

MEDICINE HAT CATHOLIC BOARD OF EDUCATION – BOARD WORK PLAN 2018 – 2019 (Approved Sept 11, 2018, edit October 9, 2018)

SEPTEMBER 2018	OCTOBER 2018	NOVEMBER 2018	DECEMBER 2018	JANUARY 2019	FEBRUARY 2019	MARCH 2019	APRIL 2019	MAY 2019	JUNE 2019	JULY 2019	AUG 2019
<p>Policy 2 – Approve the Board Annual Work Plan BOARD MOTION (APPROVAL)</p> <p>ASBA Friends of Education, Honorary Life Member, Long Service Award, Premier’s Award, President’s Award <u>Sept 2018</u></p> <p>Faith Formation Day All Division Staff-PD and Employee Recognition Program -New & Long Service- August 31, 2018</p> <p>SPORTS Academy Reviews</p> <p>Planning for MLA MEETINGS Fall OR Spring</p>	<p>Policy 17 – By October 15 school councils provide Financial Statements</p> <p>Bishop’s Dinner Friday, Oct. 19, 2018 Calgary, AB</p> <p>Begin Boundary Review (defined for February student registration)</p> <p>Board Organizational Meeting Oct. 9, 2018</p> <p>Fall Board & DLT RETREAT Oct or Nov Date TBA</p> <p>Class Size Survey Report to the Board</p> <p>Staffing Report to the Board</p> <p>École St. John Paul II School Grand Opening October 22, 2018 1:00-2 Ceremony 2:00 Cake & Ribbon cutting 2:30 – 6 Tours</p> <p>*Annually approve a Communications Strategy</p> <p>*Annually develop a yearly plan for advocacy. MLA’s.</p> <p>*Annually develop a yearly plan for Board development including increased knowledge of the Board’s role, processes and issues to further the implementation of the Three Year Plan.</p>	<p><i>*Annual Education Results Report/Three Year Education Plan (combined report) due to AB ED by Nov 30 including Accountability Pillar Results Report</i></p> <p style="text-align: center;">↓</p> <p><i>*Audited Financial Statement due to AB ED by Nov 30</i></p> <p style="text-align: center;">↓</p> <p><i>*Fall Budget Revision due to AB ED by Nov 30</i></p> <p style="text-align: center;">↓</p> <p>Board Meeting – Approval <i>*AERR, *Audited Financial Statement & *Fall Budget</i> Date TBA BOARD MOTION (APPROVAL)</p> <p>Infrastructure Maintenance Renewal (IMR) Project Approval BOARD MOTION (APPROVAL)</p> <p>Alberta Catholic School Trustees’ Association (ACSTA) Annual General Meeting (AGM) November 16 – 18, 2018</p> <p>Alberta School Boards’ Association (ASBA) Annual General Meeting (AGM) November 18 – 20, 2018</p> <p>Policy 7 – Board informed of Trustee Honorarium</p> <p>Achievement Exam Review</p> <p>ACSTA Facilities and Covenant Review</p> <p>FINE ARTS Academy Review</p> <p>Final Class Size Survey Report to the Board – as included in AERR</p>	<p>Quarterly Finance Report information only, no Board Motion</p> <p>ASBA Strategic Plan Review</p>	<p>AP500 BUDGET Review *Approve budget assumptions at the outset of the budget process. The Secretary-Treasurer will prepare a draft budget based on the priorities set out in the 3 Year Education Plan.</p> <p>Board Policy Review</p> <p>AP 505 – Begin review of School Fees for approval by March 31</p> <p>Workplace Survey-Implementation of Recommendations</p> <p>AP305 – Review Boundaries and Attendance areas for approval by March 31</p>	<p>Gradual Retirement Plan (GRP) Review</p> <p>Board Reviews 3 Year Ed Plan to determine future priorities</p> <p>Board Strategic Planning March (early) - *Annually identify long-term strategic priorities.</p>	<p>Quarterly Finance Report BOARD MOTION (APPROVAL)</p> <p>AP305 – Boundaries and Attendance areas established by March 31 BOARD MOTION (APPROVAL)</p> <p>AP 505 –School Fees approved by March 31 BOARD MOTION (APPROVAL)</p> <p>School Calendar(s) including ELP & Kindergarten approved by Mar 31 BOARD MOTION (APPROVAL)</p> <p>Preliminary Staffing/Student Enrolment Projections</p> <p>ASBA Edwin Parr Award Nominations begin March 01 Nominations close March 30</p> <p>MLA MEETINGS Spring OR Fall</p> <p>Meeting with Bishop McGrattan in Calgary March/June</p> <p>MHCBE Staff Social</p>	<p>ERIP – Early Retirement Incentive Plan (ERIP) approved by May 01 BOARD MOTION (APPROVAL)</p> <p>Three Year Facility Plan / (Capital Plan) BOARD MOTION (APPROVAL)</p> <p>AP500 - Preliminary (DRAFT BUDGET) for Board Review April/May</p> <p>Revised Staffing Report</p> <p>Diploma Exam Review</p> <p>Board Annual Work Plan Development</p> <p>SPICE Conference May 2–5, 2019 Kananaskis</p> <p>BLUEPRINTS Conference May 7–10, 2019 Kananaskis</p> <p>Policy 7 - Annual Board Self-Evaluation & Superintendent Evaluation BOARD MOTION (APPROVAL)</p>	<p>Draft BUDGET for Board Review April/May</p> <p>Board Meeting for Budget Approval -BUDGET due to AB ED May 31 Date TBA BOARD MOTION (APPROVAL)</p> <p>Locally Developed Courses BOARD MOTION (APPROVAL)</p> <p>Staffing Report to the Board</p> <p>ASBA Zone 6 Edwin Parr Award Banquet Taber, Alberta Wed., May 08, 2019</p> <p>Consecration to Mary- In May, the Month of Mary, annually consecrate the District and invite schools to do the same, either in October of May.</p>	<p>Staffing Report to the Board</p> <p>Alberta School Boards’ Association (ASBA) Spring General Meeting June 3–4, 2019</p> <p>3rd Quarter Financial Update information only, no Board Motion</p> <p>Retiree Dinner Monday, June 10, 2019</p>		

IMPORTANT Dates & Events

1. Back to School BBQ’s
2. School Christmas Concerts
3. Fine Arts Productions
4. World Teacher’s Day Oct 5, 2018
5. Bishop’s Dinner Oct 19, 2018
6. École St. John Paul II Grand Opening-Oct 22, 2018
7. Catholic Education Sunday Nov 4, 2018
8. Monsignor McCoy Awards, Fall/Winter 2018
9. Education Week April 29 – May 3, 2019
10. World Catholic Education Day May 9, 2019
11. Monsignor McCoy Grad May 15 – 17, 2019
* May 15, 2019 Rehearsal
* May 16, 2019 Mass & Ceremony
* May 17, 2019 Banquet
12. Foundation Golf Tourney Friday, June 14, 2019

