

### BOARD DELEGATION OF AUTHORITY

The School Act allows for the Board to delegate certain of its responsibilities and powers to others.

The Board authorizes the Superintendent to do any act or thing or to exercise any power that the Board may do, or is required to do, or may exercise, except those matters which, in accordance with section 61(2) of the School Act, cannot be delegated. This delegation of authority to the Superintendent specifically:

- ♦ Includes any authority or responsibility set out in the School Act and regulations as well as authority or responsibility set out in other legislation or regulations;
- ♦ Includes the ability to enact Administrative Procedures, practices or regulations required to carry out this authority; and also
- ♦ Includes the ability to sub-delegate this authority and responsibility as required.

Notwithstanding the above, the Board reserves to itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in Board policies, as amended from time to time.

Further, the Board requires that any new provincial, regional or local initiatives must be initially brought to the Board for discussion and determination of decision-making authority.

#### Specifically

1. The Superintendent is directed to develop an administrative procedure to fulfill Board obligations created by any federal legislation or provincial legislation other than the School Act.
2. The Superintendent is delegated the authority to develop Administrative Procedures that are consistent with provincial policies and procedures for the following program areas:
  - 2.1 Special Education
  - 2.2 Guidance and Counseling
  - 2.3 Services for Students and Children
  - 2.4 School-Based Decision Making
  - 2.5 Student Evaluation
  - 2.6 Teacher Growth, Supervision and Evaluation
  - 2.7 Home Education

- 2.8 Early Childhood Services
  - 2.9 Outreach Programs
  - 2.10 Knowledge and Employability Courses
  - 2.11 Locally Developed / Acquired and Authorized Junior and Senior High School Complementary Courses.
  - 2.12 Off – Campus Education
  - 2.13 English as a Second Language
  - 2.14 French as a Second Language and French Language Immersion
  - 2.15 Second Languages
3. The Superintendent is authorized to suspend employee's from the performance of the employee's duties without prior notice if the Superintendent of Schools is of the opinion that the welfare of the students is threatened by the presence of the employee.
  4. The Superintendent is authorized to terminate the contracts of teachers; on a temporary contract; In accordance to the requirements of the School Act Sections 101 (1), (2), (3), (4) and 132. The Superintendent of Schools is authorized to terminate the contracts of non-certificated staff in accordance with the Employment Standards Code which is outlined in the Employment Standards Guide and any other pertinent agreements that may exist.
  5. The Board authorizes a line of credit not to exceed the accounts receivable from the preceding year at any one time to meet current expenditures in the fiscal year.

Legal Reference: Section 60, 61, 105, 113, 183 School Act  
 Section 101 (1), (2), (3), (4), 132  
 Employment Standards Code  
 Employment Standards Guide

FIRST READING: FEBRUARY 10, 2009  
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 THIRD READING: MARCH 10, 2009

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