

MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION HELD at Catholic School Board Office, 1251 – 1st Avenue S.W., Medicine Hat, Alberta on June 10, 2014 @ 3:00 p.m.

TRUSTEES AND OFFICERS PRESENT

Peter Grad	Trustee
Dick Mastel	Trustee
Regina Durst	Trustee
Robert Risling	Trustee
Natalie Van Tryp	Trustee
Garry Andrews	Superintendent of Schools
Wayne Schlosser	Deputy Superintendent
Greg MacPherson	Secretary Treasurer
Hugh Lehr	Associate Superintendent Learning Services
Jill Wilkinson	Religious Education Coordinator
Della Dewald	Executive Assistant

OPENING PRAYER

Note: The meeting opened with prayer led by Natalie Van Tryp. Board Chair, Peter Grad welcomed the gallery, media and parent representatives.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING

2900 Motion. Dick Mastel: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Minutes of the Regular Board Meeting dated May 13, 2014".

Carried unanimously.

APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING

2901 Motion. Regina Durst: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Minutes of the Special Board Meeting dated May 20, 2014".

Carried unanimously.

APPROVAL OF THE ACTION AGENDA

2902 Motion. Natalie Van Tryp: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Action Agenda dated June 10, 2014 approved as amended".

Note: Add: Speed Zone Signs (Trustee Robert Risling)

Carried unanimously.

APPROVAL OF THE NON-ACTION AGENDA

2903 Motion. Dick Mastel: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the Non-Action Agenda dated June 10, 2014 as circulated".

Carried unanimously.

PRESENTATIONS

Note: **Southeastern Alberta Skills Competition** - Participants and Teachers from Monsignor McCoy High School were in attendance to tell the Board about the Provincial Trades competition. Four of our students were chosen to participate provincially:
Brandon Debler: Welding (Received 1st place at MH College and 11th at Provincials;

Shaydel Brigden: Culinary Arts (Received 1st at MH College and 12th at Provincials);
Brayden Layton & Josh Philips (TV/Videography (received 1st at MH College and 12th at Provincials).

Note: **Ambassadors for Catholic Education** – The Board of Trustees acknowledged students from St. Mary's School, Mitchell Beckedorf and Hailey Doucette as Ambassadors for Catholic Education. The students received top honours & recognition at the local level at the Regional Science Fair. Both Students were chosen to attend the National Science Fair in Windsor, Ontario May 10 – 17, 2014.

Note: **Ambassador for Catholic Education** – The Board of Trustees acknowledged students from St. Mary's School in the Academy Choir as Ambassadors for Catholic Education for receiving a gold standing at the World Strides Heritage Performance in Vancouver. Students and Teacher, Helen Snortland were in attendance.

Note: **Ambassador for Catholic Education** – The Board of Trustees acknowledge Miss Hailey Doucette as an Ambassador for Catholic Education in the Above & Beyond Award for her contribution to her school community. Hailey was recognized at the World Strides Festival in receiving the Ovation Award which is awarded to a student demonstrating determination, inspiration and service to others. Hailey was chosen from among 1600 choir members.

CORPORATE COMMUNICATIONS

Note: **Spreading the Good News** – Good news from our Schools and School Division highlighting:
1. St. Mary's Academy Choir, Grades 8 & 9 performing in Vancouver
2. Grade 2 Friendship Celebration where over 160 grade 2 students across the Division met for a day of friendship on June 4, 2014.

APPENDIX "A"

Note: **Monsignor McCoy High School Grad and St. Michael's School Bow Island Grad** – Trustees and Senior Administration who attended the grad celebrations on May 16, 2014 and May 24, 2014 were very impressed by the student body and the excellent celebration for students, they were wonderful events.

Note: **Letter from MLA Mr. Drew Barnes** – Thank you letter from MLA Drew Barnes for the recent meeting held with the Board.

APPENDIX "B"

Note: **Letter from MLA Mr. Drew Barnes** – Mr. Barnes congratulated the Board for receiving an award from Newspapers Canada for our excellent 2013 - 2014 back to school publication.

APPENDIX "C"

Note: **Letter from Government of Alberta Infrastructure** – Alberta Infrastructure Maintenance (IMR) Funding for Mother Teresa School was received approving the IMR Projects.

TRUSTEE RECOGNITION MRS. NATALIE VAN TRYP and LETTER TO ST. MICHAEL'S SCHOOL BOW ISLAND COMMUNITY

Note: The Board of Trustees acknowledged Mrs. Natalie Van Trips' service to the School Division as a Trustee representative from the Bow Island Ward. The Board thanked Mrs. Van Tryp for her service and presented her with a gift.

Note: The Board of Trustees presented Mrs. Van Tryp with a letter to serve as an open letter to the St. Michael's Bow Island community. The open letter was read. The letter will be added as an appendix to the June 10, 2014 minutes.

APPENDIX "D"

LOCALLY DEVELOPED COURSES

Note: Mrs. Natasha Taylor, Teacher at Monsignor McCoy High School was in attendance to tell the Board about the course specifics and the benefits to students.

2904 Motion. Natalie Van Tryp: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education authorizes Monsignor McCoy High School to offer the Locally Developed Course titled: Learning Strategies 15, 25, 35 in 3 & 5 credit courses beginning in September 2014 as acquired from Calgary Roman Catholic Separate School District No. 1 from September 2, 2014 to August 31, 2018".

Carried unanimously.

SUPERINTENDENT REPORT

Note: **Fall Retreat** – The Board had suggested a Retreat be held in the Fall 2014. Bishop Henry has indicated his willingness to attend and take a leadership role. The Board determined that Friday, October 10, 2014 is the date. We will purchase the Joy of the Gospel study guide for the Retreat. The Retreat is for Board Members, Central Office Senior Administration and School Based Administration.

Note: **Safe and Caring Schools Information** – The ACSTA has adopted the Safe and Caring Schools document. Over the course of the year we will determine what other school divisions are doing and how they are adopting this document. Currently the Board has an Administrative Procedure AP 160 titled Safe and caring Learning Environments.

Note: **Promotion of our Schools** – It was determined there may be a public perception that Catholic Schools charge tuition. We will develop a statement that clearly defines that "all are welcome and although there is schools fee, there is no tuition charged". This statement then will become part of our marketing documents.

Note: **Task Force for Teaching Excellence** – The report was released in May; a response is requested from individuals and organizations. The Superintendent will prepare a response for the Board's consideration to submit.

Note: **Sponsorship of School Masses** - Father Philip has invited schools to participate in sponsoring one mass each during the course of the upcoming year from September until June excluding December. Our Religious Education Coordinator will coordinate.

Note: **Retirees' evening** – The Board of Trustees is hosting a very special evening to honor the years of service of our Retirees. The event will take place on June 16, 2014 for Retirees, Trustees, Senior Administration and their guests.

Note: **Professional Attire** – Discussion was held recently at our DLT Meeting regarding professional attire. ATA information as well as information on file was reviewed, it was affirmed that standards which reflect our Catholic values as well as demonstrate a commitment to professionalism and appropriateness are fundamental requirements. Principals will review this at their school staff meetings.

Note: **PLC Time** – Our DLT discussion about hours of instruction resulted in an interesting proposal regarding the retention of our current school day schedule for 2014 – 2015. If we retain the schedule we might be able to gain one hour over the span of a month during which Teachers could meet on site for PLC's. This would mean buses arrive one hour early on that particular day, no instructional time would be lost. More information will be brought to the Board when it is available.

Note: **Ecole St. Thomas d'Aquin** – The school fundraising society is undertaking a fundraising "Trip of the Month" draw throughout the upcoming school year. Trustees and Central Office Senior Administration have agreed to attend at the monthly draw to make the draw.

Note: **Meeting with MLA Drew Barnes** – A brief overview of the recent meeting held with Trustees, Senior Administration and the MLA was presented. Topics included current issues in education.

Note: **Meeting with Dr. Denise Henning** - Senior Administration will be meeting informally with the new Medicine Hat College President on June 11th. The intent of the meeting is to welcome her to the community and provide her with information about our schools and school division.

Note: **Meeting with Bishop Henry** – Scheduled on the Board's Work Plan in June is a meeting with Bishop Henry. The Board will not be pursuing this meeting as we will be meeting with the Bishop at the Retreat in October 2014.

Note: **Speed Zone Signs** – (Trustee Risling) – We are currently putting a plan together to formally have meetings with two departments from the City of Medicine Hat, those being the Development and Infrastructure Committee and the Police Commission.

DEPUTY SUPERINTENDENT – Mr. Wayne Schlosser

Note: **Staffing Update** – We are on target with projected staffing for the 2014 – 2015 school year. Within the last couple of weeks we will be posting any leaves and/or any temporary positions. For staff from St. Michael's School in Bow Island who are moving onto Holy Spirit and those staff remaining with Medicine Hat Catholic we are in close conversations to finalize all details.

Note: **AP 130 – School Day and Year** – We are returning to Alberta Education guidelines regarding instructional hours. This will create greater flexibility especially when we get to assignable hours. It amounts to 3 minutes per day. We have asked the DLT group to discuss with their staffs how to use this time for collaboration.

SECRETARY TREASURER REPORT – Mr. Greg MacPherson

INFRASTRUCTURE MAINTENANCE AND RENEWAL (IMR) PLAN

2905 Motion. Robert Risling: "THAT the Board of Trustees for the Medicine Hat Catholic Board of Education approve the IMR Plan as presented".

Carried unanimously.

APPENDIX "E "

Note: **3rd Quarter Financial Update** (2013 – 2014) – A handout was circulated to the Trustees. It was presented for information only. There is no board motion required. A review of the Revenue and Expenses were presented.

APPENDIX "F"

Note: **Transportation Update** – Southland Transportation was awarded a five year contract for school bussing commencing September 2, 2014 on the RFP process. We have met with Southland to review the routes. Most routes will not be affected and will remain very similar to their current Totem Transportation Routes. We are informing our parents about our new service provider. School field trips will remain the responsibility of the school to coordinate with any local provider.

Note: **Monsignor McCoy High School Modernization** – We have recently met with Department Heads, Administration, Alberta Infrastructure, Alberta Education and the Architects, everything is on track and progressing quickly. The next meeting is June 18, 2014.

ASSOCIATE SUPERINTENDENT – Mr. Hugh Lehr

Note: **Inclusive Education Surveys** – From grades 4 – 6 we had 238 responses. This is a good sampling from our students. Questions were asked like: *“At my school...everybody works together so that all students feel they belong”*. With Inspiring Education we are moving toward soft skills including leadership and mentorship. We need to develop engaged thinkers and make curriculum more relevant.

Note: **FNMI** – June 21, 2014 in recognition of the Truth and Reconciliation statement from the Government of Canada, we will be starting to have displays at the schools including banners highlighting the 100 Years of Loss. The materials provided by the Government of Canada are exceptional. There is caution the subject matter needs to be respectfully delivered. Our FNMI Coordinator will work with schools to help with the implementation of the curriculum in an appropriate manner.

RELIGIOUS EDUCATION COORDINATOR – Mrs. Jill Wilkinson

Note: **A review of the upcoming Faith Formation Day** on August 28, 2014 was presented. Speaker, LeAnne Thieman from Colorado will be the speaker for the day. The day will begin with the Speaker at the MH College, lunch on your own followed by an afternoon at Holy Family Parish beginning with the Employee Recognition Program and concluding with MASS.

Note: **ACSTA Excellence in Catholic Education Award** – We need to develop criteria in combination with the Board and Leadership Team for this award.

COMMITTEE REPORTS

Medicine Hat Catholic Schools' Education Foundation – Mrs. Natalie Van Tryp

Note: Mr. Allan O'Byrne has resigned as a member. We have 3 vacancies on the Foundation Board. A number of scholarships were awarded. The golf tournament was held on June 13, 2014, it was an excellent tournament.

Representative to ACSTA – Mr. Dick Mastel

Note: No report.

Representative to Teacher Board Advisory Committee – Reverend Mr. Robert Risling

Note: No report.

Representative to ASBA Zone 6 – Mr. Peter Grad

Note: ASBA Spring General Meeting was held on Monday June 2, 2014, Mr. Mastel and Mr. Grad attended. There were a number of resolutions

passed with overwhelming majority. There were many general discussions regarding Inspiring Education. It was a good couple of days.

Note: Edwin Parr Banquet was held recently. Our nominee, Ms. Alysha Kopec was not chosen as the winner, but it was a fantastic evening overall celebrating excellent Teachers.

Representative to Support Staff Board Advisory Committee – Mrs. Regina Durst

Note: No report.

Representative to Parent Association – Reverend Mr. Robert Risling

Note: Mother Teresa held an excellent exhibit of student art at the school. Every student created two pieces of art; it was displayed formally and then sold. They school raised \$5,000. It was a huge success for the school. Many other exciting fundraising events by other schools were also shared at the meeting.

Representative to Salary Negotiations ATA – Peter Grad

Note: No report.

Representative to Salary Negotiations CUPE – Mr. Dick Mastel

Note: No report.

Representative to CUPE Staff Board Advisory - Mrs. Natalie Van Tryp

Note: No report.

Representative to Spiritual Leadership Scholarship (Bow Island) – Mrs. Natalie Van Tryp

Note: We received one application for the Spiritual Leadership Scholarship Award, deadline was June 1, 2014. The Awards are normally presented in the fall, however, we will arrange to have the Scholarship and the Certificate ready for the June School Assembly. Mrs. Natalie Van Tryp will present to Ms. Jaimie Hansen from St. Michael's School in Bow Island.

Representative to Spiritual Leadership Scholarship (Medicine Hat) – Mrs. Regina Durst

Note: No applications were received from Monsignor McCoy High School as of June 1, 2014 for the Scholarship Award.

Representative to Student Board Advisory Committee – Mr. Peter Grad

Note: We will arrange a meeting for the 2014 – 2015 school year.

Representative to C2 Committee – Reverend Mr. Robert Risling

Note: No report

CLOSING PRAYER AND ADJOURNMENT

Note: The Board Chair called the meeting adjourned.

Note: The meeting adjourned at 5:50 p.m.

Mr. Peter Grad, Board Chair

Mrs. Della Dewald, Executive Assistant