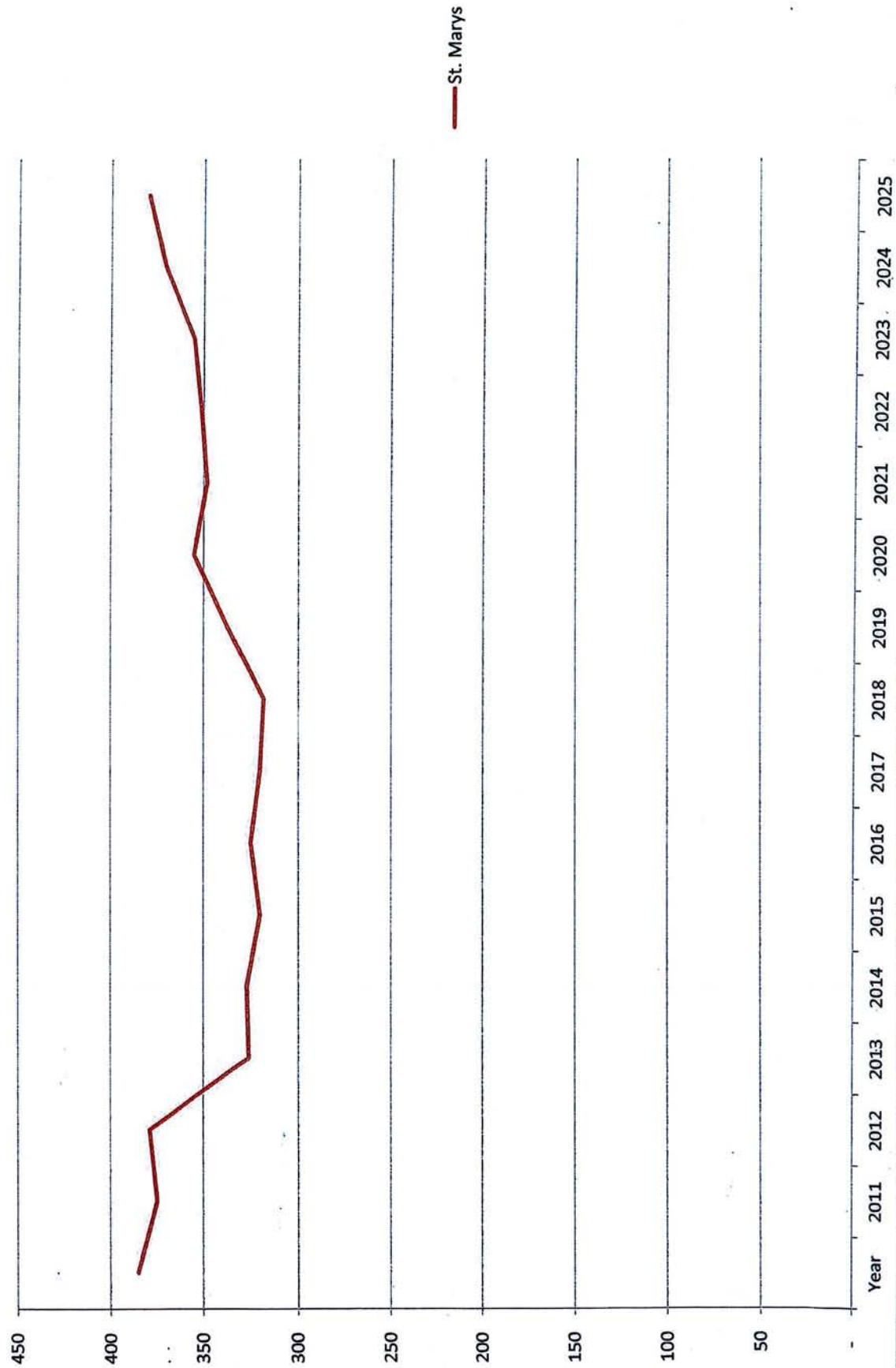
A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
PK	1																			
K	16	17	25																	
1	26	20	14																	
2	16	24	15																	
3	24	15	23																	
4	12	22	16																	
5	17	11	20																	
6	126	130	127																	
7	98	139	128	130	148	114	132	103	113	122	108	112	122	123	128	115	127	132	134	138
8	123	99	131	126	121	145	106	124	97	106	113	100	104	114	116	120	107	119	122	124
9				121	115	115	140	98	116	91	103	107	91	99	110	112	116	103	114	117
8 to 9	123	99	131	247	236	260	246	222	213	197	216	207	195	213	226	232	223	222	236	241
7 to 9	221	238	259	377	384	374	378	325	326	319	324	319	317	336	354	347	350	354	370	379
Self Contained Special Ed.	0	0	0	5	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Total	458	478	499	382	385	375	379	326	327	320	325	320	318	337	355	348	351	355	371	380
Change from 2011:																				
8 to 9						24	10	-14	-23	-39	-20	-29	-41	-23	-10	-4	-13	-14	0	5
7 to 9						-10	-6	-59	-58	-65	-60	-65	-67	-48	-30	-37	-34	-30	-14	-5
Self Contained Special Ed.						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total						-10	-6	-59	-58	-65	-60	-65	-67	-48	-30	-37	-34	-30	-14	-5

School Year: 2011/2012

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St. Marys



Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division
St. Louis School

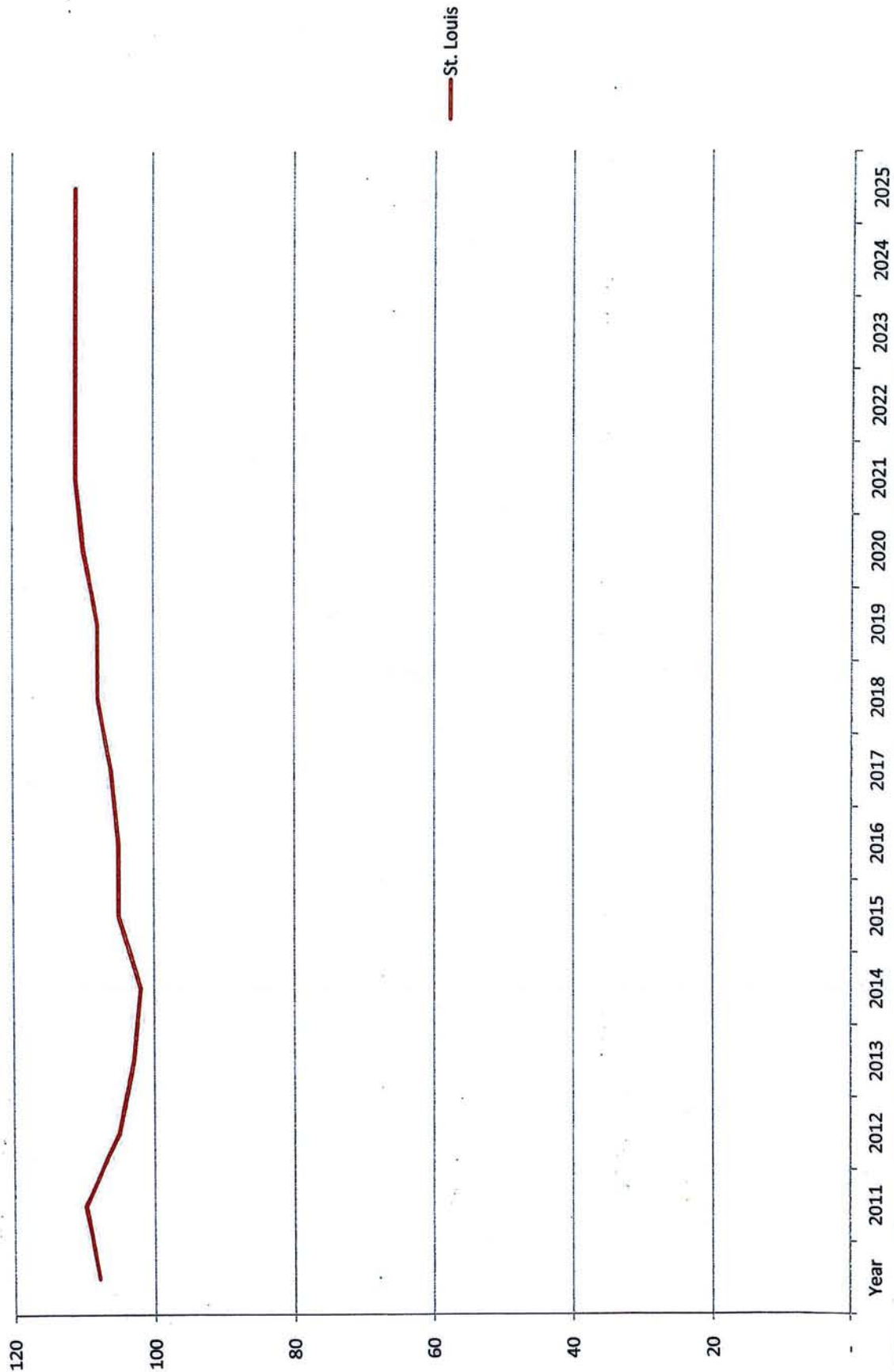
A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
PK	19	1			3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
K	16	13	10	13	12	13	12	12	12	13	13	13	13	13	13	13	13	13	13	13
1	16	20	15	11	13	12	13	11	12	12	13	13	13	13	13	13	13	13	13	13
2	17	19	16	10	11	13	13	15	13	14	13	15	15	15	15	15	15	15	15	15
3	16	19	21	15	13	11	13	13	15	13	14	13	15	15	15	15	15	15	15	15
4	18	14	16	19	14	13	11	13	12	13	11	12	12	13	13	13	13	13	13	13
5	26	17	15	11	20	16	15	12	13	14	15	13	14	13	15	15	15	15	15	15
6				11	12	19	15	14	12	13	13	14	13	13	13	14	14	14	14	14
1 to 3	49	58	52	36	37	36	39	39	40	39	40	41	43	43	43	43	43	43	43	43
4 to 6	44	31	31	41	46	48	41	39	37	40	39	39	39	39	41	42	42	42	42	42
1 to 6	93	89	83	77	83	84	80	78	77	79	79	80	82	82	84	85	85	85	85	85
K to 6	109	102	93	90	95	97	92	90	89	92	92	93	95	95	97	98	98	98	98	98
Self Contained Special Ed.	0	0	0	20	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10
Total	128	103	93	110	108	110	105	103	102	105	105	106	108	108	110	111	111	111	111	111
Change from 2011:																				
1 to 3						-1	2	2	3	2	3	4	6	6	6	6	6	6	6	6
4 to 6						2	-5	-7	-9	-6	-7	-7	-7	-7	-5	-4	-4	-4	-4	-4
1 to 6						1	-3	-5	-6	-4	-4	-3	-1	-1	1	2	2	2	2	2
K to 6						2	-3	-5	-6	-3	-3	-2	0	0	2	3	3	3	3	3
Self Contained Special Ed.						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total						2	-3	-5	-6	-3	-3	-2	0	0	2	3	3	3	3	3

School Year: 2011/2012

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St. Louis



Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division
St. Francis Xavier School

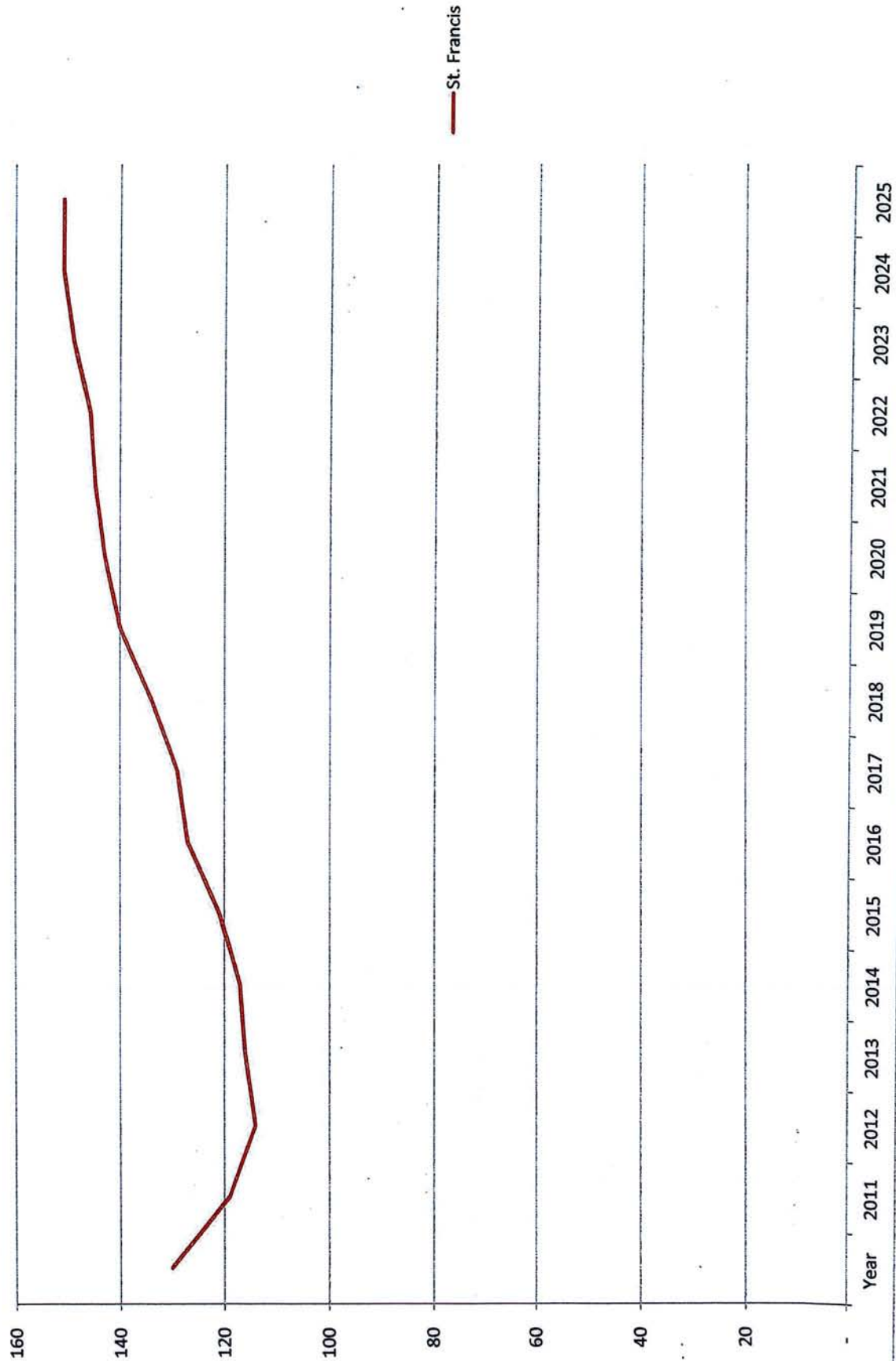
A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
PK		1		5	2	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
K	29	21	19	17	15	17	16	18	19	19	20	20	21	21	21	21	21	21	21	21
1	27	27	19	19	17	16	18	18	19	20	21	21	21	23	23	23	23	23	23	23
2	31	27	26	18	19	17	16	18	18	20	20	21	21	22	23	23	23	23	23	23
3	26	28	25	25	17	19	17	16	18	18	20	20	21	22	22	23	23	23	23	23
4	34	29	26	24	21	17	20	17	16	18	18	20	21	21	22	22	23	23	24	24
5	28	27	33	27	23	20	17	19	17	16	18	17	19	20	21	21	21	23	23	23
6				33	16	10	7	7	7	7	7	7	7	8	8	9	9	10	11	11
1 to 3	84	82	70	62	53	52	51	52	55	58	61	62	63	67	68	69	69	69	69	69
4 to 6	62	56	59	84	60	47	44	43	40	41	43	44	47	49	51	52	53	56	58	58
K to 6	175	159	148	163	128	116	111	113	114	118	124	126	131	137	140	142	143	146	148	148
PK to 6	175	160	148	168	130	119	114	116	117	121	127	129	134	140	143	145	146	149	151	151
Total	175	160	148	168	130	119	114	116	117	121	127	129	134	140	143	145	146	149	151	151

Change from 2011:

1 to 3	-1	-2	-1	2	5	8	9	10	14	15	16	16	16	16	16	16	16	16	16	16
4 to 6	-13	-16	-17	-20	-19	-17	-16	-13	-11	-9	-8	-7	-4	-2	-2	-2	-2	-2	-2	-2
K to 6	-12	-17	-15	-14	-10	-4	-2	3	9	12	14	15	18	20	20	20	20	20	20	20
PK to 6	-11	-16	-14	-13	-9	-3	-1	4	10	13	15	16	19	21	21	21	21	21	21	21
Total	-11	-16	-14	-13	-9	-3	-1	4	10	13	15	16	19	21	21	21	21	21	21	21

St. Francis



Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division,
Notre Dame Academy

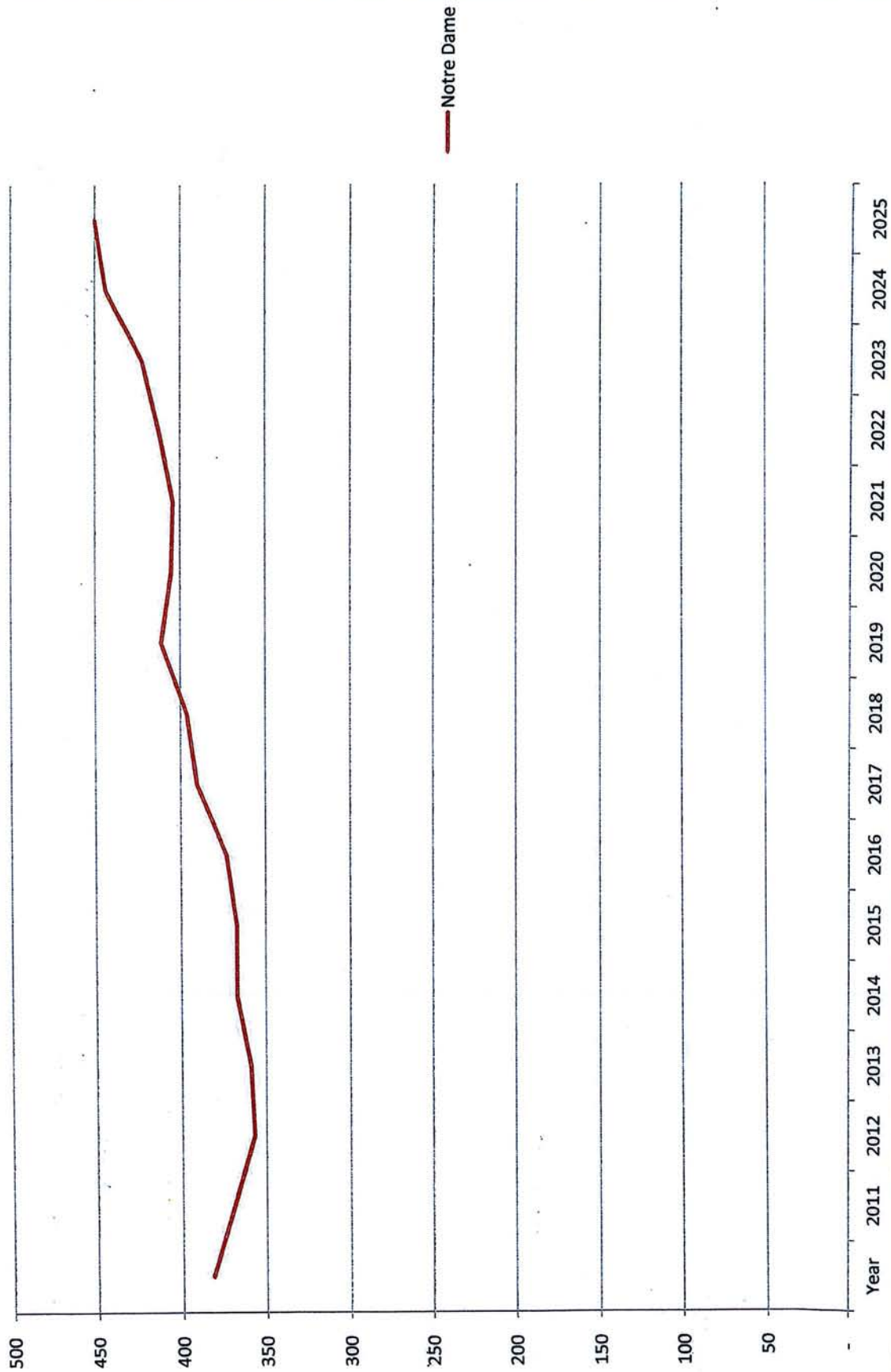
A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
5	100	100	90																	
6	106	112	109	98	97	98	101	101	104	99	106	118	113	115	103	117	122	124	126	127
7	107	102	112	103	89	91	92	94	95	98	93	100	110	105	107	97	109	115	117	118
8	103	100	100	105	98	86	84	85	88	88	90	86	93	103	98	98	89	100	105	106
9				85	98	94	80	79	80	82	84	86	80	88	97	92	92	83	95	99
7 to 9	210	202	212	293	285	271	256	258	263	268	267	272	283	296	302	287	290	298	317	323
6 to 9	316	314	321	391	382	369	357	359	367	367	373	390	396	411	405	404	412	422	443	450
Total	416	414	411	391	382	369	357	359	367	367	373	390	396	411	405	404	412	422	443	450
Change from 2011:																				
7 to 9						-14	-29	-27	-22	-17	-18	-13	-2	11	17	2	5	13	32	38
6 to 9						-13	-25	-23	-15	-15	-9	8	14	29	23	22	30	40	61	68
Total						-13	-25	-23	-15	-15	-9	8	14	29	23	22	30	40	61	68

School Year: 2011/2012

Page 3 of 3

Notre Dame



Enrollment Projection: Baragar assumptions without local knowledge

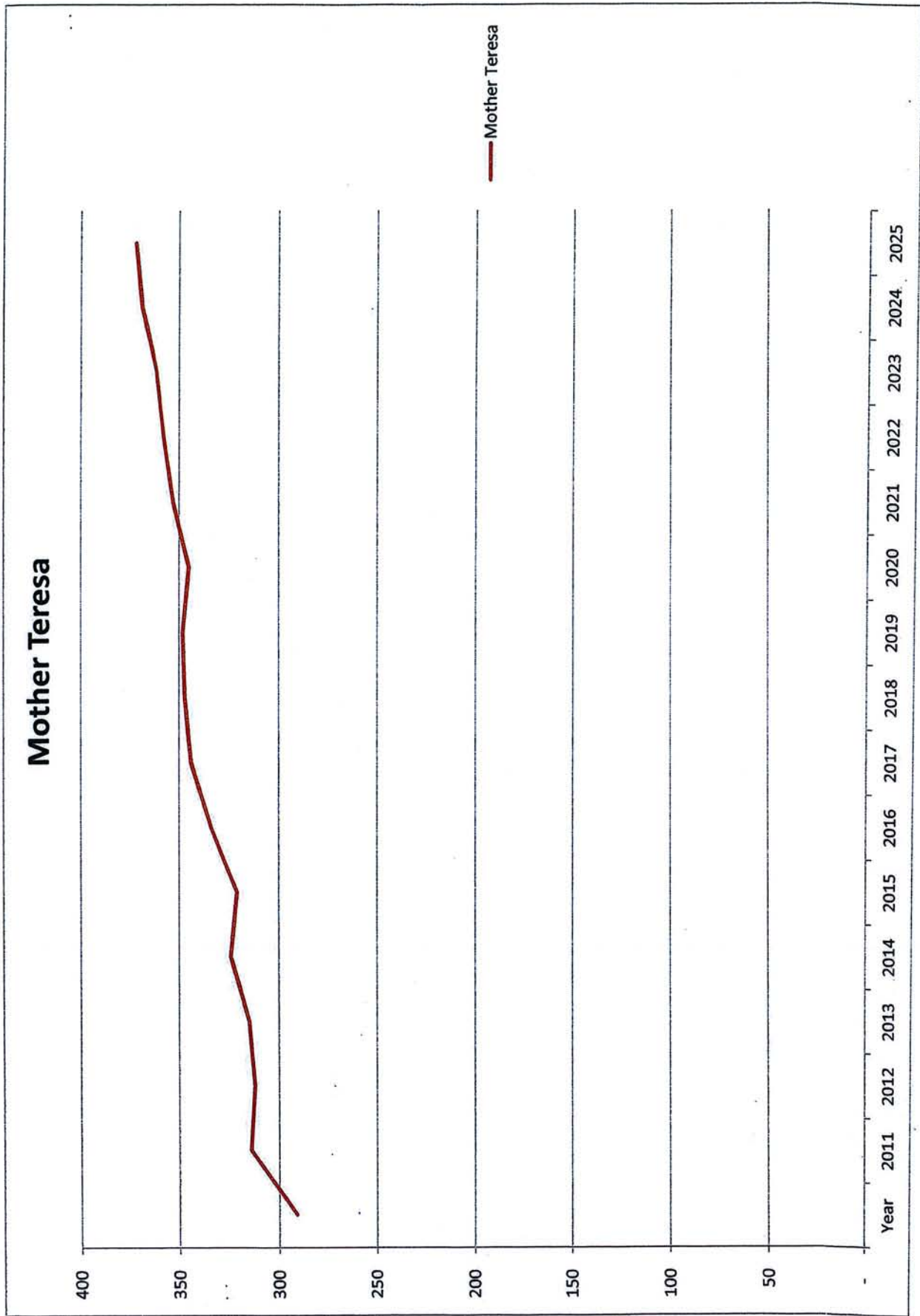
Medicine Hat Catholic Separate Regional Division
Mother Teresa School

A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
PK	8	22	38	32	21	26	31	25	26	26	27	28	28	28	28	29	29	29	29	30
K	41	44	46	41	39	43	45	50	42	42	43	45	46	47	47	47	48	48	49	49
1	52	44	50	49	37	38	43	45	50	42	43	44	45	46	47	48	48	48	49	49
2	23	49	51	47	47	36	38	43	46	51	43	44	45	46	47	48	48	49	49	50
3	60	21	53	49	36	47	36	38	44	47	52	43	44	45	46	48	49	49	50	50
4	47	57	25	57	43	35	47	37	39	45	47	53	44	45	46	47	48	49	50	50
5	45	35	49	24	52	44	35	48	37	39	46	48	54	45	46	47	48	49	51	51
6				50	16	45	37	29	40	29	33	39	41	46	38	39	40	41	42	43
1 to 3	135	114	154	145	120	121	117	126	140	140	138	131	134	137	140	144	145	146	148	149
4 to 6	92	92	74	131	111	124	119	114	116	113	126	140	139	136	130	133	136	139	143	144
K to 6	268	250	274	317	270	288	281	290	298	295	307	316	319	320	317	324	329	333	340	342
PK to 6	276	272	312	349	291	314	312	315	324	321	334	344	347	348	345	353	358	362	369	372
Self Contained Special Ed.	0	0	0	2	0															
Total	276	272	312	351	291	314	312	315	324	321	334	344	347	348	345	353	358	362	369	372
Change from 2011:																				
1 to 3						1	-3	6	20	20	18	11	14	17	20	24	25	26	28	29
4 to 6						13	8	3	5	2	15	29	28	25	19	22	25	28	32	33
K to 6						18	11	20	28	25	37	46	49	50	47	54	59	63	70	72
PK to 6						23	21	24	33	30	43	53	56	57	54	62	67	71	78	81
Self Contained Special Ed.																				
Total						23	21	24	33	30	43	53	56	57	54	62	67	71	78	81

School Year: 2011/2012

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Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division
McCoy High School

A Projection of Total Enrollment: ALL Programs

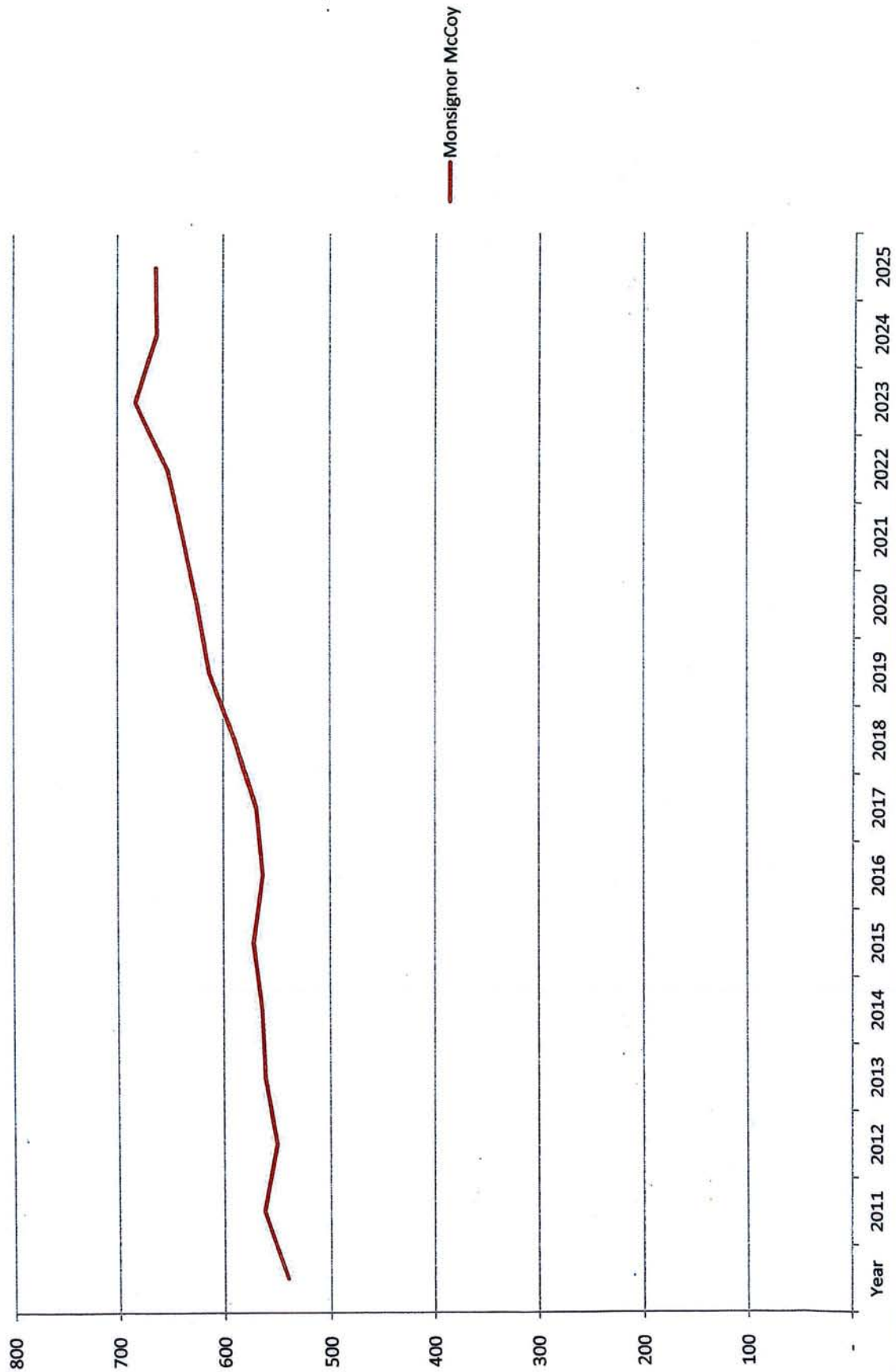
Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
9	212	174	187																	
10	204	206	171	184	179	178	173	189	179	184	180	185	202	204	196	215	218	225	197	220
11	171	194	194	160	188	181	180	177	192	181	186	183	188	204	207	199	218	221	228	199
12	204	177	196	196	162	192	186	184	182	196	186	190	187	193	209	212	205	225	226	233
10 to 11	375	400	365	344	367	359	353	366	371	365	366	368	390	408	403	414	436	446	425	419
11 to 12	375	371	390	356	350	373	366	361	374	377	372	373	375	397	416	411	423	446	454	432
10 to 12	579	577	561	540	529	551	539	550	553	561	552	558	577	601	612	626	641	671	651	652
Self Contained Special Ed.	0	0	0	7	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12
Total	791	751	748	547	541	563	551	562	565	573	564	570	589	613	624	638	653	683	663	664

Change from 2011:																				
10 to 11						-8	-14	-1	4	-2	-1	1	23	41	36	47	69	79	58	52
11 to 12						23	16	11	24	27	22	23	25	47	66	61	73	96	104	82
10 to 12						22	10	21	24	32	23	29	48	72	83	97	112	142	122	123
Self Contained Special Ed.						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total						22	10	21	24	32	23	29	48	72	83	97	112	142	122	123

School Year: 2011/2012

Page 3 of 3

Monsignor McCoy



Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division
Division as a school

A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
PK	54	46	86	105	91	94	94	87	96	100	102	103	105	105	106	106	107	108	108	109
K	200	213	209	196	191	204	201	207	192	212	222	226	230	233	234	235	236	237	238	240
1	224	205	207	207	188	193	206	205	212	196	217	228	231	236	238	239	240	241	243	244
2	205	213	207	199	207	186	190	206	204	211	196	216	226	230	235	238	239	240	241	242
3	241	195	226	203	192	205	184	190	206	204	211	196	216	226	230	235	237	239	240	241
4	226	240	198	226	184	193	206	187	193	209	207	214	199	219	229	233	239	241	242	243
5	255	225	244	187	220	185	194	207	188	195	210	209	216	201	221	232	235	240	243	244
6	242	254	241	251	191	216	191	198	213	199	203	220	218	226	209	231	242	245	250	253
7	216	250	253	240	247	206	223	202	209	224	215	216	236	233	241	224	247	259	263	268
8	230	211	238	245	225	235	190	208	190	194	208	199	202	220	218	226	208	231	241	244
9	216	178	200	213	228	211	226	178	197	177	185	194	186	190	207	204	211	196	216	227
10	208	206	173	195	186	191	190	197	184	187	188	189	204	208	201	220	218	226	209	231
11	171	194	198	163	200	191	198	198	203	192	193	194	196	211	216	207	228	226	234	216
12	204	177	200	200	165	204	197	202	202	208	196	197	199	201	215	221	213	233	231	240
K to 6	1593	1545	1532	1469	1373	1382	1372	1400	1408	1426	1466	1509	1536	1571	1596	1643	1688	1683	1697	1707
7 to 9	662	639	691	698	700	652	639	588	596	595	608	609	624	643	666	654	666	686	720	739
10 to 12	583	577	571	558	551	586	585	597	589	587	577	580	599	620	632	648	659	685	674	687
PK to 12	2892	2807	2880	2830	2715	2714	2690	2672	2689	2708	2753	2801	2864	2939	3000	3051	3100	3162	3199	3242
Self Contained Special Ed.	0	0	0	34	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25
Total	2892	2807	2880	2864	2740	2739	2715	2697	2714	2733	2778	2826	2889	2964	3025	3076	3125	3187	3224	3267

Change from 2011:

K to 6	9	-1	27	35	53	93	136	163	198	223	270	295	310	324	334
7 to 9	-48	-61	-112	-104	-105	-92	-91	-76	-57	-34	-46	-34	-14	20	39
10 to 12	35	34	46	38	36	26	29	48	69	81	97	108	134	123	136
PK to 12	-1	-25	-43	-26	-7	38	86	149	224	285	336	385	447	484	527

School Year: 2011/2012

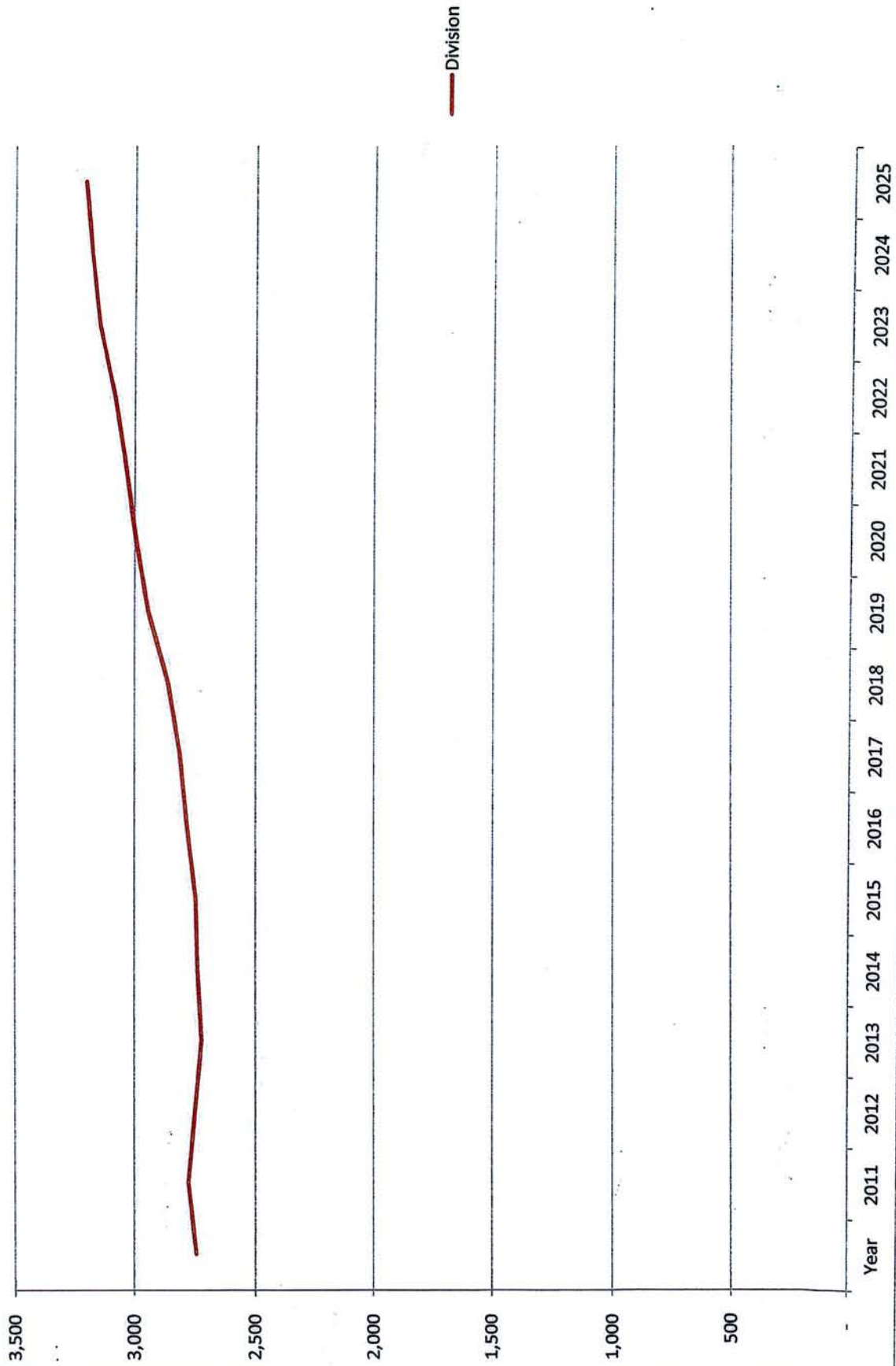
Enrollment Projection: Baragar assumptions without local knowledge

Medicine Hat Catholic Separate Regional Division
Division as a school

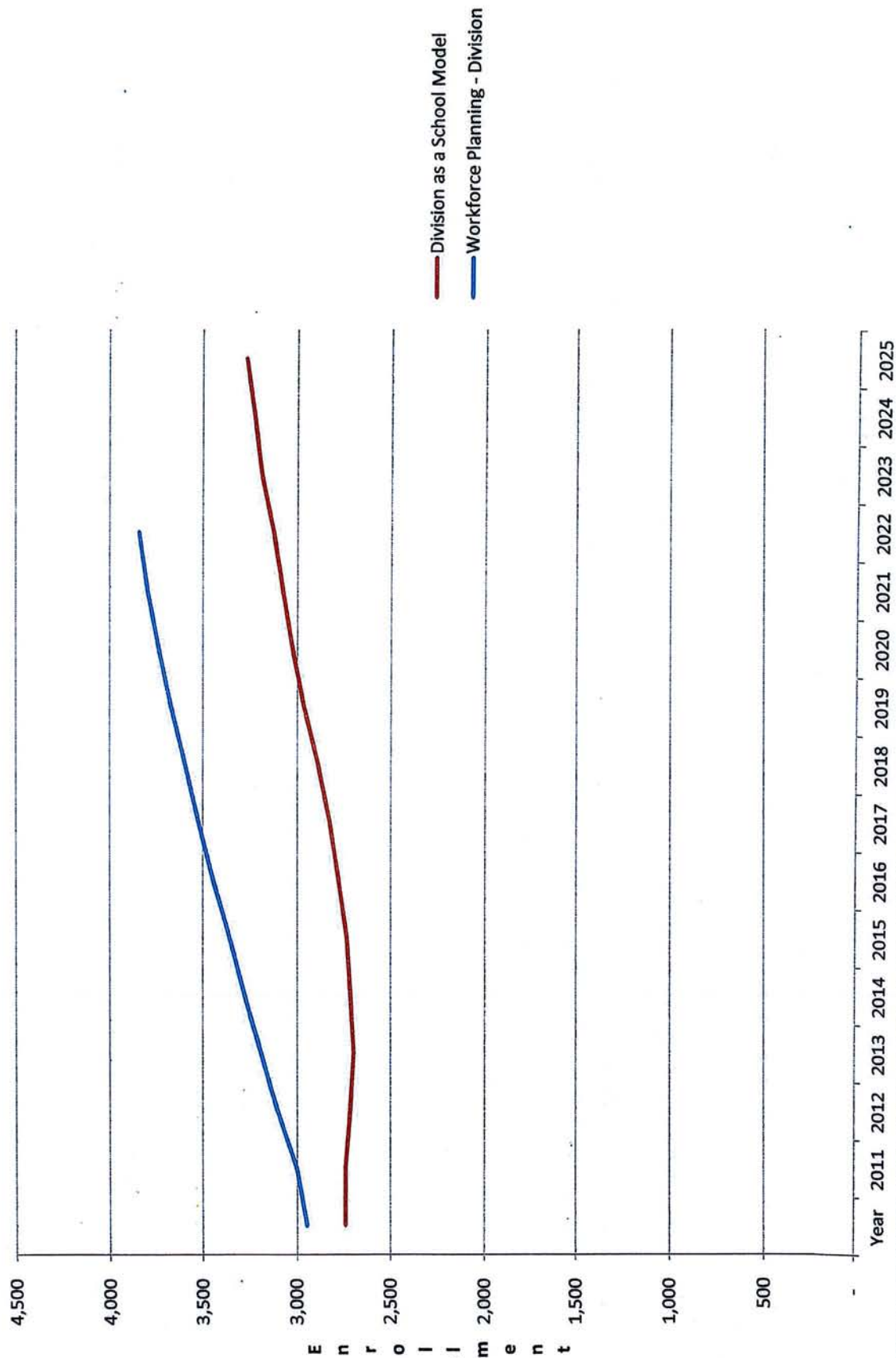
A Projection of Total Enrollment: ALL Programs

Grade	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Self Contained Special Ed.						0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total						-1	-25	-43	-26	-7	38	86	149	224	285	336	385	447	484	527

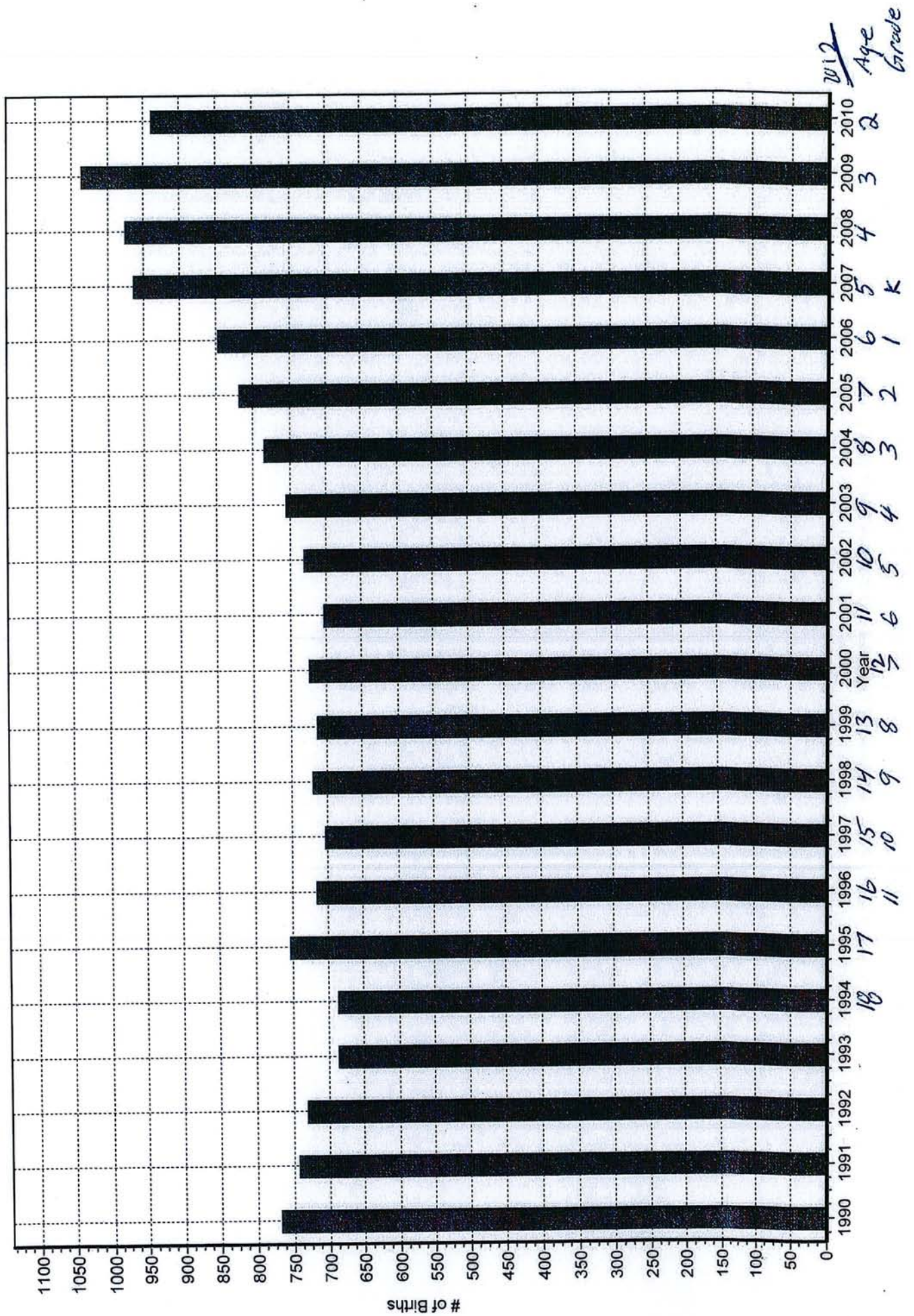
Division



Division as a School vs. Workforce Planning



Births: Division as a school



Jurisdiction: Medicine Hat Catholic Separate Regional Division No. 20

Board Priority #	Facility Name	Location	Enrollment (Sept 2011)	Projected Enrollment (September 2012)	Number of Units Required	Link Required (Y or N)	Category Code	Infrastructure Calculated Utilization Rate	Site Ready Date	Detailed Explanation for Category Code / Modular Request
1	St. Thomas Aquinas	Medicine Hat	101.5	105	1	y	1	67.00%	May 1 2011	As discussed with Alberta Education and Alberta Infrastructure, the existing modulars at this site are scheduled to be demolished due to the engineering report recommending that due to structural failure that the modulars not be occupied under certain circumstances. As well, the presence of mold in the substructure have further cause the modulars to be unusable. The repair costs are uneconomical on these 50 year old modulars. With the demolition, the utilization at this school is expected to soar to more than 100%. We are requesting one modular which should lower the utilization to an acceptable 83%.
2	St. Patrick's School	Medicine Hat	397	420	2	y	2	127%	May 1 2011	The utilization at this school continues to grow. This is in sector 5 which is the highest growth area of the city. Two modulars would allow for beginning to manage the issue within the sector.
3	St. Michael's School	Medicine Hat	210.5	220	2	y	2	108%	May 1 2011	The utilization at this school continues to grow. This is a growth sector. Two modulars would allow for beginning to manage the issue within this school.
4	St. Patrick's School	Medicine Hat	397	420	2	y	4	127%	May 1 2011	The washroom capacity at this school is 450. With the continued growth we feel are at the maximum capacity of washroom facilities at the school. A wet modular outfitted as a washroom is required to address the issue.
5	Notre Dame Academy	Medicine Hat	382	400	2	n	4	87%	May 1 2011	Grade reconfiguration with grade 9 students returning to the school has placed additional pressure on CTS space. Utilization of the school remains high and sector 5 is a significant growth area. Movement of students out of the sector is not practicable. The deficiencies in the CTS, science labs and space for full breadth of programming for middle school is limited which these modulars would address.
6	Mother Teresa School	Medicine Hat	263.5	275	3	y	4	102%	May 1 2011	The Asset Assessment Report performed by Alberta Infrastructure indicated that the Building envelope Lifecycle has been exceed as is recommending replacement of all three 1975 modulars.
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										
23										
Total of New Units Requested										12

Category Codes:
 1 = Health and Safety (Please explain)
 2 = Enrollment Pressures (Please explain)
 3 = Class Size Initiative (Please explain)
 4 = Other (Please explain)

Jurisdiction: Medicine Hat Catholic Separate Regional Division No. 20

Board Priority #	Facility Name	Location	Enrollment (Sept 2011)	Projected Enrollment (September 2012)	Number of Units Required	Link Required (Y or N)	Category Code	Infrastructure Calculated Utilization Rate	Site Ready Date	Detailed Explanation for Category Code / Modular Request
<p>Superintendent or Designate (Signature req'd on last sheet only)</p> <p>Contact: Laurel Udell - 780-427-2437 / Laurel.Udell@gov.ab.ca</p> <p>Please e-mail the original Excel document to Verania.Gallo@gov.ab.ca</p>										



Medicine Hat Catholic Board of Education

Board Meeting Agenda Item

October 9, 2012

PUBLIC MEETING

Memorandum

To: Board of Trustees

From: Secretary-Treasurer

Agenda Item: Highboard Rink on Vacant School Land

Purpose: Information

Strategic Plan Reference: Facilities

Enclosures: A. Public Advisory from the City of Medicine Hat

Background: The City of Medicine Hat on September 12, 2012 released a public advisory (enclosed) on the development of a highboard rink on the Southlands Phase 5B vacant school site. There was a public information session on September 18, 2012. Senior Administration responded on September 14, 2012 agreeing in principal with the proposal however expressed concern that we were not more fully consulted and stressed that the rink may need to be moved, at the City's expense, if it interfered with the develop of a new school.

Additional discussion was help on September 27, 2012 with the City in the Joint Working Committee on the site selection and potential locations on the site where construction would less likely be impacted by potential school development.

We understand the City has not made a final decision.

Recommendation/Decision: Not applicable

Resulting Action: Advise board if the development continues on the site.

Responsibility: Secretary-Treasurer

**For Immediate Release
September 12, 2012**

Highboard Rink Development Project Public Information Session

Medicine Hat – The City of Medicine Hat is planning the development of a highboard rink on the Southlands school site (Southlands Drive SE). The intent is that this amenity be multi-purpose for both summer and winter use, including basketball hoops and an asphalt surface that can be utilized for recreational hockey, skating, skateboarding, basketball, ball hockey etc.

Residents are invited to attend a public information session to learn more about the project on Tuesday, September 18, 2012 from 6 to 7 p.m. at Southlands Park located off of Southlands Drive SE.

Further information may be found on the City of Medicine Hat website at www.medicinehat.ca, (*Government » Departments » Parks and Recreation » Parks, Trails & Playgrounds » News and Special Projects » Southlands Highboard Rink*). You will be able to view a map of the proposed location and a comment sheet is available if you are unable to attend the session.

Click here to be directed to the website. <https://www.medicinehat.ca/index.aspx?page=1260>

- 30 -

For further information, please contact:

Maureen Mudry
Manager, Parks Planning & Development
Parks and Recreation Department
City of Medicine Hat
403.529.8334



Medicine Hat Catholic Board of Education

Board Meeting Agenda Item

October 9, 2012

PUBLIC MEETING

Memorandum

To: Board of Trustees

From: Secretary-Treasurer

Agenda Item: Special Board Meeting

Purpose: Decision Making

Strategic Plan Reference: Effective and Efficient Operations

Enclosures: None

Background: There are several activities which need to be approved by the Board of Trustees by November 30, 2012. In the past few years the Board held a Special Board Meeting to specifically address those approvals. Typically the following were the specified agenda items:

1. Approval of the 2011-12 Audited Financial Statements
2. Approval of the 2012-13 Fall Budget Update
3. Approval of the Combined Three-year Plan and Annual Education Results Report.

Senior Administration would propose holding the Special Board Meeting on Monday November 26, 2012 at 6:00 pm.

Recommendation/Decision: Be it resolved that the Board of Trustees for Medicine Hat Catholic Board of Education hold a Special Board Meeting on Monday November 26, 2012 to approve the 2011-12 Audited Financial Statements, the 2012-13 Fall Budget Update and the Combined three-year plan and Annual Education Results report.

Resulting Action: Senior Administration to make the required arrangements to hold the special meeting on November 26, 2012.

Responsibility: Secretary-Treasurer



Medicine Hat Catholic Board of Education

Board Meeting Agenda Item

October 9, 2012

PUBLIC MEETING

Memorandum

To: Board of Trustees

From: Secretary-Treasurer

Agenda Item: Ward 2 (Bow Island) Plebiscite Question

Purpose: Decision Making

Strategic Plan Reference: Effective and Efficient Operations

Enclosures: A. Ministerial Order 023/2010
B. Withdrawal of Ward Plebiscite Regulation

Background: The Board of Trustees for the Medicine Hat Catholic Board of Education on September 11, 2012 charged the Secretary-Treasurer to develop the required plebiscite question regarding the Withdrawal of the Bow Island Ward from the regional division.

The Withdrawal of Ward Regulation specifies the form of the plebiscite question. The question should read:

Are you in favour of the Bow Island Roman Catholic Separate School District No. 82 Ward (Ward 2 – Bow Island) withdrawing from the Medicine Hat Catholic Separate Regional Division No. 20 in order to join a different district or division?

Yes, I want the Bow Island Roman Catholic Separate School District No. 82 Ward (Ward 2 – Bow Island) to withdrawal from Medicine Hat Catholic Separate Regional Division No. 20.

No, I do not want Bow Island Roman Catholic Separate School District No. 82 Ward (Ward 2 – Bow Island) to withdrawal from Medicine Hat Catholic Separate Regional Division No. 20.

Recommendation/Decision: That the Board of Trustees approve the Withdrawal of Ward Plebiscite question at the October 2013 General Election to read *"Are you in*

favour of the Bow Island Roman Catholic Separate School District No. 82 Ward (Ward 2 – Bow Island) withdrawing from the Medicine Hat Catholic Separate Regional Division No. 20 in order to join a different district or division?”


Resulting Action: Secretary-Treasurer to continue to take such steps as necessary to provide the Plebiscite in October 2013.

Responsibility: Secretary-Treasurer

GOVERNMENT OF ALBERTA
DEPARTMENT OF EDUCATION
MINISTERIAL ORDER (# 023/2010)

I, Dave Hancock, Q.C., Minister of Education, pursuant to Section 262(5) of the **School Act**, make the Order in the attached Appendix, being The Medicine Hat Catholic Separate Regional Division No. 20 Electoral Ward Order.

DATED at Edmonton, Alberta March 25, 2010.


MINISTER OF EDUCATION

APPENDIX

MINISTERIAL ORDER (# 023/2010)

SCHOOL ACT

The Medicine Hat Catholic Separate Regional Division No. 20 Electoral Ward Order

- 1 Pursuant to Section 262(5) of the School Act, Bylaw No. 2010/01 being a bylaw to provide for the nomination and election of trustees of The Board of Trustees of The Medicine Hat Catholic Separate Regional Division No. 20, is hereby approved.
- 2 The nomination and election of trustees shall be by wards as follows:
 - (a) Four (4) trustees shall be elected in Ward 1 – The Medicine Hat Roman Catholic Separate School District No. 21 Ward
 - (b) One (1) trustee shall be elected in Ward 2 – The Bow Island Roman Catholic Separate School District No. 82 Ward
- 3 The boundaries of the wards referred to in section 2 are described as follows:
 - (a) Ward 1 – The Medicine Hat Roman Catholic Separate School District No. 21 Ward shall be comprised of the following lands:

Township 11, Range 4, West of the 4th Meridian
Sections 29 to 32 inclusive.

Township 11, Range 5, West of the 4th Meridian
Sections 25 to 36 inclusive.

Township 11, Range 6, West of the 4th Meridian
Sections 25 and 26; Sections 31 to 36 inclusive; East half of Section 27;
Northwest quarter of Section 30.

Township 12, Range 4, West of the 4th Meridian
Sections 5 to 8 inclusive; Sections 17 to 21 inclusive; Sections 28 to 33 inclusive.

Township 12, Range 5, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 12, Range 6, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 13, Range 4, West of the 4th Meridian
Sections 5 to 8 inclusive; Sections 17 to 20 inclusive; Sections 30 and 31.

Township 13, Range 5, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 13, Range 6, West of the 4th Meridian
Sections 1 to 30 inclusive; Sections 33 to 36 inclusive.

Township 14, Range 5, West of the 4th Meridian
Sections 3 to 9 inclusive; Sections 15 to 18 inclusive; Those portions of Sections 2, 10, 13, and 14 lying North and West of the South Saskatchewan River.

APPENDIX

MINISTERIAL ORDER (# 023/2010)

Township 14, Range 6, West of the 4th Meridian
Sections 1 to 4 inclusive; Sections 9 to 16 inclusive.

- (b) Ward 2 – The Bow Island Roman Catholic Separate School District No. 82 Ward shall be comprised of the following lands:

Township 8, Range 11, West of the 4th Meridian
Sections 30 and 31; North half and Southwest quarter of Section 19; Northeast quarter of Section 32.

Township 8, Range 12, West of the 4th Meridian
Section 7; Sections 18 to 36 inclusive.

Township 9, Range 10, West of the 4th Meridian
Sections 29 to 32 inclusive.

Township 9, Range 11, West of the 4th Meridian
Sections 3 to 10 inclusive; Sections 15 to 22 inclusive; Sections 25, 26, 35, and 36.

Township 9, Range 12, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 10, Range 8, West of the 4th Meridian
Sections 3 to 10 inclusive; Sections 15 to 22 inclusive; West halves of Sections 2, 11, 14, and 23; South half and Northwest quarter of Section 30.

Township 10, Range 9, West of the 4th Meridian
Sections 1 to 17 inclusive; Sections 20 to 28 inclusive; South half and Northeast quarter of Section 18.

Township 10, Range 10, West of the 4th Meridian
Sections 5 to 12 inclusive; Sections 14 to 23 inclusive; Sections 27 to 34 inclusive; South half of Section 26.

Township 10, Range 11, West of the 4th Meridian
Sections 1 and 2; Sections 11 to 15 inclusive; Sections 22 to 28 inclusive; Sections 32 to 36 inclusive; East half of Section 21.

Township 10, Range 12, West of the 4th Meridian
Sections 1 to 16 inclusive; Sections 21 to 28 inclusive; South half and Northeast quarter of Section 17; South halves of Sections 18, 33, 34, 35, and 36; East half of Section 20.

Township 11, Range 9, West of the 4th Meridian
Sections 7 to 9 inclusive; Sections 16 to 21 inclusive; North halves of Sections 4 to 6 inclusive; West halves of Sections 10, 15, and 22; Northwest quarter of Section 3.

Township 11, Range 10, West of the 4th Meridian
Sections 3 to 24 inclusive; Sections 30 and 31; North half and Southwest quarter of Section 2; North half of Section 1; South halves of Sections 26 to 29 inclusive.

APPENDIX

MINISTERIAL ORDER (# 023/2010)

Township 11, Range 11, West of the 4th Meridian

Sections 1 to 4 inclusive; Sections 9 to 14 inclusive; Sections 23 to 26 inclusive; Section 36; East halves of Sections 5 and 8; Those portions of Sections 15, 16, 22, 27, 34, and 35 lying generally South and East of the South Saskatchewan River.

Township 12, Range 11, West of the 4th Meridian

Those portions of Sections 1, 2, and 11 lying generally South and East of the South Saskatchewan River.

- 4 This Order shall be effective for the October 2010 local authorities election.



Province of Alberta

SCHOOL ACT

WITHDRAWAL OF WARD PLEBISCITE REGULATION

Alberta Regulation 27/2004

With amendments up to and including Alberta Regulation 215/2010

Office Consolidation

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Note

All persons making use of this consolidation are reminded that it has no legislative sanction, that amendments have been embodied for convenience of reference only. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.

(Consolidated up to 215/2010)

ALBERTA REGULATION 27/2004

School Act

WITHDRAWAL OF WARD PLEBISCITE REGULATION

Table of Contents

- 1 Definitions
- 2 Requirements re signatures, etc.
- 3 Time limit for submission of petition
- 4 Petition calling for vote
- 5 Preparation of plebiscite question
- 6 Notice of plebiscite
- 7 Expiry

Schedule

Definitions

1 In this Regulation,

- (a) "Act" means the *School Act*;
- (b) "board" means a board of trustees of a regional division;
- (c) "district" means a district as defined in the Act;
- (d) "division" means a division as defined in the Act;
- (e) "elector" means an elector as defined in the Act;
- (f) "petition" means a petition under section 228 of the Act;
- (g) "petitioning ward" means a ward in respect of which petition is being carried out;
- (h) "regional division" means a regional division as defined in the Act;
- (i) "ward" means a ward of a regional division.

Requirements re signatures, etc.

2(1) To be eligible to be a signatory to a petition a person must be an elector who resides in the petitioning ward.

(2) Each signature of a signatory to a petition must, for the purposes of section 263(1)(b) of the Act, be witnessed by an elector who resides in the petitioning ward and that elector must be the person who swears the affidavit required under section 263(2) of the Act.

(3) For the purposes of section 263(3) of the Act, the elector signing the statement required under that subsection must be an elector who resides in the petitioning ward.

Time limit for submission of petition

3(1) In this section, "general election year" means the year within which a general election is conducted to elect trustees for a board.

(2) A petition for a plebiscite to determine whether a ward should be withdrawn from a regional division must be submitted to the board of that regional division before March 1 of the general election year in which the plebiscite is to be conducted.

Petition calling for vote

4 For the purposes of requiring a question to be submitted to a vote to determine whether a ward should be withdrawn from a regional division, the petition must be signed by at least

(a) the lesser of

(i) 5000 electors, and

(ii) the number of electors that is equal to 10% of the number of students residing in the ward,

in the case of a ward having 5000 or more students,

(b) the lesser of

(i) 500 electors, and

(ii) the number of electors that is equal to 25% of the number of students residing in the ward,

in the case of a ward having fewer than 5000 but 1000 or more students, or

(c) the lesser of

(i) 250 electors, and

- (ii) the number of electors that is equal to 40% of the number of students residing in the ward,
in the case of a ward having fewer than 1000 students.

Preparation of plebiscite question

5(1) Where a petition is determined to be sufficient, the board must prepare the plebiscite question in the form set out in the Schedule .

(2) In the plebiscite question,

- (a) the petitioning ward must be cited by a name and, if necessary, a description of its boundaries that enables the electors to identify the petitioning ward, and
(b) the regional division must be cited by its corporate name.

Notice of plebiscite

6 The board to which a petition has been submitted must provide public notice of the plebiscite in accordance with the *Local Authorities Election Act* once

- (a) the plebiscite question has been prepared, and
(b) provision has been made under section 229 of the Act for the election of individuals to represent the ward.

Expiry

7 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on December 31, 2012.

AR 27/2004 s7;215/2010

Schedule

Form of Plebiscite Question

Are you in favour of (petitioning ward) withdrawing from (regional division) in order to join a different district or division?

- ☐ Yes, I want (petitioning ward) to withdraw from (regional division) .
☐ No, I do not want (petitioning ward) to withdraw from (regional division) .



Medicine Hat Catholic Board of Education

Board Meeting Agenda Item

October 9, 2012

PUBLIC MEETING

Memorandum

To: Board of Trustees

From: Secretary-Treasurer

Agenda Item: Post-Grad Loan Balances

Purpose: Information

Strategic Plan Reference: Effective and Efficient Operations

Enclosures: None

Background: The Board of Trustees inquired at the September 2012 Board Meeting on the number and amount of post graduates loans outstanding.

Recommendation/Decision: As of August 31, 2012 there were 11 loans outstanding with a combined value of approximately \$71,000.

Resulting Action: None

Responsibility: Secretary-Treasurer



Medicine Hat Catholic Board of Education

Board Meeting

Agenda Item

Date: October 9, 2012

Agenda Item: Faith Day Feedback

Name: Jill Wilkinson

Purpose: Discussion

Attachments: NONE

Background: For future planning it is helpful to know what went well and what could be improved upon.

Recommendation /Decision:

- Mass
- Commissioning & Long Service Award
- Speaker
- Prayer Celebration
- Facility
- Format for the day

Resulting Action:

Responsibility:



***Medicine Hat Catholic Board of Education
Division Leadership Team
Agenda Item***

Date: October 9, 2012

Agenda Item: Monsignor McCoy retreat

Name: Jill Wilkinson

Purpose: Information

Attachments: NONE

Background: Each year Monsignor McCoy has a Catholic retreat for all the students. This year Michael Chiasson will be leading the retreat. He works extensively throughout Catholic schools with his message that "With God, all things are possible." He insists that regardless of position, age, background or education, we each have a purpose in life that we need to discover and be intentional about achieving. He says that "in this way, we can each make a positive difference in this world and fulfill God's plan for us."

Recommendation /Decision: Retreat will be held on Monday, October 15th beginning at 8:20. This opportunity has been opened up to the middle schools.

Resulting Action: None required

Responsibility: Monsignor McCoy



Medicine Hat Catholic Board of Education

Board Meeting

Agenda Item

Date: October 9, 2012

Agenda Item: Knowledge of Faith sessions for leadership team

Name: Jill Wilkinson

Purpose: Information

Attachments: NONE

Background: During September's leadership meeting, the administrators determined the priority areas for Faith Formation topics from Article #1 in AP 417 – Catholic Education Spiritual Leadership.

Recommendation /Decision: The following are the topics and are listed in priority for Faith Formation delivery:

1.11 Build Community

1.4 Church teachings

1.6 Establish connections between school activities and our faith

1.8 Religious Education Curriculum

Resulting Action: These sessions will occur at the beginning of the leadership meetings as PD for October, December, and two sessions in the new year

Responsibility: Jill Wilkinson



Medicine Hat Catholic Board of Education

Board Meeting

Agenda Item

Date: October 9, 2012

Agenda Item: Parish Connections

Name: Jill Wilkinson

Purpose: Information

Attachments: copy of brochure will be passed around

Background: In order to facilitate the number of students receiving Sacraments, Medicine Hat Catholic is working with the parishes.

- A brochure explaining the importance of raising children within the Catholic faith was inserted into the registration forms the last two years.
- Many teachers have volunteered to help with Sacramental preparation courses.
- Information about the programs are included in school newsletters

The number of students registered to receive a Sacrament in the 2012-2013 school year has increased significantly. However due to the large number of registrants, more volunteers are needed.

Recommendation /Decision: Continue to work with the parish to develop a brochure to insert into registration forms. Approach teachers who are looking to find opportunities to help in the Church

Resulting Action: Brochure complete for February's registration. Religion representatives from schools will communicate with schools about getting involved with Sacramental Preparation.

Responsibility: Religion Reps, Sally Myers, Della Dewald, Jill Wilkinson



Medicine Hat Catholic Board of Education

Board Meeting

Agenda Item

Date: October 9, 2012

Agenda Item: Religious Education Curriculum

Name: Jill Wilkinson

Purpose: Information

Attachments: NONE

Background: The Religion programs in Alberta are in need of being updated so that students are more engaged. The last program change occurred in the early 90's.

Recommendation /Decision: Bishop Henry has struck a committee for grades K-9 who will create the new religious education program. The committee will be formed from teachers from various school districts.

Resulting Action: The outcomes for this curriculum will be published shortly so the committee can begin working on the program.

Responsibility: Catholic School Districts across Alberta