

Administrative Procedure 300

ADMISSION OF STUDENTS

Background

The Division will accommodate all resident students who meet the requirements of the School Act who are entitled to have access to education in accordance with Division procedures related to student admission, placement, and accommodation. The School Act specifies eligibility for access to education and defines a resident student.

Procedures

1. All individuals of school age seeking admission to Division programs shall provide proof of eligibility.
2. The principal shall request a baptism certificate from all individuals wishing admission to Division schools.
3. An individual who is at least five years on or before February 28 of the school year in which admission is sought shall be permitted to attend Kindergarten.
4. An individual who is at least six years on or before February 28 of the school year in which admission is sought shall be permitted to attend grade one.
5. An individual who is 19 years of age or older as of September 1 of the calendar year in which admission is sought may be provided with programming subject to the payment of applicable tuition fees.
6. The Board shall establish annually, as part of the budget process, a schedule of Division tuition fees to be charged non-resident, special needs, adult and foreign students.
7. Tuition fees for learning disabled students registered in Division schools who are resident students of another Division shall be requested from the Division where the student is a registered student.

Reference: Section 3, 8, 13, 30, 44, 45, 49, 55, 60, 61, 113, School Act
Adult Programming in the Basic Learning System policy 1.9.2

