

Medicine Hat Catholic Board of Education



Competition #235

Custodian Casual Positions Available

Closing date for applications: Once suitable candidates are found.

Located in Southeastern Alberta Medicine Hat Catholic Board of Education is a publicly funded, vibrant part of the public education system in Alberta serving 2400 students in 9 schools with 350 employees. We are dedicated to providing the highest quality Catholic education in faith based classrooms in partnership with *Family, Church and Community*.

The ideal candidate should possess the following abilities/training/skills:

- Ability to perform minor repairs and maintenance
- Must be willing and able to operate walk behind snow blowers and snow sweepers
- Ability to lift weight up to 50 lbs
- Willingness to work early morning or late evening shifts
- Excellent organizational skills and be able to plan/schedule
- Basic computer knowledge (e-mail and internet)
- High School Diploma
- Must have a valid Driver's License

Preference will be given to candidates who have custodial or related position experience. A combination of education and experience will be considered. Power engineering 5th class or related boiler and heating course would be beneficial, but not required.

As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the District, will undertake to follow, both in and out of your employment with the District, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

Employment conditions: The remuneration will be as per the CUPE collective agreement. The successful candidate will be required to provide a criminal and child welfare check.

For more information, please contact Mr. Francis MacQuarrie, Facilities and Operations Supervisor at (403) 502-8358.

Completed applications must include a *current resume, cover letter and District application form.*

Please forward to:

Human Resources
Medicine Hat Catholic Board of Education
1251 - 1st Avenue SW, Medicine Hat, Alberta T1A 8B4
Fax: (403) 529-0917
E-mail: resumes@mhcbce.ab.ca

Cover letters must include reference to the Competition #. Application forms can be picked up at the board office or found on line under Employment at www.mhcbce.ab.ca.

We thank all those that apply. Only those selected for an interview will be contacted.