

Medicine Hat Catholic Board of Education

"Showing the Face of Christ to All"



Competition #258 Temporary Summer Student (STEP Program) Maintenance Worker

37.5 hours per week (Monday-Friday)

Anticipated Start Date: May 6, 2019

End Date: August 23, 2019

Closing Date: April 5, 2019 @ 4:00pm

Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2600 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

Primary Duties will include but are not limited to:

- Grounds maintenance
- Painting
- Move classroom furniture and office furniture
- Cleaning and Repairs
- Assisting maintenance staff
- Perform other duties as may be assigned by the Maintenance Supervisor/Administration

Qualifications and Skills:

- The candidate must be returning to high school or post-secondary institution in Fall 2019.
- Valid Driver's License
- Ability to work well with people and with minimum supervision.
- A current Criminal Records Check and Alberta Child Welfare Record Intervention Check will be required.

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the District, will undertake to follow, both in and out of your employment with the District, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

For more information, please contact: Mr. Francis MacQuarrie, Facilities and Operations Supervisor at (403) 502-8358.

Please indicate interest by forwarding a current resume, cover letter including competition # and application form to:

Human Resources
Medicine Hat Catholic Board of Education
1251 - 1st Avenue SW, Medicine Hat, Alberta T1A 8B4
E-mail: resumes@mhcbe.ab.ca

Support Staff Applicant: A Support Staff Application form must accompany your resume and cover letter and can be found online under Human Resources/How to Apply at www.mhcbe.ab.ca or can be picked up at the board office.

We thank all those that apply. Only those selected for an interview will be contacted.

Great Schools – Fantastic Staff – Exceptional Programming