

**MINUTES OF THE REGULAR BOARD MEETING OF THE MEDICINE HAT CATHOLIC BOARD OF EDUCATION HELD at the Catholic Education Centre, 1251 – 1<sup>st</sup> Avenue S.W., Medicine Hat, Alberta on June 09, 2009 @ 6:00 p.m.**

**TRUSTEES AND OFFICERS PRESENT**

Stan Aberle	Chair	
Jodi Churla	Vice-Chair	
Peter Grad	Trustee	
Kelly Van Ham	Trustee	
Ken Arthur	Trustee	Absent
David Leahy	Superintendent of Schools	
Greg MacPherson	Secretary Treasurer	
Della Dewald	Executive Assistant	
Hugh Lehr	Director of Student Services	

**OPENING PRAYER**

Note: The meeting opened with prayer led by Mr. Stan Aberle.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING**

2279 Motion. Kelly Van Ham: "THAT the Minutes of the Regular Meeting held May 12, 2009 be approved as circulated".

Carried unanimously.

**APPROVAL OF THE ACTION AGENDA**

2280 Motion. Jodi Churla: "THAT the Action Agenda dated June 09, 2009 be approved as circulated".

Carried unanimously

**APPROVAL OF THE NON-ACTION AGENDA**

2281 Motion. Peter Grad: "THAT the Non-Action Agenda dated June 09, 2009 be approved as circulated".

Carried unanimously.

**RECOGNITION**

Note: The Board recognized Notre Dame Academy students Blake Zinger and Travis Lukacs for winning 2<sup>nd</sup> place out of 1,000 entries in the Environmental Art Works Foundation of Alberta contest. Mr. Lon Bosch, a Science Teacher at Notre Dame nominated their project. The Board recognized the students as "Ambassadors for Catholic Education".

**RETIREE RECOGNITION**

Note: The Board acknowledges Mrs. Marilyn Fowler for her years of service to the division. Mrs. Fowler's year of service will be celebrated at the annual retiree dinner held on June 22, 2009.

**CORPORATE COMMUNICATIONS**

Note: The Board forwarded letters to the Premier of Alberta, MLA's Minister of Culture and Community Spirit, President of the ASBA and all Alberta School Boards expressing concern over the implications of Bill 44 Human Rights, Citizenship and Multiculturalism Amendment Act 2009. In light of Bill 44, Administration will review our student registration form. At this point, only non-resident students are required to sign a declaration requiring participation in religious education programming and activities.

Note: Alberta Infrastructure announced a new portable design for modulars for middle schools grades 5 – 9.

APPENDIX "A"

**POLICY 17 – SCHOOL COUNCILS**

2282 Motion. Peter Grad: "THAT the Medicine Hat Catholic Board of Education approve 2<sup>nd</sup> reading of Policy 17 – School Councils".

Carried unanimously.

**POLICY 17 – SCHOOL COUNCILS**

2283 Motion. Jodi Churla" "THAT the Medicine Hat Catholic Board of Education approve 3<sup>rd</sup> reading and final adoption of Policy 17 – School Councils".

Carried unanimously.

APPENDIX "B"

**BUDGET / THREE YEAR EDUCATION PLAN**

2284 Motion. Kelly Van Ham: "THAT the Medicine Hat Catholic Board of Education hold a Special Board Meeting on Tuesday, June 23, 2009 at 1:00 p.m. to approve the 2009 -2010 Operating Budget and the 2009 – 2012 Three Year Education Plan".

Carried unanimously.

**POLICY 16 – RECRUITMENT AND SELECTION OF PERSONNEL  
POLICY 2 – ROLE OF THE BOARD**

Note: The Board reviewed both policies in relation to the approval of contracts for a Coordinator, Director, Consultant, Deputy Superintendent and Secretary-Treasurer. Recommendations are forthcoming to address the contract approval process.

**QUARTERLY FINANCIAL REPORT**

Note: Mr. Greg MacPherson, Secretary-Treasurer presented the Quarterly Financial Report dated May 31, 2009. The report reflected we are on track with our forecast with a small surplus.

APPENDIX "C"

**AON REED GROUP BENEFIT SCHOOL BOARD EMPLOYEE PROGRAM**

2285 Motion. Jodi Churla: "THAT the Medicine Hat Catholic Board of Education re-offer the AON Reed Employee Program to staff".

Carried unanimously.

APPENDIX "D"

**SUPERINTENDENT'S REPORT**

Note: Meetings with MLA's and Alberta Infrastructure are a priority to address our Capital Plan and the Division's urgent need for facilities. Administration will contact Alberta Infrastructure and Trustees will contact our MLA's to coordinate a meeting with Alberta Infrastructure.

Note: The organizational meeting regarding the 4 x 4 formation in Bow Island will be held on June 10, 2009; the organizational meeting will determine

the formation of the Morning Star Roman Catholic School District that will form with Medicine Hat Separate Regional Division No. 20.

- Note: Succession planning in the Division will include a Division Principal Initiative wherein a Principal would be in a rotation for two or three years to gain experience in elementary, middle and high school. The initiative will build capability and capacity within our Division to cover off senior administration vacancies.
- Note: Staffing Report - Mr. Wayne Schlosser reported that the staffing process is almost complete for the 2009 – 2010 school year. Overall a 5.2 FTE reduction in certificated staff; a high school completion grant just received added a 1.0 FTE CTS assignment at McCoy High School.
- Note: Full Day Kindergarten Programming has been a discussion item at all of the Town Hall Meetings. Administration will continue to review the costs and determine the viability of potential programming changes.
- Note: Administrative Procedure 260 – Field Trip Supervision will be modified to include the notification of field trips to the Superintendent of Schools. The revised AP will be presented to the Board for information at the September 2009 Board Meeting.
- Note: Catholic Schools Superintendents in the Diocese of Calgary are meeting with Bishop Frederick Henry on June 16, 2009; Mr. Leahy will report back to the Board at the September Board Meeting.
- Note: A new Leadership Development / Mentorship Program is being offered to certificated staff; in a joint venture between Medicine Hat Catholic and The Alberta Teachers' Association. The program will span over two years and offer 10 courses. This program will build capacity for school leadership roles.

#### APPENDIX "E"

##### **MCCOY HIGH SCHOOL NAME CHANGE**

- Note: The Board will determine potential costs associated with a school name change from McCoy High School to Monsignor McCoy High School.

##### **STAFF APPRECIATION BOARD DINNER AND DANCE SEPTEMBER 18, 2009**

- Note: The annual staff appreciation event held on the first PD Day of the school year; may move from an evening event to a mid-afternoon celebration as part of the PD day activity; and will include all division staff. Details of the event will continue to be finalized and an invitation sent to all division staff will be circulated the first week of September 2009.

##### **TOWN HALL MEETING FEEDBACK AND COMMENTS**

- Note: The Board determined that overall the Town Hall Meetings held to-date have been a good success. The Board discussed future town hall meeting formats and the possibilities. The next Town Hall Meeting will focus entirely on facilities and the need for facilities in our Division. The meeting will be planned early in the new school year.

#### APPENDIX "F"

##### **EDWIN PARR – ALBERTA SCHOOL BOARDS ASSOCIATION**

- Note: Through our ASBA Zone 6 representative, Mr. Ken Arthur, we will review the format of the ASBA Zone 6 Edwin Parr Banquet and provide our suggestions to ASBA to create an opportunity at the banquet for all nominated teachers to present their speech.

**ALBERTA SCHOOL BOARDS ASSOCIATION ANNUAL SPRING MEETING JUNE 01  
– 02, 2009**

Note: Mr. Peter Grad reported that the ASBA Spring General Meeting was well attended, a good discussion occurred among the Boards; very positive feedback from the group sessions. The ASBA Policy Handbook has been re-categorized for better access by members. The Minister was in attendance. Bill 44 was addressed by the Minister of Education.

**ALBERTA SCHOOL BOARDS ASSOCIATION AWARDS**

Note: Nominations need to be brought forward to the ASBA Awards Committee by September 25, 2009.

**ALBERTA CATHOLIC SCHOOL TRUSTEES ASSOCIATION**

Note: The ACSTA invites Boards to submit provincial issues for consideration at the Annual General Meeting in November. Submissions are due on or before September 21, 2009.

Note: The ACSTA invites Boards to nominate long serving trustees for recognition at the Annual General Meeting held in November. Submission by September 11, 2009.

**BOARD WORK PLAN**

Note: The Board Work Plan will be re-developed and presented for approval at the September 08, 2009 Board Meeting.

**YEAR END PANCAKE BREAKFAST**

Note: The Board and Administration are interested in hosting a Year End Pancake Breakfast for staff. The chair will contact the Knights of Columbus to determine if there is an opportunity to have the Knights of Columbus host the event. The trustees will assist the Knights. This event would be for all division staff. Dates proposed are June 24, 2009 or June 25, 2009. Once the details are confirmed and invitation will be sent to all Division Staff. The Knights of Columbus in Bow Island will also be contacted.

**INSPIRING EDUCATION – AN INITIATIVE FROM THE PROVINCE OF ALBERTA**

Note: Mr. David Leahy attended the Inspiring Education Open House in Medicine Hat. A turnout of community members of about 100 people held at the Medicine Hat Lodge. Mr. Leahy indicated that it was a good day and well prepared by the ministry. Good discussion and facilitation. There was some discussion around the School Act being revised. There is a desire to re-define the definition of basic education in the Province.

**SUMMER BOARD MEETING**

2286 Motion. Jodi Churla: "THAT the Medicine Hat Catholic Board of Education hold no regular meetings during July and August 2009 unless at the call of the chair, and that the next regularly scheduled meeting be held on Tuesday, September 08, 2009".

Carried unanimously.

**COMMITTEE REPORTS**

**Medicine Hat Catholic Schools Education Foundation – Kelly Van Ham**

Note: A good turnout of (124) golfers attended the 7<sup>th</sup> Annual Golf Tournament on Friday, June 05, 2009. Overall comments were very positive. Approximately \$12,000 was projected as a profit from the event.

**Representative to ACSTA – Peter Grad**

Note: Routinely a report is prepared by Mrs. Denise Dirk-Feininger for Mr. Grad to present at the provincial meeting outlining events that occur in the division including activities relating to religious education programming overall. Peter will share this report with fellow Trustees. Mr. Grad thanked Mrs. Dirk-Feininger for preparing this on behalf of the Board.

Note: Discussions included HPV vaccinations and Bill 44.

**Representative to Teacher Board Advisory Committee – Stan Aberle**

Note: No report. Next meeting is June 10, 2009 at 4 pm.

**Representative to ASBA Zone 6 – Ken Arthur**

Note: Ken Arthur was absent. Mr. Aberle presented his report. An ASBA membership fee increase of 4%.

Note: 23 of 62 Boards responded to the ASBA Fair Bargaining Report prepared by Mrs. Patricia MacKenzie.

Note: The ASBA Website is undergoing a significant upgrade.

Note: Mrs. Heather Welwood, President of the ASBA reviewed Bill 44.

**Representative to Spiritual Leadership Scholarship Awards – Stan Aberle**

Note: No report.

**Representative to Support Staff Board Advisory Committee – Jodi Churla**

Note: Mr. Rolf Traichel, Director of Information Systems attended the SSBAC to present information on an hourly wage model rather than an FTE model, currently administered for the majority of support staff in the division. There will be additional meetings held to move forward on this plan.

Note: Seniority is certainly a factor in hiring practices and support staff is wanting to ensure that seniority is factored into hiring decisions.

Note: Support staff should be notified by June 17, 2009 of their position for next year. This was very well received by staff.

Note: Mrs. Churla wanted to extend her appreciation to the SSBAC committee for their work on bringing issues forward on behalf of this employee group.

**Representative to Parent Association – Jodi Churla.**

Note: Policy 17 – School Councils was discussed in relation to parent councils and consistency in reporting in their role as councils and school societies. There will be additional recommendations from Parent Association for Policy 17.

Note: Mrs. Churla extended her appreciation to the Parent Association and School Council Representatives for their work over the course of the year.

**SALARY NEGOTIATIONS – ATA - Ken Arthur**

Note: Mr. Arthur was absent. No report.

**SALARY NEGOTIATIONS – CUPE - Peter Grad**

Note: Discussion regarding budget considerations and CUPE were held. CUPE did propose alternatives; if any changes are made an addendum to the agreement would be required. No decisions at this time.

**ADJOURNMENT**

Note: Meeting adjourned by the Chair.

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Stan Aberle, Board Chair

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Della Dewald, Executive Assistant