

# Medicine Hat Catholic Board of Education



## Competition #352 0.93 FTE Behavior Assistant

St. Mary's School  
(32.5 Hours per week)

Start Date: August 28, 2020

End Date: June 25, 2021

Closing Date: Friday, August 14, 2020 @ 4:00 pm

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Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2600 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

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St. Mary's School has a student population of approximately 380 students (Grades 7 – 9)

**Primary Duties will include but are not limited to:**

- Assist students with social / emotional regulation.
- Collaboratively develop safety and regulation support plans.
- Supporting students in developing social skills.
- Support students to be successful in an inclusive learning environment.
- Reinforce skills taught in the classroom.
- Respond to the individual needs of students.
- Work collaboratively as an effective team member.

**Qualifications and Skills:**

- Must have strong organizational skills and be capable of working in a multi-task/team-oriented environment.
- Excellent interpersonal skills with an ability to communicate with school staff, students, and parents.
- Knowledge and skills in use of MS Word, Google Classroom/Docs/Drive, Gmail.
- A current Criminal Records Check and AB Children's Services Record Intervention Check will be required.
- Education Assistant Certificate or an ideal combination of education and experience.

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the Division, will undertake to follow, both in and out of your employment with the Division, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

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**For more information, please contact: Mr. Hugh Lehr, Associate Superintendent of Learning Services at (403) 502-8361.**

**Please indicate interest by forwarding a current resume, cover letter and Division Support Staff application form to:**

Human Resources  
Medicine Hat Catholic Board of Education  
1251 - 1<sup>st</sup> Avenue SW, Medicine Hat, Alberta T1A 8B4  
E-mail: [resumes@mhcbe.ab.ca](mailto:resumes@mhcbe.ab.ca)

Cover letters must include reference to the Competition #. Application forms can be picked up at the board office or found on line under Employment at [www.mhcbe.ab.ca](http://www.mhcbe.ab.ca).

**We thank all those that apply. Only those selected for an interview will be contacted.**

**Great Schools – Fantastic Staff – Exceptional Programming**