

Medicine Hat Catholic Board of Education



Competition #381

Coordinator of Religious Education

1.0 FTE Probationary

(Internal Posting)

Start Date: August 25, 2021 – June 29, 2022

Closing Date: April 23, 2021 @ 12:00 pm

Located in Southeastern Alberta Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2500 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

Description: The Coordinator of Religious Education will oversee the delivery of the Religious Education & Family Life Education program for the Division. The Coordinator of Religious Education will promote the integration of values and Catholic tradition in all curriculums and work in liaison with administration, staff and parishes to deepen the Catholic identity of the Division. The Coordinator of Religious Education will be expected to support all Division Staff as they strive to achieve our Vision: A Gospel – centered community committed to: Learning excellence; Christian Service and Living Christ. The successful candidate will work closely with Monsignor McCoy High School, Middle Schools, and Elementary Schools.

The successful candidate will demonstrate:

- Knowledge of Catholic doctrine and teachings of the Catholic Church
- Knowledge of the philosophy of Catholic education
- Understanding of the pedagogy of Religious Education
- Excellent communication and listening skills, and flexibility in working with diverse groups of people
- Organization skills and ability to deal with multiple tasks
- Self-motivation and creativity
- An ability to work with classroom teachers (grades K-12) in permeating faith and supporting with religion instruction
- Other administrative duties may be assigned to the Coordinator of Religious Education by the Superintendent of Schools

Qualifications and Skills:

- Bachelor degree in Education is a minimum requirement. A degree or course work in Religious Education is preferred
- Competency in the use of Technology (Google and Microsoft Suite)

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the Division, will undertake to follow, both in and out of your employment with the Division, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

Reply with Cover Letter, Resume with references and an Administration Application Form, along with a current pastoral reference (applications without a pastoral reference will not be considered). Application forms can be downloaded from the website: www.mhcbe.ab.ca under the Human Resources / How to Apply section, or picked up at the Catholic Education Centre.

Medicine Hat Catholic Board of Education actively recruit individuals who are motivated and able to demonstrate through their own faith journey; a commitment to nurturing faith in our schools.

Please email or hand deliver application packages to the attention:

Chuck Hellman, Deputy Superintendent

chuck.hellman@mhcbce.ab.ca; (403) 502.8352

www.mhcbce.ab.ca

Great Schools – Fantastic Staff – Exceptional Student Programming

We thank all those that apply. Only those selected for an interview will be contacted.