

Medicine Hat Catholic Board of Education



Competition #312
0.5 FTE Early Learning Educator
St. Francis Xavier School
17.5 hours per week
(12:30 pm to 4:00 pm; Monday - Friday)
Start Date: January 6, 2020
End Date: June 26, 2020

Closing date for applications: December 11th, 2019 @ 12:00 noon

Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2600 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

**St. Francis Xavier School has a student population of approximately 100 students
(Grades K – Grade 6, including ELP – Early Learning Program)**

The ideal candidate should possess the following:

- Energy and enthusiasm to support children in reaching emotional, social, intellectual and physical developmental milestones.
- Knowledge and understanding of research-based educational practices to support learning in the early years.
- Strong organizational skills and the ability to work in a fast-paced, team-oriented environment.
- Excellent interpersonal skills with an ability to communicate with school staff, students, parents and various team members.
- Current Criminal Records Check and Child Intervention Check.
- Certificate or diploma in Early Learning and Child Care or an ideal combination of education and experience.

Duties will include but are not limited to:

- Inspire wonder, creativity and curiosity of learning through the use of exploration and inquiry based on current, research-based best practice in early learning.
- Create an inviting physical learning environment combined with safe and trusting relationships to support robust learning opportunities.
- Plan and implement an inclusive, play-based, developmentally appropriate experience within an active learning environment for 3-5 year olds.
- Work within a collaborative team including Teachers, Speech Language Pathologists, Occupational Therapists, Physical Therapists and Learning Assistants to provide support for children with needs.

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the District, will undertake to follow, both in and out of your employment with the District, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

For more information, please contact: Terri Ball, Coordinator of Early Childhood Services at (403) 502-8354.

Please indicate interest by forwarding a current resume, cover letter including Competition # and application form to:

Human Resources
Medicine Hat Catholic Board of Education
1251 - 1st Avenue SW, Medicine Hat, Alberta T1A 8B4
Fax: (403) 529-0917
E-mail: resumes@mhcbce.ab.ca

Support Staff Applicant: A Support Staff Application form must accompany your resume and cover letter and can be found online under Human Resources/How to Apply at www.mhcbce.ab.ca or can be picked up at the board office.

We thank all those that apply. Only those selected for an interview will be contacted.
Great Schools – Fantastic Staff – Exceptional Programming