

Medicine Hat Catholic Board of Education

Acceptable Use of Take Home Technology Agreement and Student Declaration

At Medicine Hat Catholic Board of Education we believe that technology can be a powerful tool to enhance learning, enabling students to access, work with, and communicate knowledge and information. There are however risks associated with the use of technology, we believe that the benefits far outweigh these risks. We try to take every measure possible to ensure the safe and appropriate use of our technology and the Internet. To complement this, we believe that all students, staff and parents/guardians must adhere to established standards of acceptable use when using the school's technology or access to the Internet.

The declaration below outlines the standards of acceptable use. Once signed, it will act as an agreement between Medicine Hat Catholic Board of Education and

and

_____ (student's name).

_____ (parent/guardian name)

This declaration must be reviewed and completed in order for any student to be assigned and use a wireless Chromebook Computer at school and at home.

Student Declaration

As a student of Medicine Hat Catholic Board of Education, I value having a Chromebook assigned to me. I know that this is a great **responsibility**. To demonstrate my commitment and understanding of the level of responsibility that is required, I have initialed each of the expectations and guidelines listed below. (Note: Each item must be initialed by the student and his/her parent to show that together they have reviewed each item and the student will abide by the rules and expectations laid out for technology use.)

Parent/ Guardian Initials	
	I understand that having access and use of an assigned Chromebook is my responsibility. I understand that I am expected to fulfill my responsibilities as a user of this technology and that many, but not all, of these responsibilities are outlined below.
	I will only use any technology owned by Medicine Hat Catholic Board of Education for educational purposes, unless I have been granted permission by a teacher; and then I will only use the technology within the parameters or guidelines established by the teacher.
	When connected to the Internet, I will never use my Chromebook to reveal personal information such as my age, address or phone number, or those of other students or persons.
	I am responsible for all web pages and other materials I access, download, view and/or produce and know they should be appropriate for school use at all times. I will respect the restrictions and rules placed upon what I may or may not access or

	download or produce.
	I understand that Medicine Hat Catholic Board of Education uses a content filter on its internet access inside the school, yet I know it is possible that I may encounter inappropriate material, which includes images or text that are pornographic, violent, obscene or offensive to others. I will immediately close the window on the screen that depicts this material. I will then inform my teacher and my parents.
	I understand that any Chromebook assigned to me belongs to the Medicine Hat Catholic Board of Education. I am aware that information may be monitored and viewed by my teachers, administrators, or other appropriate personnel. I understand that privacy in the use of the Chromebook is limited.
	I know that information located on the Internet can be inaccurate or incomplete. When accessing resources I will try to evaluate the validity of materials I access. I will respect copyright and will cite resources I use when appropriate
	I understand that my actions using the computer and accessing the Internet reflect on me, my class and the school. I will conduct myself accordingly and exercise good judgment. I will also comply with all the policies and rules pertaining to the use of technology which the school has established or may establish in the future.
	I understand that my Chromebook uses internet bandwidth and using the Chromebook at home will result in more bandwidth consumption. I will check with my Internet Server Provider (ISP - Telus, Shaw, Bell) so I am aware of any overage charges.
	I will not download or install any software, music, movies, or files unless I have been granted permission to do so by my teacher.
	I will only customize or personalize my computer and its desktop within the guidelines established by the school. Therefore, I will not alter or change any settings or preferences unless directed to do so by a teacher, and then will follow the guidelines or restrictions set.
	I will maintain the integrity of all technology by protecting it from potentially damaging messages, physical abuse, or computer viruses.
	I will not create, use, display, or store any offensive, obscene, inflammatory or defamatory language or images. I will not use the technology in anyway that negatively affects any other student.
	I will respect all rules set out here and those that may come into effect in the future regarding use of the Chromebook computers both in class and at home.
	I will strive to be a good digital citizen. Acceptable and appropriate use of technology means I must utilize the characteristics of digital citizenship.
	I understand all repair or replacement charges that result from device misuse (physical damage due to accidents or neglect) or loss is my responsibility.

This is to certify that I, _____, have

Student's name (printed)

read, understand, and will abide by all the acceptable use requirements set forth in this agreement. I agree that if I fail to keep my commitment to doing those things listed above that I will accept the consequences of my actions.

Chromebook return date: _____

Student Signature _____

Date: _____

Parent/Guardian Endorsement

I have reviewed this document and initialed each paragraph with my child. I have discussed the importance of this agreement with my child. My child understands the expectations and responsibilities associated with the proper care and handling of the Chromebook being assigned to them as well as the appropriate and ethical use of the technology at Medicine Hat Catholic Board of Education.

Parent/Guardian Signature _____

Date: _____

Device Information

Library Barcode _____

Division Asset Tag _____

Chromebook Serial Number _____