

**MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION held at Catholic School Board Office, 1251 – 1<sup>st</sup> Avenue S.W., Medicine Hat, Alberta on November 12, 2019 at 6:00 p.m.**

**TRUSTEES AND OFFICERS PRESENT**

Dick Mastel	Trustee, Board Chair	
Robert Risling	Trustee, Vice-Chair	
Kathy Glasgo	Trustee	
Peter Grad	Trustee	
David Leahy	Trustee	
Dwayne Zarichny	Superintendent of Schools	
Chuck Hellman	Associate Superintendent Human Resources	<b>ABSENT</b>
Greg MacPherson	Secretary Treasurer	
Hugh Lehr	Associate Superintendent Learning Services	
Sandra Richard	Religious Education Coordinator	
Terri Ball	Coordinator of Early Childhood Services	
Derrian Hallas	Communications Officer	<b>ABSENT</b>
Stephanie Akehurst	Administrative Assistant – Business Services (Recording Secretary)	

**OPENING PRAYER**

Note: The meeting was opened with prayer led by Robert Risling.

Note: The meeting was chaired by Mr. Dick Mastel, Board Chair.

**APPROVAL OF THE MINUTES OF REGULAR BOARD MEETING – October 8, 2019**

3551 Motion. David Leahy: “THAT the Minutes of the Regular Meeting held October 8, 2019 be approved as amended”.

Note: Amend name under Board and Superintendent Evaluation from Vicky to Dr. Cindi Vaselenak.

Carried unanimously.

**APPROVAL OF THE MINUTES OF THE ORGANIZATIONAL MEETING – October 8, 2019**

3552 Motion. Kathy Glasgo: “THAT the Minutes of the Organizational Meeting held on October 8, 2019 be approved as circulated”.

Carried unanimously.

**APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING – November 8, 2019**

3553 Motion. David Leahy: “THAT the Minutes of the Special Board Meeting held on November 8, 2019 be approved as circulated”.

Carried unanimously.

**APPROVAL OF THE ACTION AGENDA**

3554 Motion. Peter Grad: “THAT the Action Agenda dated November 12, 2019 be approved as circulated.”

Carried unanimously.

**APPROVAL OF THE NON-ACTION AGENDA**

3555 Motion. Robert Risling: “THAT the Non-Action Agenda dated November 12, 2019 be approved as circulated”.

Carried unanimously.

## **BOARD COMMUNICATIONS**

Note:

- Alberta Catholic School Trustees' Association - Financial Committee Report discussed in Committee reports.

## **CATHOLIC EDUCATION**

### **RELIGIOUS EDUCATION REPORT – presented by Sandra Richard**

Note:

- Excellence in Catholic Education Award
- Red Wednesday
- Mission Mexico
- Keep Christ in Christmas

### **PARISH COMMUNITY RELATIONS COMMITTEE REPORT – presented by Robert Risling**

Note: Met with Father Iqbal to discuss beginning the committee meetings again, discussion regarding what the committee would look like again, have a rep be apart of the committee from school (Teacher, Administrator).

## **OCTOBER BOARD WORK PLAN ITEMS**

Note:

### **MLA Fall Meeting Proposed Dates**

- Drew Barnes – January 17, 2020 at 10:00 AM
- Michaela Glagso – TBD

### **CORPORATE COMMUNICATIONS REPORT – presented by Derrian Hallas**

Note:

- Sharing Our Story!
- Education Youth Council
- Pumpkin Art Display
- Student Vote
- St. Francis Xavier Academy Students
- Random Acts of Kindness Day
- Catholic Education Sunday

### **SUPERINTENDANT OF SCHOOLS REPORT – presented by Dwayne Zarichny**

Note:

- Jurisdictional Assurance Model
- Education Act & School Act Comparison/Changes
- Mass Celebrations at Central Office
- Nutrition Program

### **ASSOCIATE SUPERINTENDANT OF HUMAN RESOURCES REPORT – presented by Chuck Hellman**

Note:

- Leadership Enhancement Program
- Joint Health and Safety Committee (JHSC)

**SECRETARY TREASURER REPORT – presented by Greg MacPherson**

Note:

- Corporate Name Change Approval
- ASEBP Trustees Report
- Copyright Litigation Update
- Trustee Honoraria – Policy 7
- ACSTA Facilities Covenant
  - Add onto ACSTA Agenda for January 2020 Meeting.
- 2019/2020 Budget
  - Discussed at Special Board meeting November 8, 2019.
- School Council Reports
- Modular Classroom Plan
- Collaborative Transportation Update
- 2019/2020 IMR Plan

**ASSOCIATE SUPERINTENDANT OF LEARNING SERVICES REPORT – presented by Hugh Lehr**

Note:

- RCSD Budget 2019-20
- Debriefing/Post Intervention Process
- Ministerial Order on Seclusion Rooms

**COORDINATOR OF EARLY LEARNING REPORT – presented by Terri Ball**

Note:

- ELP & Kindergarten PD Day
- PUF Audit

**COMMITTEE REPORTS**

**Medicine Hat Catholic Schools' Education Foundation – Dick Mastel**

Note: Nothing to report – next meeting will be December 3, 2019.

**Representative to ACSTA – Dick Mastel**

Note:

- ACSTA share of the budget will remain unchanged, teleconference with members of finance committee – leave fees the way they are. – budget will remain unchanged in terms of student assessment and student fees.
- Proposal of the bylaws – executive director should be on the executive committee.
- 

**Representative Teacher Board Advisory Committee – Kathy Glasgo**

Note:

- Meeting took place on October 24, 2019. The minutes were distributed.
- Next meeting is February 6, 2020

**Representative to ASBA Zone 6 – Peter Grad**

Note:

- Meeting to take place to November 25, 2019.

3556 Motion. Robert Risling "THAT the Regular Board Meeting November 25, 2019 at 4:00 PM now start at 4:30 PM".

Carried unanimously.

**Representative to Support Staff Board Advisory Committee – Robert Risling**

Note: Nothing to report.

**Representative to Parent Associate – Kathy Glasgo**

Note: Meeting took place on October 28, 2019.

**Representative to Salary Negotiations – ATA – Peter Grad**

Note: Meeting to take place November 20, 2019.

**Representative to Salary Negotiations – CUPE – Dick Mastel**

Note: Entered into negotiations on October 18, 2019, next meeting November 13, 2019.

**Representative to CUPE Staff Board Advisory – David Leahy**

Note: Nothing to report.

**Representative to Student Board Advisory Committee – Dick Mastel**

Note: Nothing to report.

**Representative to Student Enrolment & Retention (Adhoc) Committee – Dick Mastel**

Note: Nothing to report

3557 Motion. Kathy Glasgo: "Be it resolved that the Board of Trustees for the Medicine Hat Catholic Board of Education, having identified that the Student Enrolment & Retention (Adhoc) Committee completed the required tasks and therefore be ended".

Carried 4 – 0

**Represented to Sister of Charity of St. Louis Arts and Athletics Performance Centre (Adhoc) Committee – David Leahy**

Note: David reported an update on what is happening within the committee. He has recently sent an email to the Sister of Charity of St. Louis Arts and Athletics Performance to be able to use their name, as well has been in contact with the drama teacher at Crescent Heights High School requesting to tour their facility.

**CLOSING PRAYER**

Note: The meeting closed with prayer led by Kathy Glasgo.

**ADJOURNMENT**

Note: The regular meeting was called adjourned by the Board Chair.

Note: The meeting adjourned at 7:25PM.

---

Dick Mastel, Board Chair

---

Greg MacPherson, Secretary Treasurer