

Medicine Hat Catholic
Separate Regional Division #20

STUDENT SERVICES

Program Description



RESOURCE ROOM PROGRAM

Program Description

All elementary schools within the Medicine Hat Catholic Separate Regional Division offer Resource Room Programs. The Resource Room is a school-based pullout program for students experiencing difficulties in the regular classroom in Language Arts and/or Math. Students are pulled out on an individual or small group basis.

An Individual Program Plan will be developed that is reflective of each student's needs in the resource room and the regular classroom.

The Special Education Facilitator and/or Resource Room Teacher may administer informal assessments periodically throughout the academic year to evaluate student progress. A progress summary is included with the student's report card at each reporting period. The Special Education Facilitator, Resource Room Teacher and Classroom Teachers will meet periodically to discuss and evaluate student progress and to update Individual Program Plans. Student progress is closely monitored to ensure program placement is meeting student's needs.

Students identified as possibly being ready to exit the program, transition to another program such as Success will be formally assessed by the Special Education Facilitator and/or Resource Room Teacher to determine the student's level of achievement. Students identified as having a Mild/Moderate Learning Disability (i.e. code 54) will be formally assessed every three years.

Eligibility Criteria and Referral Process

Students may be referred by the Classroom Teacher or Parent for possible Resource Room support. When the classroom teacher identifies the students who are experiencing significant difficulties in one or more areas in the regular classroom setting, a referral for a diagnostic assessment may be made.



Based on the results of classroom tests and the student's classroom work, the Classroom Teacher will complete an Assessment Referral Form and have Parents sign a Parental Consent form so that a diagnostic assessment may be completed. These forms will be forwarded to the Special Education Facilitator or School Administrator, identifying the areas of concern, and possible program placement. Both of the forms will then be forwarded to Central Office with the Assessment Referral form requiring the signature of the Director of Special Education for approval. For students meeting the eligibility criteria, the Special Education Facilitator, Classroom Teacher and Parents will meet to discuss the assessment results, program planning and placement. Parents will be required to sign a Consent for Admission to Special Education Program form which will be placed in the student's cumulative file and a copy provided to the Parents.

Students to be served in the Resource Room are determined by a greatest need basis. The Resource Room is primarily designed to provide assistance to students functioning one-third behind their current grade placement according to the results on the standardized tests administered individually by the Special Education Facilitator. Modifications and accommodations provided in the Resource Room setting should be provided in the regular classroom where it is possible.

When the student leaves the Resource Room Program for any reason, an Exit from Special Education Program form is completed, signed by Parents and placed in the student's cumulative file and a copy provided to the Parents.

"The Holy Spirit, who is the Lord and giver of life, prompts the school to be a life-giving place."¹

¹ Canadian Catholic School Trustees' Association, *Build Bethlehem Everywhere/A Statement on Catholic Education*. (Ontario, 2002), p. 5.

