

Medicine Hat Catholic Board of Education

"Showing the Face of Christ to All"



Competition # 248

0.5 FTE PUF Learning Assistant

17.5 hours per week

(Monday-Friday; 3.5 hours per morning)

St. Patrick's School - Kindergarten Program

Start Date: As soon as possible

End Date: June 21, 2019

Closing Date: Once suitable candidate is found

Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2400 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

Duties will include but are not limited to:

- Work in team with teachers, speech language pathologists, occupational therapists, physical therapists and therapy assistants to provide support for children with needs in an early learning environment
- Reinforce learning strategies and skills taught in the classroom under the direction of the kindergarten teacher
- Assist children with self-regulation in order to support a proactive, safe learning environment
- Demonstrate empathy, flexibility and model social skill development to foster relationship building

Qualifications and Skills:

- Certificate or diploma in Early Learning and Child Care or an ideal combination of education and experience
- Current Criminal Records Check and Child Intervention Check will be required
- Training in SIVA an asset
- Strong organizational skills and the ability to work in a fast-paced, team-oriented environment
- Excellent interpersonal skills to communicate with school staff, children, and various team members

The successful candidate will respect the teachings and traditions of the Catholic Church and be willing to adopt the Division philosophies.

For more information, please contact: Mrs. Terri Ball, Coordinator of Early Childhood Services at (403) 502-8354.

Please indicate interest by forwarding a current resume, cover letter and Division application form to:

Human Resources
Medicine Hat Catholic Board of Education
1251 - 1st Avenue SW, Medicine Hat, Alberta T1A 8B4
E-mail: resumes@mhcbe.ab.ca

Cover letters must include reference to the Competition #. Application forms can be picked up at the board office or found on line under Employment at <https://www.mhcbe.ab.ca>

We thank all those that apply. Only those selected for an interview will be contacted.