



ELL Lead Teacher

Roles and Responsibilities

Come to the school and assist parents with the school registration,

Do the required ESL intake process (location – ESL student’s school) (background information)

- Refine intake process so all ELL come for an assessment first
- Meet with classroom teacher and provide initial in – servicing
- Meet the family at the receiving school and help with school orientation
- Support the student/school
- At regular intervals; provide support/ more resources, instructional strategies, assessment strategies
- Attend case conference for any ESL student

Do the initial assessment using AB Ed Benchmarks to

- establish a baseline proficiency
- determine level of supports required,
- inform planning and classroom instruction,
- communicate with students and parents,
- share the relevant Benchmarks Summary with other teachers working with the student

Meet with the new teacher and Student Services Facilitator

- indicate where the ESL student is at in speaking, listening, reading and writing
- discuss the specific needs and types of instructional supports ESL in the regular Classroom need to be successful
- provide and review with the Teacher an ESL Beginner’s Kit - expectations, programs, program planning ideas, differentiation and scaffolding and resources for students in ESL Benchmark Levels 1,2,3

Provide ongoing support on a regular basis throughout the year

- Teachers know how to access their own resources, and system resources and what Resources to look for
- Teaching strategies and methods (eg Scaffolding)
- Helping teachers teach ELL in the context of the classroom
- Provide professional development – Facilitators, principals and teachers, staff development – “Lunch and Learn”, “Pizza Party 4 – 6 pm” etc
- Identify resources and resource people in the school / division.