

Medicine Hat Catholic Board of Education

"Showing the Face of Christ to All"



Competition #281

1.0 FTE Probationary Vice-Principal

St. Mary's School

(Internal/External Posting)

Start Date: August 28th, 2019

Closing date for applications: June 14th, 2019 @ 12:00pm

Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2600 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

St. Mary's School has a student population of approximately 350 students (Grades 7-9). St. Mary's School is a Fine Arts focused School.

Description: The ideal candidate should possess a combination of education and experience that would serve to enhance the school, staff and students of St. Mary's School.

The successful candidate will demonstrate:

- A firm commitment to Catholic Education, values and traditions
- An active faith life, and a commitment to further faith development
- Successful classroom teaching experience
- Evidence of highly effective leadership, human relations and communication skills
- Evidence of professional development in the area of leadership
- Evidence of leadership skills as demonstrated in school and community activities
- Expertise and Experience in Middle School Education and/or Administration
- Strong commitment to 21st century learning
- Knowledge and commitment to Fine Arts.

Qualifications and Skills:

- A Masters Degree in Educational Administration would be preferred.
- Proficient in Technology Skills

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the District, will undertake to follow, both in and out of your employment with the District, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

For more information, please contact: Mr. Chuck Hellman, Associate Superintendent/Human Resources at (403) 502.8352 or email chuck.hellman@mhcb.e.ab.ca;

Please reply with Cover Letter, Resume and an Administration Application Form, along with three reference contacts from persons in a position that have observed the leadership skills of the applicant. Applicants should include an up to date pastoral reference. Application forms can be found online at www.mhcb.e.ab.ca under Human Resources/How to Apply.

Application Package will be accepted by:

- 1: E-mail; resumes@mhcb.e.ab.ca
- 2: Hand delivered; Attention Lore Luca
- 3: Apply to Education

Log on to www.applytoeducation.com, register, if you have not done so; fill out one online application; sign up for job alerts and submit your application electronically. (A fee is associated with this service). For assistance please call 1-877-900-5627.

Medicine Hat Catholic Board of Education
1251 - 1st Avenue SW, Medicine Hat, Alberta T1A 8B4

Great Schools – Fantastic Staff – Exceptional Programming
We thank all those that apply. Only those selected for an interview will be contacted.