

Administrative Procedure 516

PROFESSIONAL SERVICES

Background

The Division recognizes the need to spend educational dollars in the best interests of students and to be financially responsible for the disbursement of those dollars. The Division believes that reviewing existing contracts results in obtaining the best service for dollars spent. By requesting proposals for professional services, the Division will provide equal opportunity for professionals to hold contracts with the Division.

In areas where professional services are required, such as auditing and architectural services, the Division will advertise request for proposals (RFP's).

Procedures

1. The Division will review contracts and request proposals for professional services every three years.
2. Architectural Services: The Division will request for proposals for projects in excess of \$2,000,000.
3. Audit Services: The Division will request for proposals for Audit Services every five years.

Refer to Board Policy 2 – Role of the Board
Reference: Section 60, 61, 113, 116 School Act

